

A hand holding a blue and white pen, writing on a calendar grid. The pen is positioned over the number 20. The background is a blurred calendar grid with numbers 6, 13, 20, and 27 visible.

SAFE SCHOOLS

PLANNING CALENDAR

BY MONTH



KENTUCKY CENTER
for **SCHOOL SAFETY**

JULY

[illegible]

AUGUST

TASK	DATE
Drills:	
Fire	
Lockdown	
Severe Weather	
Earthquake	
Address food allergy issues with food service staff.	
Behavior Expectations Reviewed	
Crisis Team Meeting (quarterly)	
Develop and implement a comprehensive supervision plan that ensures students are supervised at all times. Train teachers in active supervision practices.	
Emergency Response Training	
Ensure a minimum of one (1) hour of training on how to respond to an active shooter situation for all school employees with job duties requiring direct contact with students.	
Ensure the school nurse/health aide has checked the student's immunization records and health plan to confirm they are up to date.	
Identify staff members trained in operating an Automated External Defibrillator (AED). Each device should have the names of trained users affixed to the front or side of the container.	
Inform Parents of Available Mental Health Resources.	
PBIS Team Meeting	
Provide written notice about Terroristic Threatening to all students, parents, and guardians of students within ten (10) days of the first instructional day of each school year of the provisions of KRS 508.078 and potential penalties under KRS 532.060 and 534.030.	
Provide written notice of the provisions required about Sexual Extortion to help ensure that parents/guardians have the resources they need to support their student(s) and protect them from being victimized, KRS 531.125 within ten (10) days of the first instructional day of each school year.	
Require classroom doors to remain closed and locked during instructional time.	
Review the School Security Risk Assessment from the Office of State School Security Marshal for required signage and post it.	
Review transportation procedures and schedules, including those for all students, special needs students, vocational students, etc.	
Review with the athletic director that all coaches have received the required trainings.	
Student Bullying Training	
Student Suicide Training (by September 15)	
Every month activity	
Develop an event-specific Emergency Action Plan for each school-sanctioned non-athletic event held off campus.	
Trauma-informed team members shall provide training, guidance, and assistance to other administrators, teachers, and staff on:	
Recognizing symptoms of trauma in students	
Utilizing interventions and strategies to support the learning needs of those students	
Implementing a plan for a trauma-informed approach.	
Social-emotional learning curriculum adopted, and student lessons planned.	

SEPTEMBER

[illegible]

OCTOBER

[illegible]

NOVEMBER

[illegible]

DECEMBER

[illegible]

JANUARY

[illegible]

FEBRUARY

[illegible]

MARCH

[illegible]

APRIL

[illegible]

MAY

[illegible]

JUNE

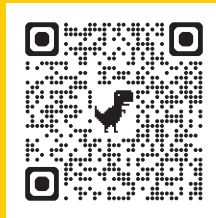
[illegible]



Kentucky Center for School Safety

Eastern Kentucky University
Stratton Building Suite 111
Richmond, KY 40475

Toll Free: (877) 805-4277



www.kycss.org