# Pursuant to KRS 158.4410(7), School Security Risk Assessments shall be excluded from the application of KRS 61.870 to 61.884 pursuant to KRS 61.878 (m)(1)(b), certain public records are exempted from inspection except on order of court, to include, public records the disclosure of which would have a reasonable likelihood of threatening the public safety by exposing a vulnerability in preventing, protecting against, mitigating or responding to a terrorist act and includes vulnerability assessments, antiterrorism protective measures and plans, and security and response needs assessments. In compliance with KRS 61.878(m)(3), the Department of Criminal Justice Training sends copies of all requests denied pursuant to KRS 158.4410(7) to the Kentucky Office of Homeland Security and to the Kentucky Office of the Attorney General.

# Demographics

1. School Name:
2. School Address:
3. School District:
4. Date of Assessment:
5. DASCR Number (Auto-Generated):
6. Principal:
7. Superintendent:
8. School Personnel Completing Report:
9. Number of Certified Faculty:
10. Number of Classified Staff:
11. Number of Students:
12. Grade Level:
13. Compliance Officer Email:
14. SSC Email:
15. Is an exemption application being applied for regarding locking of interior doors during instructional time for this school year? *KRS 158.162(3)(d)*

( ) Yes ( ) No

1. If yes, list the approved exemption:

Exemption to 158.162(3)(d)(5)(b)

The School Safety and Resiliency Act requires classroom doors to remain closed and locked during instructional time. KRS 158.162(3)(d)(5)(b) provides two exceptions to the requirement that classroom doors must be closed and locked during instructional time:

1. In instances in which only (1) student and one (1) adult are in the classroom; or
2. When in writing by the state school security marshal.

Exemptions are considered on a case by case basis. The basis for an exemption may include, but is not limited to, the following:

1. No physical mechanism exists to secure the room. Examples of this may include a gymnasium with multiple doors, open air classroom, etc;

2. The room is used as a hallway, walkway, pathway, or easement to access another part of the building and no lesser restrictive alternative exists for such access;

3. Locking the doors to the room constitutes a violation of an existing fire code and no lesser restrictive alternative is available;

4. Locking the doors to the room would infringe upon an individual student’s individual education plan (IEP) when that individual student is physically present in the room and no lesser restrictive alternative is available (NOTE: School personnel MUST specifically present this circumstance to the attention of the State School Security Marshal. Investigators ARE NOT to ask about any information concerning specific students.)

5. Locking the door to the room would constitute a violation of the Americans With Disabilities Act and no lesser restrictive alternative for access is available;

6. Existing renovations, physical structural issues occurring within the building make locking the doors to the room impracticable and no lesser alternative exists (the school must provide evidence); or,

7. Reasonable grounds exist within the discretion of the School Security Marshal to grant an exemption.

# Section 1. Access Control Requirement, New Building/Expansion Approval *KRS 158.162(7)*

The school shall adhere to practices to control access to each school building. *KRS 158.162(3)(d)*

1. All visitors are required to report to the main office upon entry.

( ) Yes ( ) No

Comments/explanation:

1. Upon reporting, all visitors must provide valid identification.

( ) Yes ( ) No

Comments/explanation:

1. All visitors, prior to allowing access, are required to state the purpose of their visit.

( ) Yes ( ) No

Comments/explanation:

1. A visible "visitor's badge" is required to be displayed at all times.

( ) Yes ( ) No

Comments/explanation:

1. The main entrance of the school is controlled with electronically locking doors.

( ) Yes ( ) No

Comments/explanation:

1. The main entrance of the school is controlled with a camera(s).

( ) Yes ( ) No

Comments/explanation:

1. The main entrance of the school is controlled with an intercom system(s).

( ) Yes ( ) No

Comments/explanation:

1. The school controls access to all exterior doors during the school day.

( ) Yes ( ) No

Comments/explanation:

1. Classroom doors are equipped with hardware that allow the door to be locked from the outside but opened from the inside.

( ) Yes ( ) No

Comments/explanation:

1. Classroom doors remain closed and locked during instructional time.

( ) Yes ( ) No

Comments/explanation:

1. Classroom doors with windows are equipped with material to quickly cover the window during a building lockdown.

( ) Yes ( ) No

Comments/explanation:

# Section 2. Necessary Safety and Security Processes (Not Related to New Building/Expansion Approval)

* 1. A School Safety and Threat Assessment Team is in place. *KRS 158.4412*

( ) Yes ( ) No

Comments/explanation:

* 1. List the name and title of each person on the School Safety and Threat Assessment Team:

Name 1:

Title 1:

Name 2:

Title 2:

Name 3:

Title 3:

Name 4:

Title 4:

Name 5:

Title 5:

Name 6:

Title 6:

Name 7:

Title 7:

Name 8:

Title 8:

Name 9:

Title 9:

Name 10:

Title 10:

* 1. An emergency plan, that includes a written cardiac emergency response plan, is in place for the school to follow. *KRS 158.162*

( ) Yes ( ) No

Comments/explanation:

* 1. Public safety agencies and all school staff have a copy of the emergency plan along with a diagram of the school facilities. *KRS 158.162*

( ) Yes ( ) No

Comments/explanation:

* 1. List the public safety agencies that have a copy of the emergency plan with a diagram of the school facilities:

Agency 1:

Agency 2:

Agency 3:

Agency 4:

Agency 5:

Agency 6:

Agency 7:

Agency 8:

Agency 9:

Agency 10:

* 1. The emergency plan was reviewed by the school council, principal, school nurse and first responders during the current school year. *KRS 158.162*

( ) Yes ( ) No

Comments/explanation:

* 1. Prior to the first instructional day of the school year, the principal’s designee discussed and documented the emergency plan with all school personnel.

( ) Yes ( ) No

Comments/explanation:

* 1. The school maintains a portable automated external defibrillator in a public, readily accessible, well-marked location. *KRS 158.162*

( ) Yes ( ) No ( ) N/A

Comments/explanation:

* 1. The school has adopted required policies and procedures for training and use of an automated external defibrillator. *KRS 158.162*

( ) Yes ( ) No ( ) N/A

Comments/explanation:

* 1. All licensed athletic trainers, school nurses, athletic directors, interscholastic coaches, and volunteer coaches of each athletic team have rehearsed, by simulation, the required cardiac emergency response plan prior to beginning of the athletic season. *KRS 158.162*

( ) Yes ( ) No ( ) N/A

Comments/explanation:

* 1. The school has developed a written, event-specific, emergency plan for each school-sanctioned nonathletic event held off-campus that will be used during a medical emergency which may include the provision of a portable automated external defibrillator. *KRS 158.162*

( ) Yes ( ) No ( ) N/A

Comments/explanation:

* 1. All rooms have an established primary and secondary evacuation route and are prominently posted in each room by evacuation doorways. *KRS 158.162*

( ) Yes ( ) No

Comments/explanation:

* 1. The best available severe weather safe zones have been identified and are prominently posted in each room. *KRS 158.162*

( ) Yes ( ) No

Comments/explanation:

* 1. Policies and procedures are in place for an all-hazards approach, including emergency response drills for hostage, active shooter and building lockdown situations.

*KRS 158.162*

( ) Yes ( ) No

Comments/explanation:

* 1. These policies and procedures were formulated with appropriate public safety agencies input, to include but not limited to fire, police, and emergency medical services.

( ) Yes ( ) No

Comments/explanation:

* 1. School has ensured that public safety agencies have toured the school to review policies and procedures and provide recommendations related to safety and security during the previous school year. *KRS 158.162;* *KRS 158.4412(2)(g)*

( ) Yes ( ) No

Comments/explanation:

* 1. In reference to the above question, list the public safety agencies that toured the school during the previous school year.

Agency 1:

Agency 2:

Agency 3:

* 1. The principal has received training on procedures for completion of the school security risk assessment. *KRS 158.4412*

( ) Yes ( ) No

Comments/explanation:

* 1. The principal has provided written notice within 10 days of the first instructional day of the school year, to all students, parents, and guardians, the provisions of KRS 508.078 and potential penalties under KRS 532.060 and 534.030. *KRS 158.1559*

( ) Yes ( ) No

Comments/explanation:

* 1. The school adopted a trauma-informed approach to education. *KRS 158.4416*

( ) Yes ( ) No

Comments/explanation:

* 1. The school currently has a trauma-informed team. *KRS 158.4416*

( ) Yes ( ) No

Comments/explanation:

* 1. List the trauma-informed team members:

Name 1:

Name 2:

Name 3:

Name 4:

Name 5:

* 1. A certified school counselor is currently employed. *KRS 158.4416*

( ) Yes ( ) No

Comments/explanation:

* 1. The district meets the goal of one school counselor/school based mental health provider, who is employed by the district, per 250 students. *KRS 158.4416*

( ) Yes ( ) No

Comments/explanation:

* 1. The school counselor is spending at least 60% or more of his/her time providing direct services to students and no more than 40% of his/her time providing indirect services to students.

( ) Yes ( ) No

Comments/explanation:

* 1. Identify the professional development coordinator for the school. *KRS 156.095(2)*

Name:

Title:

* 1. All students in grades 6th through 12th received two evidence-based suicide prevention awareness lessons, the first by September 15th and the second by January 15th via:

*KRS 156.095(6)(b)*

(*Check all that apply*)

* in person
* live streaming
* video recording
* not provided
* N/A

Comments/explanation:

* 1. All employees, that have job duties requiring direct contact with students in grades 4th through 12th, have attended a minimum one-hour high quality evidence-based suicide prevention training. *KRS 156.095(6)(c)(1)*

( ) Yes ( ) No ( ) N/A

Comments/explanation:

* 1. All employees, that have job duties requiring direct contact with students in grades 4th through 12th, hired after the initial suicide prevention training are provided prevention materials. *KRS 156.095(6)(c)(2)*

( ) Yes ( ) No ( ) N/A

Comments/explanation:

* 1. All school employees, with job duties requiring direct contact with students, attended a minimum one-hour training on how to respond to an active shooter situation developed by the Department of Criminal Justice Training. *KRS 156.095(7)(a)*

( ) Yes ( ) No

Comments/explanation:

* 1. The district provides training to substitute teachers on suicide prevention, active shooter, and emergency plan familiarization. *KRS 158.162*

( ) Yes ( ) No

Comments/explanation:

* 1. The 24-hour statewide child abuse hotline number 1-877-597-2331 is prominently displayed in the school. *KRS 156.095(8)(g)*

( ) Yes ( ) No

Comments/explanation:

* 1. The National Human Trafficking Reporting Hotline number 1-888-373-7888 is prominently displayed in the school. *KRS 156.095(8)(g)*

( ) Yes ( ) No

Comments/explanation:

* 1. An anonymous reporting tool is available to students and staff via telephone call, email, and a mobile device application.

( ) Yes ( ) No

Comments/explanation:

* 1. The school currently has an assigned school resource officer(s) pursuant to state law. *KRS 158.4414*

( ) Yes ( ) No

Comments/explanation:

* 1. The school resource officer(s) have successfully completed, or are in the process of completing, required phases of KLEC approved SRO certification training provided by the Department of Criminal Justice Training. *KRS 158.4414*

( ) Yes ( ) No ( ) N/A

Comments/explanation:

* 1. The school resource officer(s) completed, or is scheduled to complete, the annual 40 hour approved SRO in-service training provided by the Department of Criminal Justice Training. *KRS 158.4414*

( ) Yes ( ) No ( ) N/A

Comments/explanation:

* 1. SRO(s) assigned to the school is employed by the district.

( ) Yes ( ) No ( ) N/A

Comments/explanation:

* 1. List SRO’s with a SLEO commission employed by the district or employed by a school based law enforcement agency.

SRO 1:

SRO 2:

SRO 3:

* 1. Pursuant to state law there is a memorandum of understanding or a school board policy defining the roles and expectations of the SRO assigned to the school. *KRS 158.4414*

( ) Yes ( ) No ( ) N/A

Comments/explanation:

* 1. SRO(s) assigned to the school is employed by a local law enforcement agency.

( ) Yes ( ) No ( ) N/A

Comments/explanation:

* 1. List SRO(s) employed by a local law enforcement agency.

SRO 1:

Agency 1:

SRO 2:

Agency 2:

SRO 3:

Agency 3:

# Section 3. Current Trends

1. SRO(s) wears an identifiable uniform.

( ) Yes ( ) No ( ) N/A

Comments/explanation:

1. The school has an office assigned to the SRO(s).

( ) Yes ( ) No ( ) N/A

Comments/explanation:

1. SRO(s) possess a long gun on school property.

( ) Yes ( ) No ( ) N/A

Comments/explanation:

1. SRO(s) office is equipped with a gun safe.

( ) Yes ( ) No ( ) N/A

Comments/explanation:

1. Number of incidents in the previous school year that required a lockdown or heightened security level:
2. Students were involved in emergency plan development. (Example: student surveys, student groups, school wide discussion, etc.)

( ) Yes ( ) No

Comments/explanation:

1. Visitors are required to make notifications prior to their arrival.

( ) Yes ( ) No

Comments/explanation:

1. Students are subject to metal detector screening when entering the school.

( ) Yes ( ) No

Comments/explanation:

1. Visitors are subject to metal detector screening when entering the school.

( ) Yes ( ) No

Comments/explanation:

1. Student backpacks/bags are searched and/or scanned.

( ) Yes ( ) No

Comments/explanation:

1. Visitor backpacks/bags are searched and/or scanned.

( ) Yes ( ) No

Comments/explanation:

1. Students are required to wear school issued identification.

( ) Yes ( ) No

Comments/explanation:

1. The school has implemented the Handle with Care program.

( ) Yes ( ) No

Comments/explanation:

1. The district is participating in the School Mapping Data Program.

( ) Yes ( ) No

Comments/explanation:

1. The district is planning to use a Guardian starting in the 2025-2026 school year.

( ) Yes ( ) No

Comments/explanation:

1. Additional physical security measures:

(*Check all that apply)*

* 1st Responders Issued Key Cards
* AED(s)
* Cameras - Exterior
* Cameras – Interior
* Cameras – Remote View
* Car Rider Pickup App
* Delivery Personnel/Vendors are Checked In
* Door Alarms – Exterior
* Door Numbering – Exterior
* Door Numbering – Interior
* Emergency Bags
* Fast/Path System
* First Aid Kits
* Gatekeeper Can View Main Door Camera
* In-School Security Personnel
* Key Box – Exterior
* Key Card Access – Exterior
* Key Card Access – Interior
* Lockdown Kits
* Maintenance Personnel are Checked In
* NARCAN ®
* Panic System
* Panic System Linked to 1st Responders
* School Nurse(s)
* School Safety App
* Secondary Locking System(s) (Night Locks, etc.)
* Secure Vestibule
* Shatter Resistant Window Film
* Stop the Bleed Kits
* Substitutes Issued Keys
* Two-Way Radios
* Vape Detection System
* Visible Staff ID
* Visitor Management System
* Window Graphics
* Window Numbering – Exterior
* Window Numbering – Interior

Other:

# Section 4. Assessment Summary

Assessment Summary:

Recommendations: