

Kentucky Center for School Safety

Quarterly Report July - September 2005

Submitted January 2006

**Kentucky Center for School Safety Work Plan FY 2006
Status Report for Period July - September 2005**

Goal/Activity	Status*	Notation
CENTER OPERATIONS		
I. Goal: Carry out the central operations of the Center		
A. Implement FY06 work plan and budget	✓	<ul style="list-style-type: none"> The FY06 work plan and budget were approved by the KCSS Board of Directors at the 6/29/05 Board meeting.
B. Establish MOA with KDE	✓	<ul style="list-style-type: none"> An MOA was established with KDE at the beginning of FY06.
C. Submit FY05 KCSS fiscal report	✓	<ul style="list-style-type: none"> The final Fiscal Report for FY05 was included in the April - June 2005 Quarterly Report.
D. Maintain toll-free school safety information line	I	<ul style="list-style-type: none"> The KCSS averaged 317 calls per month via the toll-free line during the quarter July – September 2005.
E. Conduct regular KCSS staff meetings	N	
F. Establish sub-contracts with Center partners	✓	<ul style="list-style-type: none"> Subcontracts between ECU, KSBA, MSU and UK have been executed.
G. Conduct KCSS staff evaluations including Executive Director	N	
H. Conduct annual evaluations of KCSS partners	N	
I. Pursue additional funding to supplement KCSS activities	I	<ul style="list-style-type: none"> Funding was received from the Green River Regional Educational Cooperative (GRREC) to assist in updating Emergency Management Procedures. Additional funding was received from KDE to fund a Data Coordinator position to provide help with the Safe Schools Data Report and Persistently Dangerous School Update.
J. Coordinate the Safe School Assessment Program	I	<ul style="list-style-type: none"> Seven assessments were coordinated and completed during the quarter July – September 2005. There are 39 assessments scheduled for the next quarter.
Goal/Activity	Status*	Notation
K. Provide In-Kind Services for the Safe School Assessment Program	I	<ul style="list-style-type: none"> Seven educators/KCSS staff members participated in assessments during the quarter July – September 2005 as an in-kind service to the KCSS.
II. Goal: Produce summary reports of Center activities		
A. Submit quarterly reports to the Board of Directors	I	<ul style="list-style-type: none"> The quarterly report for April – June 2005 will be submitted to the KCSS Board of Directors at the 11/9/05 meeting.
B. Submit to KCSS Board of Directors FY05 External Evaluation Report	N	
C. Develop and submit FY 2005 annual KCSS report to the Governor, Kentucky Board of Education, and General Assembly	I	<ul style="list-style-type: none"> Work has begun on the KCSS Annual Report for FY05. The Annual Report will be submitted at the beginning of 2006.

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III. Goal: Promote Interagency Collaboration		
A. Conduct semi-annual meetings of School Safety Advisory Council (SSAC)	I	<ul style="list-style-type: none"> A School Safety Advisory Council (SSAC) meeting is scheduled for November 4, 2005.
B. Provide school safety speakers upon request	I	<ul style="list-style-type: none"> Section II of the quarterly report provides a detailed summary of presentations made by KCSS staff.
C. Conduct school safety related presentations, guest lectures and workshops at conferences, university lectures, collaborative meetings, etc.	I	<ul style="list-style-type: none"> Presentations and collaborative meetings are listed in Section II of the quarterly report.
D. Continue participation in collaborative technical assistance initiatives with KECSAC, DJJ, DMH, and other various service organizations	I	<ul style="list-style-type: none"> Section II of the quarterly report provides a detailed summary of collaborative meetings conducted in this quarter.
ADMINISTRATION OF FUNDS TO LOCAL SCHOOL DISTRICTS		
I. Goal: To facilitate the dissemination of funds to local school districts		
A. Facilitate the distribution of FY06 funds based on an approved formula and established criteria	✓	<ul style="list-style-type: none"> School Safety funds will be distributed to all districts in FY06 based on the approved formula of a base amount of \$20,000 with the remaining funds distributed on a "per pupil" basis based on 2004-2005 average daily attendance. Districts received funding notification in June 2005.
B. Provide technical assistance to districts receiving school safety funds	N	
C. Develop and disseminate FY06 KCSS District funding report	✓	<ul style="list-style-type: none"> A summary of the distribution of safe schools funds in FY06 is available at the KCSS website. The summary includes the final allocation per district. The FY06 funding report was sent to districts in June 2005.
D. Compile and disseminate profiles of KCSS funded programs including alternative education settings	I	<ul style="list-style-type: none"> KCSS have compiled information based on district submission of FY06 Safe School Activity reports.
E. Conduct site visits to school districts through utilization of Alternative Education Consultants	N	
Goal/Activity	Status*	Notation
DATA ANALYSIS		
I. Goal: To provide analysis of school safety data		
A. Publish and disseminate 2004-2005 Kentucky Safe Schools Data Report(s)	I	<ul style="list-style-type: none"> KCSS has received data from all schools and is in process of data analysis.
B. Solicit consumer evaluation information on Kentucky school safety data reports (Superintendent Survey)	I	<ul style="list-style-type: none"> Data collection process was completed and report is being finalized.
C. Continue to provide input to KDE to improve school safety data collection process (including case by case data collection)	I	<ul style="list-style-type: none"> Discussions continue between KCSS and KDE in an effort to improve school safety data collection.
D. Collect data from principals and superintendents participating in Safe School Assessments to determine their perceptions of its effectiveness	I	<ul style="list-style-type: none"> Data collection process was completed and report is being finalized.

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E. Collect specific data from schools participating in the Community Service Work Project for analysis and produce the second year report by December 2005	I	<ul style="list-style-type: none"> Data collection process was completed and report is being finalized.
Goal/Activity	Status*	Notation
SCHOOLS AND COMMUNITIES TRAINING AND TECHNICAL ASSISTANCE		
I. Goal: Identify priority needs for training and technical assistance for various education audiences		
A. Evaluate each KCSS sponsored training to assess effectiveness and to identify current trends and issues for future trainings	I	<ul style="list-style-type: none"> To date, each training, technical assistance visit, and conference has been evaluated and future trainings will be developed upon those findings.
B. Evaluate the annual Safe Schools Conference to keep the conference on the cutting edge of issues that schools are addressing	I	<ul style="list-style-type: none"> The 700+ evaluations for the Safe Schools Conference are being compiled for analysis and will be utilized to determine the content of next year's conference. Results thus far, have been very positive.
C. Utilize Safe School Assessment data to develop the 05-06 training calendar	✓	<ul style="list-style-type: none"> Training needs were developed based upon findings of the 05-06 Safe School Assessment Data. The data revealed there is a need in school districts for more training on school-wide discipline, classified staff training, drug use and its impact on school policy, effective emergency and risk management planning, and bullying.
D. Collaborate with state agencies and organizations (i.e. KDE, DJJ, DMHMRS, FRYSC), local district administrators, and parents to obtain member training needs	I	<ul style="list-style-type: none"> Nineteen (19) meetings have been conducted with different stakeholders to obtain input on issues that are relevant and timely for targeted KCSS audiences.
II. Goal: To sponsor research based and best practice safe schools training opportunities for administrators, teachers, students, parents, and other community representatives.		
A. Develop the 05-06 KCSS training calendar that will provide ten (10) regional trainings on school safety issues that are relevant and timely	✓	<ul style="list-style-type: none"> We exceeded our goal by offering 12 regional trainings on topics that were identified as needs based upon Goal I. The training calendar for the 05-06 offers regionally: Internet Safety, Bus Driver Communication, Creating a Consistent Response to Student Behavior, Kentucky's Drug Use and Its Impact on School Policy, and Effective Emergency and Risk Management Planning.
B. Disseminate training calendar to targeted audiences that include partnering agencies such as KDE, DJJ, DMHMRS, and CHFS	✓	<ul style="list-style-type: none"> 4,000 copies were mailed to <u>all</u> Superintendents, Board Members, School Administrators and partnering agencies. Each training was added to the website. A flyer of each training will be mailed to all Superintendents, Board Members, School Administrators and partnering agencies one month prior to each training.

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Goal/Activity	Status*	Notation
C. Conduct and evaluate each regional training	N	
D. Disseminate evaluation results to KCSS and partnering agencies in annual report	I	<ul style="list-style-type: none"> In progress of compiling evaluation results to be published in annual report.
E. Fund and coordinate on-site technical assistance requests to Kentucky's elementary, middle, and high schools	I	<ul style="list-style-type: none"> Received five (5) technical assistance requests from: <ol style="list-style-type: none"> Clinton County-CHAMPS- 32 participants Bath County-School-wide Discipline-60 participants Lee County-Bullying-32 participants Kenton County-Bullying-81 participants Bullitt County-QPR-30 participants
III. Goal: Improve the quality of Kentucky's alternative education programs		
A. Fund and coordinate on-site technical assistance requests (provided by the Center's Alternative Education Specialists and School Safety Associates) to Kentucky's alternative education programs	I	<ul style="list-style-type: none"> At this time, no on-site technical assistance requests have been submitted from school districts.
Goal/Activity	Status*	Notation
B. In collaboration with the Kentucky Educational Collaborative for State Agency Children, co-sponsor an annual conference on alternative education	✓	<ul style="list-style-type: none"> The three-day conference was held on July 19-21, 2005 at Eastern Kentucky University. The conference focused on strategies for working with and teaching at-risk students in alternative settings. Over 150 educators participated.
C. In collaboration with KDE, develop a strategic plan to address the barriers and progress for students in alternative education settings	✓	<ul style="list-style-type: none"> Collaborated with KDE to bring together a variety of educators for the purpose of starting a discussion of how best to ensure high standards in alternative education programs while recognizing the challenges these programs face.
IV. Collaborate with stakeholders to provide training opportunities that increase participant knowledge and skills related to specific aspects of school safety.		
A. Co-sponsor Annual Safe Schools Conference in partnership with the Kentucky School Boards Association and the Kentucky Department of Education	I	<ul style="list-style-type: none"> The 11th annual Safe Schools Conference was held September 19-20, 2005 at the Galt House East in Louisville. Over 700+ from across the state participated in this two-day event. Evaluations are being compiled for distribution to stakeholders and conference presenters. Preliminary plans are being developed for the 12th annual conference that will be held October 2-3, 2006 at the Galt House East in Louisville.
B. Co-sponsor Annual Behavior Institute in partnership with the Kentucky Department of Education and the Council on Children with Behavioral Disorders	I	<ul style="list-style-type: none"> As of this quarter, we have not received an invoice for the conference.

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C. Co-sponsor Annual Youth Conference in partnership with the Office of Family Resource/Youth Service Centers and Kentucky Conference for Community and Justice	I	<ul style="list-style-type: none"> The Youth Forum is scheduled for December 1 at the Lexington Convention Center with a projection of 550 participants. The goal of the forum is to allow student participants to strive to tear down the barriers of effective communication in the school, build effective and healthy relationships with peers, work towards eliminating prejudicial attitudes, and develop plans of action for use in their school. The goal of the <i>People to People Youth Forum</i> is to promote awareness of these issues so that the participants can return to their schools and communities and create more inclusive environments.
Goal/Activity	Status*	Notation
D. Co-sponsor safety related presentations at the Mental Health Institute (sponsored by the Department of Mental Health/Mental Retardation)	✓	<ul style="list-style-type: none"> The Mental Health Institute was held on September 25-29 at the Galt House East. Over 900 educators and mental health treatment providers were in attendance.
E. Collaborate with organizations such as the PTA, school councils, and Parent Information Resource Centers to provide school safety related training to parents	I	<ul style="list-style-type: none"> Attended two (2) Board of Director meetings for Kentucky Partnership for Families and Children.
F. Collaborate with the Department of Juvenile Justice to provide safety related training for Prevention Councils	✓	<ul style="list-style-type: none"> Met with Laura McCauley to discuss possible trainings with the regional Prevention Councils that work directly with local school districts in August.
G. Co-sponsor safety related presentations at the statewide Migrant Education conference in collaboration with Kentucky Department of Education and Eastern Kentucky University	✓	<ul style="list-style-type: none"> The conference was held September 15-17, 2005 in Louisville, KY. One component of the conference provided participants information on personal safety issues involving staff visits to homes and how to identify substance abuse issues in the home that may bring about dangers to the children and possibly anyone from the school system who makes home visits.
H. Provide collaboration and financial support for school safety presentations that reflect the conceptual framework in training events sponsored by other organizations/agencies	I	<ul style="list-style-type: none"> KCSS is collaborating with the South Central Counseling Association to provide regional trainings to their members. An I-Safety training was held September 2, 2005 in Bowling Green with 60 participants in attendance. A QPR training is scheduled for December 2, 2005.
I. In collaboration with the Kentucky School Boards Association, provide training on school safety related issues to school board members	I	<ul style="list-style-type: none"> Several meetings have been held to discuss opportunities for on-line learning and electronic emergency safety management plans.
J. Co-sponsor a conference for students and parents on substance abuse, mental health needs, medications, and transitional needs and services with the Kentucky Partnership for Families and Children	N	

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K. Sponsor an annual Truancy/Dropout Symposium with the Department of Juvenile Justice, Association of Directors of Pupil Personnel, and Family Resource/Youth Service Centers and Office of the Administrative Courts to promote practices that reduce dropout and truancy rates	✓	<ul style="list-style-type: none"> The Symposium is scheduled for July 10-11 at the Embassy Suites in Lexington, KY. Attendance is expected to be around 300 Educators. A meeting with 15 different disciplines was held to discuss how to make the symposium a collaborative approach instead of it focusing only on education entities. Received positive feedback on how education and other agencies can work together. The “Call for Proposals” is in draft and will be sent to all interested parties in DJJ, KDE, AOC, DMHMRS, CHFS, and parent agencies.
L. Co-sponsor conference with Homeland Security to promote practical information on crisis planning and the newly adopted federal National Incident Management System (NIMS).	I	<ul style="list-style-type: none"> Publicized the School/Student Threat Assessment Conference, November 9-10 at the Radisson Plaza Hotel in Lexington.
M. In partnership with KESPA (Kentucky Educational Support Professionals Association) and KSBA, develop a model of training for classified staff	I	<ul style="list-style-type: none"> Received anecdotal information from classified staff on what type of training needs they have. Will meet with KESPA to develop a formal survey for all classified staff.
N. In collaboration with KYCID (Kentucky Center for Instructional Discipline) provide intensive training and support regarding instructional discipline practices	I	<ul style="list-style-type: none"> KYCID provided two workshops at the Safe Schools Conference KYCID is providing regional trainings on school-wide discipline in November.
O. Co-sponsor safety related presentations at the Choices and Changes Conference in collaboration with KYCID	D	<ul style="list-style-type: none"> Due to unforeseen circumstances, the Choice and Changes Conference will not be held for this fiscal year.
Goal/Activity	Status*	Notation
V. To administer the awarded Office of Drug Control Policy prevention grant for Eastern Kentucky Schools		
A. Conduct meetings with ODCP staff on the progress of the grant	I	<ul style="list-style-type: none"> Received \$450,000 grant for Eastern KY drug prevention programs in eligible schools. Notified all eligible school districts.
B. Assist in the hiring of drug prevention specialists for awarded elementary schools	I	<ul style="list-style-type: none"> Seven consultants were hired to provide “Too Good for Drugs” Curriculum.
C. Coordinate trainings for drug prevention specialists and awarded elementary schools	I	<ul style="list-style-type: none"> Training is scheduled for November 17-18, 2005 at Buckhorn State Park.
VI. To provide services for the KCSS Safe School Assessment Program		
A. Coordinate technical assistance requests from schools that are implementing recommendations as a result of a safe school assessment	I	<ul style="list-style-type: none"> Received two (2) requests for technical assistance as a result of safe school assessments. <ol style="list-style-type: none"> Montgomery County-Mapleton Elementary-Bullying-65 Participants Montgomery County-McNabb Middle –CHAMPS-80 Participants

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JUSTICE AND LAW ENFORCEMENT TRAINING		
I. Goal: Promote effective partnerships between law enforcement agencies and schools including the School Resource Officer (SRO) program in Kentucky		
A. Write or post a minimum of two articles of interest on the Center's web site	N	
B. Sponsor an annual SRO Conference	I	<ul style="list-style-type: none"> Held planning meeting on 8/3/05.
C. Provide technical assistance to law enforcement agencies and schools concerning SRO programs	I	<ul style="list-style-type: none"> Responded to six requests for SRO program information.
D. Perform staff activities for the Kentucky Association of School Resource Officers and attend KYASRO Board Meetings	I	<ul style="list-style-type: none"> Prepared for and attended Board meeting on 9/14/05.
E. Coordinate workshops or make presentations concerning the SRO program at least twice a year	I	<ul style="list-style-type: none"> Coordinated SRO workshop on 9/19/05.
II. Goal: Perform research activities on the SRO program in Jefferson County		
A. Conduct interviews and participate in other data collection activities for the evaluation of the Jefferson County SRO program and assist in the publication of the final study	I	<ul style="list-style-type: none"> The data analysis were completed and report is being finalized to be presented to JCPS in the first quarter of 2006.
POST-SECONDARY EDUCATION		
I. Goal: Maintain an active Post-Secondary Task Force		
A. Update and renew commitments of task force members	I	<ul style="list-style-type: none"> Updated /Renewed commitment at all institutions.
B. Engage Task Force members in Center's activities (i.e. attending training sessions, coordinating training sessions, identifying resources, encouraging curriculum changes in higher education)	I	<ul style="list-style-type: none"> Sent task force members the following information: KCSS Calendar of Events, Meth-Death CD, Solutions to Community Alcohol Problems, KCSS new website information, Higher Education Seminar, Homeland Security Seminar, and QPR training information.
Goal/Activity	Status*	Notation
II. Goal: To conduct training sessions on current safety topics/issues in KY school systems and universities to better prepare pre-service teachers, practicing teachers and school administrators		
A. Research current training materials and safety initiatives by networking with state, national, and international school safety clinicians and share information that would be beneficial to higher education institutions through task force members	I	<ul style="list-style-type: none"> Attended a CHAMPs training at Murray State University where this program will be embedded into all required education courses so that all teacher education majors will be receiving CHAMPs units in their curriculum. This will impact all teacher education students on campus and instruct them on classroom management. Attended Change of Heart training in Lexington to be able to better evaluate the program.

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B. Conduct trainings for KY school systems servicing practicing teachers and administrators	I	<ul style="list-style-type: none"> • Worked with Graves County on Emergency and Crisis Plan • Discretionary Grant • Made teachers aware of KCSS resources at the KY Vocational Educational Conference • Presented at Heath Middle School in West Paducah on School Climate and Culture (6 hrs) to teachers and administrators • Spoke with to Heath Elementary teachers about KCSS • Presented to regional teachers and administrators on “Working with Students with Challenging Behaviors” at KY Dam. • Sent “hurricane help” information to local school system (Calloway County) after Hurricane Katrina
C. Post Secondary Trainings for pre-service teachers, practicing teachers and administrators	I	<ul style="list-style-type: none"> • Conducted a seminar on Communicating with Angry Parents for Owensboro teachers and administrators. • Conducted a presentation at the Student Teaching Seminar at Murray State University on Classroom Management, Environment and Climate. • Conducted an I-Safe training for the South Central Counseling Association in Bowling Green and another at Murray State University’s College for the College of Education faculty and staff. • Working with Bellermino University’s Pre-principal program to set November and February training dates.
Goal/Activity	Status*	Notation
III. Goal: To facilitate efforts to identify, develop, improve and implement school safety coursework and protocols in all KY post-secondary institutions		
A. Continue to inform Deans of the Colleges of Education or Directors of Education on school safety curriculum and encourage participation in the post-secondary standards established by the Kentucky Center for School Safety and the EPSB	I	<ul style="list-style-type: none"> • Sent e-Newsletter in July to all task force members and students from the endorsement courses. The newsletter covered: endorsement courses, safe schools conference, Emergency Response & Crisis Management Grant announcement, FEMA independent study program, Dual Credit Program, Joint Committee on Education address, and Safe Schools Week information. • Met with Post Secondary Task Force member at Western Kentucky University on post secondary issues and distributed training materials • Met with two Post Secondary Task Force members at the

		<p>University of KY on post secondary issues and distributed course materials and supplements for classroom management courses.</p> <ul style="list-style-type: none"> • Held a Post Secondary Task Force meeting on Sept. 20, 2005 at the Safe Schools, Successful Students conference in Louisville. A report was given from one of the first Murray State students to receive the KY School Safety Educator Endorsement and from students implementing safety plans developed in the endorsement courses at Murray State. Free trainings that are offered by KCSS were discussed and training materials were distributed. Representatives from Lindsey Wilson College, Eastern KY University, Campbellsville University, Morehead State • University, Bellermino University, University of KY, Murray State University and Education Professional Standards Board were present along with graduate students from Christian and Muhlenberg Counties. Several KCSS personnel attended and Executive Director Jon Akers presented information on safe school assessments.
Goal/Activity	Status*	Notation
B. Disseminate information and assist with development of the KY School Safety Educator Endorsement in KY institutions	I	<ul style="list-style-type: none"> • Distributed over 300 endorsement brochures. • Information on the endorsement was sent upon request to students. • Met and gave information on the endorsement to post secondary representatives from WKU and UK. • Distributed 150 Web-Based Crisis Management Guides • A CD of PowerPoint's on Legal Issues and School Safety written by Dr. Robert Lyons has been compiled and distributed to various school safety colleagues on request.
IV. Goal: Continue to work with CPE, KDE, EPSB, KATE, KACTE, and other education entities (state, national & international) on school safety issues		
A. Partner with CPE, KDE, EPSB, KATE, KACTE and other education entities on school safety issues.	I	<ul style="list-style-type: none"> • Submitted a proposal to the Hawaii International Conference on Education on the "Web-Based Emergency Crisis Guide". • Submitted a proposal to the Association for Science Teacher Education Mid-Atlantic Regional on the Safe School Endorsement. • Created a PowerPoint for the Joint Committee on Education meeting.

		<ul style="list-style-type: none"> • Attended Safe School Assessment Training.
B. Develop and update school safety training materials for use at the post secondary level	I	<ul style="list-style-type: none"> • CHAMPs materials and a blueprint for embedding classroom management skills into Teacher Education courses are available for Task Force members or other colleges of teacher education.
Goal/Activity	Status*	Notation
CLEARINGHOUSE		
I. Goal: Maintain a public, user-friendly website with safe schools resources and information		
A. Update website to maintain dynamic functionality	I	<ul style="list-style-type: none"> • Changed Center Column Article & Mini Poll. • Added new Costs of Dropping Out presentation to page. • Added updated Costs of Dropping Out paper. • Added new issues brief papers (2 pdf files). • Corrected link to Costs of Dropping Out paper/presentation. • Renamed link to Costs of Dropping Out paper/presentation. • Created Costs of Dropping Out link. • Renamed link to Costs of Dropping Out. • Changed Center Column Article & Mini poll. • Added link to SS Conf page to KSBA website where ppl can register online. • Updated details of QPR training session. • Changed Center Column Article & Mini Poll. • Updated error on index page. • Changed Center Column Article & Mini Poll.
B. Provide a database of resources searchable by framework and audience	I	<ul style="list-style-type: none"> • Added 28 total Resources to Library (Total Resources 2139). • Added 60 total Events to Prevention/Training Calendar.
C. Coordinate the development of instructional web-based resources	I	<ul style="list-style-type: none"> • Updated Resource Library. • Updated Articles on the home page weekly. • Updated Prevention Calendar with Trainings available in the next 6 months.
D. Redesign and implement a website design that meets or exceeds current technology requirements	I	<ul style="list-style-type: none"> • Revamped website to W3C compliance.
II. Goal: Identify and disseminate school safety information		
A. Triage school safety questions to appropriate resources	I	<ul style="list-style-type: none"> • Ask KCSS in KY: 178 inquiries. • Ask KCSS outside KY: 122 inquiries.
B. Develop promotional and informative materials on areas of interest by partners and audiences.	I	<ul style="list-style-type: none"> • Created PT Cruiser wrap for PSN. • Promoted Mentoring Project and Country Boys.
C. Attend state/regional/national conferences which provide pertinent information for dissemination	I	<ul style="list-style-type: none"> • Attended 7 conferences. • Disseminated bullying brochures (elementary, middle & parent),

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		KCSS information, Conference information, and QPR brochure.
D. Publish Clearinghouse-related print and email alert notices as necessary	I	<ul style="list-style-type: none"> • 19 Elerts sent out. • NIE Insert and Flyer distributed to schools & at conferences.
E. Update the KCSS Display	I	<ul style="list-style-type: none"> • Added new SSW panel to display.
F. Present information on KCSS, successful practices, and safe schools issues at state, regional and national conferences	I	<ul style="list-style-type: none"> • Attended 7 Conferences.
G. Expand On-line Resource Library resources	I	<ul style="list-style-type: none"> • Added 28 total Resources to Library (Total Resources 2139).
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H. Collaborate with LFUCG on gun safety education grant for media outreach	I	<ul style="list-style-type: none"> • Created PT Cruiser wrap for PSN. • Collaborated with Bluegrass Crimestoppers and PSN to promote the Change of Heart Training.
I. Coordinate 2005 Safe Schools Week	I	<ul style="list-style-type: none"> • Worked the booth at the conference. • Provided resources to KSBA for conference stuffers.
III. Goal: Identify and disseminate information related to trends in best and promising practices		
A. Monitor literature and publications for current trends	I	<ul style="list-style-type: none"> • Monitored websites and entered new items in Resource Library.
B. Identify and assist in developing and providing trainings and workshops	I	<ul style="list-style-type: none"> • Promoting and facilitating Change of Heart trainings, QPR trainings, I-SAFE trainings, Ripple Effects trainings, etc.
C. Facilitate a Task Force to create safe schools plan template	N	
D. Identify gaps in current research to develop materials addressing those areas.	I	<ul style="list-style-type: none"> • Developing mentoring program for the state of Kentucky.
IV. Goal: Provide support for KCSS partners		
A. Consult with partners as requested concerning current trends and best practice	N	
B. Provide partners with needs assessment suggestions gleaned from questions and conference participation.	N	
C. Create materials for dissemination concerning partner activities.	N	

**There were 96 meetings/visits/presentations made, involving 5,215 individuals and exhibitions at 9 conferences.
For further information on these meetings/visits/presentations, contact Cathy Martin at the Kentucky Center for School Safety.**

Kentucky Center for School Safety Financial Report

Description	Approved Budget Amount	Expenditures Through Sept. 30, 2005	Balance Encumbered Funds	Total	Contract Funds Expended (%)	Balance Available
A. Personnel/Fringe	267,113	43,239	0	43,239	16%	223,874
B. Operating and Training Expenses	46,790	5,965	0	5,965	13%	40,825
C. Travel	24,500	2,275	0	2,275	9%	22,225
D. Sub-Contracts	629,755	8,960	620,795	629,755	100%	0
E. Indirect Costs	44,672	0	0	0	0%	44,672
Total Funds	1,012,830	60,439	620,795	681,234	67%	331,596

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CENTER OPERATIONS		
I. Goal: Carry out the central operations of the Center		
A. Implement FY06 work plan and budget	✓	<ul style="list-style-type: none"> The FY06 work plan and budget were approved by the KCSS Board of Directors at the 6/29/05 Board meeting.
B. Establish MOA with KDE	✓	<ul style="list-style-type: none"> An MOA was established with KDE at the beginning of FY06.
C. Submit FY05 KCSS fiscal report	✓	<ul style="list-style-type: none"> The final Fiscal Report for FY05 was included in the April - June 2005 Quarterly Report.
D. Maintain toll-free school safety information line	I	<ul style="list-style-type: none"> The KCSS averaged 263 calls per month via the toll-free line during the quarter October-December 2005. The KCSS averaged 317 calls per month via the toll-free line during the quarter July – September 2005.
E. Conduct regular KCSS staff meetings	N	
F. Establish sub-contracts with Center partners	✓	<ul style="list-style-type: none"> Subcontracts between EKU, KSBA, MSU and UK have been executed.
G. Conduct KCSS staff evaluations including Executive Director	N	
H. Conduct annual evaluations of KCSS partners	N	
I. Pursue additional funding to supplement KCSS activities	I	<ul style="list-style-type: none"> Funding was received from the Kentucky Department of Education to fund 4 Alternative Education Consultants to monitor 40 alternative education programs in Kentucky in FY06. Funding was received from the Green River Regional Educational Cooperative (GRREC) to assist in updating Emergency Management Procedures. Additional funding was received from KDE to fund a Data Coordinator position to provide help with the Safe Schools Data Report and Persistently Dangerous School Update.
J. Coordinate the Safe School Assessment Program	I	<ul style="list-style-type: none"> Thirty-eight assessments were coordinated and completed during the quarter October – December 2005. There are 24 assessments scheduled for next quarter. Seven assessments were coordinated and completed during the quarter July – September 2005. There are 39 assessments scheduled for the next quarter.

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Goal/Activity	Status*	Notation
K. Provide In-Kind Services for the Safe School Assessment Program	I	<ul style="list-style-type: none"> • Thirty-seven educators/KCSS staff members participated in assessments during the quarter October - December 2005 as an in-kind service to the KCSS. • Seven educators/KCSS staff members participated in assessments during the quarter July – September 2005 as an in-kind service to the KCSS.
II. Goal: Produce summary reports of Center activities		
A. Submit quarterly reports to the Board of Directors	I	<ul style="list-style-type: none"> • The quarterly report for April – June 2005 was submitted to the KCSS Board of Directors at the 11/9/05 meeting. The quarterly report for July – September 2005 will be submitted to the KCSS Board of Directors at the 1/18/06 meeting. • The quarterly report for April – June 2005 will be submitted to the KCSS Board of Directors at the 11/9/05 meeting.
B. Submit to KCSS Board of Directors FY05 External Evaluation Report	N	
C. Develop and submit FY 2005 annual KCSS report to the Governor, Kentucky Board of Education, and General Assembly	I	<ul style="list-style-type: none"> • Work has continued on the KCSS Annual Report for FY05. A brief overview of the report was presented to the KCSS Board of Directors at the 11/9/05 meeting. The report will be finalized next quarter. • Work has begun on the KCSS Annual Report for FY05. The Annual Report will be submitted at the beginning of 2006.
III. Goal: Promote Interagency Collaboration		
A. Conduct semi-annual meetings of School Safety Advisory Council (SSAC)	I	<ul style="list-style-type: none"> • A School Safety Advisory Council (SSAC) meeting was held November 4, 2005 at the Embassy Suites in Lexington, KY. • A School Safety Advisory Council (SSAC) meeting is scheduled for November 4, 2005.
B. Provide school safety speakers upon request	I	<ul style="list-style-type: none"> • Section II of the quarterly report provides a detailed summary of presentations made by KCSS staff.
C. Conduct school safety related presentations, guest lectures and workshops at conferences, university lectures, collaborative meetings, etc.	I	<ul style="list-style-type: none"> • Presentations and collaborative meetings are listed in Section II of the quarterly report.
D. Continue participation in collaborative technical assistance initiatives with KECSAC, DJJ, DMH, and other various service organizations	I	<ul style="list-style-type: none"> • Section II of the quarterly report provides a detailed summary of collaborative meetings conducted in this quarter.

ADMINISTRATION OF FUNDS TO LOCAL SCHOOL DISTRICTS		
I. Goal: To facilitate the dissemination of funds to local school districts		
A. Facilitate the distribution of FY06 funds based on an approved formula and established criteria	✓	<ul style="list-style-type: none"> School Safety funds will be distributed to all districts in FY06 based on the approved formula of a base amount of \$20,000 with the remaining funds distributed on a “per pupil” basis based on 2004-2005 average daily attendance. Districts received funding notification in June 2005.
B. Provide technical assistance to districts receiving school safety funds	I	<ul style="list-style-type: none"> There were three (3) requests for technical assistance in the second quarter.
C. Develop and disseminate FY06 KCSS District funding report	✓	<ul style="list-style-type: none"> A summary of the distribution of safe schools funds in FY06 is available at the KCSS website. The summary includes the final allocation per district. The FY06 funding report was sent to districts in June 2005.
D. Compile and disseminate profiles of KCSS funded programs including alternative education settings	✓	<ul style="list-style-type: none"> KCSS have compiled information based on district submission of FY06 Safe School Activity reports.
E. Conduct site visits to school districts through utilization of Alternative Education Consultants	N	
Goal/Activity	Status*	Notation
DATA ANALYSIS		
I. Goal: To provide analysis of school safety data		
A. Publish and disseminate 2004-2005 Kentucky Safe Schools Data Report(s)	✓	<ul style="list-style-type: none"> The 2004-2005 Kentucky Safe Schools Data Report was published in December 2005. KCSS has received data from all schools and is in process of data analysis.
B. Solicit consumer evaluation information on Kentucky school safety data reports (Superintendent Survey)	✓	<ul style="list-style-type: none"> The data analysis was completed and the report finalized and presented in November 2005. Data collection process was completed and report is being finalized.
C. Continue to provide input to KDE to improve school safety data collection process (including case by case data collection)	I	<ul style="list-style-type: none"> Discussions continued between KCSS and KDE in an effort to improve school safety data collection. Discussions continue between KCSS and KDE in an effort to improve school safety data collection.
D. Collect data from principals and superintendents participating in Safe School Assessments to determine their perceptions of its effectiveness	✓	<ul style="list-style-type: none"> The data analysis was completed and the report finalized and presented in November 2005. Data collection process was completed and report is being finalized.
E. Collect specific data from schools participating in the Community Service Work Project for analysis and produce the second year report by December 2005	✓	<ul style="list-style-type: none"> The data analysis was completed and the report finalized and presented in November 2005. Data collection process was completed and report is being finalized.

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Goal/Activity	Status*	Notation
SCHOOLS AND COMMUNITIES TRAINING AND TECHNICAL ASSISTANCE		
I. Goal: Identify priority needs for training and technical assistance for various education audiences		
A. Evaluate each KCSS sponsored training to assess effectiveness and to identify current trends and issues for future trainings	✓	<ul style="list-style-type: none"> To date, each training, technical assistance visit, and conference has been evaluated and future trainings will be developed upon those findings.
B. Evaluate the annual Safe Schools Conference to keep the conference on the cutting edge of issues that schools are addressing	✓	<ul style="list-style-type: none"> The evaluations for the Safe Schools Conference have been completed and sent to each presenter as well as KCSS and KSBA staff. The 700+ evaluations for the Safe Schools Conference are being compiled for analysis and will be utilized to determine the content of next year's conference. Results thus far, have been very positive.
C. Utilize Safe School Assessment data to develop the 05-06 training calendar	✓	<ul style="list-style-type: none"> Training needs were developed based upon findings of the 05-06 Safe School Assessment Data. The data revealed there is a need in school districts for more training on school-wide discipline, classified staff training, drug use and its impact on school policy, effective emergency and risk management planning, and bullying.
D. Collaborate with state agencies and organizations (i.e. KDE, DJJ, DMHMRS, FRYSC), local district administrators, and parents to obtain member training needs	I	<ul style="list-style-type: none"> Twenty-five (25) meetings have been attended with different stakeholders to obtain input on issues that are relevant and timely for targeted KCSS audiences. Nineteen (19) meetings have been conducted with different stakeholders to obtain input on issues that are relevant and timely for targeted KCSS audiences.
II. Goal: To sponsor research based and best practice safe schools training opportunities for administrators, teachers, students, parents, and other community representatives.		
A. Develop the 05-06 KCSS training calendar that will provide ten (10) regional trainings on school safety issues that are relevant and timely	✓	<ul style="list-style-type: none"> We exceeded our goal by offering 12 regional trainings on topics that were identified as needs based upon Goal I. The training calendar for the 05-06 offers regionally: Internet Safety, Bus Driver Communication, Creating a Consistent Response to Student Behavior, Kentucky's Drug Use and Its Impact on School Policy, and Effective Emergency and Risk Management Planning.
B. Disseminate training calendar to targeted audiences that include partnering agencies such as KDE, DJJ, DMHMRS, and CHFS	✓	<ul style="list-style-type: none"> 4,000 copies were mailed to <u>all</u> Superintendents, Board Members, School Administrators and partnering agencies. Each training was added to the website. A flyer of each training will be mailed to all Superintendents, Board Members, School Administrators and partnering agencies one month prior to each training.

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C. Conduct and evaluate each regional training	I	<ul style="list-style-type: none"> The following trainings were held: <ol style="list-style-type: none"> I-Safe - School Counselor Association - Bowling Green - December 2. There were 81 participants. Bus Driver Communication - October 4 - Prestonsburg. Cancelled due to low attendance. Bus Driver Communication - October 5 -Georgetown. There were 24 participants. Bus Driver Communication - October 6 - Hopkinsville. There were 24 participants. Walking the Talk - November 4 - Richmond. There were 42 participants. Walking the Talk - November 11 - Bowling Green. There were 29 participants. Walking the Talk - November 18 - Louisville. There were 59 participants.
D. Disseminate evaluation results to KCSS and partnering agencies in annual report	I	<ul style="list-style-type: none"> A draft copy of the report has been submitted for final review. In progress of compiling evaluation results to be published in annual report.
E. Fund and coordinate on-site technical assistance requests to Kentucky's elementary, middle, and high schools	I	<ul style="list-style-type: none"> Received three (3) technical assistance requests from: <ol style="list-style-type: none"> Simpson County – QPR training – 20 participants Simpson County – Bullying – 20 participants Murray State University – QPR training – 11 participants Received five (5) technical assistance requests from: <ol style="list-style-type: none"> Clinton County-CHAMPS- 32 participants Bath County-School-wide Discipline-60 participants Lee County-Bullying-32 participants Kenton County-Bullying-81 participants Bullitt County-QPR-30 participants
III. Goal: Improve the quality of Kentucky's alternative education programs		
A. Fund and coordinate on-site technical assistance requests (provided by the Center's Alternative Education Specialists and School Safety Associates) to Kentucky's alternative education programs	I	<ul style="list-style-type: none"> At this time, no on-site technical assistance requests have been submitted from school districts.

Goal/Activity	Status*	Notation
B. In collaboration with the Kentucky Educational Collaborative for State Agency Children, co-sponsor an annual conference on alternative education	✓	<ul style="list-style-type: none"> The three-day conference was held on July 19-21, 2005 at Eastern Kentucky University. The conference focused on strategies for working with and teaching at-risk students in alternative settings. Over 150 educators participated.
C. In collaboration with KDE, develop a strategic plan to address the barriers and progress for students in alternative education settings	✓	<ul style="list-style-type: none"> Collaborated with KDE to bring together a variety of educators for the purpose of starting a discussion of how best to ensure high standards in alternative education programs while recognizing the challenges these programs face.
IV. Collaborate with stakeholders to provide training opportunities that increase participant knowledge and skills related to specific aspects of school safety.		
A. Co-sponsor Annual Safe Schools Conference in partnership with the Kentucky School Boards Association and the Kentucky Department of Education	I	<ul style="list-style-type: none"> Evaluations have been compiled and distributed to stakeholders and conference presenters. Preliminary plans are being developed for the 12th annual conference that will be held October 2-3, 2006 at the Galt House East in Louisville. The 11th annual Safe Schools Conference was held September 19-20, 2005 at the Galt House East in Louisville. Over 700+ from across the state participated in this two-day event. Evaluations are being compiled for distribution to stakeholders and conference presenters. Preliminary plans are being developed for the 12th annual conference that will be held October 2-3, 2006 at the Galt House East in Louisville.
B. Co-sponsor Annual Behavior Institute in partnership with the Kentucky Department of Education and the Council on Children with Behavioral Disorders	✓	<ul style="list-style-type: none"> We have received and paid the invoice for this conference. The conference had over 1,500 participants. As of this quarter, we have not received an invoice for the conference.
C. Co-sponsor Annual Youth Conference in partnership with the Office of Family Resource/Youth Service Centers and Kentucky Conference for Community and Justice	I	<ul style="list-style-type: none"> The Youth Forum was held on December 1st at the Lexington Convention Center. Over 250 students and adults represented twenty different school districts. Evaluations were positive from both students and adults. Initial planning for the 2006 forum has begun. The Youth Forum is scheduled for December 1 at the Lexington Convention Center with a projection of 550 participants. The goal of the forum is to allow student participants to strive to tear down the barriers of effective communication in the school, build effective and healthy relationships with peers, work towards eliminating prejudicial attitudes, and develop plans of action for use in their school. The goal of the <i>People to People Youth Forum</i> is to promote awareness of these issues so

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		that the participants can return to their schools and communities and create more inclusive environments.
Goal/Activity	Status*	Notation
D. Co-sponsor safety related presentations at the Mental Health Institute (sponsored by the Department of Mental Health/Mental Retardation)	✓	<ul style="list-style-type: none"> The Mental Health Institute was held on September 25-29 at the Galt House East. Over 900 educators and mental health treatment providers were in attendance.
E. Collaborate with organizations such as the PTA, school councils, and Parent Information Resource Centers to provide school safety related training to parents	I	<ul style="list-style-type: none"> Attended one (1) quarterly Board of Director meeting for Kentucky Partnership for Families and Children. Attended two (2) Board of Director meetings for Kentucky Partnership for Families and Children.
F. Collaborate with the Department of Juvenile Justice to provide safety related training for Prevention Councils	✓	<ul style="list-style-type: none"> Due to unforeseen circumstances, the training for the prevention councils was not established in August. However, the Prevention Councils are collaborating with KCSS in developing the Truancy/Drop out Symposium scheduled for July 10-11, 2006. Met with Laura McCauley to discuss possible trainings with the regional Prevention Councils that work directly with local school districts in August.
G. Co-sponsor safety related presentations at the statewide Migrant Education conference in collaboration with Kentucky Department of Education and Eastern Kentucky University	✓	<ul style="list-style-type: none"> The conference was held September 15-17, 2005 in Louisville, KY. One component of the conference provided participants information on personal safety issues involving staff visits to homes and how to identify substance abuse issues in the home that may bring about dangers to the children and possibly anyone from the school system who makes home visits.
H. Provide collaboration and financial support for school safety presentations that reflect the conceptual framework in training events sponsored by other organizations/agencies	I	<ul style="list-style-type: none"> KCSS and the South Central Counseling Association provided the QPR training to over 60 members. KCSS is collaborating with the South Central Counseling Association to provide regional trainings to their members. An I-Safety training was held September 2, 2005 in Bowling Green with 60 participants in attendance. A QPR training is scheduled for December 2, 2005.
I. In collaboration with the Kentucky School Boards Association, provide training on school safety related issues to school board members	I	<ul style="list-style-type: none"> In collaboration with the QPR Institute, initial planning has begun to offer online QPR training to school counselors. Internet Safety online training is also being explored at this time. Several meetings have been held to discuss opportunities for on-line learning and electronic emergency safety management plans.
J. Co-sponsor a conference for students and parents on substance abuse, mental health needs, medications, and transitional needs and services with the Kentucky Partnership for Families and Children	I	<ul style="list-style-type: none"> KCSS is currently involved in the planning of two parent trainings. The "IDEA 2004 and Supreme Court Ruling on Schaffer vs. Weast" training on February 10 at Marriott Griffin Gate in Lexington KY and the "Parent/Professional Conference" on February 10-12 hosted by the Parent Resource Office.

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Goal/Activity	Status*	Notation
K. Sponsor an annual Truancy/Dropout Symposium with the Department of Juvenile Justice, Association of Directors of Pupil Personnel, and Family Resource/Youth Service Centers and Office of the Administrative Courts to promote practices that reduce dropout and truancy rates	I	<ul style="list-style-type: none"> • The “Call for Proposals” was finalized and sent to all interested parties in DJJ, KDE, AOC, DMHMRS, CHFS and parent agencies. The deadline for submission is February 28, 2006. • The Symposium is scheduled for July 10-11 at the Embassy Suites in Lexington, KY. Attendance is expected to be around 300 Educators. • A meeting with 15 different disciplines was held to discuss how to make the symposium a collaborative approach instead of it focusing only on education entities. Received positive feedback on how education and other agencies can work together. • The “Call for Proposals” is in draft and will be sent to all interested parties in DJJ, KDE, AOC, DMHMRS, CHFS, and parent agencies.
L. Co-sponsor conference with Homeland Security to promote practical information on crisis planning and the newly adopted federal National Incident Management System (NIMS).	✓	<ul style="list-style-type: none"> • The School/Student Threat Assessment Conference provided resources and information to over 350 participants. • Publicized the School/Student Threat Assessment Conference, November 9-10 at the Radisson Plaza Hotel in Lexington.
M. In partnership with KESPA (Kentucky Educational Support Professionals Association) and KSBA, develop a model of training for classified staff	I	<ul style="list-style-type: none"> • Received anecdotal information from classified staff on what type of training needs they have. Will meet with KESPA to develop a formal survey for all classified staff.
N. In collaboration with KYCID (Kentucky Center for Instructional Discipline) provide intensive training and support regarding instructional discipline practices	I	<ul style="list-style-type: none"> • KYCID provided three (3) regional trainings on school-wide discipline in November. Evaluation summaries have been summarized and sent to the presenter and staff. • Currently working with KYCID to develop future initiatives that represent the common goals between the two agencies. • KYCID provided two workshops at the Safe Schools Conference • KYCID is providing regional trainings on school-wide discipline in November.
O. Co-sponsor safety related presentations at the Choices and Changes Conference in collaboration with KYCID	D	<ul style="list-style-type: none"> • Due to unforeseen circumstances, the Choice and Changes Conference will not be held for this fiscal year.

Goal/Activity	Status*	Notation
V. To administer the awarded Office of Drug Control Policy prevention grant for Eastern Kentucky Schools		
A. Conduct meetings with ODCP staff on the progress of the grant	I	<ul style="list-style-type: none"> • 10 of the 18 school districts chose to participate in the grant. Over 2,300 students will receive the curriculum that has been aligned with KY Core Contents. • Conducted two (2) meetings with ODCP representatives to keep them abreast of the program activities. • Conducted two (2) meetings with R.E.A.C.H of Louisville to collaborate on the outcomes data component of the grant. • Scheduling is completed and the curriculum is being taught in 48 elementary schools. • Participated and spoke at the Governor's ceremony for the "Too Good for Drugs" prevention program. • Received \$450,000 grant for Eastern KY drug prevention programs in eligible schools. • Notified all eligible school districts.
B. Assist in the hiring of drug prevention specialists for awarded elementary schools	✓	<ul style="list-style-type: none"> • Seven consultants were hired to provide "Too Good for Drugs" Curriculum.
C. Coordinate trainings for drug prevention specialists and awarded elementary schools	✓	<ul style="list-style-type: none"> • The curriculum training was held on November 17-18. All consultants and school district personnel have been trained and are ready to implement the program. • Training is scheduled for November 17-18, 2005 at Buckhorn State Park.
VI. To provide services for the KCSS Safe School Assessment Program		
A. Coordinate technical assistance requests from schools that are implementing recommendations as a result of a safe school assessment	I	<ul style="list-style-type: none"> • Received two (2) requests for technical assistance as a result of safe school assessments. <ol style="list-style-type: none"> 1. Montgomery County-Mapleton Elementary-Bullying-65 Participants 2. Montgomery County-McNabb Middle –CHAMPS-80 Participants
JUSTICE AND LAW ENFORCEMENT TRAINING		
I. Goal: Promote effective partnerships between law enforcement agencies and schools including the School Resource Officer (SRO) program in Kentucky		
A. Write or post a minimum of two articles of interest on the Center's web site	N	

Goal/Activity	Status*	Notation
B. Sponsor an annual SRO Conference	I	<ul style="list-style-type: none"> • Met with hotel staff on 10/5/05. • Held planning meetings on 10/19/05 and 12/10/05. • Held planning meeting on 8/3/05.
C. Provide technical assistance to law enforcement agencies and schools concerning SRO programs	I	<ul style="list-style-type: none"> • Responded to four requests for SRO program information. • Responded to six requests for SRO program information.
D. Perform staff activities for the Kentucky Association of School Resource Officers and attend KYASRO Board Meetings	I	<ul style="list-style-type: none"> • Prepared for and attended Board meeting on 12/7/05. • Prepared for and attended Board meeting on 9/14/05.
E. Coordinate workshops or make presentations concerning the SRO program at least twice a year	I	<ul style="list-style-type: none"> • Coordinated SRO workshop on 9/19/05.
II. Goal: Perform research activities on the SRO program in Jefferson County		
A. Conduct interviews and participate in other data collection activities for the evaluation of the Jefferson County SRO program and assist in the publication of the final study	I	<ul style="list-style-type: none"> • Completed introduction and submitted requested information to researcher. • The data analysis were completed and report is being finalized to be presented to JCPS in the first quarter of 2006.
POST-SECONDARY EDUCATION		
I. Goal: Maintain an active Post-Secondary Task Force		
A. Update and renew commitments of task force members	I	<ul style="list-style-type: none"> • Updated /Renewed commitment at all institutions.
B. Engage Task Force members in Center's activities (i.e. attending training sessions, coordinating training sessions, identifying resources, encouraging curriculum changes in higher education)	I	<ul style="list-style-type: none"> • E-Newsletter sent to all task force members. Topics included: endorsement courses, task force meeting, School Threat Assessment conference, CHAMPs at MSU, UK classroom management course, free trainings (I-Safe, QPR), feature article on Bill Pfohl and task force member from WKU. • Sent QPR training information and Pledge Against Violence information to all task force members. • Sent task force members information on QPR training and ways to use it in the classroom (student teacher seminars, required education classes, QPR certification). • Sent task force members the following information: KCSS Calendar of Events, Meth-Death CD, Solutions to Community Alcohol Problems, KCSS new website information, Higher Education Seminar, Homeland Security Seminar, and QPR training information.

Goal/Activity	Status*	Notation
II. Goal: To conduct training sessions on current safety topics/issues in KY school systems and universities to better prepare pre-service teachers, practicing teachers and school administrators		
A. Research current training materials and safety initiatives by networking with state, national, and international school safety clinicians and share information that would be beneficial to higher education institutions through task force members	I	<ul style="list-style-type: none"> • Attended Mid-Atlantic Regional Conference for Science Teachers Annual Conference. Reviewed research on gender-based teaching styles for science in the undergraduate school system, evaluating graphics in science and math books that influence student learning. • Attended a CHAMPs training at Murray State University where this program will be embedded into all required education courses so that all teacher education majors will be receiving CHAMPs units in their curriculum. This will impact all teacher education students on campus and instruct them on classroom management. • Attended Change of Heart training in Lexington to be able to better evaluate the program.
B. Conduct trainings for KY school systems servicing practicing teachers and administrators	I	<ul style="list-style-type: none"> • Conducted training at Paducah Head Start on Pro-social Skills Training to over 45 administrators, teachers and staff • Conducted I-Safe training for the Calloway County School System. All five schools in the system were represented as well as the central office. A total of 22 teachers and administrators were trained. • Assisted Graves County School Systems in planning and writing an Emergency/Crisis Planning Discretionary Grant. • Through a Safe School Assessment, a need was discovered for bully training for students at Murray Middle School. As a follow-up, a visit was made to the school with recommendations. Steps to Respect, a bully prevention program, were loaned to them from the KCSS Murray office. • Networked with KCSS training staff to provide training for the Hickman County school system through a request of a MSU faculty member. • Assisted local school district with bomb threat protocol (Graves County). • Assisted local school system in helping to address the needs of children of Hurricane Katrina victims that were relocated to the Murray area. • Serving on Crisis Planning Committee in an advisory capacity

		<p>for Ballard County School System.</p> <ul style="list-style-type: none"> • Assisted in submitting an implementation plan for I-Safe training at Christian County. They are conducting a training as a follow-up from a training offered last year at MSU. • Worked with Graves County on Emergency and Crisis Plan • Discretionary Grant • Made teachers aware of KCSS resources at the KY Vocational Educational Conference • Presented at Heath Middle School in West Paducah on School Climate and Culture (6 hrs) to teachers and administrators • Spoke with to Heath Elementary teachers about KCSS • Presented to regional teachers and administrators on “Working with Students with Challenging Behaviors” at KY Dam. • Sent “hurricane help” information to local school system (Calloway County) after Hurricane Katrina
C. Post Secondary Trainings for pre-service teachers, practicing teachers and administrators	I	<ul style="list-style-type: none"> • QRP training was held at Murray State for pre-service teachers. As a result of this training, the Dean of the College of Education agreed to fund the cost of certification for MSU’s PSTF member. This training will allow the PSTF member to train pre-service teachers at the university, as well as assist with trainings for local school districts. • Asked to speak to Retroact Club of Murray on Leadership & Community Service. Students from Bellarmine University were also present at the meeting. • Spoke to five graduate level superintendency courses on the endorsement and gave them an overview of KCSS for MSU. • Presented Crisis Management information to 40 pre-service teachers at UK. • Presented a six-hour session on Crisis Management to the pre-principal program at Bellarmine University. • Conducted a seminar on Communicating with Angry Parents for Owensboro teachers and administrators. • Conducted a presentation at the Student Teaching Seminar at Murray State University on Classroom Management, Environment and Climate. • Conducted an I-Safe training for the South Central Counseling Association in Bowling Green and another at Murray State University’s College for the College of Education faculty and staff. • Working with Bellarmine University’s Pre-principal program to set

		November and February training dates.
Goal/Activity	Status*	Notation
III. Goal: To facilitate efforts to identify, develop, improve and implement school safety coursework and protocols in all KY post-secondary institutions		
A. Continue to inform Deans of the Colleges of Education or Directors of Education on school safety curriculum and encourage participation in the post-secondary standards established by the Kentucky Center for School Safety and the EPSB	I	<ul style="list-style-type: none"> • Presented at the Mid-Atlantic Regional Conference for Science Teachers on the KY School Safety Educator Endorsement. Networked with post secondary faculty members from the following states: Ohio, Virginia, West Virginia, Kentucky, Tennessee, North Carolina, South Carolina, and Botswana (Africa). • Sent Crisis Manual CD's, power point presentations, endorsement brochures, & MSU course syllabi to Kentucky Christian College upon request. • Sent e-Newsletter in July to all task force members and students from the endorsement courses. The newsletter covered: endorsement courses, safe schools conference, Emergency Response & Crisis Management Grant announcement, FEMA independent study program, Dual Credit Program, Joint Committee on Education address, and Safe Schools Week information. • Met with Post Secondary Task Force member at Western Kentucky University on post secondary issues and distributed training materials • Met with two Post Secondary Task Force members at the University of KY on post secondary issues and distributed course materials and supplements for classroom management courses. • Held a Post Secondary Task Force meeting on Sept. 20, 2005 at the Safe Schools, Successful Students conference in Louisville. A report was given from one of the first Murray State students to receive the KY School Safety Educator Endorsement and from students implementing safety plans developed in the endorsement courses at Murray State. Free trainings that are offered by KCSS were discussed and training materials were distributed. Representatives from Lindsey Wilson College, Eastern KY University, Campbellsville University, Morehead State • University, Bellarmine University, University of KY, Murray State University and Education Professional Standards Board were present along with graduate students from Christian and Muhlenberg Counties. Several KCSS personnel attended and Executive Director

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		Jon Akers presented information on safe school assessments.
Goal/Activity	Status*	Notation
B. Disseminate information and assist with development of the KY School Safety Educator Endorsement in KY institutions	I	<ul style="list-style-type: none"> • Distributed approximately 400 endorsement brochures. • Distributed over 100 web-based Crisis Management Guide CDs. • Actively marketed the endorsement program at MSU by talking to graduate and undergraduate students and disseminating brochures to local school systems and to faculty members in the College of Education at MSU and MSU extended campuses. • Supplied resource books for an endorsement course (ADM 677) through funding from MSU's College of Education. • Distributed over 300 endorsement brochures. • Information on the endorsement was sent upon request to students. • Met and gave information on the endorsement to post secondary representatives from WKU and UK. • Distributed 150 Web-Based Crisis Management Guides • A CD of PowerPoint's on Legal Issues and School Safety written by Dr. Robert Lyons has been compiled and distributed to various school safety colleagues on request.
IV. Goal: Continue to work with CPE, KDE, EPSB, KATE, KACTE, and other education entities (state, national & international) on school safety issues		
A. Partner with CPE, KDE, EPSB, KATE, KACTE and other education entities on school safety issues.	I	<ul style="list-style-type: none"> • Developed a power point program for KCSS to use in presentations, "Why Focus on School Safety". • Designed a School Safety Assessment Brochure for KCSS use. • Designed cover for KCSS annual report. • Sent 55 web-based versions of the Crisis Manual CDs to the Office of Career & Technical Education for distribution at KDE. • Added KDE, KASS, KASA to distribution list for Post Secondary E-newsletter. • Worked with Graves County School System on Emergency/Crisis Planning Discretionary Grant. • I-Safe information provided at the West Kentucky Technology Conference. • Submitted a proposal to the Hawaii International Conference on Education on the "Web-Based Emergency Crisis Guide". • Submitted a proposal to the Association for Science Teacher Education Mid-Atlantic Regional on the Safe School Endorsement. • Created a PowerPoint for the Joint Committee on Education meeting.

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		<ul style="list-style-type: none"> • Attended Safe School Assessment Training.
B. Develop and update school safety training materials for use at the post secondary level	I	<ul style="list-style-type: none"> • Developed appropriate media on Internet safety to be used on in-house video systems in local schools. • CHAMPs materials and a blueprint for embedding classroom management skills into Teacher Education courses are available for Task Force members or other colleges of teacher education.
Goal/Activity	Status*	Notation
CLEARINGHOUSE		
I. Goal: Maintain a public, user-friendly website with safe schools resources and information		
A. Update website to maintain dynamic functionality	I	<ul style="list-style-type: none"> • Updated Emergency Management Guide page and divided it into sections. • Updated Clearinghouse Index page on a regular basis. • Updated On-Demand trainings to include QPR and I-Safe training opportunities. • Added the Training and Assistance application to the On-Demand training pages. • Added Truancy/Drop Out symposium to the Technical and Training Assistance page. • Added 2004-2005 Safe Schools Data Project to the Data Reports page and the Homepage. • Changed Center Column Article & Mini Poll. • Added new Costs of Dropping Out presentation to page. • Added updated Costs of Dropping Out paper. • Added new issues brief papers (2 pdf files). • Corrected link to Costs of Dropping Out paper/presentation. • Renamed link to Costs of Dropping Out paper/presentation. • Created Costs of Dropping Out link. • Renamed link to Costs of Dropping Out. • Changed Center Column Article & Mini poll. • Added link to SS Conf page to KSBA website where ppl can register online. • Updated details of QPR training session. • Changed Center Column Article & Mini Poll. • Updated error on index page. • Changed Center Column Article & Mini Poll.
B. Provide a database of resources searchable by framework and audience	I	<ul style="list-style-type: none"> • Added 13 total Resources to Library (Total Resources 2152). • Added 17 total Events to Prevention/Training Calendar (Total

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		Events 77). <ul style="list-style-type: none"> Added 28 total Resources to Library (Total Resources 2139). Added 60 total Events to Prevention/Training Calendar.
C. Coordinate the development of instructional web-based resources	I	<ul style="list-style-type: none"> Updated Resource Library. Updated Articles on the home page weekly. Updated Prevention Calendar with Trainings available in the next 6 months.
D. Redesign and implement a website design that meets or exceeds current technology requirements	✓	<ul style="list-style-type: none"> Revamped website to W3C compliance.
II. Goal: Identify and disseminate school safety information		
A. Triage school safety questions to appropriate resources	I	<ul style="list-style-type: none"> Ask KCSS in KY: 187 inquiries. Ask KCSS outside KY: 69 inquiries. Ask KCSS in KY: 178 inquiries. Ask KCSS outside KY: 122 inquiries.
B. Develop promotional and informative materials on areas of interest by partners and audiences.	I	<ul style="list-style-type: none"> Promoted Mentoring Project. Promoted Country Boys and attended premier in Prestonsburg, Kentucky. Created PT Cruiser wrap for PSN. Promoted Mentoring Project and Country Boys.
C. Attend state/regional/national conferences which provide pertinent information for dissemination	I	<ul style="list-style-type: none"> Attended 2 conferences. Attended 7 conferences. Disseminated bullying brochures (elementary, middle & parent), KCSS information, Conference information, and QPR brochure.
D. Publish Clearinghouse-related print and email alert notices as necessary	I	<ul style="list-style-type: none"> 23 Elerts sent out. 19 Elerts sent out. NIE Insert and Flyer distributed to schools & at conferences.
E. Update the KCSS Display	I	<ul style="list-style-type: none"> Added new SSW panel to display.
F. Present information on KCSS, successful practices, and safe schools issues at state, regional and national conferences	I	<ul style="list-style-type: none"> Attended 2 Conferences. Attended 7 Conferences.
G. Expand On-line Resource Library resources	I	<ul style="list-style-type: none"> Added 13 total Resources to Library (Total Resources 2152). Added 28 total Resources to Library (Total Resources 2139).
Goal/Activity	Status*	Notation
H. Collaborate with LFUCG on gun safety education grant for media outreach	I	<ul style="list-style-type: none"> Change of Heart Training at Bryan Station High School and Tates Creek Middle School. Presented Change of Heart training at 2 conferences. Networked with KET, KCN and with Country Boys contact person on premier of Country Boys in Prestonsburg. Set up Change of Heart training at Dunbar High School and

		Danville Independent. <ul style="list-style-type: none"> Created PT Cruiser wrap for PSN. Collaborated with Bluegrass Crimestoppers and PSN to promote the Change of Heart Training.
I. Coordinate 2005 Safe Schools Week	✓	<ul style="list-style-type: none"> Statewide public service announcements concerning Safe Schools Week were made. An insert was placed in the <i>Lexington Herald Leader</i> concerning Safe Schools Week. An online pledge against school violence was taken by 54 school districts. Competition winners were recognized at the Safe Schools Conference. Worked the booth at the conference. Provided resources to KSBA for conference staffers.
III. Goal: Identify and disseminate information related to trends in best and promising practices		
A. Monitor literature and publications for current trends	I	<ul style="list-style-type: none"> Monitored websites and entered new items in Resource Library.
B. Identify and assist in developing and providing trainings and workshops	I	<ul style="list-style-type: none"> Promoting and facilitating Change of Heart trainings, QPR trainings, I-SAFE trainings, Ripple Effects trainings, etc.
C. Facilitate a Task Force to create safe schools plan template	N	
D. Identify gaps in current research to develop materials addressing those areas.	I	<ul style="list-style-type: none"> Worked with partnership development for statewide mentoring program. Developing mentoring program for the state of Kentucky.
IV. Goal: Provide support for KCSS partners		
A. Consult with partners as requested concerning current trends and best practice	N	
B. Provide partners with needs assessment suggestions gleaned from questions and conference participation.	I	<ul style="list-style-type: none"> Facilitated COH & QPR trainings with Tamara Tatum. Disseminated EMG CD produced by MSU to all state enforcement facilities.
C. Create materials for dissemination concerning partner activities.	N	

**There were 133 meetings/visits/presentations made, involving 7,191 individuals and exhibitions at 2 conferences.
For further information on these meetings/visits/presentations, contact Cathy Martin at the Kentucky Center for School Safety.**

Kentucky Center for School Safety Financial Report

Description	Approved Budget Amount	Expenditures Through Dec. 31, 2005	Balance Encumbered Funds	Total	Contract Funds Expended (%)	Balance Available
A. Personnel/Fringe	282,113	144,845	0	144,845	51%	137,268
B. Operating and Training Expenses	47,790	22,614	0	22,614	47%	25,176
C. Travel	24,500	10,850	0	10,850	44%	13,650
D. Sub-Contracts	661,755	262,386	399,369	661,755	100%	0
E. Indirect Costs	48,512	26,196	0	26,196	54%	22,316
Total Funds	1,064,670	466,891	399,369	866,260	81%	198,410

Kentucky Center for School Safety

**Quarterly Report
January - March 2006**

**Submitted
June 2006**

**Kentucky Center for School Safety Work Plan FY 2006
Status Report for Period January - March 2006**

Goal/Activity	Status*	Notation
CENTER OPERATIONS		
I. Goal: Carry out the central operations of the Center		
A. Implement FY06 work plan and budget	✓	<ul style="list-style-type: none"> The FY06 work plan and budget were approved by the KCSS Board of Directors at the 6/29/05 Board meeting.
B. Establish MOA with KDE	✓	<ul style="list-style-type: none"> An MOA was established with KDE at the beginning of FY06.
C. Submit FY05 KCSS fiscal report	✓	<ul style="list-style-type: none"> The final Fiscal Report for FY05 was included in the April - June 2005 Quarterly Report.
D. Maintain toll-free school safety information line	I	<ul style="list-style-type: none"> The KCSS averaged 252 calls per month via the toll-free line during the quarter January – March 2006. The KCSS averaged 263 calls per month via the toll-free line during the quarter October-December 2005. The KCSS averaged 317 calls per month via the toll-free line during the quarter July – September 2005.
E. Conduct regular KCSS staff meetings	N	
F. Establish sub-contracts with Center partners	✓	<ul style="list-style-type: none"> Subcontracts between EKU, KSBA, MSU and UK have been executed.
G. Conduct KCSS staff evaluations including Executive Director	N	<ul style="list-style-type: none"> Staff evaluations will be conducted at the end of the fiscal year.
H. Conduct annual evaluations of KCSS partners	N	
I. Pursue additional funding to supplement KCSS activities	I	<ul style="list-style-type: none"> Funding was received from the Kentucky Transportation Cabinet to provide a consultant to prepare 15 lesson plans/curriculum for the Safe Routes to School Project, which is intended to make it safer for children to walk or bicycle to school. Funding was received from the Kentucky Department of Education to fund 4 Alternative Education Consultants to monitor 40 alternative education programs in Kentucky in FY06. Funding was received from the Green River Regional Educational Cooperative (GRREC) to assist in updating Emergency Management Procedures. Additional funding was received from KDE to fund a Data Coordinator position to provide help with the Safe Schools Data Report and Persistently Dangerous School Update.
J. Coordinate the Safe School Assessment Program	I	<ul style="list-style-type: none"> Twenty-four assessments were coordinated and completed during the quarter January – March 2006. There are three

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		<p>assessments scheduled for next quarter.</p> <ul style="list-style-type: none"> • Thirty-eight assessments were coordinated and completed during the quarter October – December 2005. There are 24 assessments scheduled for next quarter. • Seven assessments were coordinated and completed during the quarter July – September 2005. There are 39 assessments scheduled for the next quarter.
Goal/Activity	Status*	Notation
K. Provide In-Kind Services for the Safe School Assessment Program	I	<ul style="list-style-type: none"> • Twenty-two educators/KCSS staff members participated in assessments during the quarter January – March 2006 as an in-kind service to the KCSS. • Thirty-seven educators/KCSS staff members participated in assessments during the quarter October - December 2005 as an in-kind service to the KCSS. • Seven educators/KCSS staff members participated in assessments during the quarter July – September 2005 as an in-kind service to the KCSS.
II. Goal: Produce summary reports of Center activities		
A. Submit quarterly reports to the Board of Directors	I	<ul style="list-style-type: none"> • The quarterly report for July – September 2005 was submitted to the KCSS Board of Directors at the 1/18/06 meeting. The quarterly report for October – December 2005 will be submitted to the KCSS Board of Directors at the 4/19/06 meeting. • The quarterly report for April – June 2005 was submitted to the KCSS Board of Directors at the 11/9/05 meeting. The quarterly report for July – September 2005 will be submitted to the KCSS Board of Directors at the 1/18/06 meeting. • The quarterly report for April – June 2005 will be submitted to the KCSS Board of Directors at the 11/9/05 meeting.
B. Submit to KCSS Board of Directors FY05 External Evaluation Report	N	
C. Develop and submit FY 2005 annual KCSS report to the Governor, Kentucky Board of Education, and General Assembly	✓	<ul style="list-style-type: none"> • The KCSS FY05 Annual Report was completed in the quarter January – March 2006 and copies were mailed to the Board of Directors in March. • Work has continued on the KCSS Annual Report for FY05. A brief overview of the report was presented to the KCSS Board of Directors at the 11/9/05 meeting. The report will be finalized next quarter. • Work has begun on the KCSS Annual Report for FY05. The Annual Report will be submitted at the beginning of 2006.

Goal/Activity	Status*	Notation
III. Goal: Promote Interagency Collaboration		
A. Conduct semi-annual meetings of School Safety Advisory Council (SSAC)	I	<ul style="list-style-type: none"> • A School Safety Advisory Council (SSAC) meeting is scheduled for April 20, 2006. • A School Safety Advisory Council (SSAC) meeting was held November 4, 2005 at the Embassy Suites in Lexington, KY. • A School Safety Advisory Council (SSAC) meeting is scheduled for November 4, 2005.
B. Provide school safety speakers upon request	I	<ul style="list-style-type: none"> • Section II of the quarterly report provides a detailed summary of presentations made by KCSS staff.
C. Conduct school safety related presentations, guest lectures and workshops at conferences, university lectures, collaborative meetings, etc.	I	<ul style="list-style-type: none"> • Presentations and collaborative meetings are listed in Section II of the quarterly report.
D. Continue participation in collaborative technical assistance initiatives with KECSAC, DJJ, DMH, and other various service organizations	I	<ul style="list-style-type: none"> • Section II of the quarterly report provides a detailed summary of collaborative meetings conducted in this quarter.
ADMINISTRATION OF FUNDS TO LOCAL SCHOOL DISTRICTS		
I. Goal: To facilitate the dissemination of funds to local school districts		
A. Facilitate the distribution of FY06 funds based on an approved formula and established criteria	✓	<ul style="list-style-type: none"> • School Safety funds will be distributed to all districts in FY06 based on the approved formula of a base amount of \$20,000 with the remaining funds distributed on a “per pupil” basis based on 2004-2005 average daily attendance. Districts received funding notification in June 2005.
B. Provide technical assistance to districts receiving school safety funds	I	<ul style="list-style-type: none"> • There were seven (7) requests for technical assistance in the third quarter. • There were three (3) requests for technical assistance in the second quarter.
C. Develop and disseminate FY06 KCSS District funding report	✓	<ul style="list-style-type: none"> • A summary of the distribution of safe schools funds in FY06 is available at the KCSS website. The summary includes the final allocation per district. The FY06 funding report was sent to districts in June 2005.
D. Compile and disseminate profiles of KCSS funded programs including alternative education settings	✓	<ul style="list-style-type: none"> • KCSS have compiled information based on district submission of FY06 Safe School Activity reports.
E. Conduct site visits to school districts through utilization of Alternative Education Consultants	I	<ul style="list-style-type: none"> • The Alternative Education Consultants conducted 33 site visits in the January - March 2006 quarter. The remaining site visits will be conducted in the last quarter.

Goal/Activity	Status*	Notation
DATA ANALYSIS		
I. Goal: To provide analysis of school safety data		
A. Publish and disseminate 2004-2005 Kentucky Safe Schools Data Report(s)	✓	<ul style="list-style-type: none"> The 2004-2005 Kentucky Safe Schools Data Report was published in December 2005. KCSS has received data from all schools and is in process of data analysis.
B. Solicit consumer evaluation information on Kentucky school safety data reports (Superintendent Survey)	✓	<ul style="list-style-type: none"> The data analysis was completed and the report finalized and presented in November 2005. Data collection process was completed and report is being finalized.
C. Continue to provide input to KDE to improve school safety data collection process (including case by case data collection)	I	<ul style="list-style-type: none"> Discussions continued between KCSS and KDE in an effort to improve school safety data collection. Discussions continued between KCSS and KDE in an effort to improve school safety data collection. Discussions continue between KCSS and KDE in an effort to improve school safety data collection.
D. Collect data from principals and superintendents participating in Safe School Assessments to determine their perceptions of its effectiveness	✓	<ul style="list-style-type: none"> The data analysis was completed and the report finalized and presented in November 2005. Data collection process was completed and report is being finalized.
E. Collect specific data from schools participating in the Community Service Work Project for analysis and produce the second year report by December 2005	✓	<ul style="list-style-type: none"> The data analysis was completed and the report finalized and presented in November 2005. Data collection process was completed and report is being finalized.
SCHOOLS AND COMMUNITIES TRAINING AND TECHNICAL ASSISTANCE		
I. Goal: Identify priority needs for training and technical assistance for various education audiences		
A. Evaluate each KCSS sponsored training to assess effectiveness and to identify current trends and issues for future trainings	✓	<ul style="list-style-type: none"> To date, each training, technical assistance visit, and conference has been evaluated and future trainings will be developed upon those findings. A summary of the evaluations will be made available upon request.
B. Evaluate the annual Safe Schools Conference to keep the conference on the cutting edge of issues that schools are addressing	✓	<ul style="list-style-type: none"> The Safe Schools conference evaluations are complete. The summary was disseminated to all conference stakeholders and to each conference presenter. Results will be utilized to direct next year's conference. The evaluations for the Safe Schools Conference have been completed and sent to each presenter as well as KCSS and KSBA staff. The 700+ evaluations for the Safe Schools Conference are being compiled for analysis and will be utilized to determine the content of next year's conference. Results thus far, have been very positive.

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Goal/Activity	Status*	Notation
C. Utilize Safe School Assessment data to develop the 05-06 training calendar	I	<ul style="list-style-type: none"> • The 06-07 training calendar is currently being developed. • Training needs were developed based upon findings of the 05-06 Safe School Assessment Data. The data revealed there is a need in school districts for more training on school-wide discipline, classified staff training, drug use and its impact on school policy, effective emergency and risk management planning, and bullying.
D. Collaborate with state agencies and organizations (i.e. KDE, DJJ, DMHMRS, FRYSC), local district administrators, and parents to obtain member training needs	I	<ul style="list-style-type: none"> • Was nominated to the Richmond Police/Citizens advisory board to enhance the relationship between the police and community. Attended three meetings as the scope, mission, and goals were developed. • Attended the Third International Conference on Positive Behavior Support on March 23-25. Discussed one of the keynote presenters, Rob Horner, for the Safe Schools Conference. • Twenty-five (25) meetings have been attended with different stakeholders to obtain input on issues that are relevant and timely for targeted KCSS audiences. • Nineteen (19) meetings have been conducted with different stakeholders to obtain input on issues that are relevant and timely for targeted KCSS audiences.
II. Goal: To sponsor research based and best practice safe schools training opportunities for administrators, teachers, students, parents, and other community representatives.		
A. Develop the 05-06 KCSS training calendar that will provide ten (10) regional trainings on school safety issues that are relevant and timely	I	<ul style="list-style-type: none"> • KCSS is in the initial planning to offer online QPR training to school counselors and school social workers. • We exceeded our goal by offering 12 regional trainings on topics that were identified as needs based upon Goal I. The training calendar for the 05-06 offers regionally: Internet Safety, Bus Driver Communication, Creating a Consistent Response to Student Behavior, Kentucky's Drug Use and Its Impact on School Policy, and Effective Emergency and Risk Management Planning.
B. Disseminate training calendar to targeted audiences that include partnering agencies such as KDE, DJJ, DMHMRS, and CHFS	✓	<ul style="list-style-type: none"> • 4,000 copies were mailed to <u>all</u> Superintendents, Board Members, School Administrators and partnering agencies. • Each training was added to the website. • A flyer of each training will be mailed to all Superintendents, Board Members, School Administrators and partnering agencies one month prior to each training.

Goal/Activity	Status*	Notation
C. Conduct and evaluate each regional training	I	<ul style="list-style-type: none"> The following trainings were held: <ol style="list-style-type: none"> Kentucky's Drug Use and Its Impact on School Policy – March 8 – Somerset. There were 59 participants. Kentucky's Drug Use and Its Impact on School Policy – March 10 – Owensboro. There were 55 participants. I-Safety – March 21 - Lexington. There were 17 participants. I-Safe - School Counselor Association - Bowling Green - December 2. There were 81 participants. Bus Driver Communication - October 4 - Prestonsburg. Cancelled due to low attendance. Bus Driver Communication - October 5 -Georgetown. There were 24 participants. Bus Driver Communication - October 6 - Hopkinsville. There were 24 participants. Walking the Talk - November 4 - Richmond. There were 42 participants. Walking the Talk - November 11 - Bowling Green. There were 29 participants. Walking the Talk - November 18 - Louisville. There were 59 participants.
D. Disseminate evaluation results to KCSS and partnering agencies in annual report	✓	<ul style="list-style-type: none"> The annual report has been published and mailed to all stakeholders. A draft copy of the report has been submitted for final review. In progress of compiling evaluation results to be published in annual report.
E. Fund and coordinate on-site technical assistance requests to Kentucky's elementary, middle, and high schools	I	<ul style="list-style-type: none"> Received and coordinated seven (7) technical requests from: <ol style="list-style-type: none"> Clark County – Self-Injurious Behavior – 20 participants Crittenden County – Bullying – 50 participants Danville Independent – Change of Heart – 25 participants Danville Independent – Gang Awareness - 40 participants Danville Independent – Community Coalition to Assist Youth Meeting – 19 participants Letcher County – Risk Management Liabilities – 75 participants Mercer County – Champs – Referred to local coop. Provided information/resources for KCSS technical assistance service to: <ol style="list-style-type: none"> Bardstown Ind. Berea Ind.

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		<p>3. Carter County 4. Christian County 5. Elliott County 6. Hickman County 7. Owen County 8. Powell County 9. Scott County 10. Trigg County 11. Whitley County 12. Williamstown Ind.</p> <ul style="list-style-type: none"> Received three (3) technical assistance requests from: <ol style="list-style-type: none"> 1. Simpson County – QPR training – 20 participants 2. Simpson County – Bullying – 20 participants 3. Murray State University – QPR training – 11 participants Received five (5) technical assistance requests from: <ol style="list-style-type: none"> 1. Clinton County-CHAMPS- 32 participants 2. Bath County-School-wide Discipline-60 participants 3. Lee County-Bullying-32 participants 4. Kenton County-Bullying-81 participants 5. Bullitt County-QPR-30 participants
III. Goal: Improve the quality of Kentucky's alternative education programs		
A. Fund and coordinate on-site technical assistance requests (provided by the Center's Alternative Education Specialists and School Safety Associates) to Kentucky's alternative education programs	I	<ul style="list-style-type: none"> One request has been received for assistance for an alternative education program. It is being scheduled for the next quarter. At this time, no on-site technical assistance requests have been submitted from school districts.
B. In collaboration with the Kentucky Educational Collaborative for State Agency Children, co-sponsor an annual conference on alternative education	✓	<ul style="list-style-type: none"> The three-day conference was held on July 19-21, 2005 at Eastern Kentucky University. The conference focused on strategies for working with and teaching at-risk students in alternative settings. Over 150 educators participated.
C. In collaboration with KDE, develop a strategic plan to address the barriers and progress for students in alternative education settings	✓	<ul style="list-style-type: none"> Collaborated with KDE to bring together a variety of educators for the purpose of starting a discussion of how best to ensure high standards in alternative education programs while recognizing the challenges these programs face.

Goal/Activity	Status*	Notation
IV. Collaborate with stakeholders to provide training opportunities that increase participant knowledge and skills related to specific aspects of school safety.		
A. Co-sponsor Annual Safe Schools Conference in partnership with the Kentucky School Boards Association and the Kentucky Department of Education	✓	<ul style="list-style-type: none"> Evaluations have been compiled and distributed to stakeholders and conference presenters. Preliminary plans are being developed for the 12th annual conference that will be held October 2-3, 2006 at the Galt House East in Louisville. The 11th annual Safe Schools Conference was held September 19-20, 2005 at the Galt House East in Louisville. Over 700+ from across the state participated in this two-day event. Evaluations are being compiled for distribution to stakeholders and conference presenters. Preliminary plans are being developed for the 12th annual conference that will be held October 2-3, 2006 at the Galt House East in Louisville.
B. Co-sponsor Annual Behavior Institute in partnership with the Kentucky Department of Education and the Council on Children with Behavioral Disorders	✓	<ul style="list-style-type: none"> We have received and paid the invoice for this conference. The conference had over 1,500 participants. As of this quarter, we have not received an invoice for the conference.
C. Co-sponsor Annual Youth Conference in partnership with the Office of Family Resource/Youth Service Centers and Kentucky Conference for Community and Justice	✓	<ul style="list-style-type: none"> The Youth Forum was held on December 1st at the Lexington Convention Center. Over 250 students and adults represented twenty different school districts. Evaluations were positive from both students and adults. Initial planning for the 2006 forum has begun. The Youth Forum is scheduled for December 1 at the Lexington Convention Center with a projection of 550 participants. The goal of the forum is to allow student participants to strive to tear down the barriers of effective communication in the school, build effective and healthy relationships with peers, work towards eliminating prejudicial attitudes, and develop plans of action for use in their school. The goal of the <i>People to People Youth Forum</i> is to promote awareness of these issues so that the participants can return to their schools and communities and create more inclusive environments.
D. Co-sponsor safety related presentations at the Mental Health Institute (sponsored by the Department of Mental Health/Mental Retardation)	✓	<ul style="list-style-type: none"> The Mental Health Institute was held on September 25-29 at the Galt House East. Over 900 educators and mental health treatment providers were in attendance.
E. Collaborate with organizations such as the PTA, school councils, and Parent Information Resource Centers to provide school safety related training to parents	I	<ul style="list-style-type: none"> Attended one (1) quarterly Board of Director meeting for Kentucky Partnership for Families and Children. Sponsored an I-Safe training for the PTA East Oldham Middle School, Oldham County. There were 30 participants. Attended one (1) quarterly Board of Director meeting for Kentucky Partnership for Families and Children.

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		<ul style="list-style-type: none"> Attended two (2) Board of Director meetings for Kentucky Partnership for Families and Children.
Goal/Activity	Status*	Notation
F. Collaborate with the Department of Juvenile Justice to provide safety related training for Prevention Councils	I	<ul style="list-style-type: none"> Due to scheduling conflicts, the Prevention Council trainings did not occur. Due to unforeseen circumstances, the training for the prevention councils was not established in August. However, the Prevention Councils are collaborating with KCSS in developing the Truancy/Drop out Symposium scheduled for July 10-11, 2006. Met with Laura McCauley to discuss possible trainings with the regional Prevention Councils that work directly with local school districts in August.
G. Co-sponsor safety related presentations at the statewide Migrant Education conference in collaboration with Kentucky Department of Education and Eastern Kentucky University	✓	<ul style="list-style-type: none"> The conference was held September 15-17, 2005 in Louisville, KY. One component of the conference provided participants information on personal safety issues involving staff visits to homes and how to identify substance abuse issues in the home that may bring about dangers to the children and possibly anyone from the school system who makes home visits.
H. Provide collaboration and financial support for school safety presentations that reflect the conceptual framework in training events sponsored by other organizations/agencies	I	<ul style="list-style-type: none"> Co-sponsored The Kentucky School Counselor Association annual conference that focused on education/professional development for school counselors serving children K-12. Over 400 school counselors were in attendance. Co-sponsored Region One, Learn & Serve Institute on March 10. Twenty-nine adults and 150 students attended this Change of Heart training. The Institute was attended by 9 districts that included Ballard, Calloway, Henderson, Hickman, Graves, Livingston, Lyon, Providence, Union and Trigg. Co-sponsored KDE's technology Region 4 with I-Safe Training. There were 15 participants. Assisted in the coordination of the Student Drug Testing Summit sponsored by the Office of Drug Control Policy. There were over 300 participants. KCSS and the South Central Counseling Association provided the QPR training to over 60 members. KCSS is collaborating with the South Central Counseling Association to provide regional trainings to their members. An I-Safety training was held September 2, 2005 in Bowling Green with 60 participants in attendance. A QPR training is scheduled for December 2, 2005.

Goal/Activity	Status*	Notation
I. In collaboration with the Kentucky School Boards Association, provide training on school safety related issues to school board members	✓	<ul style="list-style-type: none"> Several meetings have been held to discuss opportunities for on-line learning and electronic emergency safety management plans.
J. Co-sponsor a conference for students and parents on substance abuse, mental health needs, medications, and transitional needs and services with the Kentucky Partnership for Families and Children	I	<ul style="list-style-type: none"> There were 35 participants in the “IDEA 2004 and Supreme Court Ruling” training. There were 250 participants in the Parent/Professional Conference. KCSS is currently involved in the planning of two parent trainings. The “IDEA 2004 and Supreme Court Ruling on Schaffer vs. Weast” training on February 10 at Marriott Griffin Gate in Lexington KY and the “Parent/Professional Conference” on February 10-12 hosted by the Parent Resource Office.
K. Sponsor an annual Truancy/Dropout Symposium with the Department of Juvenile Justice, Association of Directors of Pupil Personnel, and Family Resource/Youth Service Centers and Office of the Administrative Courts to promote practices that reduce dropout and truancy rates	I	<ul style="list-style-type: none"> The brochure and hotel arrangements are final and registration is open at this time. The “Call for Proposals” is finalized and has been sent to all interested parties in DJJ, KDE, AOC, DMHMRS, CHFS and parent agencies. The deadline for submission is February 28, 2006. The Symposium is scheduled for July 10-11 at the Embassy Suites in Lexington, KY. Attendance is expected to be around 300 Educators. A meeting with 15 different disciplines was held to discuss how to make the symposium a collaborative approach instead of it focusing only on education entities. Received positive feedback on how education and other agencies can work together. The “Call for Proposals” is in draft and will be sent to all interested parties in DJJ, KDE, AOC, DMHMRS, CHFS, and parent agencies.
L. Co-sponsor conference with Homeland Security to promote practical information on crisis planning and the newly adopted federal National Incident Management System (NIMS).	✓	<ul style="list-style-type: none"> The School/Student Threat Assessment Conference provided resources and information to over 350 participants. Publicized the School/Student Threat Assessment Conference, November 9-10 at the Radisson Plaza Hotel in Lexington.
M. In partnership with KESPA (Kentucky Educational Support Professionals Association) and KSBA, develop a model of training for classified staff	I	<ul style="list-style-type: none"> Received anecdotal information from classified staff on what type of training needs they have. Will meet with KESPA to develop a formal survey for all classified staff.
N. In collaboration with KYCID (Kentucky Center for Instructional Discipline) provide intensive training and support regarding instructional discipline practices	I	<ul style="list-style-type: none"> KYCID provided three (3) regional trainings on school-wide discipline in November. Evaluation summaries have been summarized and sent to the presenter and staff. Currently working with KYCID to develop future initiatives that represent the common goals between the two agencies. KYCID provided two workshops at the Safe Schools Conference. KYCID is providing regional trainings on school-wide discipline in

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		November.
O. Co-sponsor safety related presentations at the Choices and Changes Conference in collaboration with KYCID	D	<ul style="list-style-type: none"> Due to unforeseen circumstances, the Choice and Changes Conference will not be held for this fiscal year.
Goal/Activity	Status*	Notation
V. To administer the awarded Office of Drug Control Policy prevention grant for Eastern Kentucky Schools		
A. Conduct meetings with ODCP staff on the progress of the grant	I	<ul style="list-style-type: none"> Conducted three (3) meetings with Drug Prevention Consultants to maintain communication with the progress of the grant. The grant is currently taking applications for a “mini-grant” for FRYSC to expand their drug prevention component and to extend the impact of the “Too Good for Drugs” curriculum in their school. 10 of the 18 school districts chose to participate in the grant. Over 2,300 students will receive the curriculum that has been aligned with KY Core Contents. Conducted two (2) meetings with ODCP representatives to keep them abreast of the program activities. Conducted two (2) meetings with R.E.A.C.H of Louisville to collaborate on the outcomes data component of the grant. Scheduling is completed and the curriculum is being taught in 48 elementary schools. Participated and spoke at the Governor’s ceremony for the “Too Good for Drugs” prevention program. Received \$450,000 grant for Eastern KY drug prevention programs in eligible schools. Notified all eligible school districts.
B. Assist in the hiring of drug prevention specialists for awarded elementary schools	✓	<ul style="list-style-type: none"> Seven consultants were hired to provide “Too Good for Drugs” Curriculum.
C. Coordinate trainings for drug prevention specialists and awarded elementary schools	✓	<ul style="list-style-type: none"> The curriculum training was held on November 17-18. All consultants and school district personnel have been trained and are ready to implement the program. Training is scheduled for November 17-18, 2005 at Buckhorn State Park.

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Goal/Activity	Status*	Notation
VI. To provide services for the KCSS Safe School Assessment Program		
A. Coordinate technical assistance requests from schools that are implementing recommendations as a result of a safe school assessment	I	<ul style="list-style-type: none"> No requests for technical assistance as a result of safe school assessments were received this quarter. Received two (2) requests for technical assistance as a result of safe school assessments. <ol style="list-style-type: none"> Montgomery County-Mapleton Elementary-Bullying-65 Participants Montgomery County-McNabb Middle –CHAMPS-80 Participants
JUSTICE AND LAW ENFORCEMENT TRAINING		
I. Goal: Promote effective partnerships between law enforcement agencies and schools including the School Resource Officer (SRO) program in Kentucky		
A. Write or post a minimum of two articles of interest on the Center's web site	N	
B. Sponsor an annual SRO Conference	I	<ul style="list-style-type: none"> Held planning meeting on 2/10/06 and brochure completed. Met with hotel staff on 10/5/05. Held planning meetings on 10/19/05 and 12/10/05. Held planning meeting on 8/3/05.
C. Provide technical assistance to law enforcement agencies and schools concerning SRO programs	I	<ul style="list-style-type: none"> Responded to four requests for SRO program information. Responded to six requests for SRO program information.
D. Perform staff activities for the Kentucky Association of School Resource Officers and attend KYASRO Board Meetings	I	<ul style="list-style-type: none"> Prepared documents for KYASRO meeting held on 2/10/06. Prepared for and attended Board meeting on 12/7/05. Prepared for and attended Board meeting on 9/14/05.
E. Coordinate workshops or make presentations concerning the SRO program at least twice a year	I	<ul style="list-style-type: none"> Coordinated SRO workshop on 9/19/05.
II. Goal: Perform research activities on the SRO program in Jefferson County		
A. Conduct interviews and participate in other data collection activities for the evaluation of the Jefferson County SRO program and assist in the publication of the final study	✓	<ul style="list-style-type: none"> Results of the study were presented to the SRO Board. Completed introduction and submitted requested information to researcher. The data analysis was completed and report is being finalized to be presented to JCPS in the first quarter of 2006.

Goal/Activity	Status*	Notation
POST-SECONDARY EDUCATION		
I. Goal: Maintain an active Post-Secondary Task Force		
A. Update and renew commitments of task force members	✓	<ul style="list-style-type: none"> Updated /Renewed commitment at all institutions.
B. Engage Task Force members in Center's activities (i.e. attending training sessions, coordinating training sessions, identifying resources, encouraging curriculum changes in higher education)	I	<ul style="list-style-type: none"> Emails sent to all PSTF members on: U.S. Department of Education "Crisis Planning for School Training," 2006 National Summit on School Violence, QPR Training, Safe School Conference proposals, School Crime & Safety Statistics, HOPE Foundation, Earthquake drill and Anti-Bullying Bill. E-Newsletter sent to all task force members. Topics included: endorsement courses, task force meeting, School Threat Assessment conference, CHAMPs at MSU, UK classroom management course, free trainings (I-Safe, QPR), feature article on Bill Pfohl and task force member from WKU. Sent QPR training information and Pledge Against Violence information to all task force members. Sent task force members information on QPR training and ways to use it in the classroom (student teacher seminars, required education classes, QPR certification). Sent task force members the following information: KCSS Calendar of Events, Meth-Death CD, Solutions to Community Alcohol Problems, KCSS new website information, Higher Education Seminar, Homeland Security Seminar, and QPR training information.
II. Goal: To conduct training sessions on current safety topics/issues in KY school systems and universities to better prepare pre-service teachers, practicing teachers and school administrators		
A. Research current training materials and safety initiatives by networking with state, national, and international school safety clinicians and share information that would be beneficial to higher education institutions through task force members	I	<ul style="list-style-type: none"> Attended a CHAMPs meeting with speaker Randy Sprick. We are networking with the College of Education faculty at Murray State to help other universities in implementing a similar plan. Reviewed websites from ADM 677 class. Ordered <i>Be Cool</i> curriculum to review. Ordered bully books for review: <i>The Bully, the Bullied and the Bystander; Odd Girl Speaks Out; Girl Wars: 12 Strategies That will End Female Bullying; Sugar and Spice and No Longer Nice; Queen Bees and Wannabes.</i> Attended Mid-Atlantic Regional Conference for Science Teachers Annual Conference. Reviewed research on gender-based teaching styles for science in the undergraduate school system, evaluating

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		<p>graphics in science and math books that influence student learning.</p> <ul style="list-style-type: none"> • Attended a CHAMPs training at Murray State University where this program will be embedded into all required education courses so that all teacher education majors will be receiving CHAMPs units in their curriculum. This will impact all teacher education students on campus and instruct them on classroom management. • Attended Change of Heart training in Lexington to be able to better evaluate the program.
B. Conduct trainings for KY school systems servicing practicing teachers and administrators	I	<ul style="list-style-type: none"> • Half-day training was held at Trigg County for administrators and school personnel on revamping their Crisis Manual. • Attended meetings for Emergency/Crisis Planning Discretionary grant at Graves County High School. Began work on Mid-Term grant review. • Participated in the public forum for the Emergency Response and Crisis Management Planning grant in Graves County. Talked to a crowd of approximately forty people on school crisis information. Participants included school personnel, emergency responders, and community leaders. • Participated in I-Safe training for parents at Calloway County Middle School. • Bully presentation for Heath Elementary 1st grade students for <i>I Love to Read Week</i>. The presentation was based on Cinderella and the “bullying” of the stepmother/sisters. • Conducted training at Paducah Head Start on Pro-social Skills Training to over 45 administrators, teachers and staff • Conducted I-Safe training for the Calloway County School System. All five schools in the system were represented as well as the central office. A total of 22 teachers and administrators were trained. • Assisted Graves County School Systems in planning and writing an Emergency/Crisis Planning Discretionary Grant. • Through a Safe School Assessment, a need was discovered for bully training for students at Murray Middle School. As a follow-up, a visit was made to the school with recommendations. Steps to Respect, a bully prevention program, were loaned to them from the KCSS Murray office. • Networked with KCSS training staff to provide training for the Hickman County school system through a request of a MSU faculty member. • Assisted local school district with bomb threat protocol (Graves

		<p>County).</p> <ul style="list-style-type: none"> Assisted local school system in helping to address the needs of children of Hurricane Katrina victims that were relocated to the Murray area. Serving on Crisis Planning Committee in an advisory capacity for Ballard County School System. Assisted in submitting an implementation plan for I-Safe training at Christian County. They are conducting a training as a follow-up from a training offered last year at MSU. Worked with Graves County on Emergency and Crisis Plan Discretionary Grant Made teachers aware of KCSS resources at the KY Vocational Educational Conference Presented at Heath Middle School in West Paducah on School Climate and Culture (6 hrs) to teachers and administrators Spoke with to Heath Elementary teachers about KCSS Presented to regional teachers and administrators on “Working with Students with Challenging Behaviors” at KY Dam. Sent “hurricane help” information to local school system (Calloway County) after Hurricane Katrina
C. Post Secondary Trainings for pre-service teachers, practicing teachers and administrators	I	<ul style="list-style-type: none"> Held a classroom management training session for students beginning their student teaching at Murray State University. Approximately 250 student teachers attended. Held a weekend training for pre-principals at Bellermine University. Legal issues of school safety were discussed. Spoke to a graduate administration class on the Crisis Manual and the School Safety Endorsement. QRP training was held at Murray State for pre-service teachers. As a result of this training, the Dean of the College of Education agreed to fund the cost of certification for MSU’s PSTF member. This training will allow the PSTF member to train pre-service teachers at the university, as well as assist with trainings for local school districts. Asked to speak to Retroact Club of Murray on Leadership & Community Service. Students from Bellarmine University were also present at the meeting. Spoke to five graduate level superintendency courses on the endorsement and gave them an overview of KCSS for MSU. Presented Crisis Management information to 40 pre-service teachers

		<p>at UK.</p> <ul style="list-style-type: none"> Presented a six-hour session on Crisis Management to the pre-principal program at Bellarmine University. Conducted a seminar on Communicating with Angry Parents for Owensboro teachers and administrators. Conducted a presentation at the Student Teaching Seminar at Murray State University on Classroom Management, Environment and Climate. Conducted an I-Safe training for the South Central Counseling Association in Bowling Green and another at Murray State University's College for the College of Education faculty and staff. Working with Bellarmine University's Pre-principal program to set November and February training dates.
Goal/Activity	Status*	Notation
III. Goal: To facilitate efforts to identify, develop, improve and implement school safety coursework and protocols in all KY post-secondary institutions		
A. Continue to inform Deans of the Colleges of Education or Directors of Education on school safety curriculum and encourage participation in the post-secondary standards established by the Kentucky Center for School Safety and the EPSB	I	<ul style="list-style-type: none"> Four class meetings of ADM 677 met during this quarter. A few topics of discussion were: Emergency management planning, helpful websites, practical information on crisis planning, checklist and safety documents, legal issues, & networking. Eight students are enrolled this semester. Presented at the Mid-Atlantic Regional Conference for Science Teachers on the KY School Safety Educator Endorsement. Networked with post secondary faculty members from the following states: Ohio, Virginia, West Virginia, Kentucky, Tennessee, North Carolina, South Carolina, and Botswana (Africa). Sent Crisis Manual CD's, power point presentations, endorsement brochures, & MSU course syllabi to Kentucky Christian College upon request. Sent e-Newsletter in July to all task force members and students from the endorsement courses. The newsletter covered: endorsement courses, safe schools conference, Emergency Response & Crisis Management Grant announcement, FEMA independent study program, Dual Credit Program, Joint Committee on Education address, and Safe Schools Week information.

		<ul style="list-style-type: none"> • Met with Post Secondary Task Force member at Western Kentucky University on post secondary issues and distributed training materials • Met with two Post Secondary Task Force members at the University of KY on post secondary issues and distributed course materials and supplements for classroom management courses. • Held a Post Secondary Task Force meeting on Sept. 20, 2005 at the Safe Schools, Successful Students conference in Louisville. A report was given from one of the first Murray State students to receive the KY School Safety Educator Endorsement and from students implementing safety plans developed in the endorsement courses at Murray State. Free trainings that are offered by KCSS were discussed and training materials were distributed. Representatives from Lindsey Wilson College, Eastern KY University, Campbellsville University, Morehead State University, Bellermino University, University of KY, Murray State University and Education Professional Standards Board were present along with graduate students from Christian and Muhlenberg Counties. Several KCSS personnel attended and Executive Director Jon Akers presented information on safe school assessments.
Goal/Activity	Status*	Notation
B. Disseminate information and assist with development of the KY School Safety Educator Endorsement in KY institutions	I	<ul style="list-style-type: none"> • Distributed approximately 500 brochures. • Sent information out to students on the endorsement upon request. • Talked with a group of graduate students at Murray State about the endorsement and the crisis manual. • An update on the endorsement was given to the KCSS Board members at the meeting on 1/18/06. • Distributed approximately 400 endorsement brochures. • Distributed over 100 web-based Crisis Management Guide CDs. • Actively marketed the endorsement program at MSU by talking to graduate and undergraduate students and disseminating brochures to local school systems and to faculty members in the College of Education at MSU and MSU extended campuses. • Supplied resource books for an endorsement course (ADM 677) through funding from MSU's College of Education. • Distributed over 300 endorsement brochures. • Information on the endorsement was sent upon request to students. • Met and gave information on the endorsement to post secondary

		representatives from WKU and UK. <ul style="list-style-type: none"> • Distributed 150 Web-Based Crisis Management Guides • A CD of PowerPoint's on Legal Issues and School Safety written by Dr. Robert Lyons has been compiled and distributed to various school safety colleagues on request.
Goal/Activity	Status*	Notation
IV. Goal: Continue to work with CPE, KDE, EPSB, KATE, KACTE, and other education entities (state, national & international) on school safety issues		
A. Partner with CPE, KDE, EPSB, KATE, KACTE and other education entities on school safety issues.	I	<ul style="list-style-type: none"> • KSBA representative spoke with the ADM 677 students on facility safety and insurance. • Two post secondary staff members assisted with a Safe School Assessment at Ballard County. • Presented at the Fourth Annual Hawaii International Conference on Education on the Web-Based Emergency/Crisis Management Guide for Schools. The conference provided KCSS the opportunity to network with individuals in other disciplines and from other countries and provided an outlet for future collaborative projects. Plans to team with teachers and administrators from Dunman High School in Singapore in an effort to incorporate school safety concepts into their schools. • Proposal submitted and accepted for the Learning Conference, 2006 on School Safety Endorsement: Graduate Students Get Certified in School Safety and Violence Prevention. The conference addresses a range of critically important themes relating to education today. • Worked on graphics for the KCSS Annual Report. • Worked with school system on focus group for KIDS grant. • Developed a power point program for KCSS to use in presentations, "Why Focus on School Safety". • Designed a School Safety Assessment Brochure for KCSS use. • Designed cover for KCSS annual report. • Sent 55 web-based versions of the Crisis Manual CDs to the Office of Career & Technical Education for distribution at KDE. • Added KDE, KASS, KASA to distribution list for Post Secondary E-newsletter. • Worked with Graves County School System on Emergency/ Crisis Planning Discretionary Grant. • I-Safe information provided at the West Kentucky Technology

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		<ul style="list-style-type: none"> Conference. Submitted a proposal to the Hawaii International Conference on Education on the “Web-Based Emergency Crisis Guide”. Submitted a proposal to the Association for Science Teacher Education Mid-Atlantic Regional on the Safe School Endorsement. Created a PowerPoint for the Joint Committee on Education meeting. Attended Safe School Assessment Training.
B. Develop and update school safety training materials for use at the post secondary level	I	<ul style="list-style-type: none"> Developed appropriate media on Internet safety to be used on in-house video systems in local schools. CHAMPs materials and a blueprint for embedding classroom management skills into Teacher Education courses are available for Task Force members or other colleges of teacher education.
Goal/Activity	Status*	Notation
CLEARINGHOUSE		
I. Goal: Maintain a public, user-friendly website with safe schools resources and information		
A. Update website to maintain dynamic functionality	I	<ul style="list-style-type: none"> Created 7 new pages: Earthquakes Resources, 2006 Conference, Proposal Registration, Upcoming Conferences, Bullying Training, PTA Bullying Prevention and Appendices to 2005 Annual Report. Added 5 new links to I-safe, QPR, COH page and bullying training and PTA bully training to onsite trainings page. Updated 5 pages with current information. Added 20 PDF documents for the Earthquake Resources page. Created 2 buttons for upcoming conference and Annual Report Appendices. Added 2 pictures to the KCSS homepage. Created and posted 12 articles on website. Updated Emergency Management Guide page and divided it into sections. Updated Clearinghouse Index page on a regular basis. Updated On-Demand trainings to include QPR and I-Safe training opportunities. Added the Training and Assistance application to the On-Demand training pages.

		<ul style="list-style-type: none"> • Added Truancy/Drop Out symposium to the Technical and Training Assistance page. • Added 2004-2005 Safe Schools Data Project to the Data Reports page and the Homepage. • Changed Center Column Article & Mini Poll. • Added new Costs of Dropping Out presentation to page. • Added updated Costs of Dropping Out paper. • Added new issues brief papers (2 pdf files). • Corrected link to Costs of Dropping Out paper/presentation. • Renamed link to Costs of Dropping Out paper/presentation. • Created Costs of Dropping Out link. • Renamed link to Costs of Dropping Out. • Changed Center Column Article & Mini poll. • Added link to SS Conf page to KSBA website where ppl can register online. • Updated details of QPR training session. • Changed Center Column Article & Mini Poll. • Updated error on index page. • Changed Center Column Article & Mini Poll.
Goal/Activity	Status*	Notation
B. Provide a database of resources searchable by framework and audience	I	<ul style="list-style-type: none"> • Added 32 total Resources to Library (Total Resources 2184). • Added 47 total Events to Prevention/Training Calendar (Total Events 124). • Added 13 total Resources to Library (Total Resources 2152). • Added 17 total Events to Prevention/Training Calendar (Total Events 77). • Added 28 total Resources to Library (Total Resources 2139). • Added 60 total Events to Prevention/Training Calendar.
C. Coordinate the development of instructional web-based resources	I	<ul style="list-style-type: none"> • Creating access to I-safe and QPR online training. • Updated Resource Library. • Updated articles on the home page weekly. • Updated Prevention Calendar with trainings available. • Updated Resource Library. • Updated articles on the home page weekly. • Updated Prevention Calendar with Trainings available in the next 6 months.
D. Redesign and implement a website design that meets or exceeds current technology requirements	✓	<ul style="list-style-type: none"> • Revamped website to W3C compliance.

Goal/Activity	Status*	Notation
II. Goal: Identify and disseminate school safety information		
A. Triage school safety questions to appropriate resources	I	<ul style="list-style-type: none"> • Ask KCSS in KY: 189 inquiries. • Ask KCSS outside KY: 96 inquiries. • Ask KCSS in KY: 187 inquiries. • Ask KCSS outside KY: 69 inquiries. • Ask KCSS in KY: 178 inquiries. • Ask KCSS outside KY: 122 inquiries.
B. Develop promotional and informative materials on areas of interest by partners and audiences.	I	<ul style="list-style-type: none"> • Creating KCSS brochure. • Updated articles on the home page weekly. • Creating newspaper insert for <i>Lexington Herald Leader</i>. • Promoted Mentoring Project. • Promoted Mentoring Project. • Promoted Country Boys and attended premier in Prestonsburg, Kentucky. • Created PT Cruiser wrap for PSN. • Promoted Mentoring Project and Country Boys.
C. Attend state/regional/national conferences which provide pertinent information for dissemination	I	<ul style="list-style-type: none"> • Attended 4 conferences. • Attended 2 conferences. • Attended 7 conferences. • Disseminated bullying brochures (elementary, middle & parent), KCSS information, Conference information, and QPR brochure.
D. Publish Clearinghouse-related print and email alert notices as necessary	I	<ul style="list-style-type: none"> • 22 Elerts sent out. • 23 Elerts sent out. • 19 Elerts sent out. • NIE Insert and Flyer distributed to schools & at conferences.
E. Update the KCSS Display	I	<ul style="list-style-type: none"> • Updated SSW flyer. • Added new SSW panel to display.
F. Present information on KCSS, successful practices, and safe schools issues at state, regional and national conferences	I	<ul style="list-style-type: none"> • Attended 3 conferences. • Attended 2 Conferences. • Attended 7 Conferences.
G. Expand On-line Resource Library resources	I	<ul style="list-style-type: none"> • Added 32 total Resources to Library (Total Resources 2184). • Added 13 total Resources to Library (Total Resources 2152). • Added 28 total Resources to Library (Total Resources 2139).

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Goal/Activity	Status*	Notation
H. Collaborate with LFUCG on gun safety education grant for media outreach	I	<ul style="list-style-type: none"> • Change of Heart Training at Danville Bates High School. • Creating NIE tabloid. • Submitted LFUCG report. • Change of Heart Training at Bryan Station High School and Tates Creek Middle School. • Presented Change of Heart training at 2 conferences. • Networked with KET, KCN and with Country Boys contact person on premier of Country Boys in Prestonsburg. • Set up Change of Heart training at Dunbar High School and Danville Independent. • Created PT Cruiser wrap for PSN. • Collaborated with Bluegrass Crimestoppers and PSN to promote the Change of Heart Training.
I. Coordinate 2005 Safe Schools Week	I	<ul style="list-style-type: none"> • Updated flyer for 2006 Safe Schools Week. • Created timeline for 2006 Safe Schools Week. • Created curriculum for 2006 Safe Schools Week. • Promoted competition for 2006 Safe Schools Week. • Statewide public service announcements concerning Safe Schools Week were made. • An insert was placed in the <i>Lexington Herald Leader</i> concerning Safe Schools Week. • An online pledge against school violence was taken by 54 school districts. • Competition winners were recognized at the Safe Schools Conference. • Worked the booth at the conference. • Provided resources to KSBA for conference staffers.
III. Goal: Identify and disseminate information related to trends in best and promising practices		
A. Monitor literature and publications for current trends	I	<ul style="list-style-type: none"> • Reviewed literature on mentoring. • Monitored websites and entered new items in Resource Library.

Goal/Activity	Status*	Notation
B. Identify and assist in developing and providing trainings and workshops	I	<ul style="list-style-type: none"> Continued to promote and facilitate Change of Heart trainings, QPR trainings, I-SAFE trainings, Ripple Effects trainings, etc. online and face-to-face. Working with East Washington University to provide QPR training online to Kentucky Counselors Association. Promoting and facilitating Change of Heart trainings, QPR trainings, I-SAFE trainings, Ripple Effects trainings, etc.
C. Facilitate a Task Force to create safe schools plan template	N	
D. Identify gaps in current research to develop materials addressing those areas.	I	<ul style="list-style-type: none"> Worked with partnership development for statewide mentoring program. Developing mentoring program for the state of Kentucky.
IV. Goal: Provide support for KCSS partners		
A. Consult with partners as requested concerning current trends and best practice	I	<ul style="list-style-type: none"> Began work on QPR online trainings in collaboration with Tamara Tatum.
B. Provide partners with needs assessment suggestions gleaned from questions and conference participation.	I	<ul style="list-style-type: none"> Facilitated COH & QPR trainings with Tamara Tatum. Disseminated EMG CD produced by MSU to all state enforcement facilities.
C. Create materials for dissemination concerning partner activities.	I	<ul style="list-style-type: none"> KCSS brochure. Elerts for MSU. Articles on MSU and KSBA activities. Article on Safe School Assessments.

There were 138 meetings/visits/presentations made, involving 6760 individuals and exhibitions at 2 conferences.
For further information on these meetings/visits/presentations, contact Cathy Martin at the Kentucky Center for School Safety.

Kentucky Center for School Safety Financial Report

Description	Approved Budget Amount	Expenditures Through March 31, 2006	Balance Encumbered Funds	Total	Contract Funds Expended (%)	Balance Available
A. Personnel/Fringe	282,113	214,853	0	214,853	76%	67,260
B. Operating and Training Expenses	47,790	30,609	0	30,609	64%	17,181
C. Travel	24,500	24,122	0	24,122	98%	378
D. Sub-Contracts	661,755	394,287	267,468	661,755	100%	0
E. Indirect Costs	48,512	35,277	0	35,277	73%	13,235
Total Funds	1,064,670	699,148	267,468	966,616	91%	98,054

Kentucky Center for School Safety

**Quarterly Report
April - June 2006**

**Submitted
October 2006**

Kentucky Center for School Safety Work Plan FY 2006
Status Report for Period April - June 2006

Goal/Activity	Status*	Notation
CENTER OPERATIONS		
I. Goal: Carry out the central operations of the Center		
A. Implement FY06 work plan and budget	✓	<ul style="list-style-type: none"> The FY06 work plan and budget were approved by the KCSS Board of Directors at the 6/29/05 Board meeting.
B. Establish MOA with KDE	✓	<ul style="list-style-type: none"> An MOA was established with KDE at the beginning of FY06.
C. Submit FY05 KCSS fiscal report	✓	<ul style="list-style-type: none"> The final Fiscal Report for FY05 was included in the April - June 2005 Quarterly Report.
D. Maintain toll-free school safety information line	✓	<ul style="list-style-type: none"> The KCSS averaged 267 calls per month via the toll-free line during the quarter April - June 2006. The KCSS averaged 252 calls per month via the toll-free line during the quarter January – March 2006. The KCSS averaged 263 calls per month via the toll-free line during the quarter October-December 2005. The KCSS averaged 317 calls per month via the toll-free line during the quarter July – September 2005.
E. Conduct regular KCSS staff meetings	✓	<ul style="list-style-type: none"> The KCSS Executive Director meets regularly with all staff and partners via conference calls or monthly meetings.
F. Establish sub-contracts with Center partners	✓	<ul style="list-style-type: none"> Subcontracts between ECU, KSBA, MSU and UK have been executed.
G. Conduct KCSS staff evaluations including Executive Director	✓	<ul style="list-style-type: none"> Staff evaluations were conducted for all staff in the last quarter. Staff evaluations will be conducted at the end of the fiscal year.
H. Conduct annual evaluations of KCSS partners	✓	<ul style="list-style-type: none"> KCSS partners are evaluated through periodic meetings with the KCSS Executive Director.
I. Pursue additional funding to supplement KCSS activities	✓	<ul style="list-style-type: none"> Funding was received from the Kentucky Transportation Cabinet to provide a consultant to prepare 15 lesson plans/curriculum for the Safe Routes to School Project, which is intended to make it safer for children to walk or bicycle to school. Funding was received from the Kentucky Department of Education to fund 4 Alternative Education Consultants to monitor 40 alternative education programs in Kentucky in FY06. Funding was received from the Green River Regional Educational Cooperative (GRREC) to assist in updating Emergency Management Procedures.

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		<ul style="list-style-type: none"> Additional funding was received from KDE to fund a Data Coordinator position to provide help with the Safe Schools Data Report and Persistently Dangerous School Update.
Goal/Activity	Status*	Notation
J. Coordinate the Safe School Assessment Program	✓	<ul style="list-style-type: none"> Three assessments were coordinated and completed during the quarter April – June 2006. Contacts have been made to district superintendents to begin scheduling assessments for FY07. Twenty-four assessments were coordinated and completed during the quarter January – March 2006. There are three assessments scheduled for next quarter. Thirty-eight assessments were coordinated and completed during the quarter October – December 2005. There are 24 assessments scheduled for next quarter. Seven assessments were coordinated and completed during the quarter July – September 2005. There are 39 assessments scheduled for the next quarter.
K. Provide In-Kind Services for the Safe School Assessment Program	✓	<ul style="list-style-type: none"> Six educators/KCSS staff members participated in assessments during the quarter April - June 2006 as an in-kind service to the KCSS. Twenty-two educators/KCSS staff members participated in assessments during the quarter January – March 2006 as an in-kind service to the KCSS. Thirty-seven educators/KCSS staff members participated in assessments during the quarter October - December 2005 as an in-kind service to the KCSS. Seven educators/KCSS staff members participated in assessments during the quarter July – September 2005 as an in-kind service to the KCSS.
II. Goal: Produce summary reports of Center activities		
A. Submit quarterly reports to the Board of Directors	✓	<ul style="list-style-type: none"> The quarterly report for October - December 2005 was submitted to the KCSS Board of Directors at the 4/19/06 meeting. The quarterly report for January - March 2006 was submitted to the KCSS Board of Directors at the 6/21/06 meeting. The quarterly report for July – September 2005 was submitted to the KCSS Board of Directors at the 1/18/06 meeting. The quarterly report for October – December 2005 will be submitted to the KCSS Board of Directors at the 4/19/06 meeting.

		<ul style="list-style-type: none"> The quarterly report for April – June 2005 was submitted to the KCSS Board of Directors at the 11/9/05 meeting. The quarterly report for July – September 2005 will be submitted to the KCSS Board of Directors at the 1/18/06 meeting. The quarterly report for April – June 2005 will be submitted to the KCSS Board of Directors at the 11/9/05 meeting.
Goal/Activity	Status*	Notation
B. Submit to KCSS Board of Directors FY05 External Evaluation Report	D	<ul style="list-style-type: none"> This activity was deleted due to staff changes/adjustments in FY06.
C. Develop and submit FY 2005 annual KCSS report to the Governor, Kentucky Board of Education, and General Assembly	✓	<ul style="list-style-type: none"> The KCSS FY05 Annual Report was completed in the quarter January – March 2006 and copies were mailed to the Board of Directors in March. Work has continued on the KCSS Annual Report for FY05. A brief overview of the report was presented to the KCSS Board of Directors at the 11/9/05 meeting. The report will be finalized next quarter. Work has begun on the KCSS Annual Report for FY05. The Annual Report will be submitted at the beginning of 2006.
III. Goal: Promote Interagency Collaboration		
A. Conduct semi-annual meetings of School Safety Advisory Council (SSAC)	✓	<ul style="list-style-type: none"> A School Safety Advisory Council (SSAC) meeting was held April 20, 2006 at the Four Points Sheraton in Lexington, KY. A School Safety Advisory Council (SSAC) meeting is scheduled for April 20, 2006. A School Safety Advisory Council (SSAC) meeting was held November 4, 2005 at the Embassy Suites in Lexington, KY. A School Safety Advisory Council (SSAC) meeting is scheduled for November 4, 2005.
B. Provide school safety speakers upon request	✓	<ul style="list-style-type: none"> Section II of the quarterly report provides a detailed summary of presentations made by KCSS staff.
C. Conduct school safety related presentations, guest lectures and workshops at conferences, university lectures, collaborative meetings, etc.	✓	<ul style="list-style-type: none"> Presentations and collaborative meetings are listed in Section II of the quarterly report.
D. Continue participation in collaborative technical assistance initiatives with KECSAC, DJJ, DMH, and other various service organizations	✓	<ul style="list-style-type: none"> Section II of the quarterly report provides a detailed summary of collaborative meetings conducted in this quarter.

Goal/Activity	Status*	Notation
ADMINISTRATION OF FUNDS TO LOCAL SCHOOL DISTRICTS		
I. Goal: To facilitate the dissemination of funds to local school districts		
A. Facilitate the distribution of FY06 funds based on an approved formula and established criteria	✓	<ul style="list-style-type: none"> School Safety funds will be distributed to all districts in FY06 based on the approved formula of a base amount of \$20,000 with the remaining funds distributed on a “per pupil” basis based on 2004-2005 average daily attendance. Districts received funding notification in June 2005.
B. Provide technical assistance to districts receiving school safety funds	✓	<ul style="list-style-type: none"> There were ten (10) requests for technical assistance in the fourth quarter. There were seven (7) requests for technical assistance in the third quarter. There were three (3) requests for technical assistance in the second quarter.
C. Develop and disseminate FY06 KCSS District funding report	✓	<ul style="list-style-type: none"> A summary of the distribution of safe schools funds in FY06 is available at the KCSS website. The summary includes the final allocation per district. The FY06 funding report was sent to districts in June 2005.
D. Compile and disseminate profiles of KCSS funded programs including alternative education settings	✓	<ul style="list-style-type: none"> KCSS have compiled information based on district submission of FY06 Safe School Activity reports.
E. Conduct site visits to school districts through utilization of Alternative Education Consultants	✓	<ul style="list-style-type: none"> The Alternative Education Consultants conducted the remaining 7 site visits in the April – June 2006 quarter. The Alternative Education Consultants conducted 33 site visits in the January - March 2006 quarter. The remaining site visits will be conducted in the last quarter.
DATA ANALYSIS		
I. Goal: To provide analysis of school safety data		
A. Publish and disseminate 2004-2005 Kentucky Safe Schools Data Report(s)	✓	<ul style="list-style-type: none"> KCSS has received data from 120 school districts and is in the process of data analysis for the 2005-2006 Kentucky Safe Schools Data Report. The 2004-2005 Kentucky Safe Schools Data Report was published in December 2005. KCSS has received data from all schools and is in process of data analysis.
B. Solicit consumer evaluation information on Kentucky school safety data reports (Superintendent Survey)	✓	<ul style="list-style-type: none"> The data analysis was completed and the report finalized and presented in November 2005. Data collection process was completed and report is being finalized.

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Goal/Activity	Status*	Notation
C. Continue to provide input to KDE to improve school safety data collection process (including case by case data collection)	✓	<ul style="list-style-type: none"> • Discussions continued between KCSS and KDE in an effort to improve school safety data collection. • Discussions continued between KCSS and KDE in an effort to improve school safety data collection. • Discussions continued between KCSS and KDE in an effort to improve school safety data collection. • Discussions continue between KCSS and KDE in an effort to improve school safety data collection.
D. Collect data from principals and superintendents participating in Safe School Assessments to determine their perceptions of its effectiveness	✓	<ul style="list-style-type: none"> • Data are currently being collected. • The data analysis was completed and the report finalized and presented in November 2005. • Data collection process was completed and report is being finalized.
E. Collect specific data from schools participating in the Community Service Work Project for analysis and produce the second year report by December 2005	✓	<ul style="list-style-type: none"> • The data analysis was completed and the report finalized and presented in November 2005. • Data collection process was completed and report is being finalized.
SCHOOLS AND COMMUNITIES TRAINING AND TECHNICAL ASSISTANCE		
I. Goal: Identify priority needs for training and technical assistance for various education audiences		
A. Evaluate each KCSS sponsored training to assess effectiveness and to identify current trends and issues for future trainings	✓	<ul style="list-style-type: none"> • To date, each training, technical assistance visit, and conference has been evaluated and future trainings will be developed upon those findings. A summary of the evaluations will be made available upon request.
B. Evaluate the annual Safe Schools Conference to keep the conference on the cutting edge of issues that schools are addressing	✓	<ul style="list-style-type: none"> • The evaluations are currently being used to revise, modify, and implement 2006 Safe Schools Conference. • The Safe Schools conference evaluations are complete. The summary was disseminated to all conference stakeholders and to each conference presenter. Results will be utilized to direct next year's conference. • The evaluations for the Safe Schools Conference have been completed and sent to each presenter as well as KCSS and KSBA staff. • The 700+ evaluations for the Safe Schools Conference are being compiled for analysis and will be utilized to determine the content of next year's conference. Results thus far, have been very positive.
C. Utilize Safe School Assessment data to develop the 05-06 training calendar	✓	<ul style="list-style-type: none"> • The 06-07 training calendar is being finalized. • The 06-07 training calendar is currently being developed. • Training needs were developed based upon findings of the 05-06 Safe School Assessment Data. The data revealed there is a need in school districts for more training on school-wide discipline, classified staff

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		training, drug use and its impact on school policy, effective emergency and risk management planning, and bullying.
Goal/Activity	Status*	Notation
D. Collaborate with state agencies and organizations (i.e. KDE, DJJ, DMHMRS, FRYSC), local district administrators, and parents to obtain member training needs	✓	<ul style="list-style-type: none"> • Attended three (3) Richmond Police Citizens Advisory Board meetings to foster positive police/community relationships. • Collaborated with Administrative Office of the Courts and DJJ for the July Truancy Conference. • Collaborated with local anti-drug coalitions in Powell and Montgomery County to develop resources for local schools. • Facilitated Community Youth Engagement group in Boyle County for superintendents and community agencies. • Attended Kentucky Partnership for Families and Children's quarterly board meeting. • Provided KCSS information to Madison County's "Communities that Care" group. • Provide resources to KDE's Coordinated Health initiative. • Served as a part of FRYSC "Victory of Violence" planning committee. • Promoted and provided suggestions for National Guard's new drug prevention curriculum. • Was nominated to the Richmond Police/Citizens advisory board to enhance the relationship between the police and community. Attended three meetings as the scope, mission, and goals were developed. • Attended the Third International Conference on Positive Behavior Support on March 23-25. Discussed one of the keynote presenters, Rob Horner, for the Safe Schools Conference. • Twenty-five (25) meetings have been attended with different stakeholders to obtain input on issues that are relevant and timely for targeted KCSS audiences. • Nineteen (19) meetings have been conducted with different stakeholders to obtain input on issues that are relevant and timely for targeted KCSS audiences.

Goal/Activity	Status*	Notation
II. Goal: To sponsor research based and best practice safe schools training opportunities for administrators, teachers, students, parents, and other community representatives.		
A. Develop the 05-06 KCSS training calendar that will provide ten (10) regional trainings on school safety issues that are relevant and timely	✓	<ul style="list-style-type: none"> • The training calendar is being finalized. KCSS will offer 8 regional trainings this year. The Regional trainings will focus on bus driver behavior management training; internet safety; and bullying awareness, policies and procedures, and program development. • KCSS is in the initial planning to offer online QPR training to school counselors and school social workers. • We exceeded our goal by offering 12 regional trainings on topics that were identified as needs based upon Goal I. The training calendar for the 05-06 offers regionally: Internet Safety, Bus Driver Communication, Creating a Consistent Response to Student Behavior, Kentucky's Drug Use and Its Impact on School Policy, and Effective Emergency and Risk Management Planning.
B. Disseminate training calendar to targeted audiences that include partnering agencies such as KDE, DJJ, DMHMRS, and CHFS	✓	<ul style="list-style-type: none"> • The training calendar will be sent via email this year to over 8,000 stakeholders. • 4,000 copies were mailed to <u>all</u> Superintendents, Board Members, School Administrators and partnering agencies. • Each training was added to the website. • A flyer of each training will be mailed to all Superintendents, Board Members, School Administrators and partnering agencies one month prior to each training.
C. Conduct and evaluate each regional training	✓	<ul style="list-style-type: none"> • The following trainings were held: <ol style="list-style-type: none"> 1. Effective Emergency & Risk Management Planning – May 10 – Natural Bridge. There were 32 participants. 2. Effective Emergency & Risk Management Planning – May 12 – Florence. There were 31 participants. 3. Kentucky's Drug Use and Its Impact on School Policy – March 8 – Somerset. There were 59 participants. 4. Kentucky's Drug Use and Its Impact on School Policy – March 10 – Owensboro. There were 55 participants. 5. I-Safety – March 21 - Lexington. There were 17 participants. 6. I-Safe - School Counselor Association - Bowling Green - December 2. There were 81 participants.

		<p>7. Bus Driver Communication - October 4 - Prestonsburg. Cancelled due to low attendance.</p> <p>8. Bus Driver Communication - October 5 -Georgetown. There were 24 participants.</p> <p>9. Bus Driver Communication - October 6 - Hopkinsville. There were 24 participants.</p> <p>10. Walking the Talk - November 4 - Richmond. There were 42 participants.</p> <p>11. Walking the Talk - November 11 - Bowling Green. There were 29 participants.</p> <p>12. Walking the Talk - November 18 - Louisville. There were 59 participants.</p>
Goal/Activity	Status*	Notation
D. Disseminate evaluation results to KCSS and partnering agencies in annual report	✓	<ul style="list-style-type: none"> The annual report has been published and mailed to all stakeholders. A draft copy of the report has been submitted for final review. In progress of compiling evaluation results to be published in annual report.
E. Fund and coordinate on-site technical assistance requests to Kentucky's elementary, middle, and high schools	✓	<ul style="list-style-type: none"> Received and coordinated ten (10) technical requests from: <ol style="list-style-type: none"> Frankfort Independent – Cultural Diversity/Sensitivity – 12 participants Paris Independent – Bullying Module 1 – 20 participants Daviess County – Under the influence identification – 20 participants Todd County – Bullying – 40 participants Boone County – Bus Driver Training – 200 participants Clinton County – Bullying Module 1 – 40 participants Ballard County – Behavior Management – 35 participants Casey County – Best Practices for Alternative Education– 8 participants Carlisle County – Bus Driver Training – 30 participants Elizabethtown Ind-Resources for anger management issues with staff. Provided information/resources for KCSS technical assistance service to: <ol style="list-style-type: none"> Bardstown Independent-Bus driver training Berea Independent- Bus driver training Bullitt County-Change of Heart training Christian County-Cultural Diversity Eminence Independent-Internet Safety Mercer County-Bus driver training

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		<p>7) Monticello Independent-Positive school culture/climate resources</p> <p>8) Paris Independent-Alternative Education</p> <ul style="list-style-type: none"> Received and coordinated seven (7) technical requests from: <ol style="list-style-type: none"> Clark County – Self-Injurious Behavior – 20 participants Crittenden County – Bullying – 50 participants Danville Independent – Change of Heart – 25 participants Danville Independent – Gang Awareness - 40 participants Danville Independent – Community Coalition to Assist Youth Meeting – 19 participants Letcher County – Risk Management Liabilities – 75 participants Mercer County – Champs – Referred to local coop. Provided information/resources for KCSS technical assistance service to: <ol style="list-style-type: none"> Bardstown Ind. Berea Ind. Carter County Christian County Elliott County Hickman County Owen County Powell County Scott County Trigg County Whitley County Williamstown Ind. Received three (3) technical assistance requests from: <ol style="list-style-type: none"> Simpson County – QPR training – 20 participants Simpson County – Bullying – 20 participants Murray State University – QPR training – 11 participants Received five (5) technical assistance requests from: <ol style="list-style-type: none"> Clinton County-CHAMPS- 32 participants Bath County-School-wide Discipline-60 participants Lee County-Bullying-32 participants Kenton County-Bullying-81 participants Bullitt County-QPR-30 participants
III. Goal: Improve the quality of Kentucky’s alternative education programs		
A. Fund and coordinate on-site technical assistance requests (provided by the Center’s Alternative Education Specialists and School Safety Associates) to Kentucky’s alternative education programs	✓	<ul style="list-style-type: none"> Casey County-Best Practices for Alternative Education - 8 attended. One request has been received for assistance for an alternative education program. It is being scheduled for the next quarter. No on-site technical assistance requests were submitted.

Goal/Activity	Status*	Notation
B. In collaboration with the Kentucky Educational Collaborative for State Agency Children, co-sponsor an annual conference on alternative education	✓	<ul style="list-style-type: none"> The three-day conference was held on July 19-21, 2005 at Eastern Kentucky University. The conference focused on strategies for working with and teaching at-risk students in alternative settings. Over 150 educators participated.
C. In collaboration with KDE, develop a strategic plan to address the barriers and progress for students in alternative education settings	✓	<ul style="list-style-type: none"> Collaborated with KDE to bring together a variety of educators for the purpose of starting a discussion of how best to ensure high standards in alternative education programs while recognizing the challenges these programs face.
IV. Collaborate with stakeholders to provide training opportunities that increase participant knowledge and skills related to specific aspects of school safety.		
A. Co-sponsor Annual Safe Schools Conference in partnership with the Kentucky School Boards Association and the Kentucky Department of Education	✓	<ul style="list-style-type: none"> A planning committee meeting for the 2006 Safe Schools Conference was held to determine breakout sessions. The brochure has been finalized and is ready to be mailed. Evaluations have been compiled and distributed to stakeholders and conference presenters. Preliminary plans are being developed for the 12th annual conference that will be held October 2-3, 2006 at the Galt House East in Louisville. The 11th annual Safe Schools Conference was held September 19-20, 2005 at the Galt House East in Louisville. Over 700+ from across the state participated in this two-day event. Evaluations are being compiled for distribution to stakeholders and conference presenters. Preliminary plans are being developed for the 12th annual conference that will be held October 2-3, 2006 at the Galt House East in Louisville.
B. Co-sponsor Annual Behavior Institute in partnership with the Kentucky Department of Education and the Council on Children with Behavioral Disorders	✓	<ul style="list-style-type: none"> We have received and paid the invoice for this conference. The conference had over 1,500 participants. As of this quarter, we have not received an invoice for the conference.
C. Co-sponsor Annual Youth Conference in partnership with the Office of Family Resource/Youth Service Centers and Kentucky Conference for Community and Justice	✓	<ul style="list-style-type: none"> Initial planning for the 2006 Youth Forum is underway. The People-to-People Youth Forum is scheduled for May 16 at the University of Kentucky. The Youth Forum was held on December 1st at the Lexington Convention Center. Over 250 students and adults represented twenty different school districts. Evaluations were positive from both students and adults. Initial planning for the 2006 forum has begun. The Youth Forum is scheduled for December 1 at the Lexington Convention Center with a projection of 550 participants. The goal of the forum is to allow student participants to strive to tear down the barriers of effective communication in the school, build effective and healthy

		relationships with peers, work towards eliminating prejudicial attitudes, and develop plans of action for use in their school. The goal of the <i>People to People Youth Forum</i> is to promote awareness of these issues so that the participants can return to their schools and communities and create more inclusive environments.
Goal/Activity	Status*	Notation
D. Co-sponsor safety related presentations at the Mental Health Institute (sponsored by the Department of Mental Health/Mental Retardation)	✓	<ul style="list-style-type: none"> The Mental Health Institute was held on September 25-29 at the Galt House East. Over 900 educators and mental health treatment providers were in attendance.
E. Collaborate with organizations such as the PTA, school councils, and Parent Information Resource Centers to provide school safety related training to parents	✓	<ul style="list-style-type: none"> Attended one (1) quarterly Board of Director meeting for Kentucky Partnership for Families and Children. Sponsored an I-Safe training for the PTA East Oldham Middle School, Oldham County. There were 30 participants. Attended one (1) quarterly Board of Director meeting for Kentucky Partnership for Families and Children. Attended two (2) Board of Director meetings for Kentucky Partnership for Families and Children.
F. Collaborate with the Department of Juvenile Justice to provide safety related training for Prevention Councils	✓	<ul style="list-style-type: none"> Due to scheduling conflicts, the Prevention Council trainings did not occur. Due to unforeseen circumstances, the training for the prevention councils was not established in August. However, the Prevention Councils are collaborating with KCSS in developing the Truancy/Drop out Symposium scheduled for July 10-11, 2006. Met with Laura McCauley to discuss possible trainings with the regional Prevention Councils that work directly with local school districts in August.
G. Co-sponsor safety related presentations at the statewide Migrant Education conference in collaboration with Kentucky Department of Education and Eastern Kentucky University	✓	<ul style="list-style-type: none"> The conference was held September 15-17, 2005 in Louisville, KY. One component of the conference provided participants information on personal safety issues involving staff visits to homes and how to identify substance abuse issues in the home that may bring about dangers to the children and possibly anyone from the school system who makes home visits.
H. Provide collaboration and financial support for school safety presentations that reflect the conceptual framework in training events sponsored by other organizations/agencies	✓	<ul style="list-style-type: none"> Co-sponsored The Kentucky School Counselor Association annual conference that focused on education/professional development for school counselors serving children K-12. Over 400 school counselors were in attendance. Co-sponsored Region One, Learn & Serve Institute on March 10. Twenty-nine adults and 150 students attended this Change of Heart training. The Institute was attended by 9 districts that included Ballard,

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		<p>Calloway, Henderson, Hickman, Graves, Livingston, Lyon, Providence, Union and Trigg.</p> <ul style="list-style-type: none"> • Co-sponsored KDE's technology Region 4 with I-Safe Training. There were 15 participants. • Assisted in the coordination of the Student Drug Testing Summit sponsored by the Office of Drug Control Policy. There were over 300 participants. • KCSS and the South Central Counseling Association provided the QPR training to over 60 members. • KCSS is collaborating with the South Central Counseling Association to provide regional trainings to their members. An I-Safety training was held September 2, 2005 in Bowling Green with 60 participants in attendance. A QPR training is scheduled for December 2, 2005.
Goal/Activity	Status*	Notation
I. In collaboration with the Kentucky School Boards Association, provide training on school safety related issues to school board members	✓	<ul style="list-style-type: none"> • Several meetings have been held to discuss opportunities for on-line learning and electronic emergency safety management plans.
J. Co-sponsor a conference for students and parents on substance abuse, mental health needs, medications, and transitional needs and services with the Kentucky Partnership for Families and Children	✓	<ul style="list-style-type: none"> • There were 35 participants in the "IDEA 2004 and Supreme Court Ruling" training. • There were 250 participants in the Parent/Professional Conference. • KCSS is currently involved in the planning of two parent trainings. The "IDEA 2004 and Supreme Court Ruling on Schaffer vs. Weast" training on February 10 at Marriott Griffin Gate in Lexington KY and the "Parent/Professional Conference" on February 10-12 hosted by the Parent Resource Office.
K. Sponsor an annual Truancy/Dropout Symposium with the Department of Juvenile Justice, Association of Directors of Pupil Personnel, and Family Resource/Youth Service Centers and Office of the Administrative Courts to promote practices that reduce dropout and truancy rates	✓	<ul style="list-style-type: none"> • The Truancy/Dropout Symposium was a great success. There were 300 participants that consisted of the following groups: Administrators, Board Members, SRO's, FRYSC Coord./Dir./ Counselors, Attorneys, Family Court Judges, Teachers, Principals, DJJ, Truancy Officers, DPPs, CDWs and DCBS. • The brochure and hotel arrangements are final and registration is open at this time. • The "Call for Proposals" is finalized and has been sent to all interested parties in DJJ, KDE, AOC, DMHMRS, CHFS and parent agencies. The deadline for submission is February 28, 2006. • The Symposium is scheduled for July 10-11 at the Embassy Suites in Lexington, KY. Attendance is expected to be around 300 Educators. • A meeting with 15 different disciplines was held to discuss how to make the symposium a collaborative approach instead of it focusing only on education entities. Received positive feedback on how education and

		<p>other agencies can work together.</p> <ul style="list-style-type: none"> The “Call for Proposals” is in draft and will be sent to all interested parties in DJJ, KDE, AOC, DMHMRS, CHFS, and parent agencies.
Goal/Activity	Status*	Notation
L. Co-sponsor conference with Homeland Security to promote practical information on crisis planning and the newly adopted federal National Incident Management System (NIMS).	✓	<ul style="list-style-type: none"> The School/Student Threat Assessment Conference provided resources and information to over 350 participants. Publicized the School/Student Threat Assessment Conference, November 9-10 at the Radisson Plaza Hotel in Lexington.
M. In partnership with KESPA (Kentucky Educational Support Professionals Association) and KSBA, develop a model of training for classified staff	✓	<ul style="list-style-type: none"> Discussions with KESPA and KEA continue to look at how to develop an “Academy” for classified staff. Received anecdotal information from classified staff on what type of training needs they have. Will meet with KESPA to develop a formal survey for all classified staff.
N. In collaboration with KYCID (Kentucky Center for Instructional Discipline) provide intensive training and support regarding instructional discipline practices	✓	<ul style="list-style-type: none"> KYCID provided three (3) regional trainings on school-wide discipline in November. Evaluation summaries have been summarized and sent to the presenter and staff. Currently working with KYCID to develop future initiatives that represent the common goals between the two agencies. KYCID provided two workshops at the Safe Schools Conference. KYCID is providing regional trainings on school-wide discipline in November.
O. Co-sponsor safety related presentations at the Choices and Changes Conference in collaboration with KYCID	D	<ul style="list-style-type: none"> Due to unforeseen circumstances, the Choice and Changes Conference will not be held for this fiscal year.
V. To administer the awarded Office of Drug Control Policy prevention grant for Eastern Kentucky Schools		
A. Conduct meetings with ODCP staff on the progress of the grant	✓	<ul style="list-style-type: none"> Conducted three (3) meetings with Drug Prevention Consultants to maintain communication with the progress of the grant. Wrote continuation grant for 06-07 school year to expand from 10 school districts to 25. Continuation grant was approved. Maintained and closed out budget for 05-06 school year. Conducted a retreat with all consultants, representatives from KDE and REACH to reflect on the past year and to begin implementation for the 06-07 school year. Provided 40 mini-grants to 8 districts to conduct school/community drug prevention events with the “Too Good for Drugs” being highlighted. Conducted three (3) meetings with Drug Prevention Consultants to maintain communication with the progress of the grant. The grant is currently taking applications for a “mini-grant” for FRYSC

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		<p>to expand their drug prevention component and to extend the impact of the “Too Good for Drugs” curriculum in their school.</p> <ul style="list-style-type: none"> • 10 of the 18 school districts chose to participate in the grant. Over 2,300 students will receive the curriculum that has been aligned with KY Core Contents. • Conducted two (2) meetings with ODCP representatives to keep them abreast of the program activities. • Conducted two (2) meetings with R.E.A.C.H of Louisville to collaborate on the outcomes data component of the grant. • Scheduling is completed and the curriculum is being taught in 48 elementary schools. • Participated and spoke at the Governor’s ceremony for the “Too Good for Drugs” prevention program. • Received \$450,000 grant for Eastern KY drug prevention programs in eligible schools. • Notified all eligible school districts.
Goal/Activity	Status*	Notation
B. Assist in the hiring of drug prevention specialists for awarded elementary schools	✓	<ul style="list-style-type: none"> • Seven consultants were hired to provide “Too Good for Drugs” Curriculum.
C. Coordinate trainings for drug prevention specialists and awarded elementary schools	✓	<ul style="list-style-type: none"> • The curriculum training was held on November 17-18. All consultants and school district personnel have been trained and are ready to implement the program. • Training is scheduled for November 17-18, 2005 at Buckhorn State Park.
VI. To provide services for the KCSS Safe School Assessment Program		
A. Coordinate technical assistance requests from schools that are implementing recommendations as a result of a safe school assessment	✓	<ul style="list-style-type: none"> • Request for technical assistance as a result of safe school assessments for this quarter were: <ol style="list-style-type: none"> 1. Clinton County- Bullying Module 1- 40 Participants 2. Todd County-Bullying Module 1-40 Participants 3. Ballard County-Behavior Management for bus drivers-35 Participants • No requests for technical assistance as a result of safe school assessments were received this quarter. • Received two (2) requests for technical assistance as a result of safe school assessments. <ol style="list-style-type: none"> 1. Montgomery County-Mapleton Elementary-Bullying-65 Participants 2. Montgomery County-McNabb Middle –CHAMPS-80 Participants

Goal/Activity	Status*	Notation
JUSTICE AND LAW ENFORCEMENT TRAINING		
I. Goal: Promote effective partnerships between law enforcement agencies and schools including the School Resource Officer (SRO) program in Kentucky		
A. Write or post a minimum of two articles of interest on the Center's web site	✓	<ul style="list-style-type: none"> • Wrote two articles of interest for KCSS website.
B. Sponsor an annual SRO Conference	✓	<ul style="list-style-type: none"> • Conference held on June 11-14, 2006 in Bowling Green. There were 165 conference participants. • Held two planning meetings on 5/3/06 and 5/17/06. • Held planning meeting on 2/10/06 and brochure completed. • Met with hotel staff on 10/5/05. • Held planning meetings on 10/19/05 and 12/10/05. • Held planning meeting on 8/3/05.
C. Provide technical assistance to law enforcement agencies and schools concerning SRO programs	✓	<ul style="list-style-type: none"> • Responded to three requests for SRO program information. • Responded to four requests for SRO program information. • Responded to six requests for SRO program information.
D. Perform staff activities for the Kentucky Association of School Resource Officers and attend KYASRO Board Meetings	✓	<ul style="list-style-type: none"> • Prepared documents for KYASRO meetings on 4/26/06 and 5/17/06. • Prepared documents for KYASRO meeting held on 2/10/06. • Prepared for and attended Board meeting on 12/7/05. • Prepared for and attended Board meeting on 9/14/05.
E. Coordinate workshops or make presentations concerning the SRO program at least twice a year	✓	<ul style="list-style-type: none"> • Coordinated SRO workshop on 6/12/06. • Coordinated SRO workshop on 9/19/05.
II. Goal: Perform research activities on the SRO program in Jefferson County		
A. Conduct interviews and participate in other data collection activities for the evaluation of the Jefferson County SRO program and assist in the publication of the final study	✓	<ul style="list-style-type: none"> • Results of the study were presented to the SRO Board. • Completed introduction and submitted requested information to researcher. • The data analysis was completed and report is being finalized to be presented to JCPS in the first quarter of 2006.

Goal/Activity	Status*	Notation
POST-SECONDARY EDUCATION		
I. Goal: Maintain an active Post-Secondary Task Force		
A. Update and renew commitments of task force members	✓	<ul style="list-style-type: none"> Updated /Renewed commitment at all institutions.
B. Engage Task Force members in Center's activities (i.e. attending training sessions, coordinating training sessions, identifying resources, encouraging curriculum changes in higher education)	✓	<ul style="list-style-type: none"> Emails sent to all PSTF members on: Criminal Street Gang Investigation training, 2006 Education Legislative information, Call for presentations for "Safe Schools-Successful Students conference; Satellite Broadcast-"Kids, Drugs, & Violence", Effective Emergency & Risk Management Planning meeting, MS13 Gang information. Emails sent to all PSTF members on: U.S. Department of Education "Crisis Planning for School Training," 2006 National Summit on School Violence, QPR Training, Safe School Conference proposals, School Crime & Safety Statistics, HOPE Foundation, Earthquake drill and Anti-Bullying Bill. E-Newsletter sent to all task force members. Topics included: endorsement courses, task force meeting, School Threat Assessment conference, CHAMPs at MSU, UK classroom management course, free trainings (I-Safe, QPR), feature article on Bill Pfohl and task force member from WKU. Sent QPR training information and Pledge Against Violence information to all task force members. Sent task force members information on QPR training and ways to use it in the classroom (student teacher seminars, required education classes, QPR certification). Sent task force members the following information: KCSS Calendar of Events, Meth-Death CD, Solutions to Community Alcohol Problems, KCSS new website information, Higher Education Seminar, Homeland Security Seminar, and QPR training information.
II. Goal: To conduct training sessions on current safety topics/issues in KY school systems and universities to better prepare pre-service teachers, practicing teachers and school administrators		
A. Research current training materials and safety initiatives by networking with state, national, and international school safety clinicians and share information that would be beneficial to higher education institutions through task force members	✓	<ul style="list-style-type: none"> Reviewed survey for assessing student bullying implemented by the University of Louisville. Reviewed <i>FISH for Schools</i>. Attended a CHAMPs meeting with speaker Randy Sprick. We are networking with the College of Education faculty at Murray State to help other universities in implementing a similar plan. Reviewed websites from ADM 677 class.

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		<ul style="list-style-type: none"> • Ordered <i>Be Cool</i> curriculum to review. • Ordered bully books for review: <i>The Bully, the Bullied and the Bystander; Odd Girl Speaks Out; Girl Wars: 12 Strategies That will End Female Bullying; Sugar and Spice and No Longer Nice; Queen Bees and Wannabes.</i> • Attended Mid-Atlantic Regional Conference for Science Teachers Annual Conference. Reviewed research on gender-based teaching styles for science in the undergraduate school system, evaluating graphics in science and math books that influence student learning. • Attended a CHAMPs training at Murray State University where this program will be embedded into all required education courses so that all teacher education majors will be receiving CHAMPs units in their curriculum. This will impact all teacher education students on campus and instruct them on classroom management. • Attended Change of Heart training in Lexington to be able to better evaluate the program.
Goal/Activity	Status*	Notation
B. Conduct trainings for KY school systems servicing practicing teachers and administrators	✓	<ul style="list-style-type: none"> • Provided a training on Woven Word, a curriculum designed to help children gain vocabulary, comprehension, and oral language skills as they explore and practice emotional skills, such as problem solving and discussing feelings, to Region I & II preschool teacher in Benton, Kentucky. • 3 hour training in School Climate/culture FISH at the Behavior Institute in Lexington, KY. There were 97 participants. • Conducted i-Safe training and the Web Crisis Management training at the KATE Summer Conference. • Half-day training was held at Trigg County for administrators and school personnel on revamping their Crisis Manual. • Attended meetings for Emergency/Crisis Planning Discretionary grant at Graves County High School. Began work on Mid-Term grant review. • Participated in the public forum for the Emergency Response and Crisis Management Planning grant in Graves County. Talked to a crowd of approximately forty people on school crisis information. Participants included school personnel, emergency responders, and community leaders. • Participated in I-Safe training for parents at Calloway County Middle School.

		<ul style="list-style-type: none"> • Bully presentation for Heath Elementary 1st grade students for <i>I Love to Read Week</i>. The presentation was based on Cinderella and the “bullying” of the stepmother/sisters. • Conducted training at Paducah Head Start on Pro-social Skills Training to over 45 administrators, teachers and staff • Conducted I-Safe training for the Calloway County School System. All five schools in the system were represented as well as the central office. A total of 22 teachers and administrators were trained. • Assisted Graves County School Systems in planning and writing an Emergency/Crisis Planning Discretionary Grant. • Through a Safe School Assessment, a need was discovered for bully training for students at Murray Middle School. As a follow-up, a visit was made to the school with recommendations. Steps to Respect, a bully prevention program, were loaned to them from the KCSS Murray office. • Networked with KCSS training staff to provide training for the Hickman County school system through a request of a MSU faculty member. • Assisted local school district with bomb threat protocol (Graves Co). • Assisted local school system in helping to address the needs of children of Hurricane Katrina victims that were relocated to the Murray area. • Serving on Crisis Planning Committee in an advisory capacity for Ballard County School System. • Assisted in submitting an implementation plan for I-Safe training at Christian County. They are conducting a training as a follow-up from a training offered last year at MSU. • Worked with Graves County on Emergency and Crisis Plan Discretionary Grant. • Made teachers aware of KCSS resources at the KY Vocational Educational Conference. • Presented at Heath Middle School in West Paducah on School Climate and Culture (6 hrs) to teachers and administrators • Spoke with to Heath Elementary teachers about KCSS. • Presented to regional teachers and administrators on “Working with Students with Challenging Behaviors” at KY Dam. • Sent “hurricane help” information to local school system (Calloway County) after Hurricane Katrina.
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Goal/Activity	Status*	Notation
C. Post Secondary Trainings for pre-service teachers, practicing teachers and administrators	✓	<ul style="list-style-type: none"> • Held a session at the Student Teaching Seminar at MSU for 207 student teachers at Murray State University on school climate and relationships. • Taught a class for the University of Kentucky on Classroom Management. There were 28 students in this teacher preparation course. • Taught two courses for the School Safety Educator Endorsement. Covered school safety plans and school safety assessments. • Held a classroom management training session for students beginning their student teaching at MSU. Approximately 250 student teachers attended. • Held a weekend training for pre-principals at Bellarmine University. Legal issues of school safety were discussed. • Spoke to a graduate administration class on the Crisis Manual and the School Safety Endorsement. • QRP training was held at Murray State for pre-service teachers. As a result of this training, the Dean of the College of Education agreed to fund the cost of certification for MSU's PSTF member. This training will allow the PSTF member to train pre-service teachers at the university and assist with trainings for local school districts. • Spoke at Retroact Club of Murray on Leadership & Community Service. Students from Bellarmine University were also present. • Spoke to five graduate level superintendency courses on the endorsement and gave them an overview of KCSS for MSU. • Presented Crisis Management information to 40 pre-service teachers at UK. • Presented a six-hour session on Crisis Management to the pre-principal program at Bellarmine University. • Conducted a seminar on Communicating with Angry Parents for Owensboro teachers and administrators. • Conducted a presentation at the Student Teaching Seminar at Murray State University on Classroom Mgmt, Environment and Climate. • Conducted an I-Safe training for the South Central Counseling Association in Bowling Green and another at Murray State University's College for the College of Education faculty and staff. • Working with Bellarmine University's Pre-principal program to set November and February training dates.

Goal/Activity	Status*	Notation
III. Goal: To facilitate efforts to identify, develop, improve and implement school safety coursework and protocols in all KY post-secondary institutions		
A. Continue to inform Deans of the Colleges of Education or Directors of Education on school safety curriculum and encourage participation in the post-secondary standards established by the Kentucky Center for School Safety and the EPSB	✓	<ul style="list-style-type: none"> • Two ADM 677 meetings during this quarter. The main topics of discussion were Safe School Assessments and School Safety plans. • Worked with the University of Kentucky, teaching a course on Classroom Management. • Four class meetings of ADM 677 met during this quarter. A few topics of discussion were: Emergency management planning, helpful websites, practical information on crisis planning, checklist and safety documents, legal issues, & networking. Eight students are enrolled this semester. • Presented at the Mid-Atlantic Regional Conference for Science Teachers on the KY School Safety Educator Endorsement. Networked with post secondary faculty members from the following states: Ohio, Virginia, West Virginia, Kentucky, Tennessee, North Carolina, South Carolina, and Botswana (Africa). • Sent Crisis Manual CD's, power point presentations, endorsement brochures, & MSU course syllabi to Kentucky Christian College upon request. • Sent e-Newsletter in July to all task force members and students from the endorsement courses. The newsletter covered: endorsement courses, safe schools conference, Emergency Response & Crisis Management Grant announcement, FEMA independent study program, Dual Credit Program, Joint Committee on Education address, and Safe Schools Week information. • Met with Post Secondary Task Force member at Western Kentucky University on post secondary issues and distributed training materials. • Met with two Post Secondary Task Force members at the University of KY on post secondary issues and distributed course materials and supplements for classroom management courses. • Held a Post Secondary Task Force meeting on Sept. 20, 2005 at the Safe Schools, Successful Students conference in Louisville. A report was given from one of the first Murray State students to receive the KY School Safety Educator Endorsement and from students implementing safety plans developed in the endorsement courses at

		<p>Murray State. Free trainings that are offered by KCSS were discussed and training materials were distributed. Representatives from Lindsey Wilson College, Eastern KY University, Campbellsville University, Morehead State.</p> <ul style="list-style-type: none"> University, Bellermino University, University of KY, Murray State University and Education Professional Standards Board were present along with graduate students from Christian and Muhlenberg Counties. Several KCSS personnel attended and Executive Director Jon Akers presented information on safe school assessments.
Goal/Activity	Status*	Notation
B. Disseminate information and assist with development of the KY School Safety Educator Endorsement in KY institutions	✓	<ul style="list-style-type: none"> Distributed approximately 200 brochures. Sent information on ADM 677, the endorsement course to all regional superintendents regarding the Fall 06 course. Answered two requests for information regarding the endorsement. Distributed approximately 500 brochures. Sent information out to students on the endorsement upon request. Talked with a group of graduate students at Murray State about the endorsement and the crisis manual. An update on the endorsement was given to the KCSS Board members at the meeting on 1/18/06. Distributed approximately 400 endorsement brochures. Distributed over 100 web-based Crisis Management Guide CDs. Actively marketed the endorsement program at MSU by talking to graduate and undergraduate students and disseminating brochures to local school systems and to faculty members in the College of Education at MSU and MSU extended campuses. Supplied resource books for an endorsement course (ADM 677) through funding from MSU's College of Education. Distributed over 300 endorsement brochures. Information on the endorsement was sent upon request to students. Met and gave information on the endorsement to post secondary representatives from WKU and UK. Distributed 150 Web-Based Crisis Management Guides A CD of PowerPoint's on Legal Issues and School Safety written by Dr. Robert Lyons has been compiled and distributed to various school safety colleagues on request.

Goal/Activity	Status*	Notation
IV. Goal: Continue to work with CPE, KDE, EPSB, KATE, KACTE, and other education entities (state, national & international) on school safety issues		
A. Partner with CPE, KDE, EPSB, KATE, KACTE and other education entities on school safety issues.	✓	<ul style="list-style-type: none"> • Recruited 5 new School Safety Assessment team members. • Worked with Graves County School System on Emergency/ Crisis Planning Discretionary Grant. • Presented at the KATE Summer Institute-Web Base Crisis Manual and i-Safe. • KSBA representative spoke with the ADM 677 students on facility safety and insurance. • Two post secondary staff members assisted with a Safe School Assessment at Ballard County. • Presented at the Fourth Annual Hawaii International Conference on Education on the Web-Based Emergency/Crisis Management Guide for Schools. The conference provided KCSS the opportunity to network with individuals in other disciplines and from other countries and provided an outlet for future collaborative projects. Plans to team with teachers and administrators from Dunman High School in Singapore in an effort to incorporate school safety concepts into their schools. • Proposal submitted and accepted for the Learning Conference, 2006 <i>on School Safety Endorsement: Graduate Students Get Certified in School Safety and Violence Prevention.</i> The conference addresses a range of critically important themes relating to education today. • Worked on graphics for the KCSS Annual Report. • Worked with school system on focus group for KIDS grant. • Developed a power point program for KCSS to use in presentations, "Why Focus on School Safety". • Designed a School Safety Assessment Brochure for KCSS use. • Designed cover for KCSS annual report. • Sent 55 web-based versions of the Crisis Manual CDs to the Office of Career & Technical Education for distribution at KDE. • Added KDE, KASS, KASA to distribution list for Post Secondary E-newsletter. • Worked with Graves County School System on Emergency/ Crisis Planning Discretionary Grant. • I-Safe information provided at the West Kentucky Technology

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		<p>Conference.</p> <ul style="list-style-type: none"> Submitted a proposal to the Hawaii International Conference on Education on the “Web-Based Emergency Crisis Guide”. Submitted a proposal to the Association for Science Teacher Education Mid-Atlantic Regional on the Safe School Endorsement. Created a PowerPoint for the Joint Committee on Education meeting. Attended Safe School Assessment Training.
Goal/Activity	Status*	Notation
B. Develop and update school safety training materials for use at the post secondary level	✓	<ul style="list-style-type: none"> Developed appropriate media on Internet safety to be used on in-house video systems in local schools. CHAMPs materials and a blueprint for embedding classroom management skills into Teacher Education courses are available for Task Force members or other colleges of teacher education.
CLEARINGHOUSE		
I. Goal: Maintain a public, user-friendly website with safe schools resources and information		
A. Update website to maintain dynamic functionality	✓	<ul style="list-style-type: none"> Added 8 new links: Clearinghouse page, 3 links on Crisis information page, 3 links on handouts page, and Truancy Symposium page Updated 2 pages with current information: upcoming conferences page and truancy symposium page Added 1 PDF brochure to the Truancy Symposium Page Created and Posted 15 articles on the website Added 4 new pictures to the KCSS homepage (total 13) Began discussion to update online Pledge Added functionality for SSAC and Board of Directors Created 7 new pages: Earthquakes Resources, 2006 Conference, Proposal Registration, Upcoming Conferences, Bullying Training, PTA Bullying Prevention and Appendices to 2005 Annual Report. Added 5 new links to I-safe, QPR, COH page and bullying training and PTA bully training to onsite trainings page. Updated 5 pages with current information. Added 20 PDF documents for the Earthquake Resources page. Created 2 buttons for upcoming conference and Annual Report Appendices.

		<ul style="list-style-type: none"> • Added 2 pictures to the KCSS homepage. • Created and posted 12 articles on website. • Updated Emergency Management Guide page and divided it into sections. • Updated Clearinghouse Index page on a regular basis. • Updated On-Demand trainings to include QPR and I-Safe training opportunities. • Added the Training and Assistance application to the On-Demand training pages. • Added Truancy/Drop Out symposium to the Technical and Training Assistance page. • Added 2004-2005 Safe Schools Data Project to the Data Reports page and the Homepage. • Changed Center Column Article & Mini Poll. • Added new Costs of Dropping Out presentation to page. • Added updated Costs of Dropping Out paper. • Added new issues brief papers (2 pdf files). • Corrected link to Costs of Dropping Out paper/presentation. • Renamed link to Costs of Dropping Out paper/presentation. • Created Costs of Dropping Out link. • Renamed link to Costs of Dropping Out. • Changed Center Column Article & Mini poll. • Added link to SS Conf page to KSBA website. • Updated details of QPR training session. • Changed Center Column Article & Mini Poll. • Updated error on index page. • Changed Center Column Article & Mini Poll.
B. Provide a database of resources searchable by framework and audience	✓	<ul style="list-style-type: none"> • Added 28 total Resources to Library (Total Resources 2212). • Added 35 total Events to Prevention/Training Calendar (Total Events 159). • Added 32 total Resources to Library (Total Resources 2184). • Added 47 total Events to Prevention/Training Calendar (Total Events 124). • Added 13 total Resources to Library (Total Resources 2152). • Added 17 total Events to Prevention/Training Calendar (Total Events 77). • Added 28 total Resources to Library (Total Resources 2139). • Added 60 total Events to Prevention/Training Calendar.

Goal/Activity	Status*	Notation
C. Coordinate the development of instructional web-based resources	✓	<ul style="list-style-type: none"> • Creating Online Bullying Training. • Created online access to BlackBoard at UK. • Creating access to I-safe and QPR online training. • Updated Resource Library. • Updated articles on the home page weekly. • Updated Prevention Calendar with trainings available. • Creating access to I-safe and QPR online training. • Updated Resource Library. • Updated articles on the home page weekly. • Updated Prevention Calendar with trainings available. • Updated Resource Library. • Updated articles on the home page weekly. • Updated Prevention Calendar with trainings available in the next 6 months.
D. Redesign and implement a website design that meets or exceeds current technology requirements	✓	<ul style="list-style-type: none"> • Revamped website to W3C compliance.
II. Goal: Identify and disseminate school safety information		
A. Triage school safety questions to appropriate resources	✓	<ul style="list-style-type: none"> • Ask KCSS in KY: 150 inquiries. • Ask KCSS outside KY: 137 inquiries. • Ask KCSS in KY: 189 inquiries. • Ask KCSS outside KY: 96 inquiries. • Ask KCSS in KY: 187 inquiries. • Ask KCSS outside KY: 69 inquiries. • Ask KCSS in KY: 178 inquiries. • Ask KCSS outside KY: 122 inquiries.
B. Develop promotional and informative materials on areas of interest by partners and audiences.	✓	<ul style="list-style-type: none"> • Creating Online Bullying Training. • Creating KCSS brochure. • Updated articles on the home page weekly. • Creating newspaper insert for <i>Lexington Herald Leader</i>. • Promoted Mentoring Project. • Creating KCSS brochure. • Updated articles on the home page weekly. • Creating newspaper insert for <i>Lexington Herald Leader</i>. • Promoted Mentoring Project. • Promoted Mentoring Project. • Promoted Country Boys and attended premier in Prestonsburg, Ky. • Created PT Cruiser wrap for PSN.

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		<ul style="list-style-type: none"> Promoted Mentoring Project and Country Boys.
Goal/Activity	Status*	Notation
C. Attend state/regional/national conferences which provide pertinent information for dissemination	✓	<ul style="list-style-type: none"> Attended 2 conferences. Attended 4 conferences. Attended 2 conferences. Attended 7 conferences. Disseminated bullying brochures (elementary, middle & parent), KCSS information, Conference information, and QPR brochure.
D. Publish Clearinghouse-related print and email alert notices as necessary	✓	<ul style="list-style-type: none"> 34 Elerts sent out. NIE Insert and Flyer distributed at conferences. 22 Elerts sent out. 23 Elerts sent out. 19 Elerts sent out. NIE Insert and Flyer distributed to schools & at conferences.
E. Update the KCSS Display	✓	<ul style="list-style-type: none"> Updated SSW flyer. Added new SSW panel to display.
F. Present information on KCSS, successful practices, and safe schools issues at state, regional and national conferences	✓	<ul style="list-style-type: none"> Attended 1 conference. Attended 3 conferences. Attended 2 Conferences. Attended 7 Conferences.
G. Expand On-line Resource Library resources	✓	<ul style="list-style-type: none"> Added 28 total Resources to Library (Total Resources 2212). Added 32 total Resources to Library (Total Resources 2184). Added 13 total Resources to Library (Total Resources 2152). Added 28 total Resources to Library (Total Resources 2139).
H. Collaborate with LFUCG on gun safety education grant for media outreach	✓	<ul style="list-style-type: none"> Created NIE tabloid. Distribute Gun Safety materials. Change of Heart Training at Danville Bates High School. Creating NIE tabloid. Submitted LFUCG report. Change of Heart Training at Bryan Station High School and Tates Creek Middle School. Presented Change of Heart training at 2 conferences. Networked with KET, KCN and with Country Boys contact person on premier of Country Boys in Prestonsburg. Set up Change of Heart training at Dunbar High and Danville Ind. Created PT Cruiser wrap for PSN. Collaborated with Bluegrass Crimestoppers and PSN to promote the Change of Heart Training.

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Goal/Activity	Status*	Notation
I. Coordinate 2005 Safe Schools Week	✓	<ul style="list-style-type: none"> • Promoted competition for 2006 Safe Schools Week. • Created Insert promoting Safe Schools Week. • Competition winners were identified. • Updated flyer for 2006 Safe Schools Week. • Created timeline for 2006 Safe Schools Week. • Created curriculum for 2006 Safe Schools Week. • Promoted competition for 2006 Safe Schools Week. • Made statewide public service announcements concerning Safe Schools Week. • An insert was placed in the <i>Lexington Herald Leader</i> concerning Safe Schools Week. • An online pledge against school violence was taken by 54 districts. • Competition winners were recognized at the Safe Schools Conference. • Worked the booth at the conference. • Provided resources to KSBA for conference staffers.
III. Goal: Identify and disseminate information related to trends in best and promising practices		
A. Monitor literature and publications for current trends	✓	<ul style="list-style-type: none"> • Reviewed literature on cyber-bullying. • Reviewed literature on bullying. • Reviewed literature on mentoring. • Reviewed literature on mentoring. • Monitored websites and entered new items in Resource Library.
B. Identify and assist in developing and providing trainings and workshops	✓	<ul style="list-style-type: none"> • Continued to promote and facilitate Change of Heart trainings, QPR trainings, bullying prevention/intervention trainings, I-SAFE trainings, Ripple Effects trainings, etc. online and face-to-face. • Working with East Washington University to provide QPR training online to Kentucky Counselors Association. • Continued to promote and facilitate Change of Heart trainings, QPR trainings, I-SAFE trainings, Ripple Effects trainings, etc. online and face-to-face. • Working with East Washington University to provide QPR training online to Kentucky Counselors Association. • Promoting and facilitating Change of Heart trainings, QPR trainings, I-SAFE trainings, Ripple Effects trainings, etc.

Goal/Activity	Status*	Notation
C. Facilitate a Task Force to create safe schools plan template	N	
D. Identify gaps in current research to develop materials addressing those areas.	✓	<ul style="list-style-type: none"> • Working to develop online bullying training. • Working to develop research and materials on cyber-bullying. • Developed Social Networking-Internet Safety Training. • Worked with partnership development for statewide mentoring program. • Developing mentoring program for the state of Kentucky.
IV. Goal: Provide support for KCSS partners		
A. Consult with partners as requested concerning current trends and best practice	✓	<ul style="list-style-type: none"> • Working on QPR online trainings in collaboration with Tamara Tatum. • Began work on QPR online trainings in collaboration with Tamara Tatum.
B. Provide partners with needs assessment suggestions gleaned from questions and conference participation.	✓	<ul style="list-style-type: none"> • Facilitated COH & QPR trainings with Tamara Tatum. • Disseminated EMG CD produced by MSU to all state enforcement facilities.
C. Create materials for dissemination concerning partner activities.	✓	<ul style="list-style-type: none"> • KCSS brochure. • Elerts for MSU. • Articles on MSU and KSBA activities. • Article on Safe School Assessments. • KCSS brochure. • Elerts for MSU. • Articles on MSU and KSBA activities. • Article on Safe School Assessments.

**There were 82 meetings/visits/presentations made, involving 3492 individuals and exhibitions at 1 conferences.
For further information on these meetings/visits/presentations, contact Cathy Martin at the Kentucky Center for School Safety**

Kentucky Center for School Safety Financial Report

Description	Approved Budget Amount	Expenditures Through June 30, 2006	Balance Encumbered Funds	Total	Contract Funds Expended (%)	Balance Available
A. Personnel/Fringe	284,813	284,747	0	284,747	100%	66
B. Operating and Training Expenses	56,290	56,080	0	56,080	100%	210
C. Travel	29,500	29,147	0	29,147	99%	353
D. Sub-Contracts	645,555	601,524	44,031	645,555	100%	0
E. Indirect Costs	48,512	47,762	0	47,762	98%	750
Total Funds	1,064,670	1,019,260	44,031	1,063,291	100%	1,379

Kentucky Public School Superintendents' Perceptions of the Effectiveness of the Kentucky Center for School Safety

December 1, 2005

Prepared by:

David C. May, Ph.D.

and

Yanfen Chen, M.S.

Kentucky Center for School Safety

The Kentucky Center for School Safety (KCSS) continues to provide services to Kentucky school districts that are helpful, state of the art, and timely. To provide superintendents throughout the state the opportunity to provide feedback regarding KCSS services, all Kentucky superintendents received a questionnaire in July 2005. Superintendents were asked a number of questions regarding areas where KCSS had been helpful to them and/or areas where KCSS may improve its efforts. Responses to the questionnaire yielded overwhelmingly positive results. As the questionnaire administered this year was identical to one used in the summer of 2003, we now have two years of data regarding superintendents' perceptions of the effectiveness of the KCSS. The results from those data collection efforts suggest:

- * In both 2003 and 2005, nine out of ten superintendents agreed that funding from the KCSS supports them in the implementation of programs to make the districts safer (see chart 1).
- * In both 2003 and 2005, practically all superintendents agreed that the training seminars and conferences offered by the KCSS are helpful in aiding schools to stay safe (see chart 2).
- * In both 2003 and 2005, approximately 98% of the superintendents agreed that the technical assistance provided by the KCSS is helpful to their district (see chart 3) and the KCSS email alerts they receive in times of national, state, or local crisis are helpful to them (see chart 4).

- * In both 2003 and 2005, more than 90% of the superintendents agreed that they would not be able to sustain the alternative education program in their district without the Safe Schools funding provided by the Kentucky General Assembly (see chart 5).
- * In both 2003 and 2005, approximately 98% of the superintendents agreed that the KCSS provides a timely response to requests from their district (see chart 6) and keeps them updated on available programs to effectively reduce violence (see chart 7).
- * In both 2003 and 2005, over 98% of the superintendents agreed that their district was safer because of the leadership, services, and programs provided by the KCSS (see chart 8).

Chart: 1

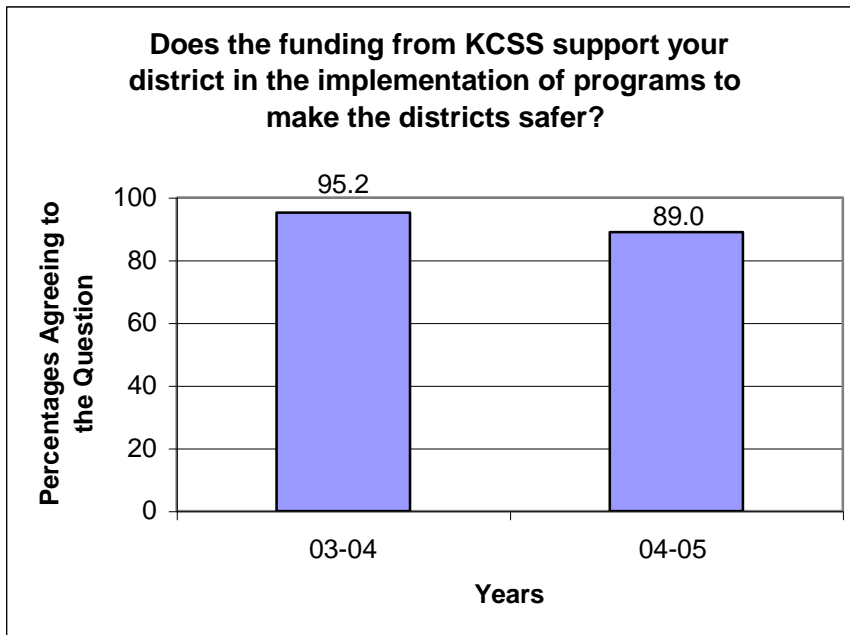


Chart:2

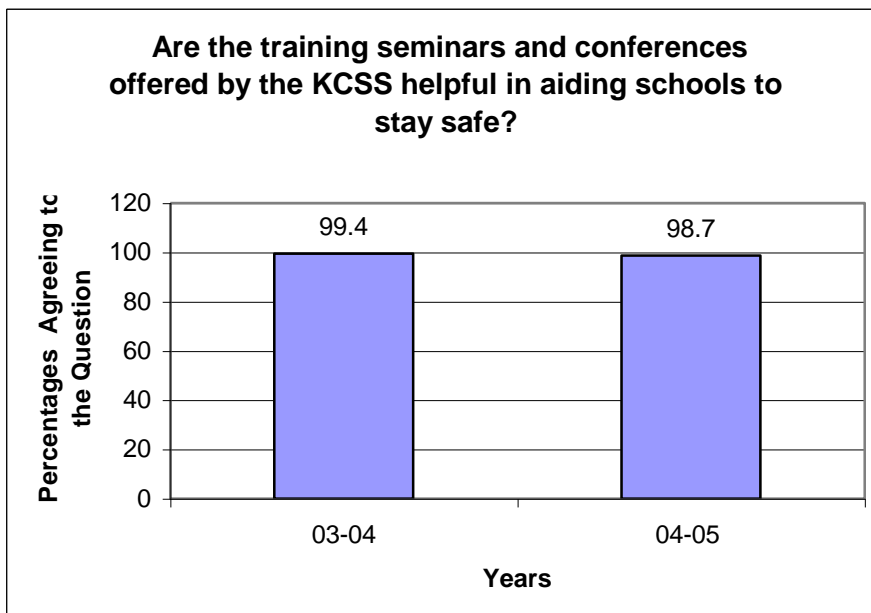


Chart:3

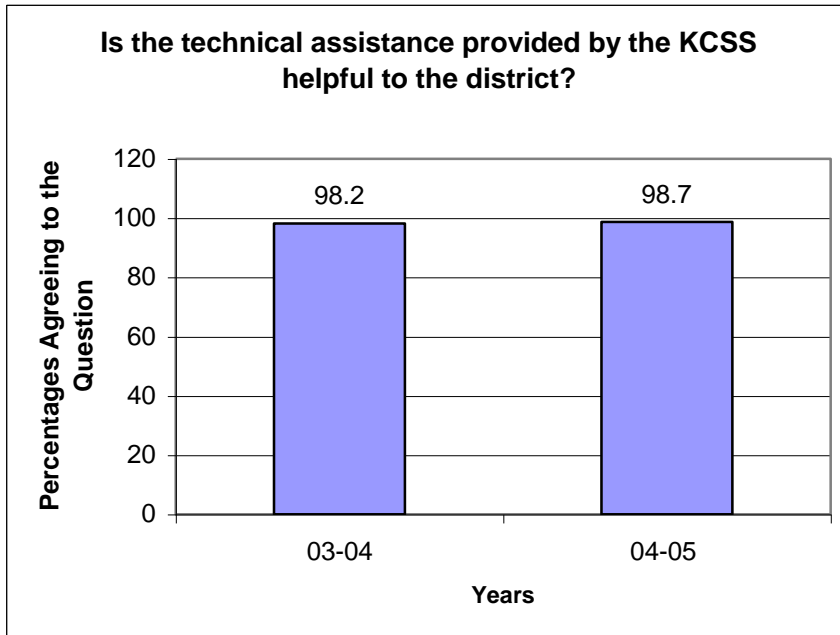


Chart:4

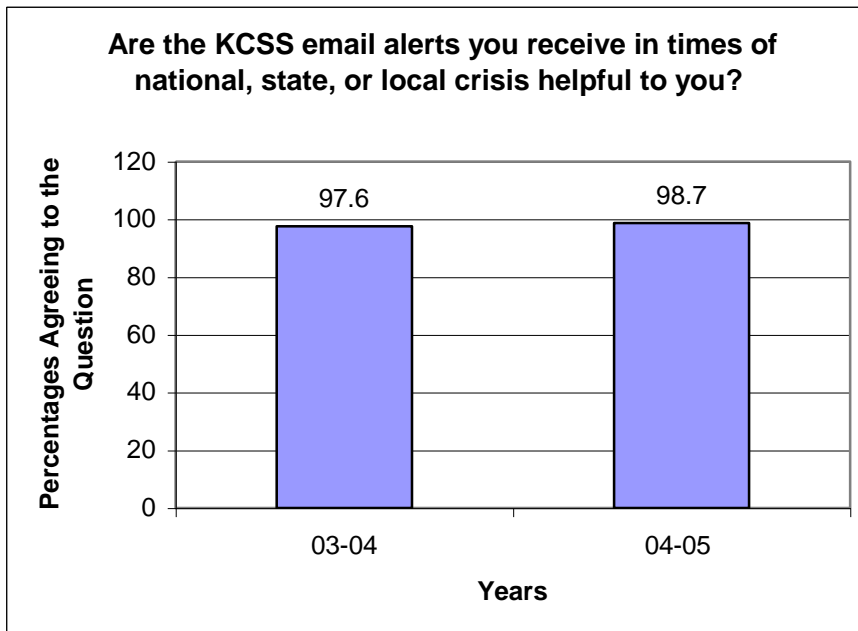


Chart:2

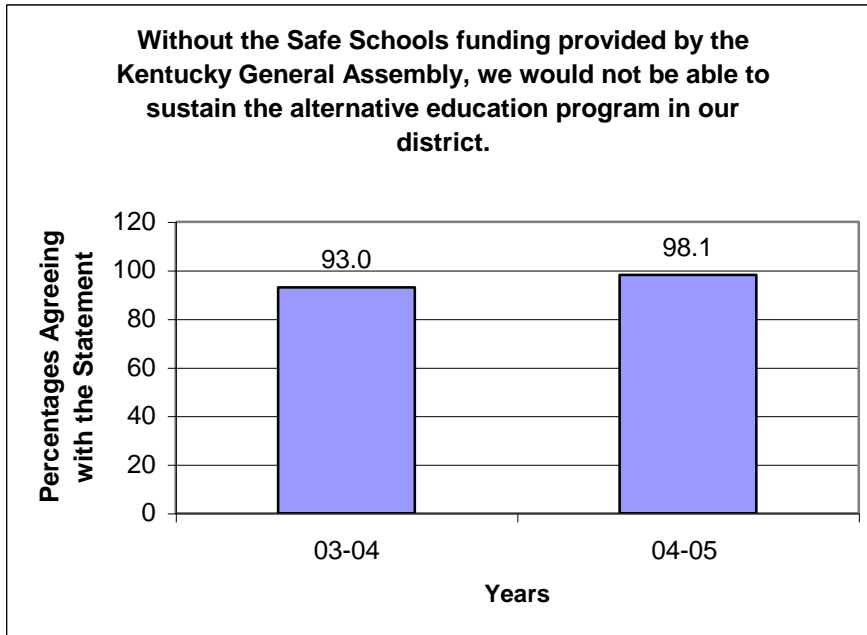


Chart:6

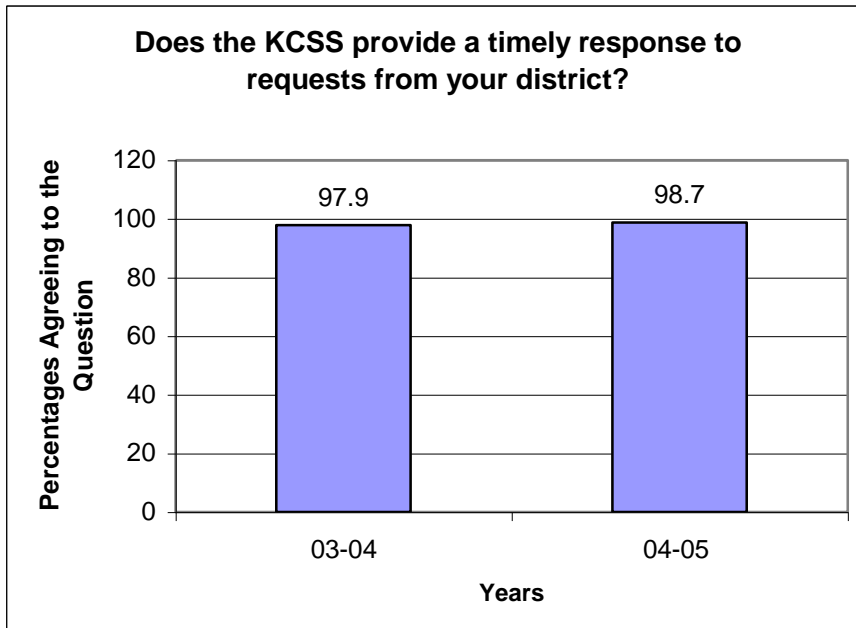


Chart:7

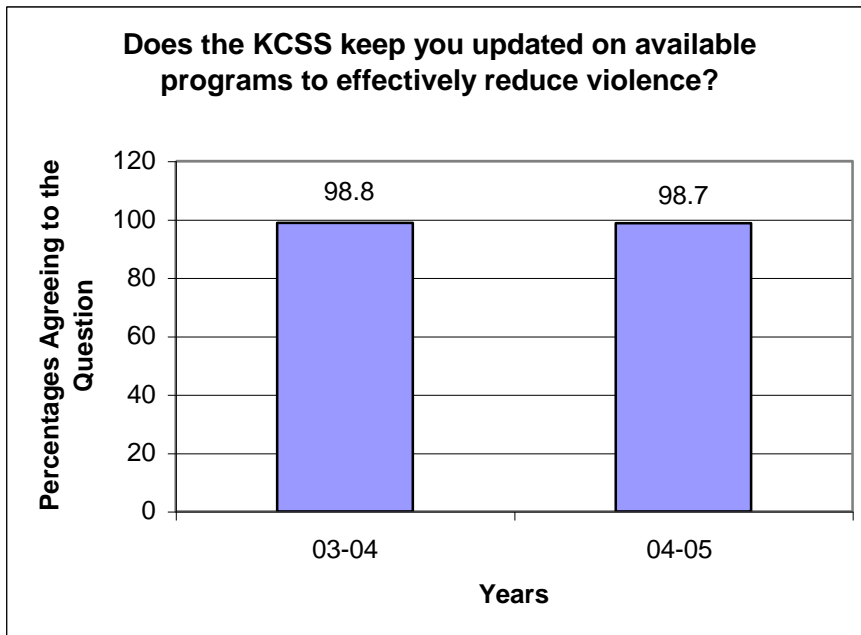
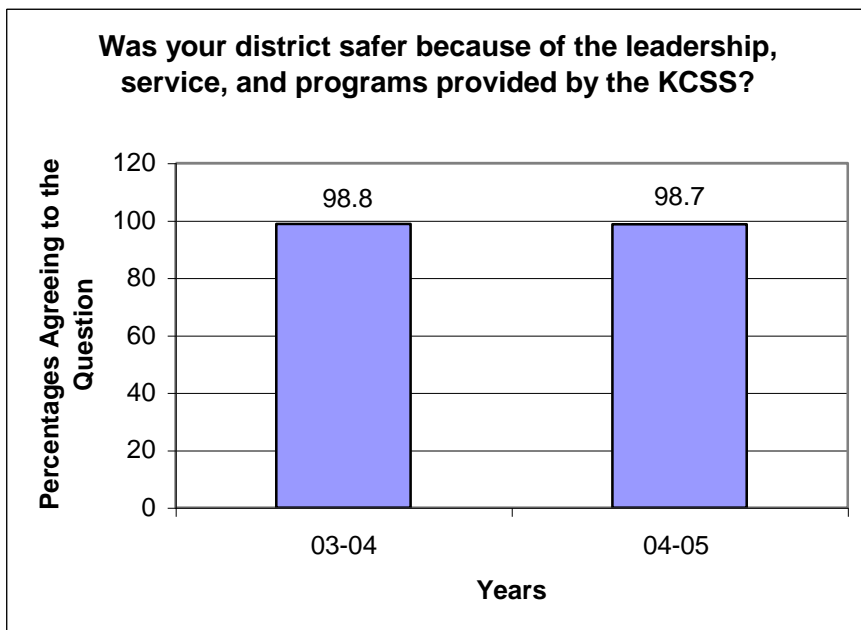


Chart:8



Kentucky's Safety Educator Standards for Preparation and Certification

PREAMBLE

School safety is essential to an effective school as it promotes higher achievement for students and a more productive teaching and learning atmosphere. School safety is everyone's job – students, teachers, administrators, parents, and community members, but having a properly trained safety educator facilitates the maintenance of safe schools.

SCHOOL SAFETY STANDARD I

Creates conditions that promote and maintain a positive, safe, and healthy school culture, climate, and environment

The safety educator facilitates and coordinates efforts to provide a safe, healthy, and nurturing school climate to promote student learning.

PERFORMANCE CRITERIA: The extent to which the safety educator:

- 1.1 Demonstrates knowledge of research-based strategies and best practices that facilitate a safe, healthy, and nurturing school climate that promotes student learning.
- 1.2 Demonstrates knowledge of and skills in facilitating positive interpersonal relationships.
- 1.3 Demonstrates knowledge of and skills in identifying symptoms of stress, anger, and fear, as well as research-based positive intervention strategies.
- 1.4 Demonstrates knowledge of and skills in positive techniques such as problem solving, verbal de-escalation, conflict resolution, and peer mediation.
- 1.5 Demonstrates skills in addressing diversity, bullying, harassment, and discrimination issues.
- 1.6 Demonstrates knowledge of and skills in developing, implementing and assessing a building safety and supervision plan that utilizes school personnel, parents, and community representatives.
- 1.7 Demonstrates knowledge of and skills in identifying physical facility factors and high-risk areas.
- 1.8 Demonstrates knowledge and appropriate use of detection/surveillance technology.
- 1.9 Demonstrates knowledge of policies, procedures and educational alternatives to facilitate effective classroom, school, and district-wide behavior management.

SCHOOL SAFETY STANDARD II

Fosters positive individual development

The safety educator fosters positive individual development of students that contributes to a positive, safe, and healthy school culture, climate, and environment

PERFORMANCE CRITERIA: The extent to which the safety educator:

- 2.1 Applies knowledge of typical and atypical physical, socio-emotional, and cognitive development of P-12 students to promote a safe school environment.
- 2.2 Demonstrates knowledge of resiliency and risk factors in providing appropriate prevention and intervention strategies.
- 2.3 Collaborates with students, teachers, administrators, certified/classified support staff, and parents to facilitate the integration of school safety, violence prevention, and social skills training into the academic curriculum.

SCHOOL SAFETY STANDARD III

Utilizes safe school assessment data

The safety educator utilizes data from a variety of sources to promote school safety.

PERFORMANCE CRITERIA: The extent to which the safety educator:

- 3.1 Demonstrates knowledge of and the ability to access multiple sources of school safety data such as the Kentucky Center for School Safety's Safe Schools Annual Report, School Data Safety Project Report, Effective School Survey, KIDS Count Data, Dropout and Truancy Reports, CATS: Cognitive and Non-Cognitive Data, Safe School Surveys, Crisis Response Plan, Physical Plant Criteria such as OSHA and state regulations, Southern Association SACS, and State Agency Assessments.
- 3.2 Assists with the interpretation of cognitive and non-cognitive data to facilitate changes to support school safety for student learning.
- 3.3 Reports data on school discipline practices related to race, gender, and disability.
- 3.4 Uses appropriate school safety data in developing and implementing the school safety plan, including needs assessment, selection of research-based strategies, and program evaluation.

SCHOOL SAFETY STANDARD IV

Coordinates crisis/emergency procedures and communication

The safety educator demonstrates the knowledge and skills to prevent crises and to appropriately implement crisis intervention and post-intervention plans under extremely stressful circumstances.

PERFORMANCE CRITERIA: The extent to which the safety educator:

- 4.1 Assists in the development of an emergency management plan that includes preparation, response, recovery, and communication.
- 4.2 Establishes a trained multidisciplinary crisis response team based on a nationally accepted model (Critical Incident Stress Debriefing (CISD), National Organization for Victim Assistance (NOVA), or Red Cross) to develop an emergency/crisis response kit/box for each building, conduct school crisis drills, and plan for post-intervention activities.
- 4.3 Establishes a trained mental health team to deliver psychological first-aid services following a crisis.
- 4.4 Facilitates the training of school personnel, students, and community members in crisis prevention, response, and recovery.
- 4.5 Accesses a network of community, state, and national crisis responders as necessary.
- 4.6 Assists in crisis response assessment.
- 4.7 Provides information to media and other appropriate audiences following a crisis.
- 4.8 Maintains knowledge of current issues, research, laws, and regulations relating to crisis response.

SCHOOL SAFETY STANDARD V

Possesses knowledge of policies and legal issues related to school safety

The safety educator demonstrates knowledge of current legal issues and professional responsibilities essential for safe schools.

PERFORMANCE CRITERIA: The extent to which the safety educator:

- 5.1 Demonstrates knowledge of civil and criminal law related to school safety.
- 5.2 Demonstrates understanding of how district policies and codes of conduct support safety efforts and comply with local, state, and federal laws.
- 5.3 Assists school personnel in addressing legal issues and professional responsibilities with regard to student behavior and school safety.
- 5.4 Demonstrates knowledge of issues related to diversity, bullying, harassment, and discrimination.
- 5.5 Demonstrates knowledge of appropriate and lawful information gathering procedures.
- 5.6 Facilitates partnerships between law enforcement and school personnel.

A Post-Action Review of the Safe School Assessment Process: Perceptions of Participating Superintendents and Principals

December 1, 2005

Prepared by:

David C. May, Ph.D.

Yanfen Chen, M.S.

Timothy E. McClure, B.S.

Kentucky Center for School Safety

History of the Safe School Assessment Process

In the 2002-2003 academic year, the Kentucky Center for School Safety (KCSS), in collaboration with the Kentucky Department of Education (KDE) and the Kentucky School Boards Association (KSBA, including its insurance service), developed a service designed to provide schools with an independent examination of their climate and culture that would broaden their existing efforts toward enhancing the school's learning environment.

What is a Safe School Assessment?

A safe school assessment is an independent examination of a school, including its climate, culture, and physical plant as related to the enhancement of safe and healthy learning environments. The Safe School Assessment (SSA) typically begins with a written request from the school district's superintendent. A letter of confirmation is then sent to the superintendent confirming a date and time for an assessment team to arrive at the school. Included with the letter of confirmation are safe school surveys designed for three different groups: staff, students, and parents.

In the letter, the principal is asked to administer the surveys and then to send them to the KCSS office for coding and analysis prior to the visit by the SSA team. The school is also asked to provide several documents for team members, including the student handbook, the school's behavior management plan (if one exists), the district's student code of conduct, the school crisis response plan (Emergency Management Plan), and other documents that relate to school safety issues. On the day of the visit, the SSA team (usually six members) arrives in time to observe the arrival of students, including school bus activity, and to meet with the school principal prior to conducting the assessment.

During the day, the SSA team members: conduct extensive interviews with staff members, students, and parents; observe arrival and dismissal procedures; observe class changes and lunch/cafeteria procedures; and conduct a walk-through of the physical plant. Approximately an hour before school dismissal, team members convene to draft a preliminary report for the principal and, if the principal or superintendent desires, the team meets with the school staff after school to discuss the results of the assessment. Approximately three weeks after the visit, a comprehensive report is sent to the superintendent and principal. After receiving the final report, the staff may determine that additional assistance is needed to address specific recommendations made by the SSA team. Funded by a grant from KDE, KCSS will provide technical assistance and/or professional development (at no cost) to any school that has received a Safe School Assessment.

Safe School Assessments During the 2004-2005 Academic Year

During the 2004-2005 academic year, the KCSS conducted safe school assessments in 32 districts at 63 schools. As part of an effort to assess the effectiveness of the SSA process, KCSS staff designed a questionnaire to elicit responses from principals and superintendents in the affected schools and districts. Both groups were sent a cover letter and a mailing with a questionnaire regarding this topic in mid-July. Two follow-up mailings occurred in August to any principal or superintendent who had not responded to earlier mailings. The final sample for this report is derived from the responses of 27 superintendents (from a pool of 32 superintendents who had a SSA conducted in their district, an 84% response rate) and 48 principals (from a pool of 63 principals who had a SSA conducted in their school, a 76% response rate). The results

from that data collection effort are presented in charts included in the Appendix; the discussion of those charts is included below.

Results

As this is the second year for which we have collected data using identical instruments regarding the effectiveness of the SSA, we have included data from both 2003-04 and 2004-05 in each of the charts below. We first asked both groups whether they were given notification prior to the visit by the SSA team. Responses to that question are presented in Chart 1. For both years, at least nine in ten principals and superintendents indicated that they were notified prior to the visit. Respondents were then asked if it was their decision to conduct the SSA on the day that it was performed. Their responses are presented in Chart 2. Slightly over half of the principals each year (52.4% and 57.8%, respectively) stated that they had made the decision; all of the superintendents in 2003-2004 and two in three superintendents (66.7%) in 2004-2005 stated that they had made the decision. It should be noted here that, in some districts, the decision regarding the date the assessment would be conducted was made as a collaborative effort between the superintendent and the principal.

Respondents were then asked whether their school (if they were a principal) or the schools in their district (if they were a superintendent) chose to participate in an after-school faculty meeting with the assessment team. Their responses are presented in Chart 3. For both years, approximately three in five principals responded that their schools chose to participate in the after-school faculty meeting while approximately four in five superintendents responded that the schools in their district chose to participate in that meeting. For both years, all of those respondents (100% of both groups) who stated that

their school had participated in the after-school faculty meeting felt that the meeting was productive (see Chart 4).

Both groups were then asked if the “Areas of Mutual Concern” identified by the SSA team were “legitimate concerns” based on their knowledge of the schools. All principals and all but one superintendent that responded to this question felt that the concerns were legitimate (see Chart 5). Further, in both years, all respondents in both groups stated that the recommendations offered by the SSA team were helpful (see Chart 6). Thus, all principals and all but one superintendent felt that the areas identified by the SSA team as weaknesses were legitimate and that the recommendations offered by the team were valid recommendations.

Both groups were then asked whether the schools where the SSA was conducted requested additional help from the KCSS. Responses to that question are presented in Chart 7. Approximately two in five principals in both 2003-04 and 2004-05 indicated that the school(s) receiving the SSA had requested additional help from KCSS. Almost half of the superintendents (44.4%) in 2003-04 indicated their district had requested additional support from KCSS; interestingly, just over one in four (28.4%) superintendents in 2004-05 agreed with that statement. Nevertheless, the results presented in Chart 8 reflect that almost nine in ten respondents from each group in both 2003-2004 and 2004-05 indicated that the affected schools had developed action plans to address the issues identified by the SSA team during their visit. Thus, most schools used the SSA results in a manner that would help enhance school safety at the affected schools.

While the vast majority of superintendents and principals felt that the SSA was useful and identified problems that needed to be addressed, the issue of addressing school-specific problems remained at the school-based level. In 2003-04, three in five principals and less than half of the superintendents stated that the results of the assessment were presented to the Board of Education (see Chart 9). In 2004-05, approximately three in four respondents from each group agreed that the results of the assessment were presented to the Board of Education. However, among those who responded that the results of the assessment were presented to the Board of Education, more than nine in ten principals in both 2003-04 and 2004-05 and more than nine in ten superintendents in 2004-05 stated that the recommendations of the SSA were included as part of that presentation (see Chart 10).

Respondents were also asked whether they wanted their school or district to participate in the SSA. With the exception of the principals in 2004-05, where two in three respondents agreed with the question, practically all members of each group for both years agreed that they did want to participate in the SSA (see Chart 11). Additionally, in both 2003-04 and 2004-05, all of the superintendents and practically all of the principals agreed that: (1) they were provided with the information that they needed to ensure the SSA process went as smoothly as possible at their school(s) prior to the arrival of the SSA team (see Chart 12); and (2) the instructions regarding the expectations of the activities of the school staff during the visit were clear and easy to understand (see Chart 13). Thus, the vast majority of the respondents felt that the KCSS did a good job in preparing the schools for their visit.

Respondents were then asked three questions regarding their interaction with the SSA team on the day of the visit. With the exception of one principal in 2003-04, in both 2003-04 and 2004-05, all superintendents and principals felt that the SSA team members were friendly and approachable throughout their visit (see Chart 14), that members of the SSA team performed their duties in a professional manner (see Chart 15), and that the SSA process flowed well and was minimally disruptive to the school activities on the day that it was performed (see Chart 16). Thus, the respondents from both groups agreed that the SSA process went smoothly on the day it was performed at their school(s).

Respondents were then asked whether the recommendations from the SSA team were included in the school and district comprehensive plans. In both 2003-04 and 2004-05, the vast majority of superintendents and principals stated that the recommendations from the team were included in the district plan (see Chart 17) and that the recommendations of the SSA were included in the affected school's *Comprehensive School Improvement Plan* (see Chart 18). Thus, the vast majority of the schools and districts are using the recommendations from the SSA visit to improve the safety of the schools where the visits occurred.

Respondents were then asked questions regarding their opinion on how to improve the SSA process. Respondents were asked whether a review of the recent school insurance and worker's compensation claims submitted by school district employees by the SSA team would be a valuable improvement in the SSA process. More than nine in ten principals and superintendents each year agreed that step would be an improvement to the SSA process (see Chart 19). Thus, while the responses throughout the report indicate that the principals and superintendents feel the SSA process was useful and helpful, both

groups also felt the review of these components would be useful. Finally, respondents were asked whether they would recommend the SSA process to a colleague in another district. All of the principals and superintendents who responded to that question agreed that they would recommend this service to a colleague (see Chart 20). It is evident throughout the survey that the respondents find value in this process and endorse the continuation of this collaborative service. Therefore, one could conclude that the SSA process will become an even more widely used service in the future.

Appendix

Chart: 1

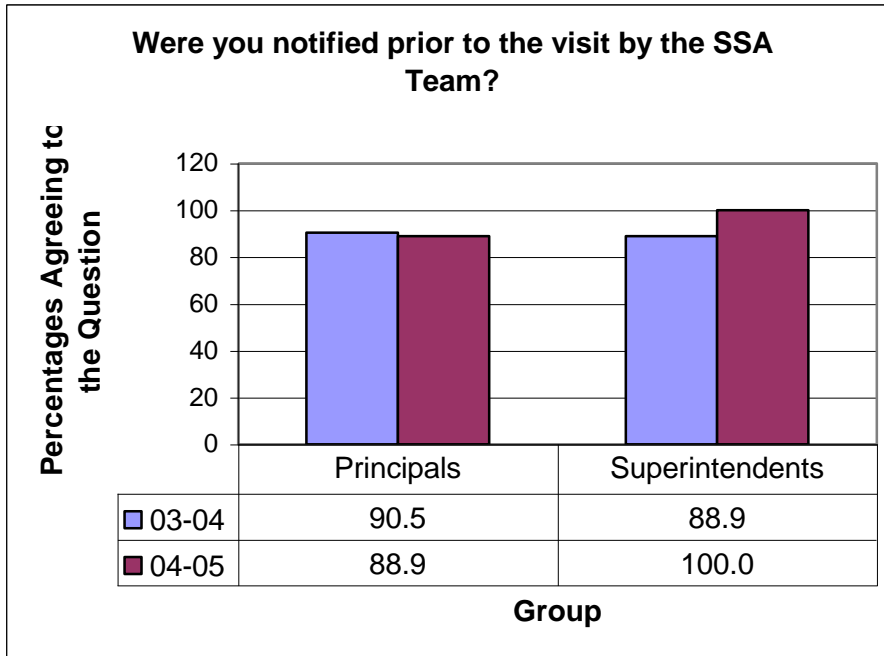


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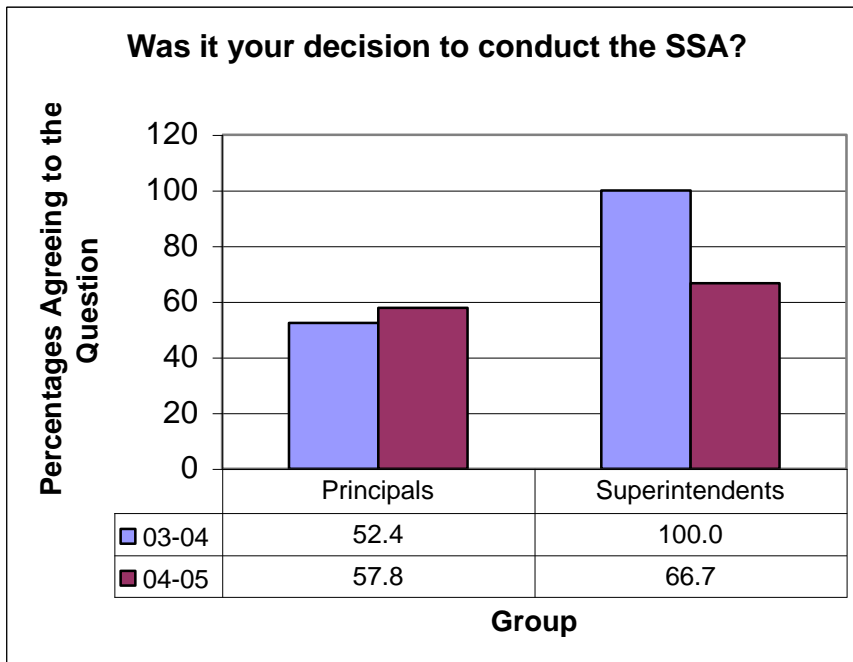


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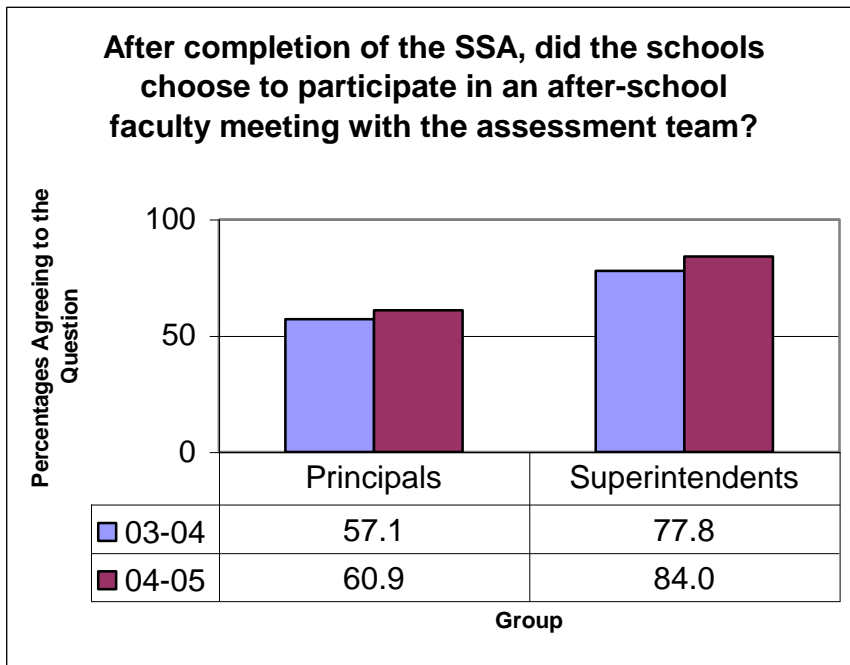


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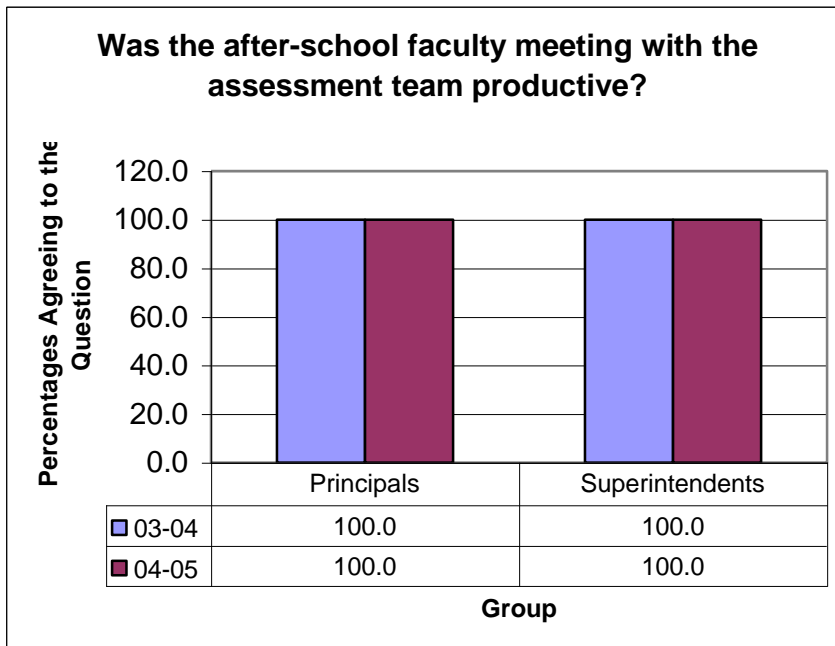


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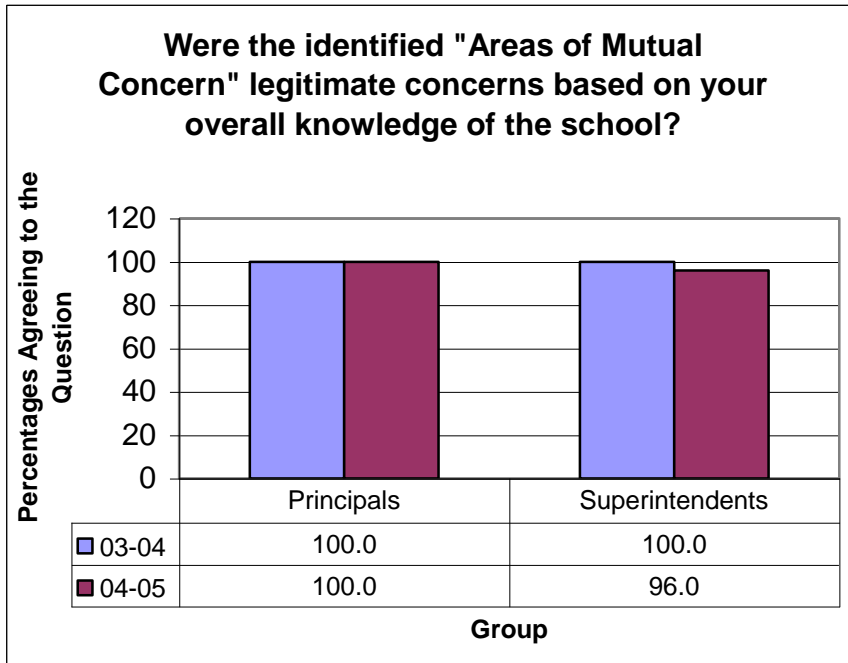


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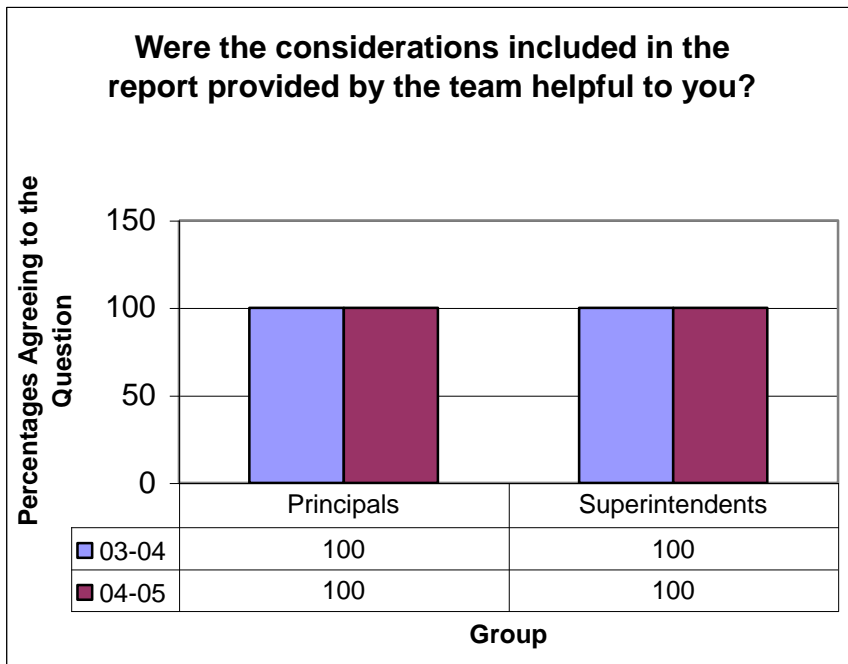


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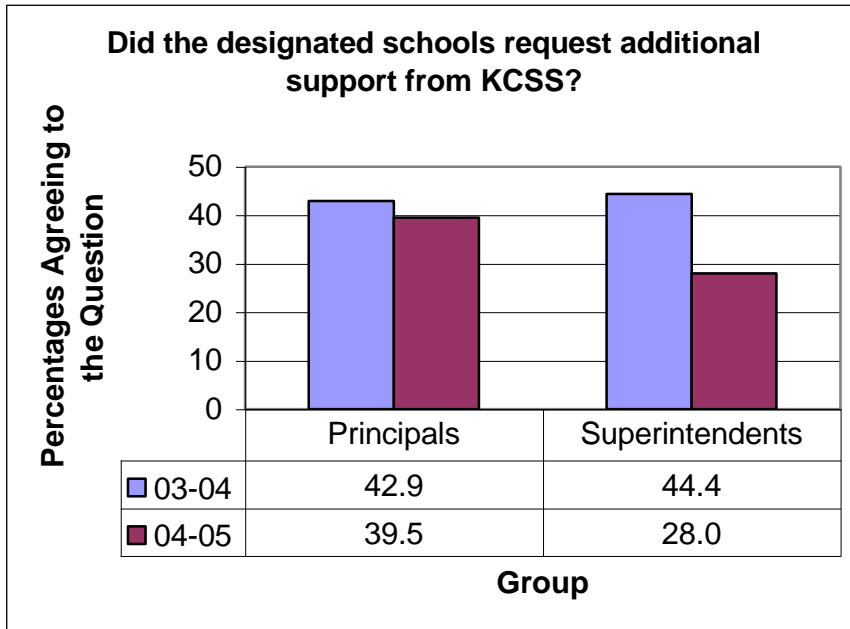


Chart:8

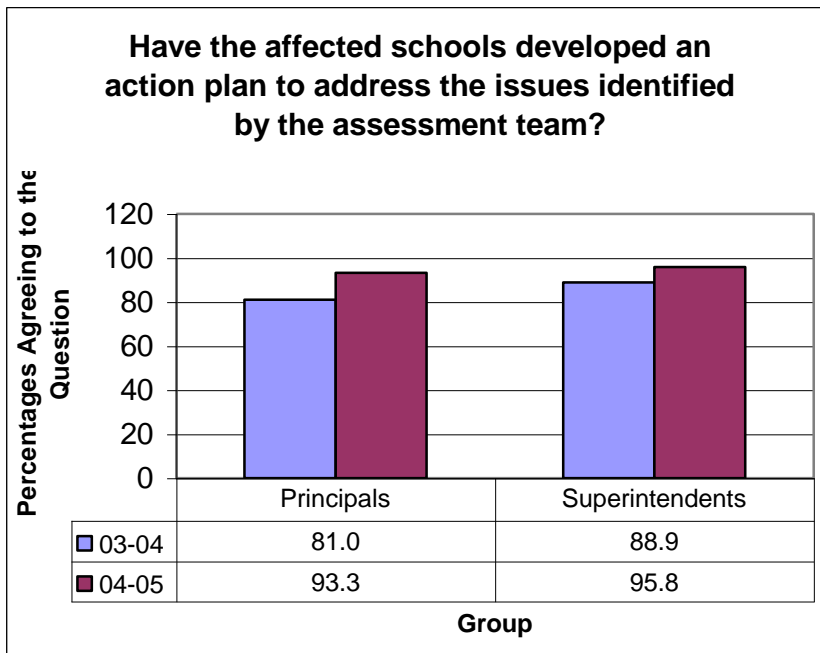


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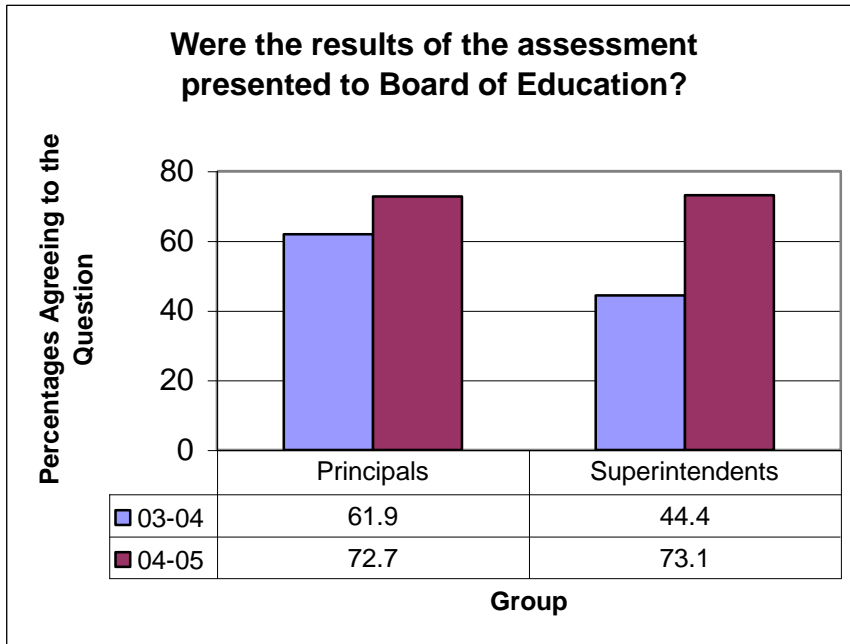


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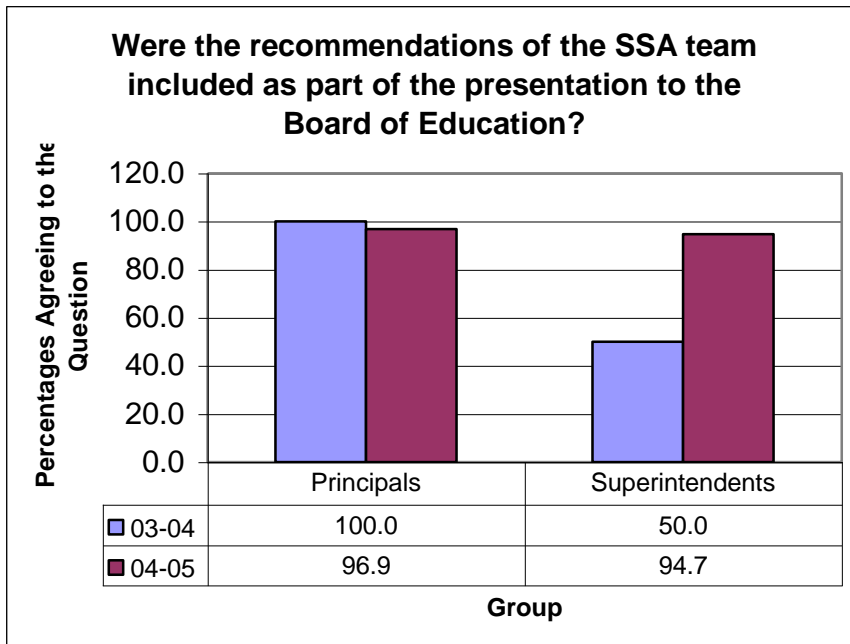


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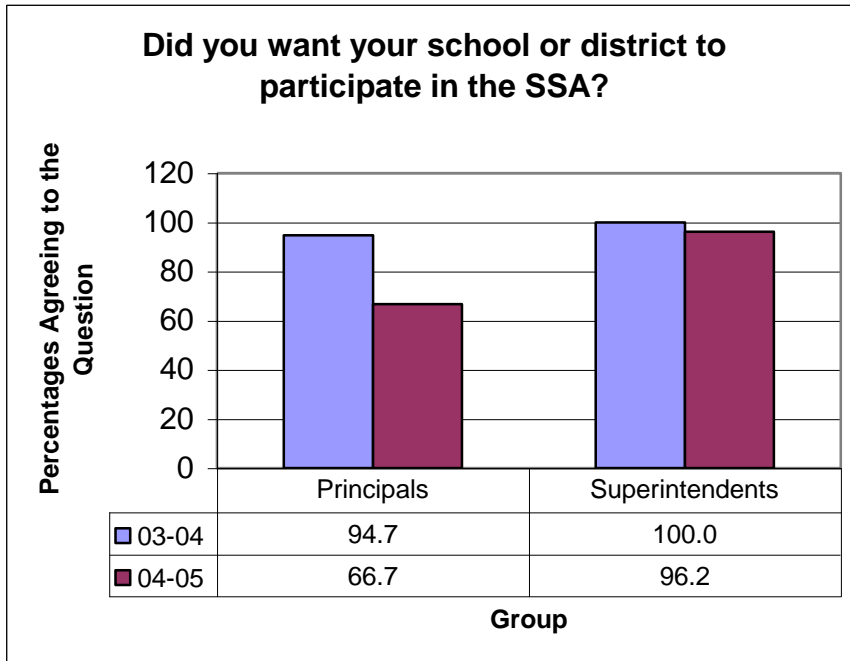


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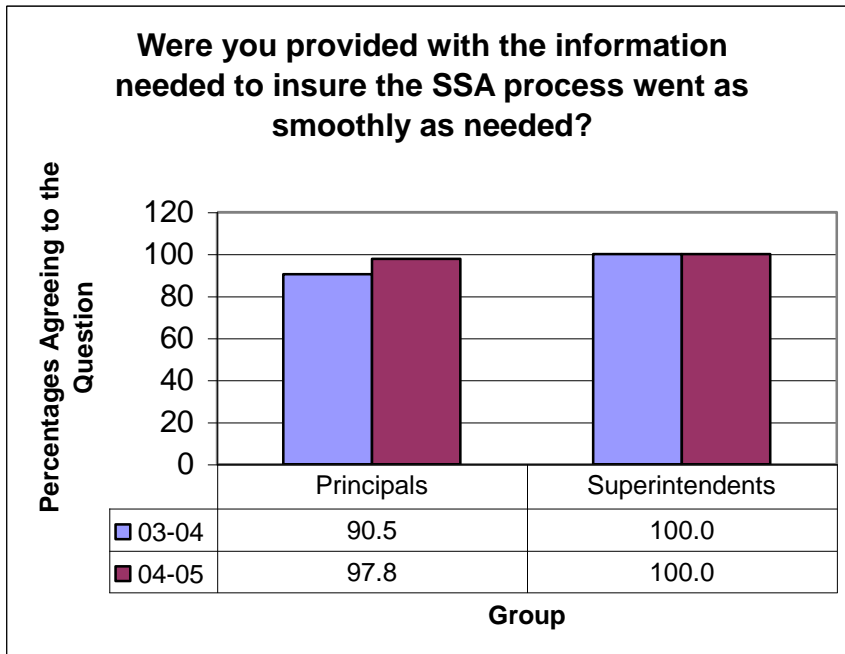


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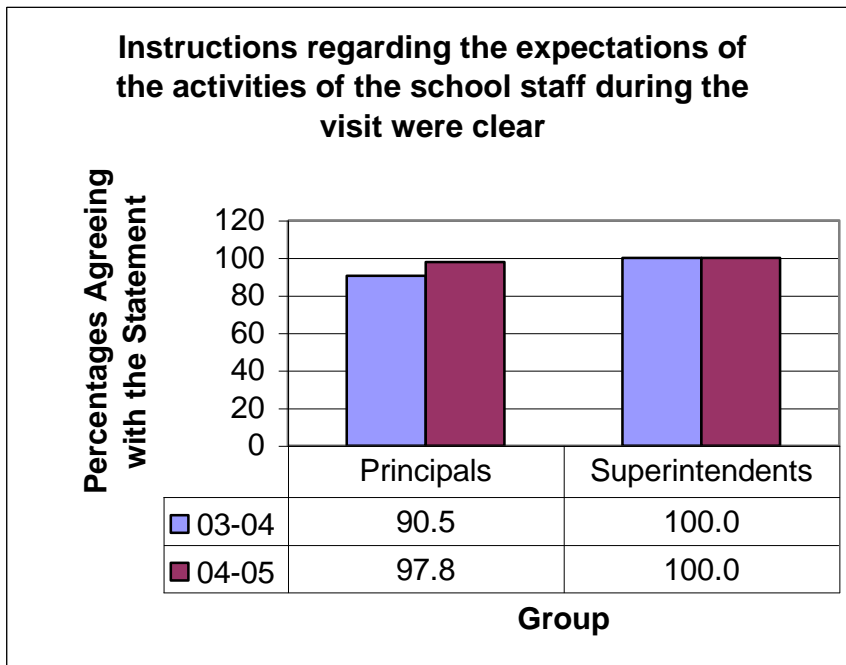


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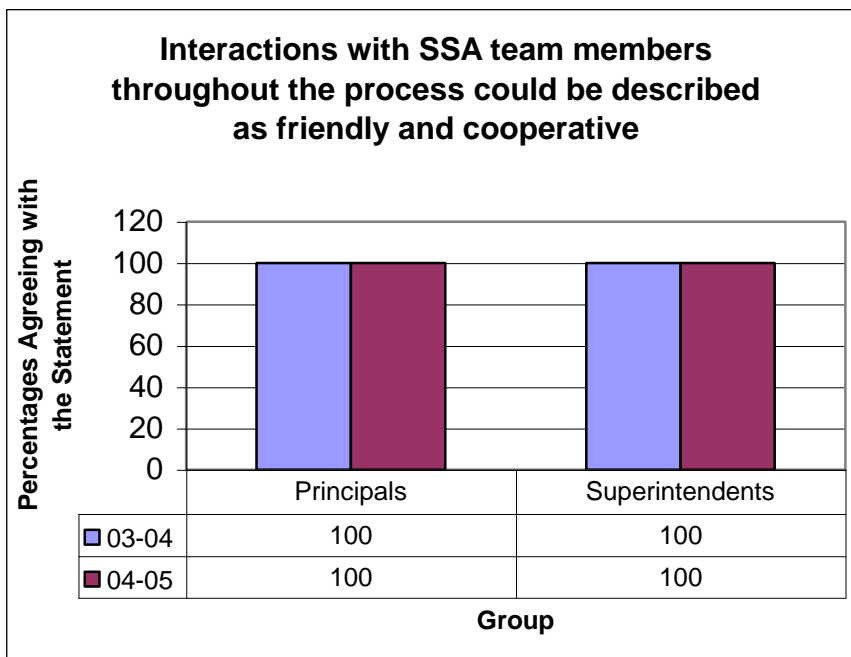


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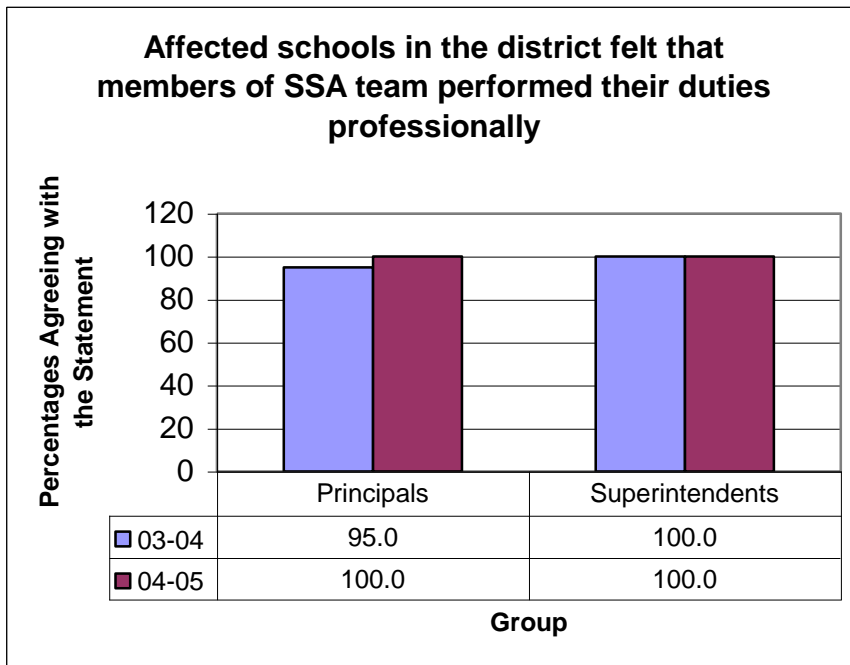


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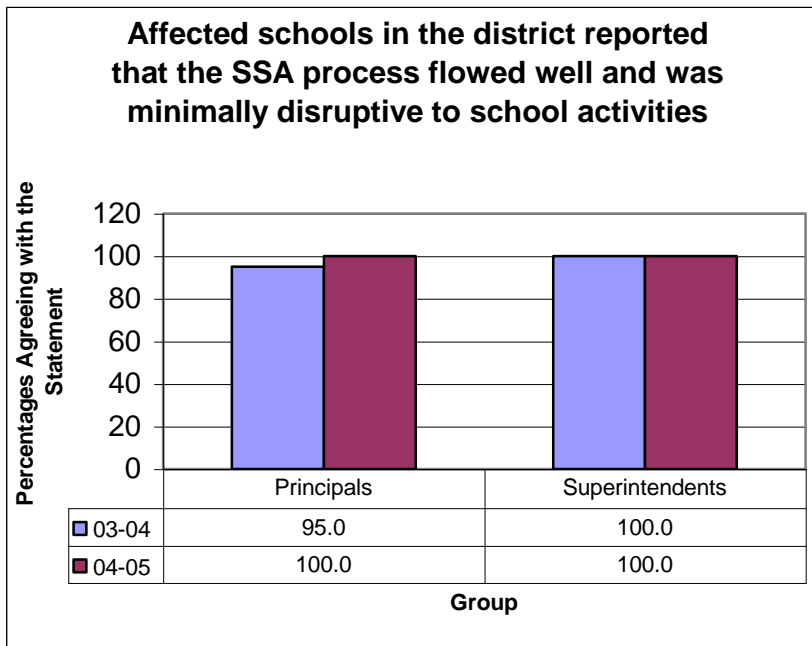


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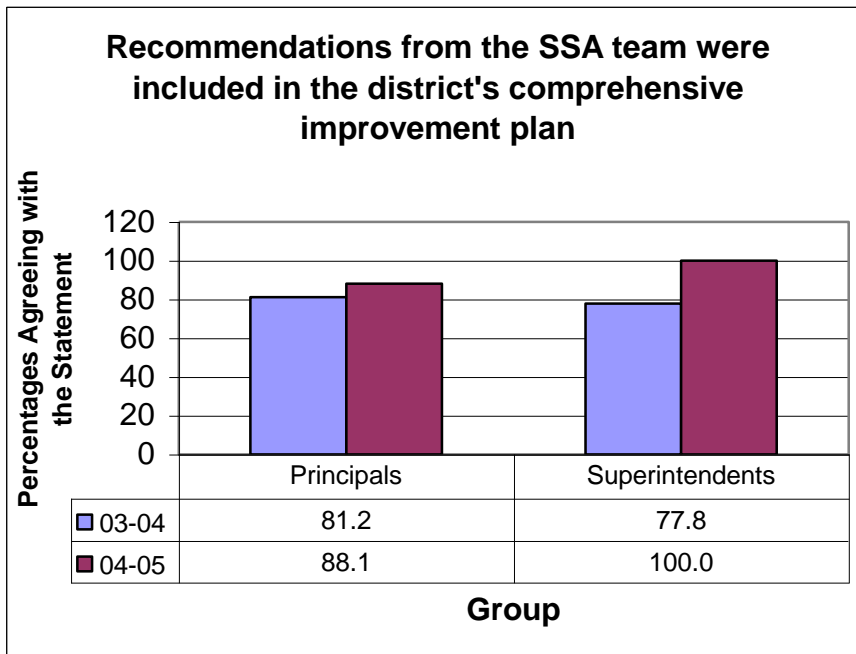


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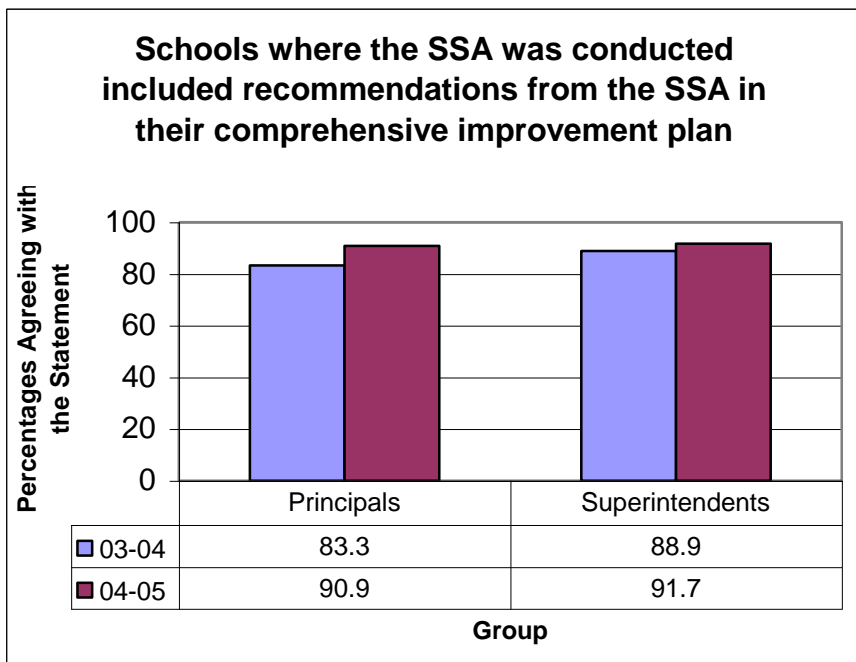


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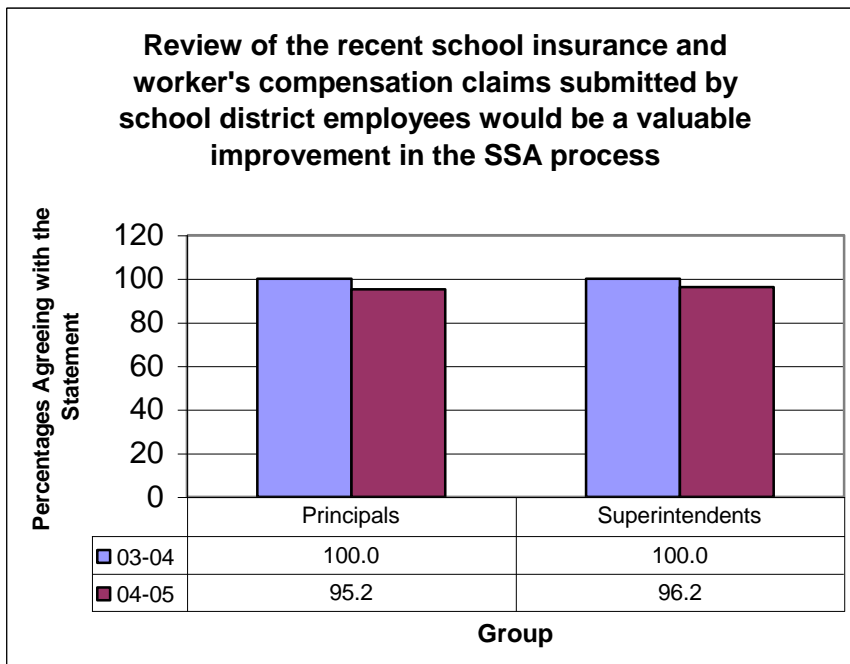


Chart:20

