

## **Appendix D: School Safety and Resiliency Act**

In 2019, the Kentucky General Assembly passed the School Safety and Resiliency Act, commonly known as Senate Bill 1 or SB1 (2019). This Act affected multiple statutes regarding school safety and student resiliency. These statutes impact education and many agencies that work with districts and schools. The new roles of District School Safety Coordinator and State School Security Marshal are established, along with the implementation of various trainings and responsibilities related to these roles. Membership on the Kentucky Center for School Safety (KCSS) Board was re-established, along with requiring KCSS to approve a school security risk assessment tool. School Resource Officers (SROs) are to be assigned to each school, funding permitting. Other requirements regarding school building access, suicide prevention training, active shooter training, trauma-informed approaches to education, school counselors, student-involved trauma, terroristic threatening and an anonymous reporting tool are also outlined in the Act.

## District Trauma-Informed Education Plans

Pursuant to [KRS 158.4416](#), each local board of education must develop a plan for implementing a trauma-informed approach in its schools by July 1, 2021. At a minimum, the plan shall include strategies for:

- Enhancing trauma awareness throughout the school community;
- Conducting an assessment of the school climate, including but not limited to inclusiveness and respect for diversity;
- Developing trauma-informed discipline policies;
- Collaborating with the Department of Kentucky State Police, the local sheriff, and the local chief of police to create procedures for notification of trauma-exposed students; and
- Providing services and programs designed to reduce the negative impact of trauma, support critical learning, and foster a positive and safe school environment for every student.

Local boards of education may use their own discretion when determining the format, goals, and procedures for their plans. Similarly, local boards of education may establish their own timelines for implementing and monitoring their plans. *KDE's Trauma-Informed Toolkit* provides resources to help identify appropriate strategies to address the required plan elements.

## Trauma-Informed Toolkit

[KRS 158.4416](#) requires KDE to make available a toolkit that includes guidance, strategies, behavioral interventions, practices, and techniques to assist school districts and in developing a trauma-informed approach in schools. The following tools are designed to assist in this process:

- [Understanding Trauma & Traumatic Stress](#)
- [What Is a Trauma-Informed School?](#)
- [Trauma-Informed Teams](#)
- [Trauma-Informed Active Shooter Drills](#)
- [Handle with Care](#)
- [Trauma-Informed Lockdown Drills](#)
- [Trauma-Informed Discipline Response and Behavior System](#)

## School Safety Coordinator

[KRS 158.4412](#) requires the appointment of a *School Safety Coordinator* (SSC) and designates the requirements of the position. The School Safety Coordinator (SSC) shall:

- complete the SSC training program within six months of appointment,
- designate a school safety and security threat assessment team at each school consisting of two or more staff member to identify and respond to students exhibiting behavior that indicates a potential threat to school safety or security. Members may include school administrators, counselors, SROs, school-based mental health services providers, teachers, and other school personnel,
- provide training to principals within the district on procedures for completion of the school security risk assessment,
- review all school security risk assessments completed within the district and prescribe recommendations as needed in consultation with the state school security marshal,
- **advise the superintendent by July 1, 2021**, and annually thereafter of completion of required security risk assessments,
- formulate recommended policies/procedures (excluded from Open Records law) for an all-hazards approach including conducting emergency response drills for hostage, active shooter, and building lockdown situations in consultation and coordination with appropriate public safety agencies for review and adoption as part of school emergency plan required by [KRS 158.162](#). The recommended policies shall encourage the involvement of students, as appropriate, in the development of the school's emergency plan, and,
- ensure each school campus is toured at least once per school year, in consultation and coordination with appropriate public safety agencies, to review policies and procedures and provide recommendations related to school safety and security.

Many of these duties had been previously assigned to the “Safe Schools Coordinator.” Moving forward, the duties above will be assigned to the *School Safety Coordinator (SBI)* though some districts may assign other duties (e.g. model policies, bullying prevention, school climate, and the behavior or Safe Schools data) to the *Safe Schools Administrator*. These will be two distinct roles in [Person Role Manager](#) but districts may choose to assign the same person to both of those roles.

## School Safety Risk Assessment

[KRS 158.4410\(7\)](#) states, "No later than July 15, 2021, and each subsequent year, the local district superintendent shall send verification to the state school security marshal and the Kentucky Department of Education that all schools within the district have completed the school security risk assessment for the previous year. School security risk assessments shall be excluded from the application of KRS 61.870 to 61.884 pursuant to KRS 61.878(1)(m)." Districts must submit their annual verification to [kyschoolsafetymailbox@education.ky.gov](mailto:kyschoolsafetymailbox@education.ky.gov) by July 15. Please contact the State School Security Marshal at [Ben.Wilcox@ky.gov](mailto:Ben.Wilcox@ky.gov) with any questions.

## Terroristic Threatening, 2nd Degree

Effective with the 2019-2020 school year, [KRS 158.1559](#) mandates school principals provide, within ten (10) days of the first instructional day of each school year, written notice of KRS [508.078](#), [532.060](#), and [534.030](#) to all students, parents, and guardians of students. KDE does not interpret language of [KRS 158.1559](#) to require any specific mode of delivery (e.g., first class mail, by hand, etc.) but can confirm

that [KRS 446.030](#) requires the ten (10) day timeline be based on calendar days and the deadline be extended to the next business day if the tenth and final day falls on a weekend, legal holiday, or another day that the district is closed.

## Active Shooter Training

[KRS 156.095\(7\)](#) was amended by Senate Bill 8 (2020) and now requires all school district employees having direct contact with students to annually complete, by November 1 of each year, one hour of training on how to respond to an active shooter situation. The statute requires this training be provided "in person, by live streaming, or via video recording prepared by the Kentucky Department of Criminal Justice Training [DOCTJ] in collaboration with the Kentucky Law Enforcement Council, the Kentucky Department of Education, and the Center for School Safety and may be included in the four (4) days of professional development under KRS 158.070." The video recording prepared by DOCJT is available [here](#). Additionally, as part of the Trauma-Informed Toolkit, KDE has made available a [tool](#) that provides guidance and resources to support trauma-informed active shooter drills.

## Handle With Care Notification System

Handle With Care (HWC) is the notification system described in the School Safety & Resiliency Act where schools and districts are required to collaborate with law enforcement to create procedures for notification of a student who has been trauma-exposed as part of the plan for implementing a trauma-informed approach in schools. The Kentucky State Police (KSP) have implemented a notification system that is now active statewide. The information below has been provided to us by KSP regarding implementation of the HWC program.

Handle with Care (HWC) is very simple. Any law enforcement agency that has access to the KYOPs system can initiate a HWC notification. At the scene of a crime, accident, or any law enforcement assisted traumatic event; the officer will identify any child(ren) present. The officer will then use HWC to notify the school(s) that the child(ren) attend. The notice will be sent to a confidential email and/or as a text message with only the child's name, age, school, and these three words "Handle with Care".

The premise of Handle with Care is to mitigate the negative effects of trauma on children when used in conjunction with trauma-informed care. In the event the child exhibits problematic behavior (emotional/behavioral/academic, etc.), the school has an early notification of possible exposure to trauma and can provide care and understanding, and link the child with trauma-informed resources such as school counselors or therapists. This video [CIBRS](#) shows how the process works and who should be included in the process at the school and district levels.

Enrolling in Handle with Care:

1. Contact the Kentucky State Police Post that serves your county;
2. Ask to speak the Victim Advocate located at the Post;
3. The Victim Advocate will then assist you in providing contact information for those staff members that will receive the Handle with Care notification.

Please contact your Victim's Advocate local KSP post if you have any questions. Danielle Perkins in the KSP Office of Operations at (502) 782-1846 or your district's assigned School Marshal Compliance Officer will also be able to assist if you have any questions.

## Threat Assessment Resources

Each school is required to have a designated school threat assessment team consisting of two or more staff members, which may include school administrators, school counselors, school resource officers, school-based mental health services providers, teachers, and other school personnel. KDE has compiled some existing [threat assessment resources](#) schools may want to consider using, but this list is not exhaustive.

# Risk Assessment

Pursuant to KRS 158.4410(7), School Security Risk Assessments shall be excluded from the application of KRS 61.870 to 61.884 pursuant to KRS 61.878 (m)(1)(b), certain public records are exempted from inspection except on order of court, to include, public records the disclosure of which would have a reasonable likelihood of threatening the public safety by exposing a vulnerability in preventing, protecting against, mitigating or responding to a terrorist act and includes vulnerability assessments, antiterrorism protective measures and plans, and security and response needs assessments. In compliance with KRS 61.878(m)(3), the Department of Criminal Justice Training sends copies of all requests denied pursuant to KRS 158.4410(7) to the Kentucky Office of Homeland Security and to the Kentucky Office of the Attorney General.

## Demographics

1. School Name:
  
2. School Address:
  
3. School District:
  
4. Date of Assessment:
  
5. DASCR Number (Auto-Generated):
  
6. Principal:
  
7. Superintendent:
  
8. School Personnel Completing Report:
  
9. Number of Certified Faculty:
  
10. Number of Classified Staff:
  
11. Number of Students:
  
12. Grade Level:

13. Compliance Officer Email:

14. SSC Email:

15. Is an exemption application being applied for regarding locking of interior doors during instructional time for this school year? KRS 158.162(3)(d)

( ) Yes ( ) No

16. If yes, list the approved exemption:

Exemption to 158.162(3)(d)(5)(b)

The School Safety and Resiliency Act requires classroom doors to remain closed and locked during instructional time. KRS 158.162(3)(d)(5)(b) provides two exceptions to the requirement that classroom doors must be closed and locked during instructional time:

- a. In instances in which only (1) student and one (1) adult are in the classroom; or
- b. When in writing by the state school security marshal.

Exemptions are considered on a case by case basis. The basis for an exemption may include, but is not limited to, the following:

1. No physical mechanism exists to secure the room. Examples of this may include a gymnasium with multiple doors, open air classroom, etc;
2. The room is used as a hallway, walkway, pathway, or easement to access another part of the building and no lesser restrictive alternative exists for such access;
3. Locking the doors to the room constitutes a violation of an existing fire code and no lesser restrictive alternative is available;
4. Locking the doors to the room would infringe upon an individual student’s individual education plan (IEP) when that individual student is physically present in the room and no lesser restrictive alternative is available (NOTE: School personnel MUST specifically present this circumstance to the attention of the State School Security Marshal. Investigators ARE NOT to ask about any information concerning specific students.)
5. Locking the door to the room would constitute a violation of the Americans With Disabilities Act and no lesser restrictive alternative for access is available;
6. Existing renovations, physical structural issues occurring within the building make locking the doors to the room impracticable and no lesser alternative exists (the school must provide evidence); or,
7. Reasonable grounds exist within the discretion of the School Security Marshal to grant an exemption.

## Section 1. Access Control Requirement, New Building/Expansion

Approval KRS 158.162(7)

The school shall adhere to practices to control access to each school building. KRS 158.162(3)(d)

1. All visitors are required to report to the main office upon entry.

Yes  No

Comments/explanation:

2. Upon reporting, all visitors must provide valid identification.

Yes  No

Comments/explanation:

3. All visitors, prior to allowing access, are required to state the purpose of their visit.

Yes  No

Comments/explanation:

4. A visible “visitor’s badge” is required to be displayed at all times.

Yes  No

Comments/explanation:

5. The main entrance of the school is controlled with electronically locking doors.

Yes  No

Comments/explanation:

6. The main entrance of the school is controlled with a camera(s).

Yes  No

Comments/explanation:

7. The main entrance of the school is controlled with an intercom system(s).

Yes  No

Comments/explanation:



8. The school controls access to all exterior doors during the school day.

Yes  No

Comments/explanation:

9. Classroom doors are equipped with hardware that allow the door to be locked from the outside but opened from the inside.

Yes  No

Comments/explanation:

10. Classroom doors remain closed and locked during instructional time.

Yes  No

Comments/explanation:

11. Classroom doors with windows are equipped with material to quickly cover the window during a building lockdown.

Yes  No

Comments/explanation:

## **Section 2. Necessary Safety and Security Processes (Not Related to New Building/Expansion Approval)**

1. A School Safety and Threat Assessment Team is in place. KRS 158.4412

Yes  No

Comments/explanation:

2. List the name and title of each person on the School Safety and Threat Assessment Team:

Name 1:

Title 1:

Name 2:

Title 2:

Name 3:

Title 3:

Name 4:

Title 4:

Name 5:

Title 5:

3. An emergency plan is in place for the school to follow. KRS 158.162

Yes  No  Partial

Comments/explanation:

4. Public safety agencies have a copy of the emergency plan along with a diagram of the school facilities. KRS 158.162

Yes  No

Comments/explanation:

5. List the public safety agencies that have a copy of the emergency plan with a diagram of the school facilities: KRS 158.162

Agency 1:

Agency 2:

Agency 3:

Agency 4:

Agency 5:

Agency 6:

Agency 7:

Agency 8:

Agency 9:

Agency 10:

6. The emergency plan was reviewed by the school council, the principal and first responders during the current school year. KRS 158.162

Yes  No

Comments/explanation:

7. All rooms have an established primary and secondary evacuation route and are prominently posted in each room by evacuation doorways. KRS 158.162

Yes  No

Comments/explanation:

8. The best available severe weather safe zones have been identified and are prominently posted in each room. KRS 158.162

Yes  No

Comments/explanation:

9. Policies and procedures are in place for an all-hazards approach, including emergency response drills for hostage, active shooter and building lockdown situations.

KRS 158.162

Yes  No

Comments/explanation:

10. These policies and procedures were formulated with appropriate public safety agencies input, to include but not limited to fire, police, and emergency medical services.

Yes  No

Comments/explanation:

11. School has ensured that public safety agencies have toured the school to review policies and procedures and provide recommendations related to safety and security during the previous school year. KRS 158.162; KRS 158.4412(2)(g)

Yes  No

Comments/explanation:

12. In reference to the above question, list the public safety agencies that toured the school during the previous school year. KRS 158.162; KRS 158.4412(2)(g)

Agency 1:

Agency 2:

Agency 3:

13. The principal has received training on procedures for completion of the school security risk assessment. KRS 158.4412

Yes  No

Comments/explanation:

14. The principal has provided written notice within 10 days of the first instructional day of the school year, to all students, parents, and guardians, the provisions of KRS 508.078 and potential penalties under KRS 532.060 and 534.030. KRS 158.1559

Yes  No

Comments/explanation:

15. The school adopted a trauma-informed approach to education. KRS 158.4416

Yes  No

Comments/explanation:

16. A certified school counselor is currently employed. KRS 158.4416

Yes  No

Comments/explanation:

17. The district meets the goal of one school counselor/school based mental health provider, who is employed by the district, per 250 students. KRS 158.4416

Yes  No

Comments/explanation:

18. The school currently has a trauma-informed team. KRS 158.4416

Yes  No

Comments/explanation:

19. List the trauma-informed team members:

Name 1:

Name 2:

Name 3:

Name 4:

Name 5:

20. The school counselor is spending 60% or more of his/her time providing counseling and related services directly to students.

( ) Yes ( ) No

Comments/explanation:

21. Prior to the first instructional day of the school year, the principal's designee discussed and documented the emergency plan with all school personnel.

( ) Yes ( ) No

Comments/explanation:

22. Identify the professional development coordinator for the school. KRS 156.095(2)

Name:

Title:

**Questions 23-25 are only applicable for grades 6-12.**

23. All students received suicide prevention awareness information via: KRS 156.095(6)(b)

(Check all that apply)

- in person
- live streaming
- video recording
- not provided
- N/A

24. All employees, that have job duties requiring direct contact with students, have attended a minimum one-hour high quality suicide prevention training. KRS 156.095(6)(c)(1)

( ) Yes ( ) No ( ) N/A

Comments/explanation:

25. Staff members hired after the initial suicide prevention training are provided prevention materials.  
KRS 156.095(6)(c)(2)

Yes  No  N/A

Comments/explanation:

**Remaining questions for this section applies to all schools.**

26. All school employees, with job duties requiring direct contact with students, attended a minimum one-hour training on how to respond to an active shooter situation developed by the Department of Criminal Justice Training. KRS 158.162(7)

Yes  No

Comments/explanation:

27. The district provides training to substitute teachers on suicide prevention, active shooter, and emergency plan familiarization. KRS 158.162

Yes  No

Comments/explanation:

28. The 24-hour statewide child abuse hotline number 1-877-597-2331 is prominently displayed in the school. KRS 156.095(7)(g)

Yes  No

Comments/explanation:

29. The National Human Trafficking Reporting Hotline number 1-888-373-7888 is prominently displayed in the school. KRS 156.095(7)(g)

Yes  No

Comments/explanation:

30. The school currently has an assigned school resource officer(s) pursuant to state law.

KRS 158.4414

Yes  No

Comments/explanation:

31. The school resource officer(s) have successfully completed, or are in the process of completing, required phases of KLEC approved SRO certification training provided by the Department of Criminal Justice Training. KRS 158.4414

Yes  No  N/A

Comments/explanation:

32. The school resource officer(s) completed, or is scheduled to complete, the annual 40 hour approved SRO in-service training provided by the Department of Criminal Justice Training. KRS 158.4414

Yes  No  N/A

Comments/explanation:

33. SRO(s) assigned to the school is employed by the district.

Yes  No  N/A

Comments/explanation:

34. List SRO's with a SLEO commission employed by the district.

SRO 1:

SRO 2:

SRO 3:

35. Pursuant to state law there is a memorandum of understanding or a school board policy defining the roles and expectations of the SRO assigned to the school. KRS 158.4414

Yes  No  N/A

Comments/explanation:

36. SRO(s) assigned to the school is employed by a local law enforcement agency.

Yes  No  N/A

Comments/explanation:

37. List SRO(s) employed by a local law enforcement agency.

SRO 1:

Agency 1:

SRO 2:

Agency 2:

SRO 3:

Agency 3:

### Section 3. Current Trends

1. SRO(s) wears an identifiable uniform.

Yes  No  N/A

Comments/explanation:

2. The school has an office assigned to the SRO(s).

Yes  No  N/A

Comments/explanation:

3. SRO(s) possess a long gun on school property.

Yes  No  N/A

Comments/explanation:

4. SRO(s) office is equipped with a gun safe.

Yes  No  N/A

Comments/explanation:

5. Number of incidents in the previous school year that required a lockdown or heightened security level:

6. Students were involved in emergency plan development. (Example: student surveys, student groups, school wide discussion, etc.)

Yes  No

Comments/explanation:

7. Visitors are required to make notifications prior to their arrival.

Yes  No

Comments/explanation:

8. Students are subject to metal detector screening when entering the school.

Yes  No

Comments/explanation:



9. Visitors are subject to metal detector screening when entering the school.

Yes  No

Comments/explanation:

10. Student backpacks/bags are searched and/or scanned.

Yes  No

Comments/explanation:

11. Visitor backpacks/bags are searched and/or scanned.

Yes  No

Comments/explanation:

12. Students are required to wear school issued identification.

Yes  No

Comments/explanation:

13. An anonymous reporting tool is available to students and staff via telephone call, email, and a mobile device application.

Yes  No

Comments/explanation:

14. The school has implemented the Handle with Care program.

Yes  No

Comments/explanation:

15. List additional physical security measures:

## Section 4. Assessment Summary

Assessment Summary:

Recommendations:

### Special Considerations

Classroom connecting Doors inside classrooms. If the door to the hallway is open on one side the connecting door must be locked.

Do visitor have to call in advance of arriving to school?