

Students / Staff Needing Special Assistance

MASTER LIST

Using the information from individual Teacher/Staff Survey forms, the Emergency Response Team maintains a master list of students/staff needing special assistance in the event of an emergency. A designated collection point for these students should be established in conjunction with emergency responders. This should be done on each floor of the building.

Students/Staff Name

**Assistance Needed
Individual to Provide Assistance**

School Plan