

**Kentucky Center for School Safety**

**Quarterly Report  
October - December 2005**

**Submitted  
April 2006**

**Kentucky Center for School Safety Work Plan FY 2006  
Status Report for Period October - December 2005**

Goal/Activity	Status*	Notation
<b>CENTER OPERATIONS</b>		
<b>I. Goal: Carry out the central operations of the Center</b>		
A. Implement FY06 work plan and budget	✓	<ul style="list-style-type: none"> <li>The FY06 work plan and budget were approved by the KCSS Board of Directors at the 6/29/05 Board meeting.</li> </ul>
B. Establish MOA with KDE	✓	<ul style="list-style-type: none"> <li>An MOA was established with KDE at the beginning of FY06.</li> </ul>
C. Submit FY05 KCSS fiscal report	✓	<ul style="list-style-type: none"> <li>The final Fiscal Report for FY05 was included in the April - June 2005 Quarterly Report.</li> </ul>
D. Maintain toll-free school safety information line	I	<ul style="list-style-type: none"> <li><b>The KCSS averaged 263 calls per month via the toll-free line during the quarter October-December 2005.</b></li> <li>The KCSS averaged 317 calls per month via the toll-free line during the quarter July – September 2005.</li> </ul>
E. Conduct regular KCSS staff meetings	N	
F. Establish sub-contracts with Center partners	✓	<ul style="list-style-type: none"> <li>Subcontracts between EKU, KSBA, MSU and UK have been executed.</li> </ul>
G. Conduct KCSS staff evaluations including Executive Director	N	
H. Conduct annual evaluations of KCSS partners	N	
I. Pursue additional funding to supplement KCSS activities	I	<ul style="list-style-type: none"> <li><b>Funding was received from the Kentucky Department of Education to fund 4 Alternative Education Consultants to monitor 40 alternative education programs in Kentucky in FY06.</b></li> <li>Funding was received from the Green River Regional Educational Cooperative (GRREC) to assist in updating Emergency Management Procedures.</li> <li>Additional funding was received from KDE to fund a Data Coordinator position to provide help with the Safe Schools Data Report and Persistently Dangerous School Update.</li> </ul>
J. Coordinate the Safe School Assessment Program	I	<ul style="list-style-type: none"> <li><b>Thirty-eight assessments were coordinated and completed during the quarter October – December 2005. There are 24 assessments scheduled for next quarter.</b></li> <li>Seven assessments were coordinated and completed during the quarter July – September 2005. There are 39 assessments scheduled for the next quarter.</li> </ul>

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Goal/Activity	Status*	Notation
K. Provide In-Kind Services for the Safe School Assessment Program	I	<ul style="list-style-type: none"> <li>• <b>Thirty-seven educators/KCSS staff members participated in assessments during the quarter October - December 2005 as an in-kind service to the KCSS.</b></li> <li>• Seven educators/KCSS staff members participated in assessments during the quarter July – September 2005 as an in-kind service to the KCSS.</li> </ul>
<b>II. Goal: Produce summary reports of Center activities</b>		
A. Submit quarterly reports to the Board of Directors	I	<ul style="list-style-type: none"> <li>• <b>The quarterly report for April – June 2005 was submitted to the KCSS Board of Directors at the 11/9/05 meeting. The quarterly report for July – September 2005 will be submitted to the KCSS Board of Directors at the 1/18/06 meeting.</b></li> <li>• The quarterly report for April – June 2005 will be submitted to the KCSS Board of Directors at the 11/9/05 meeting.</li> </ul>
B. Submit to KCSS Board of Directors FY05 External Evaluation Report	N	
C. Develop and submit FY 2005 annual KCSS report to the Governor, Kentucky Board of Education, and General Assembly	I	<ul style="list-style-type: none"> <li>• <b>Work has continued on the KCSS Annual Report for FY05. A brief overview of the report was presented to the KCSS Board of Directors at the 11/9/05 meeting. The report will be finalized next quarter.</b></li> <li>• Work has begun on the KCSS Annual Report for FY05. The Annual Report will be submitted at the beginning of 2006.</li> </ul>
<b>III. Goal: Promote Interagency Collaboration</b>		
A. Conduct semi-annual meetings of School Safety Advisory Council (SSAC)	I	<ul style="list-style-type: none"> <li>• <b>A School Safety Advisory Council (SSAC) meeting was held November 4, 2005 at the Embassy Suites in Lexington, KY.</b></li> <li>• A School Safety Advisory Council (SSAC) meeting is scheduled for November 4, 2005.</li> </ul>
B. Provide school safety speakers upon request	I	<ul style="list-style-type: none"> <li>• Section II of the quarterly report provides a detailed summary of presentations made by KCSS staff.</li> </ul>
C. Conduct school safety related presentations, guest lectures and workshops at conferences, university lectures, collaborative meetings, etc.	I	<ul style="list-style-type: none"> <li>• Presentations and collaborative meetings are listed in Section II of the quarterly report.</li> </ul>
D. Continue participation in collaborative technical assistance initiatives with KECSAC, DJJ, DMH, and other various service organizations	I	<ul style="list-style-type: none"> <li>• Section II of the quarterly report provides a detailed summary of collaborative meetings conducted in this quarter.</li> </ul>

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<b>ADMINISTRATION OF FUNDS TO LOCAL SCHOOL DISTRICTS</b>		
<b>I. Goal: To facilitate the dissemination of funds to local school districts</b>		
A. Facilitate the distribution of FY06 funds based on an approved formula and established criteria	✓	<ul style="list-style-type: none"> <li>School Safety funds will be distributed to all districts in FY06 based on the approved formula of a base amount of \$20,000 with the remaining funds distributed on a “per pupil” basis based on 2004-2005 average daily attendance. Districts received funding notification in June 2005.</li> </ul>
B. Provide technical assistance to districts receiving school safety funds	I	<ul style="list-style-type: none"> <li><b>There were three (3) requests for technical assistance in the second quarter.</b></li> </ul>
C. Develop and disseminate FY06 KCSS District funding report	✓	<ul style="list-style-type: none"> <li>A summary of the distribution of safe schools funds in FY06 is available at the KCSS website. The summary includes the final allocation per district. The FY06 funding report was sent to districts in June 2005.</li> </ul>
D. Compile and disseminate profiles of KCSS funded programs including alternative education settings	✓	<ul style="list-style-type: none"> <li>KCSS have compiled information based on district submission of FY06 Safe School Activity reports.</li> </ul>
E. Conduct site visits to school districts through utilization of Alternative Education Consultants	N	
<b>Goal/Activity</b>	<b>Status*</b>	<b>Notation</b>
<b>DATA ANALYSIS</b>		
<b>I. Goal: To provide analysis of school safety data</b>		
A. Publish and disseminate 2004-2005 Kentucky Safe Schools Data Report(s)	✓	<ul style="list-style-type: none"> <li><b>The 2004-2005 Kentucky Safe Schools Data Report was published in December 2005.</b></li> <li>KCSS has received data from all schools and is in process of data analysis.</li> </ul>
B. Solicit consumer evaluation information on Kentucky school safety data reports (Superintendent Survey)	✓	<ul style="list-style-type: none"> <li><b>The data analysis was completed and the report finalized and presented in November 2005.</b></li> <li>Data collection process was completed and report is being finalized.</li> </ul>
C. Continue to provide input to KDE to improve school safety data collection process (including case by case data collection)	I	<ul style="list-style-type: none"> <li><b>Discussions continued between KCSS and KDE in an effort to improve school safety data collection.</b></li> <li>Discussions continue between KCSS and KDE in an effort to improve school safety data collection.</li> </ul>
D. Collect data from principals and superintendents participating in Safe School Assessments to determine their perceptions of its effectiveness	✓	<ul style="list-style-type: none"> <li><b>The data analysis was completed and the report finalized and presented in November 2005.</b></li> <li>Data collection process was completed and report is being finalized.</li> </ul>
E. Collect specific data from schools participating in the Community Service Work Project for analysis and produce the second year report by December 2005	✓	<ul style="list-style-type: none"> <li><b>The data analysis was completed and the report finalized and presented in November 2005.</b></li> <li>Data collection process was completed and report is being finalized.</li> </ul>

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<b>SCHOOLS AND COMMUNITIES TRAINING AND TECHNICAL ASSISTANCE</b>		
<b>I. Goal: Identify priority needs for training and technical assistance for various education audiences</b>		
A. Evaluate each KCSS sponsored training to assess effectiveness and to identify current trends and issues for future trainings	✓	<ul style="list-style-type: none"> <li>To date, each training, technical assistance visit, and conference has been evaluated and future trainings will be developed upon those findings.</li> </ul>
B. Evaluate the annual Safe Schools Conference to keep the conference on the cutting edge of issues that schools are addressing	✓	<ul style="list-style-type: none"> <li><b>The evaluations for the Safe Schools Conference have been completed and sent to each presenter as well as KCSS and KSBA staff.</b></li> <li>The 700+ evaluations for the Safe Schools Conference are being compiled for analysis and will be utilized to determine the content of next year's conference. Results thus far, have been very positive.</li> </ul>
C. Utilize Safe School Assessment data to develop the 05-06 training calendar	✓	<ul style="list-style-type: none"> <li>Training needs were developed based upon findings of the 05-06 Safe School Assessment Data. The data revealed there is a need in school districts for more training on school-wide discipline, classified staff training, drug use and its impact on school policy, effective emergency and risk management planning, and bullying.</li> </ul>
D. Collaborate with state agencies and organizations (i.e. KDE, DJJ, DMHMRS, FRYSC), local district administrators, and parents to obtain member training needs	I	<ul style="list-style-type: none"> <li><b>Twenty-five (25) meetings have been attended with different stakeholders to obtain input on issues that are relevant and timely for targeted KCSS audiences.</b></li> <li>Nineteen (19) meetings have been conducted with different stakeholders to obtain input on issues that are relevant and timely for targeted KCSS audiences.</li> </ul>
<b>II. Goal: To sponsor research based and best practice safe schools training opportunities for administrators, teachers, students, parents, and other community representatives.</b>		
A. Develop the 05-06 KCSS training calendar that will provide ten (10) regional trainings on school safety issues that are relevant and timely	✓	<ul style="list-style-type: none"> <li>We exceeded our goal by offering 12 regional trainings on topics that were identified as needs based upon Goal I. The training calendar for the 05-06 offers regionally: Internet Safety, Bus Driver Communication, Creating a Consistent Response to Student Behavior, Kentucky's Drug Use and Its Impact on School Policy, and Effective Emergency and Risk Management Planning.</li> </ul>
B. Disseminate training calendar to targeted audiences that include partnering agencies such as KDE, DJJ, DMHMRS, and CHFS	✓	<ul style="list-style-type: none"> <li>4,000 copies were mailed to <u>all</u> Superintendents, Board Members, School Administrators and partnering agencies.</li> <li>Each training was added to the website.</li> <li>A flyer of each training will be mailed to all Superintendents, Board Members, School Administrators and partnering agencies one month prior to each training.</li> </ul>

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C. Conduct and evaluate each regional training	I	<ul style="list-style-type: none"> <li>• <b>The following trainings were held:</b> <ol style="list-style-type: none"> <li>1. <b>I-Safe - School Counselor Association - Bowling Green - December 2. There were 81 participants.</b></li> <li>2. <b>Bus Driver Communication - October 4 - Prestonsburg. Cancelled due to low attendance.</b></li> <li>3. <b>Bus Driver Communication - October 5 -Georgetown. There were 24 participants.</b></li> <li>4. <b>Bus Driver Communication - October 6 - Hopkinsville. There were 24 participants.</b></li> <li>5. <b>Walking the Talk - November 4 - Richmond. There were 42 participants.</b></li> <li>6. <b>Walking the Talk - November 11 - Bowling Green. There were 29 participants.</b></li> <li>7. <b>Walking the Talk - November 18 - Louisville. There were 59 participants.</b></li> </ol> </li> </ul>
D. Disseminate evaluation results to KCSS and partnering agencies in annual report	I	<ul style="list-style-type: none"> <li>• <b>A draft copy of the report has been submitted for final review.</b></li> <li>• In progress of compiling evaluation results to be published in annual report.</li> </ul>
E. Fund and coordinate on-site technical assistance requests to Kentucky's elementary, middle, and high schools	I	<ul style="list-style-type: none"> <li>• <b>Received three (3) technical assistance requests from:</b> <ol style="list-style-type: none"> <li>1. <b>Simpson County – QPR training – 20 participants</b></li> <li>2. <b>Simpson County – Bullying – 20 participants</b></li> <li>3. <b>Murray State University – QPR training – 11 participants</b></li> </ol> </li> <li>• Received five (5) technical assistance requests from: <ol style="list-style-type: none"> <li>1. Clinton County-CHAMPS- 32 participants</li> <li>2. Bath County-School-wide Discipline-60 participants</li> <li>3. Lee County-Bullying-32 participants</li> <li>4. Kenton County-Bullying-81 participants</li> <li>5. Bullitt County-QPR-30 participants</li> </ol> </li> </ul>
<b>III. Goal: Improve the quality of Kentucky's alternative education programs</b>		
A. Fund and coordinate on-site technical assistance requests (provided by the Center's Alternative Education Specialists and School Safety Associates) to Kentucky's alternative education programs	I	<ul style="list-style-type: none"> <li>• <b>At this time, no on-site technical assistance requests have been submitted from school districts.</b></li> </ul>

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B. In collaboration with the Kentucky Educational Collaborative for State Agency Children, co-sponsor an annual conference on alternative education	✓	<ul style="list-style-type: none"> <li>The three-day conference was held on July 19-21, 2005 at Eastern Kentucky University. The conference focused on strategies for working with and teaching at-risk students in alternative settings. Over 150 educators participated.</li> </ul>
C. In collaboration with KDE, develop a strategic plan to address the barriers and progress for students in alternative education settings	✓	<ul style="list-style-type: none"> <li>Collaborated with KDE to bring together a variety of educators for the purpose of starting a discussion of how best to ensure high standards in alternative education programs while recognizing the challenges these programs face.</li> </ul>
<b>IV. Collaborate with stakeholders to provide training opportunities that increase participant knowledge and skills related to specific aspects of school safety.</b>		
A. Co-sponsor Annual Safe Schools Conference in partnership with the Kentucky School Boards Association and the Kentucky Department of Education	I	<ul style="list-style-type: none"> <li><b>Evaluations have been compiled and distributed to stakeholders and conference presenters. Preliminary plans are being developed for the 12<sup>th</sup> annual conference that will be held October 2-3, 2006 at the Galt House East in Louisville.</b></li> <li>The 11<sup>th</sup> annual Safe Schools Conference was held September 19-20, 2005 at the Galt House East in Louisville. Over 700+ from across the state participated in this two-day event. Evaluations are being compiled for distribution to stakeholders and conference presenters. Preliminary plans are being developed for the 12<sup>th</sup> annual conference that will be held October 2-3, 2006 at the Galt House East in Louisville.</li> </ul>
B. Co-sponsor Annual Behavior Institute in partnership with the Kentucky Department of Education and the Council on Children with Behavioral Disorders	✓	<ul style="list-style-type: none"> <li><b>We have received and paid the invoice for this conference. The conference had over 1,500 participants.</b></li> <li>As of this quarter, we have not received an invoice for the conference.</li> </ul>
C. Co-sponsor Annual Youth Conference in partnership with the Office of Family Resource/Youth Service Centers and Kentucky Conference for Community and Justice	I	<ul style="list-style-type: none"> <li><b>The Youth Forum was held on December 1<sup>st</sup> at the Lexington Convention Center. Over 250 students and adults represented twenty different school districts. Evaluations were positive from both students and adults. Initial planning for the 2006 forum has begun.</b></li> <li>The Youth Forum is scheduled for December 1 at the Lexington Convention Center with a projection of 550 participants. The goal of the forum is to allow student participants to strive to tear down the barriers of effective communication in the school, build effective and healthy relationships with peers, work towards eliminating prejudicial attitudes, and develop plans of action for use in their school. The goal of the <i>People to People Youth Forum</i> is to promote awareness of these issues so</li> </ul>

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D. Co-sponsor safety related presentations at the Mental Health Institute (sponsored by the Department of Mental Health/Mental Retardation)	✓	<ul style="list-style-type: none"> <li>The Mental Health Institute was held on September 25-29 at the Galt House East. Over 900 educators and mental health treatment providers were in attendance.</li> </ul>
E. Collaborate with organizations such as the PTA, school councils, and Parent Information Resource Centers to provide school safety related training to parents	I	<ul style="list-style-type: none"> <li><b>Attended one (1) quarterly Board of Director meeting for Kentucky Partnership for Families and Children.</b></li> <li>Attended two (2) Board of Director meetings for Kentucky Partnership for Families and Children.</li> </ul>
F. Collaborate with the Department of Juvenile Justice to provide safety related training for Prevention Councils	✓	<ul style="list-style-type: none"> <li><b>Due to unforeseen circumstances, the training for the prevention councils was not established in August. However, the Prevention Councils are collaborating with KCSS in developing the Truancy/Drop out Symposium scheduled for July 10-11, 2006.</b></li> <li>Met with Laura McCauley to discuss possible trainings with the regional Prevention Councils that work directly with local school districts in August.</li> </ul>
G. Co-sponsor safety related presentations at the statewide Migrant Education conference in collaboration with Kentucky Department of Education and Eastern Kentucky University	✓	<ul style="list-style-type: none"> <li>The conference was held September 15-17, 2005 in Louisville, KY. One component of the conference provided participants information on personal safety issues involving staff visits to homes and how to identify substance abuse issues in the home that may bring about dangers to the children and possibly anyone from the school system who makes home visits.</li> </ul>
H. Provide collaboration and financial support for school safety presentations that reflect the conceptual framework in training events sponsored by other organizations/agencies	I	<ul style="list-style-type: none"> <li><b>KCSS and the South Central Counseling Association provided the QPR training to over 60 members.</b></li> <li>KCSS is collaborating with the South Central Counseling Association to provide regional trainings to their members. An I-Safety training was held September 2, 2005 in Bowling Green with 60 participants in attendance. A QPR training is scheduled for December 2, 2005.</li> </ul>
I. In collaboration with the Kentucky School Boards Association, provide training on school safety related issues to school board members	I	<ul style="list-style-type: none"> <li><b>In collaboration with the QPR Institute, initial planning has begun to offer online QPR training to school counselors. Internet Safety online training is also being explored at this time.</b></li> <li>Several meetings have been held to discuss opportunities for on-line learning and electronic emergency safety management plans.</li> </ul>
J. Co-sponsor a conference for students and parents on substance abuse, mental health needs, medications, and transitional needs and services with the Kentucky Partnership for Families and Children	I	<ul style="list-style-type: none"> <li><b>KCSS is currently involved in the planning of two parent trainings. The "IDEA 2004 and Supreme Court Ruling on Schaffer vs. West" training on February 10 at Marriott Griffin Gate in Lexington KY and the "Parent/Professional Conference" on February 10-12 hosted by the Parent Resource Office.</b></li> </ul>

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K. Sponsor an annual Truancy/Dropout Symposium with the Department of Juvenile Justice, Association of Directors of Pupil Personnel, and Family Resource/Youth Service Centers and Office of the Administrative Courts to promote practices that reduce dropout and truancy rates	I	<ul style="list-style-type: none"> <li>• <b>The “Call for Proposals” was finalized and sent to all interested parties in DJJ, KDE, AOC, DMHMRS, CHFS and parent agencies. The deadline for submission is February 28, 2006.</b></li> <li>• The Symposium is scheduled for July 10-11 at the Embassy Suites in Lexington, KY. Attendance is expected to be around 300 Educators.</li> <li>• A meeting with 15 different disciplines was held to discuss how to make the symposium a collaborative approach instead of it focusing only on education entities. Received positive feedback on how education and other agencies can work together.</li> <li>• The “Call for Proposals” is in draft and will be sent to all interested parties in DJJ, KDE, AOC, DMHMRS, CHFS, and parent agencies.</li> </ul>
L. Co-sponsor conference with Homeland Security to promote practical information on crisis planning and the newly adopted federal National Incident Management System (NIMS).	✓	<ul style="list-style-type: none"> <li>• <b>The School/Student Threat Assessment Conference provided resources and information to over 350 participants.</b></li> <li>• Publicized the School/Student Threat Assessment Conference, November 9-10 at the Radisson Plaza Hotel in Lexington.</li> </ul>
M. In partnership with KESPA (Kentucky Educational Support Professionals Association) and KSBA, develop a model of training for classified staff	I	<ul style="list-style-type: none"> <li>• Received anecdotal information from classified staff on what type of training needs they have. Will meet with KESPA to develop a formal survey for all classified staff.</li> </ul>
N. In collaboration with KYCID (Kentucky Center for Instructional Discipline) provide intensive training and support regarding instructional discipline practices	I	<ul style="list-style-type: none"> <li>• <b>KYCID provided three (3) regional trainings on school-wide discipline in November. Evaluation summaries have been summarized and sent to the presenter and staff.</b></li> <li>• <b>Currently working with KYCID to develop future initiatives that represent the common goals between the two agencies.</b></li> <li>• KYCID provided two workshops at the Safe Schools Conference</li> <li>• KYCID is providing regional trainings on school-wide discipline in November.</li> </ul>
O. Co-sponsor safety related presentations at the Choices and Changes Conference in collaboration with KYCID	D	<ul style="list-style-type: none"> <li>• Due to unforeseen circumstances, the Choice and Changes Conference will not be held for this fiscal year.</li> </ul>

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<b>V. To administer the awarded Office of Drug Control Policy prevention grant for Eastern Kentucky Schools</b>		
A. Conduct meetings with ODCP staff on the progress of the grant	<b>I</b>	<ul style="list-style-type: none"> <li>• <b>10 of the 18 school districts chose to participate in the grant. Over 2,300 students will receive the curriculum that has been aligned with KY Core Contents.</b></li> <li>• <b>Conducted two (2) meetings with ODCP representatives to keep them abreast of the program activities.</b></li> <li>• <b>Conducted two (2) meetings with R.E.A.C.H of Louisville to collaborate on the outcomes data component of the grant.</b></li> <li>• <b>Scheduling is completed and the curriculum is being taught in 48 elementary schools.</b></li> <li>• <b>Participated and spoke at the Governor’s ceremony for the “Too Good for Drugs” prevention program.</b></li> <li>• Received \$450,000 grant for Eastern KY drug prevention programs in eligible schools.</li> <li>• Notified all eligible school districts.</li> </ul>
B. Assist in the hiring of drug prevention specialists for awarded elementary schools	✓	<ul style="list-style-type: none"> <li>• Seven consultants were hired to provide “Too Good for Drugs” Curriculum.</li> </ul>
C. Coordinate trainings for drug prevention specialists and awarded elementary schools	✓	<ul style="list-style-type: none"> <li>• <b>The curriculum training was held on November 17-18. All consultants and school district personnel have been trained and are ready to implement the program.</b></li> <li>• Training is scheduled for November 17-18, 2005 at Buckhorn State Park.</li> </ul>
<b>VI. To provide services for the KCSS Safe School Assessment Program</b>		
A. Coordinate technical assistance requests from schools that are implementing recommendations as a result of a safe school assessment	<b>I</b>	<ul style="list-style-type: none"> <li>• Received two (2) requests for technical assistance as a result of safe school assessments. <ul style="list-style-type: none"> <li>1. Montgomery County-Mapleton Elementary-Bullying-65 Participants</li> <li>2. Montgomery County-McNabb Middle –CHAMPS-80 Participants</li> </ul> </li> </ul>
<b>JUSTICE AND LAW ENFORCEMENT TRAINING</b>		
<b>I. Goal: Promote effective partnerships between law enforcement agencies and schools including the School Resource Officer (SRO) program in Kentucky</b>		
A. Write or post a minimum of two articles of interest on the Center’s web site	<b>N</b>	

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B. Sponsor an annual SRO Conference	I	<ul style="list-style-type: none"> <li>• <b>Met with hotel staff on 10/5/05.</b></li> <li>• <b>Held planning meetings on 10/19/05 and 12/10/05.</b></li> <li>• Held planning meeting on 8/3/05.</li> </ul>
C. Provide technical assistance to law enforcement agencies and schools concerning SRO programs	I	<ul style="list-style-type: none"> <li>• <b>Responded to four requests for SRO program information.</b></li> <li>• Responded to six requests for SRO program information.</li> </ul>
D. Perform staff activities for the Kentucky Association of School Resource Officers and attend KYASRO Board Meetings	I	<ul style="list-style-type: none"> <li>• <b>Prepared for and attended Board meeting on 12/7/05.</b></li> <li>• Prepared for and attended Board meeting on 9/14/05.</li> </ul>
E. Coordinate workshops or make presentations concerning the SRO program at least twice a year	I	<ul style="list-style-type: none"> <li>• Coordinated SRO workshop on 9/19/05.</li> </ul>
<b>II. Goal: Perform research activities on the SRO program in Jefferson County</b>		
A. Conduct interviews and participate in other data collection activities for the evaluation of the Jefferson County SRO program and assist in the publication of the final study	I	<ul style="list-style-type: none"> <li>• <b>Completed introduction and submitted requested information to researcher.</b></li> <li>• The data analysis were completed and report is being finalized to be presented to JCPS in the first quarter of 2006.</li> </ul>
<b>POST-SECONDARY EDUCATION</b>		
<b>I. Goal: Maintain an active Post-Secondary Task Force</b>		
A. Update and renew commitments of task force members	I	<ul style="list-style-type: none"> <li>• Updated /Renewed commitment at all institutions.</li> </ul>
B. Engage Task Force members in Center's activities (i.e. attending training sessions, coordinating training sessions, identifying resources, encouraging curriculum changes in higher education)	I	<ul style="list-style-type: none"> <li>• <b>E-Newsletter sent to all task force members. Topics included: endorsement courses, task force meeting, School Threat Assessment conference, CHAMPs at MSU, UK classroom management course, free trainings (I-Safe, QPR), feature article on Bill Pfohl and task force member from WKU.</b></li> <li>• <b>Sent QPR training information and Pledge Against Violence information to all task force members.</b></li> <li>• <b>Sent task force members information on QPR training and ways to use it in the classroom (student teacher seminars, required education classes, QPR certification).</b></li> <li>• Sent task force members the following information: KCSS Calendar of Events, Meth-Death CD, Solutions to Community Alcohol Problems, KCSS new website information, Higher Education Seminar, Homeland Security Seminar, and QPR training information.</li> </ul>

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Goal/Activity	Status*	Notation
<b>II. Goal: To conduct training sessions on current safety topics/issues in KY school systems and universities to better prepare pre-service teachers, practicing teachers and school administrators</b>		
A. Research current training materials and safety initiatives by networking with state, national, and international school safety clinicians and share information that would be beneficial to higher education institutions through task force members	<b>I</b>	<ul style="list-style-type: none"> <li>• <b>Attended Mid-Atlantic Regional Conference for Science Teachers Annual Conference. Reviewed research on gender-based teaching styles for science in the undergraduate school system, evaluating graphics in science and math books that influence student learning.</b></li> <li>• Attended a CHAMPs training at Murray State University where this program will be embedded into all required education courses so that all teacher education majors will be receiving CHAMPs units in their curriculum. This will impact all teacher education students on campus and instruct them on classroom management.</li> <li>• Attended Change of Heart training in Lexington to be able to better evaluate the program.</li> </ul>
B. Conduct trainings for KY school systems servicing practicing teachers and administrators	<b>I</b>	<ul style="list-style-type: none"> <li>• <b>Conducted training at Paducah Head Start on Pro-social Skills Training to over 45 administrators, teachers and staff</b></li> <li>• <b>Conducted I-Safe training for the Calloway County School System. All five schools in the system were represented as well as the central office. A total of 22 teachers and administrators were trained.</b></li> <li>• <b>Assisted Graves County School Systems in planning and writing an Emergency/Crisis Planning Discretionary Grant.</b></li> <li>• <b>Through a Safe School Assessment, a need was discovered for bully training for students at Murray Middle School. As a follow-up, a visit was made to the school with recommendations. Steps to Respect, a bully prevention program, were loaned to them from the KCSS Murray office.</b></li> <li>• <b>Networked with KCSS training staff to provide training for the Hickman County school system through a request of a MSU faculty member.</b></li> <li>• <b>Assisted local school district with bomb threat protocol (Graves County).</b></li> <li>• <b>Assisted local school system in helping to address the needs of children of Hurricane Katrina victims that were relocated to the Murray area.</b></li> <li>• <b>Serving on Crisis Planning Committee in an advisory capacity</b></li> </ul>

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		<p><b>for Ballard County School System.</b></p> <ul style="list-style-type: none"> <li>• <b>Assisted in submitting an implementation plan for I-Safe training at Christian County. They are conducting a training as a follow-up from a training offered last year at MSU.</b></li> <li>• Worked with Graves County on Emergency and Crisis Plan</li> <li>• Discretionary Grant</li> <li>• Made teachers aware of KCSS resources at the KY Vocational Educational Conference</li> <li>• Presented at Heath Middle School in West Paducah on School Climate and Culture (6 hrs) to teachers and administrators</li> <li>• Spoke with to Heath Elementary teachers about KCSS</li> <li>• Presented to regional teachers and administrators on “Working with Students with Challenging Behaviors” at KY Dam.</li> <li>• Sent “hurricane help” information to local school system (Calloway County) after Hurricane Katrina</li> </ul>
<p>C. Post Secondary Trainings for pre-service teachers, practicing teachers and administrators</p>	<p><b>I</b></p>	<ul style="list-style-type: none"> <li>• <b>QRP training was held at Murray State for pre-service teachers. As a result of this training, the Dean of the College of Education agreed to fund the cost of certification for MSU’s PSTF member. This training will allow the PSTF member to train pre-service teachers at the university, as well as assist with trainings for local school districts.</b></li> <li>• <b>Asked to speak to Retroact Club of Murray on Leadership &amp; Community Service. Students from Bellarmine University were also present at the meeting.</b></li> <li>• <b>Spoke to five graduate level superintendency courses on the endorsement and gave them an overview of KCSS for MSU.</b></li> <li>• <b>Presented Crisis Management information to 40 pre-service teachers at UK.</b></li> <li>• <b>Presented a six-hour session on Crisis Management to the pre-principal program at Bellarmine University.</b></li> <li>• Conducted a seminar on Communicating with Angry Parents for Owensboro teachers and administrators.</li> <li>• Conducted a presentation at the Student Teaching Seminar at Murray State University on Classroom Management, Environment and Climate.</li> <li>• Conducted an I-Safe training for the South Central Counseling Association in Bowling Green and another at Murray State University’s College for the College of Education faculty and staff.</li> <li>• Working with Bellermin University’s Pre-principal program to set</li> </ul>

Goal/Activity	Status*	Notation
<b>III. Goal: To facilitate efforts to identify, develop, improve and implement school safety coursework and protocols in all KY post-secondary institutions</b>		November and February training dates.
A. Continue to inform Deans of the Colleges of Education or Directors of Education on school safety curriculum and encourage participation in the post-secondary standards established by the Kentucky Center for School Safety and the EPSB	<b>I</b>	<ul style="list-style-type: none"> <li>• <b>Presented at the Mid-Atlantic Regional Conference for Science Teachers on the KY School Safety Educator Endorsement. Networked with post secondary faculty members from the following states: Ohio, Virginia, West Virginia, Kentucky, Tennessee, North Carolina, South Carolina, and Botswana (Africa).</b></li> <li>• <b>Sent Crisis Manual CD's, power point presentations, endorsement brochures, &amp; MSU course syllabi to Kentucky Christian College upon request.</b></li> <li>• Sent e-Newsletter in July to all task force members and students from the endorsement courses. The newsletter covered: endorsement courses, safe schools conference, Emergency Response &amp; Crisis Management Grant announcement, FEMA independent study program, Dual Credit Program, Joint Committee on Education address, and Safe Schools Week information.</li> <li>• Met with Post Secondary Task Force member at Western Kentucky University on post secondary issues and distributed training materials</li> <li>• Met with two Post Secondary Task Force members at the University of KY on post secondary issues and distributed course materials and supplements for classroom management courses.</li> <li>• Held a Post Secondary Task Force meeting on Sept. 20, 2005 at the Safe Schools, Successful Students conference in Louisville. A report was given from one of the first Murray State students to receive the KY School Safety Educator Endorsement and from students implementing safety plans developed in the endorsement courses at Murray State. Free trainings that are offered by KCSS were discussed and training materials were distributed. Representatives from Lindsey Wilson College, Eastern KY University, Campbellsville University, Morehead State</li> <li>• University, Bellermine University, University of KY, Murray State University and Education Professional Standards Board were present along with graduate students from Christian and Muhlenberg Counties. Several KCSS personnel attended and Executive Director</li> </ul>

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Goal/Activity	Status*	Notation
<p>B. Disseminate information and assist with development of the KY School Safety Educator Endorsement in KY institutions</p>	<p><b>I</b></p>	<p>Jon Akers presented information on safe school assessments.</p> <ul style="list-style-type: none"> <li>• <b>Distributed approximately 400 endorsement brochures.</b></li> <li>• <b>Distributed over 100 web-based Crisis Management Guide CDs.</b></li> <li>• <b>Actively marketed the endorsement program at MSU by talking to graduate and undergraduate students and disseminating brochures to local school systems and to faculty members in the College of Education at MSU and MSU extended campuses.</b></li> <li>• <b>Supplied resource books for an endorsement course (ADM 677) through funding from MSU’s College of Education.</b></li> <li>• Distributed over 300 endorsement brochures.</li> <li>• Information on the endorsement was sent upon request to students.</li> <li>• Met and gave information on the endorsement to post secondary representatives from WKU and UK.</li> <li>• Distributed 150 Web-Based Crisis Management Guides</li> <li>• A CD of PowerPoint’s on Legal Issues and School Safety written by Dr. Robert Lyons has been compiled and distributed to various school safety colleagues on request.</li> </ul>
<p><b>IV. Goal: Continue to work with CPE, KDE, EPSB, KATE, KACTE, and other education entities (state, national &amp; international) on school safety issues</b></p>		
<p>A. Partner with CPE, KDE, EPSB, KATE, KACTE and other education entities on school safety issues.</p>	<p><b>I</b></p>	<ul style="list-style-type: none"> <li>• <b>Developed a power point program for KCSS to use in presentations, “Why Focus on School Safety”.</b></li> <li>• <b>Designed a School Safety Assessment Brochure for KCSS use.</b></li> <li>• <b>Designed cover for KCSS annual report.</b></li> <li>• <b>Sent 55 web-based versions of the Crisis Manual CDs to the Office of Career &amp; Technical Education for distribution at KDE.</b></li> <li>• <b>Added KDE, KASS, KASA to distribution list for Post Secondary E-newsletter.</b></li> <li>• <b>Worked with Graves County School System on Emergency/ Crisis Planning Discretionary Grant.</b></li> <li>• <b>I-Safe information provided at the West Kentucky Technology Conference.</b></li> <li>• Submitted a proposal to the Hawaii International Conference on Education on the “Web-Based Emergency Crisis Guide”.</li> <li>• Submitted a proposal to the Association for Science Teacher Education Mid-Atlantic Regional on the Safe School Endorsement.</li> <li>• Created a PowerPoint for the Joint Committee on Education meeting.</li> </ul>

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		<ul style="list-style-type: none"> <li>• Attended Safe School Assessment Training.</li> </ul>
B. Develop and update school safety training materials for use at the post secondary level	<b>I</b>	<ul style="list-style-type: none"> <li>• <b>Developed appropriate media on Internet safety to be used on in-house video systems in local schools.</b></li> <li>• CHAMPs materials and a blueprint for embedding classroom management skills into Teacher Education courses are available for Task Force members or other colleges of teacher education.</li> </ul>
<b>Goal/Activity</b>	<b>Status*</b>	<b>Notation</b>
<b>CLEARINGHOUSE</b>		
<b>I. Goal: Maintain a public, user-friendly website with safe schools resources and information</b>		
A. Update website to maintain dynamic functionality	<b>I</b>	<ul style="list-style-type: none"> <li>• <b>Updated Emergency Management Guide page and divided it into sections.</b></li> <li>• <b>Updated Clearinghouse Index page on a regular basis.</b></li> <li>• <b>Updated On-Demand trainings to include QPR and I-Safe training opportunities.</b></li> <li>• <b>Added the Training and Assistance application to the On-Demand training pages.</b></li> <li>• <b>Added Truancy/Drop Out symposium to the Technical and Training Assistance page.</b></li> <li>• <b>Added 2004-2005 Safe Schools Data Project to the Data Reports page and the Homepage.</b></li> <li>• Changed Center Column Article &amp; Mini Poll.</li> <li>• Added new Costs of Dropping Out presentation to page.</li> <li>• Added updated Costs of Dropping Out paper.</li> <li>• Added new issues brief papers (2 pdf files).</li> <li>• Corrected link to Costs of Dropping Out paper/presentation.</li> <li>• Renamed link to Costs of Dropping Out paper/presentation.</li> <li>• Created Costs of Dropping Out link.</li> <li>• Renamed link to Costs of Dropping Out.</li> <li>• Changed Center Column Article &amp; Mini poll.</li> <li>• Added link to SS Conf page to KSBA website where ppl can register online.</li> <li>• Updated details of QPR training session.</li> <li>• Changed Center Column Article &amp; Mini Poll.</li> <li>• Updated error on index page.</li> <li>• Changed Center Column Article &amp; Mini Poll.</li> </ul>
B. Provide a database of resources searchable by framework and audience	<b>I</b>	<ul style="list-style-type: none"> <li>• <b>Added 13 total Resources to Library (Total Resources 2152).</b></li> <li>• <b>Added 17 total Events to Prevention/Training Calendar (Total</b></li> </ul>

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		<ul style="list-style-type: none"> <li>• <b>Events 77).</b></li> <li>• Added 28 total Resources to Library (Total Resources 2139).</li> <li>• Added 60 total Events to Prevention/Training Calendar.</li> </ul>
C. Coordinate the development of instructional web-based resources	I	<ul style="list-style-type: none"> <li>• Updated Resource Library.</li> <li>• Updated Articles on the home page weekly.</li> <li>• Updated Prevention Calendar with Trainings available in the next 6 months.</li> </ul>
D. Redesign and implement a website design that meets or exceeds current technology requirements	✓	<ul style="list-style-type: none"> <li>• Revamped website to W3C compliance.</li> </ul>
<b>II. Goal: Identify and disseminate school safety information</b>		
A. Triage school safety questions to appropriate resources	I	<ul style="list-style-type: none"> <li>• <b>Ask KCSS in KY: 187 inquiries.</b></li> <li>• <b>Ask KCSS outside KY: 69 inquiries.</b></li> <li>• Ask KCSS in KY: 178 inquiries.</li> <li>• Ask KCSS outside KY: 122 inquiries.</li> </ul>
B. Develop promotional and informative materials on areas of interest by partners and audiences.	I	<ul style="list-style-type: none"> <li>• <b>Promoted Mentoring Project.</b></li> <li>• <b>Promoted Country Boys and attended premier in Prestonsburg, Kentucky.</b></li> <li>• Created PT Cruiser wrap for PSN.</li> <li>• Promoted Mentoring Project and Country Boys.</li> </ul>
C. Attend state/regional/national conferences which provide pertinent information for dissemination	I	<ul style="list-style-type: none"> <li>• <b>Attended 2 conferences.</b></li> <li>• Attended 7 conferences.</li> <li>• Disseminated bullying brochures (elementary, middle &amp; parent), KCSS information, Conference information, and QPR brochure.</li> </ul>
D. Publish Clearinghouse-related print and email alert notices as necessary	I	<ul style="list-style-type: none"> <li>• <b>23 Elerts sent out.</b></li> <li>• 19 Elerts sent out.</li> <li>• NIE Insert and Flyer distributed to schools &amp; at conferences.</li> </ul>
E. Update the KCSS Display	I	<ul style="list-style-type: none"> <li>• Added new SSW panel to display.</li> </ul>
F. Present information on KCSS, successful practices, and safe schools issues at state, regional and national conferences	I	<ul style="list-style-type: none"> <li>• <b>Attended 2 Conferences.</b></li> <li>• Attended 7 Conferences.</li> </ul>
G. Expand On-line Resource Library resources	I	<ul style="list-style-type: none"> <li>• <b>Added 13 total Resources to Library (Total Resources 2152).</b></li> <li>• Added 28 total Resources to Library (Total Resources 2139).</li> </ul>
<b>Goal/Activity</b>	<b>Status*</b>	<b>Notation</b>
H. Collaborate with LFUCG on gun safety education grant for media outreach	I	<ul style="list-style-type: none"> <li>• <b>Change of Heart Training at Bryan Station High School and Tates Creek Middle School.</b></li> <li>• <b>Presented Change of Heart training at 2 conferences.</b></li> <li>• <b>Networked with KET, KCN and with Country Boys contact person on premier of Country Boys in Prestonsburg.</b></li> <li>• <b>Set up Change of Heart training at Dunbar High School and</b></li> </ul>

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		<p><b>Danville Independent.</b></p> <ul style="list-style-type: none"> <li>• Created PT Cruiser wrap for PSN.</li> <li>• Collaborated with Bluegrass Crimestoppers and PSN to promote the Change of Heart Training.</li> </ul>
I. Coordinate 2005 Safe Schools Week	✓	<ul style="list-style-type: none"> <li>• <b>Statewide public service announcements concerning Safe Schools Week were made.</b></li> <li>• <b>An insert was placed in the <i>Lexington Herald Leader</i> concerning Safe Schools Week.</b></li> <li>• <b>An online pledge against school violence was taken by 54 school districts.</b></li> <li>• <b>Competition winners were recognized at the Safe Schools Conference.</b></li> <li>• Worked the booth at the conference.</li> <li>• Provided resources to KSBA for conference staffers.</li> </ul>
<b>III. Goal: Identify and disseminate information related to trends in best and promising practices</b>		
A. Monitor literature and publications for current trends	I	<ul style="list-style-type: none"> <li>• Monitored websites and entered new items in Resource Library.</li> </ul>
B. Identify and assist in developing and providing trainings and workshops	I	<ul style="list-style-type: none"> <li>• Promoting and facilitating Change of Heart trainings, QPR trainings, I-SAFE trainings, Ripple Effects trainings, etc.</li> </ul>
C. Facilitate a Task Force to create safe schools plan template	N	
D. Identify gaps in current research to develop materials addressing those areas.	I	<ul style="list-style-type: none"> <li>• <b>Worked with partnership development for statewide mentoring program.</b></li> <li>• Developing mentoring program for the state of Kentucky.</li> </ul>
<b>IV. Goal: Provide support for KCSS partners</b>		
A. Consult with partners as requested concerning current trends and best practice	N	
B. Provide partners with needs assessment suggestions gleaned from questions and conference participation.	I	<ul style="list-style-type: none"> <li>• <b>Facilitated COH &amp; QPR trainings with Tamara Tatum.</b></li> <li>• <b>Disseminated EMG CD produced by MSU to all state enforcement facilities.</b></li> </ul>
C. Create materials for dissemination concerning partner activities.	N	

**There were 133 meetings/visits/presentations made, involving 7,191 individuals and exhibitions at 2 conferences. For further information on these meetings/visits/presentations, contact Cathy Martin at the Kentucky Center for School Safety.**

## Kentucky Center for School Safety Financial Report

Description	Approved Budget Amount	Expenditures Through Dec. 31, 2005	Balance Encumbered Funds	Total	Contract Funds Expended (%)	Balance Available
<b>A. Personnel/Fringe</b>	282,113	144,845	0	144,845	51%	137,268
<b>B. Operating and Training Expenses</b>	47,790	22,614	0	22,614	47%	25,176
<b>C. Travel</b>	24,500	10,850	0	10,850	44%	13,650
<b>D. Sub-Contracts</b>	661,755	262,386	399,369	661,755	100%	0
<b>E. Indirect Costs</b>	48,512	26,196	0	26,196	54%	22,316
<b>Total Funds</b>	<b>1,064,670</b>	<b>466,891</b>	<b>399,369</b>	<b>866,260</b>	<b>81%</b>	<b>198,410</b>

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