

Kentucky Center for School Safety

**Quarterly Report
October - December 2007**

**Submitted
May, 2008**

The quarterly report is divided into 5 major categories:

I. KCSS Work Plan (October - December 2007)

The KCSS work plan outlines each of the goals and activities of the Center as approved by the Board of Directors. The work plan includes a status update and related notations.

II. Summary of Meetings, Visits and Presentations

Staff of the KCSS document a summary of meetings attended, site visits conducted and presentations provided by all partner agencies.

III. Summary of Training Activities Provided

All activities sponsored or supported by the Kentucky Center for School Safety will also be tracked.

IV. Calendar of upcoming KCSS related events/activities

The KCSS will maintain a calendar of upcoming events. This calendar is posted at the KCSS web site for public review.

V. Financial Report

The KCSS financial report includes a summary of funds expended and percentage of total budget expended. The information is summarized by the following sub-categories: A. Personnel and Fringe; B. Operating and Training Expenses; C. Travel; D. Sub-Contracts; and E. Indirect.

**Kentucky Center for School Safety Work Plan FY 2008
Status Report for Period October - December 2007**

Goal/Activity	Status*	Notation
Center Operations		
I. Goal: Carry out the central operations of the Center		
A. Implement FY08 work plan and budget	✓	<ul style="list-style-type: none"> The FY08 work plan and budget were approved by the KCSS Board of Directors at the 6/20/07 Board meeting.
B. Establish MOA with KDE	✓	<ul style="list-style-type: none"> An MOA was established with KDE at the beginning of FY08.
C. Submit FY07 KCSS final fiscal report	✓	<ul style="list-style-type: none"> The final Fiscal Report for FY07 was included in the April – June 2007 Quarterly Report.
D. Maintain toll-free school safety information line	I	<ul style="list-style-type: none"> The KCSS averaged 223 calls per month via the toll-free line during the quarter October - December 2007. The KCSS averaged 226 calls per month via the toll-free line during the quarter July – September 2007.
E. Conduct regular KCSS staff meetings	I	<ul style="list-style-type: none"> The KCSS Executive Director meets regularly with all staff and partners via conference calls or monthly meetings.
F. Establish sub-contracts with Center partners	✓	<ul style="list-style-type: none"> Subcontracts between EKU, KSBA, and MSU have been executed.
G. Conduct KCSS staff evaluations including Executive Director	I	<ul style="list-style-type: none"> This has been amended and staff evaluations will be conducted in the fourth quarter. Staff evaluations will be conducted in the third quarter.
H. Conduct annual evaluations of KCSS partners	I	<ul style="list-style-type: none"> KCSS partners are evaluated through periodic meetings with the KCSS Executive Director.
I. Pursue additional funding to supplement KCSS activities	I	<ul style="list-style-type: none"> A grant was received from the Kentucky Department of Juvenile Justice to provide assistance with conducting the data analysis for the 2006 Juvenile Crime Analysis Report, analyzing data and writing reports for the Delinquency Prevention Councils in the state, and conducting a data analysis to examine Disproportionate Minority Contact in Kentucky.
J. Coordinate the Safe School Assessment Program	I	<ul style="list-style-type: none"> Thirty-seven assessments were coordinated and completed during the quarter October – December 2007. There are 44 assessments scheduled for the next quarter. The Safe School Assessment Training for FY08 was held on June 7, 2007 at the Embassy Suites in Lexington, KY. There are 38 assessments scheduled for the next quarter.
K. Provide In-Kind Services for the Safe School Assessment Program	I	<ul style="list-style-type: none"> Fifty-eight educators/KCSS staff members participated in safe school assessments during the quarter October – December 2007 as

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an in-kind service to the KCSS.		
II. Goal: Produce summary reports of Center activities		
A. Submit quarterly reports to the Board of Directors	I	<ul style="list-style-type: none"> • The quarterly report for July-September 2007 will be submitted to the KCSS Board of Directors at the 1/16/08 meeting. • The quarterly report for April – June 2007 was submitted to the KCSS Board of Directors at the 10/24/07 meeting. The quarterly report for July – September 2007 will be submitted to the KCSS Board of Directors at the 1/16/08 meeting.
B. Develop and submit FY 2007 annual KCSS report to the Governor, Kentucky Board of Education, and General Assembly	I	<ul style="list-style-type: none"> • The FY07 Annual Report will be completed in the third quarter. • Work has begun on the KCSS Annual Report for FY07. The Annual Report will be submitted at the beginning of 2008.
III. Goal: Promote Interagency Collaboration		
A. Conduct semi-annual meetings of School Safety Advisory Council (SSAC)	I	<ul style="list-style-type: none"> • A School Safety Advisory Council meeting was held on November 2, 2007 in Lexington, KY. • A School Safety Advisory Council (SSAC) meeting is scheduled for November 2007.
B. Provide school safety speakers upon request	I	<ul style="list-style-type: none"> • Section II of the quarterly report provides a detailed summary of presentations made by KCSS staff.
C. Conduct school safety related presentations, guest lectures and workshops at conferences, university lectures, collaborative meetings, etc.	I	<ul style="list-style-type: none"> • Presentations and collaborative meetings are listed in Section II of the quarterly report.
Continue participation in collaborative technical assistance initiatives with KECSAC, DJJ, DMH, and other various service organizations	I	<ul style="list-style-type: none"> • Section II of the quarterly report provides a detailed summary of collaborative meetings conducted in this quarter.
ADMINISTRATION OF FUNDS TO LOCAL SCHOOL DISTRICTS		
I. Goal: To facilitate the dissemination of funds to local school districts		
A. Facilitate the distribution of FY08 funds based on an approved formula and established criteria	✓	<ul style="list-style-type: none"> • School Safety funds will be distributed to all districts in FY08 based on the approved formula of a base amount of \$20,000 with the remaining funds distributed on a “per pupil” basis based on 2006-2007 average daily attendance. Districts received funding notification in June 2007.
B. Provide technical assistance to districts receiving school safety funds	I	<ul style="list-style-type: none"> • Nine (9) technical assistance requests were received this quarter. • Nineteen (19) technical assistance requests were received this quarter.
C. Develop and disseminate FY08 KCSS District funding report	✓	<ul style="list-style-type: none"> • A summary of the distribution of safe schools funds in FY08 is available at the KCSS website. The summary includes the final allocation per district. The FY08 funding report was sent to districts in June 2007.
D. Profile in the KCSS FY07 Annual Report programs that are funded with Safe Schools Funds including alternative education settings	I	<ul style="list-style-type: none"> • The FY07 Annual Report will be completed in the third quarter. • Work has begun on the KCSS Annual Report for FY07. The Annual

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Goal/Activity	Status*	Notation
		Report will be submitted at the beginning of 2008.
DATA ANALYSIS		
I. Goal: To provide analysis of school safety data		
A. Publish and disseminate 2006-2007 Kentucky Safe Schools Data Report(s)	✓	<ul style="list-style-type: none"> • The 2006-2007 Kentucky Safe Schools Data Report was published in December 2007. • Date is being analyzed. Waiting on enrollment numbers to complete the report.
B. Continue to provide input to KDE to improve school safety data collection process (including case by case data collection)	I	<ul style="list-style-type: none"> • Discussions continued about how to improve efficiency of data sharing and collection
C. Collect data from principals and superintendents participating in Safe School Assessments during the 2006-2007 school year to determine their perceptions of its effectiveness	✓	<ul style="list-style-type: none"> • Report has been completed. • Collection of data is complete. Data is being compiled and analyzed to be included in the report.
D. Explore research and funding opportunities with partners and other interested parties utilizing extant KCSS data	I	<ul style="list-style-type: none"> • A grant was received from the Kentucky Department of Juvenile Justice to provide assistance with conducting the data analysis for the 2006 Juvenile Crime Analysis Report, analyzing data and writing reports for the Delinquency Prevention Councils in the state, and conducting a data analysis to examine Disproportionate Minority Contact in Kentucky.
E. Collect data as part of a three year follow-up study from principals and superintendents participating in Safe School Assessments during the 04-05 school year to determine their perceptions of its effectiveness	I	<ul style="list-style-type: none"> • Report has been drafted and is awaiting final changes. • Collection of data is complete. Data is being compiled and analyzed to be included in the report.
F. Collect data from superintendents regarding their perceptions of the effectiveness of the Kentucky Center for School Safety	✓	<ul style="list-style-type: none"> • Report has been completed. • Collection of data is complete. Data is being compiled and analyzed to be included in the report.
G. Collect data from school districts regarding their drug prevention programs	I	<ul style="list-style-type: none"> • Compilation of data is complete. Report has been completed and awaiting final approval. • Collection of data is complete. Data is being compiled and analyzed to be included in the report.
Goal/Activity	Status*	Notation
SCHOOLS AND COMMUNITIES TRAINING AND TECHNICAL ASSISTANCE		
I. Goal: Identify priority needs for trainings for various education audiences		
A. Evaluate each sponsored training to assess effectiveness and to identify current trends and issues	✓	<ul style="list-style-type: none"> • Each training, technical assistance and conference has been evaluated and future trainings will be developed upon those findings. The overwhelming majority of evaluations are positive. A copy of each training's evaluation is available upon request.

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B. Utilize Safe School Assessment and School Safety data to develop the 07-08 training calendar	✓	<ul style="list-style-type: none"> Training needs were developed based upon the 06-07 Safe School Assessment Data. The data revealed a need in school districts for more training on bus driver behavior management skills, bullying, internet safety, effective school resource officer programs and emergency management planning.
C. Collaborate with state agencies and organizations (i.e. KDE, DJJ, DMHMRS, FRYSC), local district administrators, and parents to obtain training needs	I	<ul style="list-style-type: none"> Twenty (20) meetings were conducted with various agencies regarding mutual areas of concern and collaborative efforts. Eight (8) meetings were conducted with various agencies regarding mutual areas of concern.
Goal/Activity	Status*	Notation
II. Goal: To sponsor best practice training opportunities for administrators, teachers, students, parents and other community representatives		
<p>A. Develop the 07-08 KCSS training calendar that will provide fifteen (15) regional trainings on school safety issues that are relevant and timely:</p> <ol style="list-style-type: none"> 1. Bus Driver Training – Ashland KEDC 2. Bus Driver Training – Owensboro, Executive Inn 3. Bus Driver Training – Georgetown, Cardome 4. I-Safe – need location 5. I-Safe – Elizabethtown 6. I-Safe – Somerset, Center for Rural Development 7. Bullying – Prestonsburg, Best Western 8. Bullying – Florence, Ralph Rush Center 9. Bullying – Bowling Green, Holiday Inn 10. EMP – Morehead, Convention Center 11. EMP – Florence, Drawbridge Inn 12. EMP – North Lexington, Holiday Inn 13. EMP – Hopkinsville, Holiday Inn 14. SRO – Richmond, Perkins Center 15. Law & Order – Owensboro, Executive Inn 	I	<ul style="list-style-type: none"> The following regional trainings were completed this quarter: <ol style="list-style-type: none"> 1. October 13, Ashland-Bus Behavior Management Training-Cancelled due to very low attendance 2. October 20, Owensboro – Bus Behavior Management Training-Cancelled due to very low attendance 3. November 3,Georgetown - Bus Behavior Management Training – 44 participants 4. November 9, Richmond- Developing an Effective SRO Program – 52 participants 5. December 7, Elizabethtown- I-Safe Training - 18 participants One regional training was completed this quarter on Bullying. Thirty-five (35) school administrators participated.
B. Disseminate training calendar to targeted audiences that include partnering agencies such as KDE, DJJ, DMHMRS, and AOC	✓	<ul style="list-style-type: none"> <u>All</u> Superintendents, Board Members, School Administrators and partnering agencies were e-mailed a copy of the 06-07 training calendar. The trainings were added to the KCSS website. In addition, a flyer for each training is sent to all Superintendents, Board Members, School Administrators and partnering agencies one month prior to each training.
C. Fund and coordinate on-site technical assistance requests to Kentucky’s elementary, middle, and high schools	I	<ul style="list-style-type: none"> Nine (9) school districts requested training for: <ol style="list-style-type: none"> 1. EKU Communication Education - Bullying Prevention /Intervention – 5 participants

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		<ol style="list-style-type: none"> 2. Wayne Co. – Emergency Management Planning – Referred to KDE 3. Nicholas Co. – Bullying Module 1 – 20 participants 4. Middlesboro Ind. – Leadership Training – 13 participants 5. Hardin County – Referred to FRYSC for general assembly speaker 6. KY Association of Educational Office Professionals – I-safe – 30 participants 7. Mid-Cumberland Counseling Association that consisted of participants from Russell, Casey, Wayne, Clinton, Lincoln, McCreary and Pulaski – Internet Safety – 75 participants 8. Gallatin Co. – Bullying Module 1 – 40 participants 9. Fleming County-Requested Bullying training <ul style="list-style-type: none"> • Nineteen (19) school district requests were received this quarter. They were: <ul style="list-style-type: none"> • Lewis Co. – Emergency Management Planning- 30 participants • Greenup Co. -Bus Driver Training- 60 participants • Breckinridge Co. -Behavior Management and Bullying for Bus Drivers-165 • Lincoln Co. -School Bus Discipline and Management-100 participants • Fleming Co. -School Bus Discipline and Management-70 participants • Washington Co. -School Bus Discipline and Management-42 participants • Lake Cumberland Head Start -Internet Safety-160 participants • Nelson Co. -School Bus Discipline and Management-100 participants • Harlan Co.-Bullying Awareness Training – 35 participants • Raceland Worthington Ind. - Classified Staff Emergency Management Training- 50 participants • Boone Co. Middle School-Bullying Module 1 and 2- 45 participants • Boone Co. High School=Bullying Module 1 and 2 – 100 participants • Cumberland Co. -Bullying Module 2 – 25 participants • Wayne Co. Middle and High School – I-Safe for students- 1168 participants • Mercer Co. -I-Safe – 900 participants
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		<ul style="list-style-type: none"> Boyle Co. -School Bus Discipline and Management – 50 participants Russell Ind. - Bullying Module 1 – 12 participants Elliott Co. -I-Safe – 150 participants Pike Co. – Bullying and physical plant management training – 50 participants
Goal/Activity	Status*	Notation
III. Goal: Provide quality training for alternative education programs		
A. Fund and coordinate on-site technical assistance requests for alternative education programs	I	<ul style="list-style-type: none"> No requests were received this quarter. Two (2) requests were received this quarter. They were: <ol style="list-style-type: none"> McCreary Co.-Effective policies and procedures - Consultation with principal Madison County- Bullying Module, 1 – 20 participants
B. In collaboration with the Kentucky Educational Collaborative for State Agency Children, co-sponsor an annual conference on alternative education	✓	<ul style="list-style-type: none"> Planning for the 2008 conference has begun. The Alternative Education Conference was held July 16-18, 2007. Over 300 educators and mental health providers from across the state participated. Evaluation responses were positive on the conference.
IV. Collaborate with other agencies to provide training opportunities that relate to specific aspects of school safety		
A. Co-sponsor Annual Safe Schools Conference in partnership with the Kentucky School Boards Association and the Kentucky Department of Education	I	<ul style="list-style-type: none"> The Call for Presentations went out all over the state on January 4, 2008. We will continue to collect the proposals until April 18, 2008. Preliminary plans are being developed for the 14th annual conference that will be held October 6-7, 2008 at the Galt House East in Louisville.
B. Co-sponsor Annual Behavior Institute in partnership with the Kentucky Department of Education and the Council on Children with Behavioral Disorders	N	
C. Co-sponsor safety related presentations at the Kentucky Conference: Advances and Best Practices (sponsored by the Department of Mental Health/Mental Retardation)	I	<ul style="list-style-type: none"> DMHMRS will inform KCSS of their intent to collaborate for this conference.
D. Collaborate with organizations such as the PTA, school councils, and Parent Information Resource Centers to provide school safety related training to parents	I	<ul style="list-style-type: none"> Franklin Co. PTA- Bullying Awareness – 50 participants Ashland Ind. PTA – I-Safe Training – 6 participants Hancock Co. PTA – I-Safe Training – 1300 high school student participants Trigg County- Internet safety – 30 participants Wayne County – Internet Safety – 50 participants Kentucky PTA – Bullying Awareness – 11 participants

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E. Co-sponsor safety related presentations at the statewide Migrant Education conference in collaboration with Kentucky Department of Education and Eastern Kentucky University	✓	<ul style="list-style-type: none"> Over 150 educators attended the Sept. 15-16, 2007 event in Louisville. The event highlighted personal safety issues involving staff visits to homes and how to identify substance abuse issues in the home.
Goal/Activity	Status*	Notation
F. Co-sponsor the Kentucky Middle School Principal Association annual conference	D	<ul style="list-style-type: none"> KMSPA did not request funding for their annual conference.
G. Provide collaboration and financial support for school safety related information sponsored by other organizations/agencies	I	<ul style="list-style-type: none"> Co-sponsored the Student Discipline Conference with KSBA – 115 school administrators. Co-sponsored Student Leadership Training with KY Association of Student Councils – 350 students, parents and school administrators. Co-sponsored National Dropout Prevention Network Conference – 700 school administrators. Attended Federal Homeland Security Conference in collaboration with the KY Homeland Security Office. The Kentucky Association of Superintendent’s Administrative Assistants received training on dealing with difficult people – 56 participants. Co-sponsored the Kentucky School of Drugs and Alcohol to over 837 treatment providers.
H. Co-Sponsor the Kentucky Association for School Social Work	✓	<ul style="list-style-type: none"> One hundred (100) school social workers participated with this conference that focused on a variety of school culture and climate issues.
I. Co-sponsor a conference for students and parents on substance abuse, mental health needs, medications, and transitional needs and services with the Kentucky Partnership for Families and Children	I	<ul style="list-style-type: none"> Plans are being developed for the KPFC annual parent and student conference.
J. Sponsor the Kentucky Institute for Classified Staff	I	<ul style="list-style-type: none"> The 2008 Kentucky Institute for Classified Staff is scheduled for July 25, 2008. Keynote and presenters have been finalized. The brochure is being created and will be mailed by the end of February. The 2008 Kentucky Institute for Classified Staff is in the planning stage.
K. Co-Sponsor FRYSC “Victory over Violence “ conference	✓	<ul style="list-style-type: none"> The Victory over Violence conference was July 11-13, 2007. Over 400 FRYSC participated in this event.
V. To evaluate each state, regional and on-site training		
A. Evaluate the annual Safe Schools Conference to stay on the cutting edge of issues that schools are addressing	✓	<ul style="list-style-type: none"> The 13th annual Safe Schools Conference was held for over 700 participants. The overall summary of the evaluations were very positive.

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		<ul style="list-style-type: none"> • The evaluation summary was sent to all eight each co-sponsors. • The 13th Annual Safe Schools Conference will be held October 1-2, 2007.
B. Disseminate evaluation results to KCSS and partnering agencies in annual report	I	<ul style="list-style-type: none"> • Evaluation results have been compiled and disseminated to partners and staff for the second quarter. • Evaluation results have been compiled and disseminated to partners and staff for the first quarter.
C. Evaluate the Kentucky Institute for Classified Staff	✓	<ul style="list-style-type: none"> • Evaluations for the 2007 Kentucky Institute for Classified Staff were positive and the intent is to make this an annual event.
Goal/Activity	Status*	Notation
VI. To administer the awarded Office of Drug Control Policy prevention grant for eastern Kentucky Schools		
A. Provide quarterly reports to ODCP on status of grant	I	<ul style="list-style-type: none"> • Second quarter summary and reimbursement has been sent to ODCP. • First quarter summary and reimbursement has been sent to ODCP.
B. Provide program administration for the grant that services over 10 school districts and 7 drug prevention specialists	I	<ul style="list-style-type: none"> • The 16 consultants are actively providing the 10 week drug prevention curriculum. • The twenty-two (22) participating school districts have completed the pre-tests and starting the curriculum.
JUSTICE AND LAW ENFORCEMENT TRAINING		
I. Goal: Promote effective partnerships between law enforcement agencies and schools including the School Resource Officer (SRO) program in Kentucky		
A. Write or post a minimum of two articles of interest on the Center's web site	✓	<ul style="list-style-type: none"> • Newsletter articles were posted to the KCSS website. Currently in the process of updating the JLET component of the website.
B. Send out quarterly newsletter to KYASRO members	I	<ul style="list-style-type: none"> • First quarter newsletter sent out in September 2007.
C. Sponsor an annual SRO Conference	I	<ul style="list-style-type: none"> • Planning meetings for 2008 conference are being held on an as needed basis. • Planning for 2008 conference started in September 2007.
D. Provide technical assistance to law enforcement agencies and schools concerning SRO programs	I	<ul style="list-style-type: none"> • There were eight (8) requests for technical assistance this quarter. • There were twelve (12) requests for technical assistance this quarter.
E. Perform staff activities for the Kentucky Association of School Resource Officers and attend KYASRO Board Meetings	I	<ul style="list-style-type: none"> • Second board meeting for 2007-08 took place on November 9, 2007. • First board meeting for 2007-08 took place September 14, 2007 in Frankfort.
F. Coordinate workshops or make presentations concerning the SRO program at least twice a year	✓	<ul style="list-style-type: none"> • Met with the Virginia Center for School Safety to discuss the Kentucky SRO program in August.

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G. Solicit information about School Resource Officers and their daily activities via survey	N	<ul style="list-style-type: none"> The SRO Survey is done on a biannual basis. The survey was completed in 2006. The next survey will be scheduled for 2008.
H. Assist in the coordination of two regional trainings for School Resource Officers, School Administrators and Law Enforcement Administrators	✓	<ul style="list-style-type: none"> Collaborated with KSBA for November SRO training. One regional training will take place in FY08. Collaborating with KSBA for November SRO training.
Goal/Activity	Status*	Notation
POST-SECONDARY EDUCATION		
I. Goal: Maintain an active Post-Secondary Task Force		
A. Update and renew commitments of task force members	✓	<ul style="list-style-type: none"> Renewed and replaced Task Force members for the year.
B. Engage Task Force members in Center's activities (i.e. attending training sessions, coordinating training sessions, identifying resources, encouraging curriculum changes in higher education)	I	<ul style="list-style-type: none"> Sent E-lets and emails to the task members on the following: <ol style="list-style-type: none"> Anti-bullying resources Sage Publications - free resources Finnish school shooting Safe Schools Week Post Secondary Task Force meeting Post Secondary Task Force members attended/presented at the Safe Schools, Successful Students Conference. A luncheon was held for Task Force members where school safety topics were presented and discussed. Bellarmine University and Murray State University are working with graduate students on disseminating Safe Schools Week materials. Sent E-lets and emails to the task members on the following: <ol style="list-style-type: none"> On-line PD course, "Sexual Assault, Domestic Violence & Child Abuse Awareness Interventions." Post Secondary Task Force Luncheon Invitation. Safe Schools, Successful Students Conference Flyer. Scholarships for students to attend the Safe Schools, Successful Students Conference.
II. Goal: To conduct training sessions on current safety topics/issues in KY school systems and universities to better prepare pre-service teachers, practicing teachers and school administrators		
A. Research current training materials and safety initiatives by networking with state, national, and international school safety clinicians and share information that would be beneficial to higher education institutions through task force members	I	<ul style="list-style-type: none"> Researched National Safe School Week websites. Researched cyber-bullying issues. Researched mobile "To Go" kits, emergency kits for schools. Researched classroom management. Researched behavior management. Researched students and cell phone issues.

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		<ul style="list-style-type: none"> • Researched cyber-bullying issues. • Researched grants available. • Researched college campus security in the aftermath of Virginia Tech.
B. Conduct trainings for KY school systems servicing practicing teachers and administrators	I	<ul style="list-style-type: none"> • Attended Graves County mock drill shooter scenario with engaged first responders. Participated in debriefing and planning session. • Spoke at the KY Teacher Retirement luncheon about KCSS's website and services. Distributed inserts from the Lexington Herald Leader on school safety issues. • I-Safe presentation at Trigg County middle and high school. Over 800 teachers, administrators, parents and community members in attendance. • I-Safe presentation at Crittenden County Middle School. Over 60 students, teachers and administrators in attendance. • Presentation to the Second Region preschool teachers on classroom and time management. • Cyber-bullying presentation for KY Association of School Social Workers Conference at Lexington, approximately 40 in attendance. • Observed and sat in on debriefing of Graves Co. Mock Drill to assist other school districts with the same type of exercise.
Goal/Activity	Status*	Notation
C. Post Secondary Trainings for pre-service teachers, practicing teachers and administrators	I	<ul style="list-style-type: none"> • Conducted pre-principal training at Bellarmine University - 10 participants. • Suicide Training at Murray State and Shawnee Community College - 20 participants. • QPR training at Murray State - 105 participants. • Woven Word presentation at Murray State - 26 participants. • Presentation to Schools & Community graduate class - 27 participants. • Presentation to student teachers at Murray State on classroom management and school safety-140 in attendance. • Presentation to graduate students in Madisonville on school safety and the KY School Safety Educators Endorsement-30 students. • Two QPR trainings at Shawnee Community College-60 faculty and staff attended the training. • Presentation at the KY Association of Teacher Educator Conference in Georgetown on the KCSS website improvements and resources KCSS offers on the web.
III. Goal: To facilitate efforts to identify, develop, improve and implement		

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school safety coursework and protocols in all KY post-secondary institutions		
A. Continue to inform institutions of Education on school safety curriculum and encourage participation in the post-secondary standards established by the Kentucky Center for School Safety and the EPSB	I	<ul style="list-style-type: none"> Discussed safe school endorsement and safety standards with Debbie Schumacher of Georgetown University. Followed up with emails for inclusion in their programming.
B. Disseminate information and assist with development of the KY School Safety Educator Endorsement in KY institutions	I	<ul style="list-style-type: none"> Disseminated course flyers for ADM 677 - 15 students enrolled. Sent endorsement information as requested. Approximately 100 brochures have been distributed through classes and exhibits. Sent information to interested parties as requested-4 inquiries this semester. Approximately 75 brochures were given to graduate students this quarter. Spoke with 4 graduate classes about the endorsement at Murray. Approximately 100 KY School Safety Educator Endorsement Brochures were taken at the KCSS Exhibit booth at various conferences.
Goal/Activity	Status*	Notation
IV. Goal: Continue to work with CPE, KDE, EPSB, KATE, KACTE, and other education entities (state, national & international) on school safety issues		
A. Partner with CPE, KDE, EPSB, KATE, KACTE and other education entities on school safety issues	I	<ul style="list-style-type: none"> Continued work with Graves County on Emergency Crisis grant. Working with Fayette County on REEL School public service announcement competition. KDE and STLP are also part of this “bullying” project. Preparing for Principal Conference. Began work with KSBA for i-Safe Training in Burkesville for the KY Association of Educational Office Professionals. Work with the Governor’s Office to set up Safe Schools Week. Provided i-Safe Training to the KY Association of Educational Office Professionals - 35 participants. Collaborated with Hardin County and KYSPRA on Hand Washing campaign. Contacted KSBA to conduct training for Crisis Management endorsement course held in Paducah. Working with KSBA on presentation at the post secondary luncheon. Presentation to KY First Responders in Owensboro, an overview of KCSS was given. Approximately 300 in attendance. Discussed future website update with EPSB at the KATE Conference. Worked with the Governor’s office to secure a date and place for the

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		signing of the Safe School Week Proclamation.
B. Develop and update school safety training materials for use at the post secondary level	I	<ul style="list-style-type: none"> • Developed a PowerPoint presentation on Woven Word. • Worked with post-secondary faculty member on the Recovery Section of the Crisis Manual. • Enhanced PowerPoint on Myths of School Shooters. • Updated school shooter PowerPoint that is used in presentations given to post secondary classes. • Developed a PowerPoint to use with the Woven Word curriculum that is an emerging literacy/social skills curriculum for pre-K. This is used in courses such as Teaching Kindergarten.
Goal/Activity	Status*	Notation
RESOURCE CENTER		
I. Goal: Maintain a public website		
A. Redesign a user-friendly school safety resource website with focus on K-12	I	<ul style="list-style-type: none"> • Received training in Adobe Illustrator, Photoshop, InDesign for use on website, brochures, etc. • Researched articles/information for website. • Explored design of numerous websites for design and other elements for new website. • Used graduate level education students and school administrators/teachers as a focus group for new website. • Visited school districts for best practice highlights and pictures for website. • Met with web designer and assistant on new website. • Multiple meetings with web designer to discuss the possibility of changing website hosting site, format of website, design, and ease of accessing recourses. Also discussed databases-can they be supported (training calendar, etc.). • Researched volumes of websites for possible inclusion of features to improve our website. • Worked on appearance of website-size, color, format, graphic and illustration. • Took and edited picture for use on website. • Multiple consultations with future shareholders (Focus groups) • Evaluated and prioritized website components.
B. Update and maintain website	I	<ul style="list-style-type: none"> • Updated the Emergency Management page. • Made PDF from the new Data Analysis for 2007 and published it on the web. • Worked on design of articles from KASA for website.

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		<ul style="list-style-type: none"> • Worked extensively on new website: <ol style="list-style-type: none"> 1. Posted Harry Wong Summary of concepts handout research 2. Fixed broken links 3. Added 49 new links this quarter 4. Routinely updated website to keep it current. 5. Posted pictures from the Safe Schools, Successful Students Conference. 6. Added graphics to the right side of the web page. 7. Added “Superbug” MRSA website and podcast. 8. Added 15 items to the calendar. • Added 41 news links during this quarter on topics such as security issues, SRO announcements, bullying, back to school safety, emergency drills, university safety, etc. • Researched, compiled and posted 11 articles added during this quarter on topics such as the Safe Schools Conference, Resource Office Awards, Bullying, Playground safety, printable version of the Safe Schools Conference workshops, and Notes from the Director. • Two staff members were trained on how to maintain the current website while preparing for the new website. • Added, deleted and revised over two dozen buttons and pictures to the current website. • Updated pages as necessary (dropped links, email changes, etc.) • Answered ASK questions in a timely manner. • Updated calendar and marketed trainings through the website.
C. Revise and develop instructional web-based resources	I	<ul style="list-style-type: none"> • Updated all web-based brochures/handouts with new contact information. • Developed brochures and handouts for Safe Schools Week that were posted to the web for all to download. • Developed Internet safety resource and posted it on the web. • Standardized location of center and rebuilt publications with current information. • Check dropped links and corrected or removed them.
Goal/Activity	Status*	Notation
II. Goal: Identify and disseminate school safety information		
A. Develop and revise promotional and informative materials on areas of interest for various audiences	I	<ul style="list-style-type: none"> • Revised school safety insert for Lexington Herald Leader that was published 11/6/07. • Developed promotional material for Safe Schools Week for website and exhibits. • Developing PowerPoint “Selected Schools and Youth Violence

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		<p>Statistics”.</p> <ul style="list-style-type: none"> • Work article for Murray Ledger & Times on Internet Safety. • Researched numerous websites on National Safe School Research. • Interviewed by Paducah Sun on the 10th Anniversary of the Heath incident. • Developed website update flyer and disseminated 100 at the Counselors’ Conference. • Developed Pledge brochure and disseminated over 1000 at the Safe Schools, Successful Students Conference. • Revised over 30 brochures/publications to disseminate at exhibits. • Created Cyber-bullying PowerPoint. • Created flyer on Safe Schools Conference. • Developed ad for KASA Conference. • Developed and raised support for newspaper insert for Lexington Herald Leader, Newspaper in Education Program (Stand Up and Sign Up for School Safety). • Developed a one hour assembly adapted from I-Safe for middle and high school students, teachers, administration, parents and community members. • Developed a one hour awareness presentation for Cyber-bullying. • Partnered with Fayette County District Technology Coordinator “The Reel School” public service announcement competition on bullying. Provided pertinent information and links for student access to develop their public service announcements. • Taking a class on Adobe CS3 Design, Photoshop and Illustrator to aide in the development of brochures and publications.
Goal/Activity	Status*	Notation
B. Attend conferences which provide pertinent information for dissemination	I	<ul style="list-style-type: none"> • Attended the following conferences: <ol style="list-style-type: none"> 1. Safe Schools, Successful Students Conference 2. KY Association of School Counselors 3. KY Association of Elementary School Principals 4. KY Association of Counselors • Attended First Responders state meeting in Owensboro and represented the Center. • Presented and attended the KY Association of Teacher Educators. • Attended the KY Assoc of School Administrators Conference. • Presented at the KY Association of School Social Workers Conference on Cyber-bullying.

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C. Email correspondence to include E-lets as necessary	I	<ul style="list-style-type: none"> • E-lets were sent on the following items: <ol style="list-style-type: none"> 1. CHHCS Anti-bullying resources 2. Call for Presenters VOV Exhibit 3. Safe Schools Week 4. Governor Fletcher Proclaims 10/21-10/27/07 as KY Safe Schools Week • E-lets sent on items such as Homeland Security Conference in Bowling Green, Safe Schools Conference, and various trainings around the Commonwealth. • Coordinated and responded to emails on school safety topics. • Created and maintained various distribution lists. New lists included KY Newspapers, magazine, TV and radio stations. • Created distribution lists of school safety focus groups. • Searched KDE MAX for possible additional distribution lists.
Goal/Activity	Status*	Notation
D. Exhibit KCSS display at conferences and disseminate information	I	<ul style="list-style-type: none"> • Exhibited at the following conferences: <ol style="list-style-type: none"> 1. Safe Schools, Successful Students Conference 2. KY Association of School Counselors 3. KY Association of Elementary School Principals • Disseminated over 800 publications, brochures, checklists, Crisis Management CDs, etc. to attendees at the KY Association of School Administrators Conference. • Revised and designed new panels for large display with current information at the KCSS booth.
E. Present information on KCSS, successful practices and safe schools issues throughout the Commonwealth	I	<ul style="list-style-type: none"> • Collaborated with Jefferson County Schools and the Governor to promote Safe Schools Week. • QPR training for student teachers/community members. • Presented at the KY Retired Teachers meeting. • Presented information on KCSS to Emergency Responders throughout KY in Owensboro. • Presented two (2) I-Safe sessions to middle school students, two (2) sessions to high school students and one session to parents and community members-over 800 in attendance. • Presented cyber-bullying to KY Association of School Social Workers in Lexington. • Presented I-Safe to two 8th grade classes in Crittenden County and collaborated with a trainer. • Presented classroom management to teachers in Madisonville. • Presented on the web resources and the future of KCSS website at

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		the KY Association of Teacher Educators Annual Conference.
F. Expand On-line Resources	I	<ul style="list-style-type: none"> • Researched classroom management, Internet Safety, behavior management, suicide, curriculum, bullying, cyber-bullying. • Added online links and formatted pages for website. • Researched various safe school topics for inclusion in new website.

Goal/Activity	Status*	Notation
G. Coordinate 2007 Safe Schools Week	I	<ul style="list-style-type: none"> • Met with local middle schools to encourage participation in the Safe School Proclamation Week. • Local media coverage of Safe School Rally at local elementary school. • Sent out E-lerts on Safe Schools Week. • Online pledge “Stand Up & Sign Up” press release. • Distributed press release on Governor Fletcher’s Safe School Proclamation. • Sent information to schools on Safe Schools Week. • Proclamation signing by Governor Fletcher with Jefferson Co. school students. • Safe Schools Week proclamation signing by Murray judge with teachers, administrators, students and community members. • Featured KCSS on National Safe School website. • Kentucky schools took online pledge and linked KCSS website for Safe Schools Week activities. • Designed a flyer for Safe Schools Week. • Picked a theme for Safe Schools Week: Stand Up and Sign Up for School Safety. • Researched topics and focus for Safe Schools Week curriculum. • Collaborated on insert in Lexington Herald-Leader focusing on Safe Schools Week.
III. Goal: Provide support for KCSS partners		
A. Consult with partners as requested concerning current trends and best practice	I	<ul style="list-style-type: none"> • Collaborated through email on SRO page for website for easy use and updates. • Collaborated with KSBA regarding Conference, Safe Schools Week and the website.
B. Create materials for dissemination concerning partner activities	I	<ul style="list-style-type: none"> • Worked on 2007 Annual Report. • 700 Safe Schools Week brochures sent to KSBA for use at Safe Schools, Successful Students conference. • PowerPoint enhanced for ECU office on 10 Myths of School Shooters. • Worked with ECU to enhance PowerPoint’s. • Compiled Safe School Conference Sessions Printable PDF.

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Goal/Activity	Status*	Notation
C. Provide support for partner initiatives	I	<ul style="list-style-type: none"> • Started training i-Safe Training presenters. • Provided photos of KCSS staff at KY Counseling Association Conference. • Worked with EKU on questions for Governor’s Transition Team. • Worked on pictures for publications for partners and annual report. • Worked with EKU on 10 year anniversary of Heath incident. • Collaborated with KSBA on i-Safe Training in Elizabethtown. • Provided luncheon loop for Safe Schools Conference per request of KSBA. • Provided photographs at various events for partners to use for publications as necessary. • Enhanced school safety power point for Eastern.

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II. Summary of Meetings/Visits/Presentations/Other

Partner	Group		Date	Location	Topic	# Partic.	Type of Participants
EKU/KSBA/ MSU/JLET	Safe Schools, Successful Students Conference	M	10/1 - 10/2/07	Louisville	School Safety issues, KCSS exhibit booth	700	KCSS Staff, educators, administrators, law enforcement
EKU/ MSU	Post Secondary Task Force	M	10/2/07	Louisville	Updates of safety initiatives, curriculum, Task Force	25	KCSS Staff, Task Force members
EKU	Minnesota Center for School Safety	M	10/3/07	Frankfort	Setting up Center for School Safety in Minnesota	4	KCSS Staff, Minnesota Center staff
EKU/KSBA/ MSU	South Heights Elementary	V	10/4/07	Henderson Co.	Safe School Assessment	126	School staff, students, and parents, KCSS team, KDE and KSBA staff
EKU/KSBA/ MSU	Henderson Co. South Middle	V	10/4/07	Henderson Co.	Safe School Assessment	134	School staff, students, and parents, KCSS team, KDE and KSBA staff
EKU	KY Department of Education	M	10/4/07	Frankfort	A5/A6 Alternative Education	50	KCSS Staff, KDE staff, educators
EKU	Dept. of Criminal Justice Training	M	10/5/07	Richmond	Emergency Management	3	KCSS Staff, DOCJT staff
MSU	Educational Leadership Faculty	M	10/5/07	Murray	Scheduling for class presentation on school safety	2	KCSS Staff, MSU faculty
MSU	KY Association of School Counselors Conference	O	10/8- 10/10/07	Louisville	KCSS exhibit booth	70	KCSS Staff, Conference participants
KSBA	Office of Drug Control Policy	M	10/8/07	Frankfort	ODCP Grant	2	KCSS Staff
EKU	Madison Co. School Psychologists	M	10/9/07	Richmond	Bullying Prevention	4	KCSS Staff, school psychologists
EKU/KSBA	East Carter County High School	V	10/9/07	Carter Co.	Safe School Assessment	142	School staff, students, and parents, KCSS team, KDE and KSBA staff
EKU/KSBA	West Carter County High School	V	10/9/07	Carter Co.	Safe School Assessment	146	School staff, students, and parents, KCSS team, KDE and KSBA staff
JLET	KYASRO Board Meeting	M	10/9/07	Frankfort	Conference, by-laws, regional updates	15	KCSS Staff, School Resource Officers, Educational Advisors
KSBA	Planning Committee	M	10/10/07	Frankfort	2 nd Annual Classified Staff Institute	10	KCSS Staff, local district administrators, classified staff
EKU	Madison Co. Delinquency Prevention Council	M	10/11/07	Richmond	Delinquency and drop out prevention issues	12	KCSS Staff, Council members
EKU/KSBA	Madison Co. Day Treatment/Alternative School	V	10/11/07	Madison Co.	Safe School Assessment	70	School staff, students, and parents, KCSS team, KDE and KSBA staff
MSU	Introduction to Early Childhood/Kindergarten Class	P	10/11/07	Murray	Woven Word - a violence prevention curriculum	26	KCSS Staff, pre-service teachers

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KSBA	i-Safe Consultant	M	10/12/07	Frankfort	Policy/Procedures for consultants	2	KCSS Staff, i-Safe consultant
MSU	Community Group	P	10/15/07	Murray	QPR	25	KCSS Staff, Post-Secondary students, community members

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Partner	Group		Date	Location	Topic	# Partic.	Type of Participants
EKU	Education Cabinet	M	10/15/07	Frankfort	KCSS Budget	2	KCSS Staff, Education Cabinet Staff
MSU	Kentucky Lake Production	M	10/15/07	Murray	KCSS Website design	2	KCSS Staff, web designer
MSU	Murray & Calloway Co. Middle School	M	10/15/07	Murray	Safe Schools Week	5	KCSS Staff, principal
MSU	Shawnee Community College	P	10/15/07	Ullin, IL	QPR	20	KCSS Staff, Post-Secondary students, community members
EKU/KSBA/MSU	North Livingston Co. Elementary	V	10/16/07	Livingston Co.	Safe School Assessment	112	School staff, students, and parents, KCSS team, KDE and KSBA staff
MSU	KY Association of Elementary School Principals	O	10/16 - 10/17/07	Louisville	KCSS Exhibit Booth	100	KCSS Staff, conference participants
KSBA	Juvenile Fire Setting Intervention Coalition	P	10/17/08	Frankfort	Intervention/Prevention for fire setting juveniles	20	KCSS staff, state firefighters
EKU/KSBA	Worthington Elementary	V	10/18/07	Raceland	Safe School Assessment	131	School staff, students, and parents, KCSS team, KDE and KSBA staff
EKU/KSBA	Raceland-Worthington High School	V	10/18/07	Raceland	Safe School Assessment	128	School staff, students, and parents, KCSS team, KDE and KSBA staff
KSBA	SRO planning meeting	M	10/18/07	Richmond	Future trainings/collaborative efforts	2	KCSS Staff
MSU	Safe Schools Week Proclamation	P	10/18/07	Louisville	Safe Schools Week	8	KCSS Staff, Gov. Fletcher, students
MSU	Safe Schools Week Supporters	O	10/22/07	Murray	Safe Schools Week	40	KCSS Staff, County Judge, educators, students, community members
EKU/KSBA	Bullying Training Consultants	P	10/22/07	Frankfort	Bullying curriculum	7	KCSS Staff, consultants
EKU	KY Office of Homeland Security	O	10/23/07	Richmond	Threat Assessment Workshop	6	KCSS Staff, KOHS staff, U.S. Attorney
EKU/KSBA	Salyersville Grade School	V	10/23/07	Magoffin Co.	Safe School Assessment	142	School staff, students, and parents, KCSS team, KDE and KSBA staff
EKU/KSBA	Herald Whitaker Middle School	V	10/23/07	Magoffin Co.	Safe School Assessment	136	School staff, students, and parents, KCSS team, KDE and KSBA staff
EKU	Berea Schools Parent Forum	P	10/23/07	Berea	Student Drug Testing	40	KCSS Staff, educators, students, parents
MSU	KY Counseling Association Conference	O	10/23 - 10/25/07	Louisville	KCSS Exhibit Booth	500	KCSS Staff, conference participants
EKU/KSBA/MSU/JLET	KCSS Board of Directors	M	10/24/07	Frankfort	KCSS Quarterly Board Meeting	20	KCSS Staff, Board Members

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EKU	KY Counseling Association Conference	p	10/25/07	Louisville	School shootings	300	KCSS Staff, conference participants
EKU/KSBA	John G. Carlisle Elementary	V	10/25/07	Covington	Safe School Assessment	91	School staff, students, and parents, KCSS team, KDE and KSBA staff

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EKU/KSBA	Latonia Elementary	V	10/25/07	Covington	Safe School Assessment	128	School staff, students, and parents, KCSS team, KDE and KSBA staff
MSU	Schools and Community Class	P	10/26/07	Murray	Endorsement program, crisis management, VA Tech	27	KCSS Staff, graduate students
MSU	Community Group	P	10/27/07	Murray	KCSS services/overview	100	KCSS Staff, community members
EKU	One Call	M	10/29/07	Richmond	Emergency message system	3	KCSS Staff, One Call staff
EKU	SACS-CASI	O	10/30/07	Richmond	Electronic assessment survey conference call	4	KCSS Staff, SACS-CASI staff
EKU/KSBA	Paul G. Blazer High School	V	10/30/07	Ashland	Safe School Assessment	120	School staff, students, and parents, KCSS team, KDE and KSBA staff
MSU	Murray Elementary School	P	10/31/08	Murray	School Safety Rally	450	KCSS Staff, teachers, students, administrators, community members
EKU/KSBA	Lakeside Elementary	V	11/1/07	Elliott Co.	Safe School Assessment	107	School staff, students, and parents, KCSS team, KDE and KSBA staff
EKU/KSBA	Elliott County High School	V	11/1/07	Elliott Co.	Safe School Assessment	114	School staff, students, and parents, KCSS team, KDE and KSBA staff
MSU	Kentucky Lake Productions	M	11/1/07	Murray	Web design	2	KCSS Staff, web designer
MSU	Focus Group	M	11/1/07	Murray	Recovery Section of Crisis manual	2	KCSS Staff, faculty member
MSU	Jefferson County Board Office	M	11/2/07	Louisville	Safe Schools Week	6	KCSS Staff, school administrators
EKU	Safe Schools Advisory Council	M	11/2/07	Lexington	School Safety issues	35	KCSS Staff, Council members, state agency representatives
MSU	Bellarmino Pre-Principal Class	M	11/3/07	Louisville	School safety issues	10	KCSS Staff, graduate students
EKU	Assessment Training	M	11/6/07	Richmond	Safe School Assessments	4	KCSS Staff, educators
MSU	Student Teaching Seminar	P	11/6/07	Murray	QPR	105	KCSS Staff, pre-service teachers
EKU/KSBA	Southgate Elementary	V	11/7/07	Southgate	Safe School Assessment	115	School staff, students, and parents, KCSS team, KDE and KSBA staff
EKU/KSBA	Silver Creek Elementary	V	11/7/07	Madison Co.	Safe School Assessment	127	School staff, students, and parents, KCSS team, KDE and KSBA staff
EKU	Bell County Schools	P	11/7/07	Middlesboro	School Safety	35	KCSS Staff, community leaders
EKU	Madison Co. Dropout Prevention Council	M	11/8/07	Richmond	Dropout prevention issues	15	KCSS Staff, Council members
EKU/KSBA/ MSU	Fordsville Elementary	V	11/8/07	Ohio Co.	Safe School Assessment	131	School staff, students, and parents, KCSS team, KDE and KSBA staff

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EKU/KSBA/ MSU	Horse Branch Elementary	V	11/8/07	Ohio Co.	Safe School Assessment	109	School staff, students, and parents, KCSS team, KDE and KSBA staff
EKU	School Safety Endorsement Focus Group	M	11/8/07	Richmond	EKU School Safety Endorsement program	2	KCSS Staff, group member

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KSBA/ JLET	School Resource Officer Regional Training	M	11/9/07	Richmond	New SRO Program and Threat Assessment	45	School Resource Officers and School Administrators
MSU	KY Association of Educational Office Professionals	P	11/9/07	Burkesville	I-Safe Training	35	KCSS Staff, school administrative support staff
KSBA	ODCP Grant Participating School Districts	P	11/9/07	Hazard	Presentation of data	15	KCSS Staff, consultants, district administrators
MSU	Graves County Schools	M	11/13/07	Mayfield	Grant funding	5	KCSS Staff, school administrators
EKU	PTSA Elkhorn Middle School	P	11/13/07	Frankfort	School Safety/Bullying	35	KCSS Staff, educators, parents
EKU/KSBA	Rockcastle Co. Middle School	V	11/13/07	Rockcastle Co.	Safe School Assessment	144	School staff, students, and parents, KCSS team, KDE and KSBA staff
EKU/KSBA	Rockcastle Co. High School	V	11/13/07	Rockcastle Co.	Safe School Assessment	142	School staff, students, and parents, KCSS team, KDE and KSBA staff
MSU	Kentucky Lake Production	M	11/14/07	Murray	Web design	3	KCSS Staff, web designer
EKU/KSBA/MSU	McNabb Elementary	V	11/15/07	Paducah	Safe School Assessment	128	School staff, students, and parents, KCSS team, KDE and KSBA staff
EKU/KSBA	Morgan Elementary	V	11/15/07	Paducah	Safe School Assessment	111	School staff, students, and parents, KCSS team, KDE and KSBA staff
EKU/JLET/MSU	Threat Assessment Training	M	11/15/07	Bowling Green	Threat Assessment, Emergency Management	350	KCSS Staff, USDOE, Secret Service, FBI, Law enforcement, educators
EKU	School Safety Endorsement Focus Group	M	11/19/07	Richmond	EKU School Safety Endorsement program	20	KCSS Staff, EKU faculty, educators
EKU/KSBA	North Laurel High School	V	11/20/07	Laurel Co.	Safe School Assessment	150	School staff, students, and parents, KCSS team, KDE and KSBA staff
EKU/KSBA	South Laurel High School	V	11/20/07	Laurel Co.	Safe School Assessment	134	School staff, students, and parents, KCSS team, KDE and KSBA staff
EKU	KY School Boards Association	M	11/26/07	Frankfort	Planning	2	KCSS Staff, KSBA staff
EKU	Governor's Transition Team	M	11/26/07	Frankfort	KCSS services	4	KCSS Staff, Transition Team members
EKU/KSBA	South Floyd Middle School	V	11/27/07	Floyd Co.	Safe School Assessment	116	School staff, students, and parents, KCSS team, KDE and KSBA staff
EKU/KSBA	South Floyd High School	V	11/27/07	Floyd Co.	Safe School Assessment	115	School staff, students, and parents, KCSS team, KDE and KSBA staff
EKU	National Student Safety and Security Conference	P	11/29-11/30/07	Las Vegas, NV	Safe School Assessment process	400	KCSS Staff, conference participants
EKU/KSBA	North Washington Elementary	V	11/29/07	Washington Co.	Safe School Assessment	145	School staff, students, and parents, KCSS team, KDE and KSBA staff

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JLET	Safe Schools Training Meeting	M	11/29/07	Lexington	2008 Conference	6	KCSS Staff, DARE, KCPC, KYASRO
KSBA	i-Safe Consultant Meeting	P	11/29/07	Elizabethtown	Policy/Procedures for districts	5	KCSS Staff, consultants
MSU	Hardin County Board of Education	P	11/29/07	Elizabethtown	I-Safe Training/ website review	6	KCSS Staff, I-Safe trainers

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EKU	Berea Independent Board of Education	M	11/29/07	Berea	Student drug testing	18	KCSS Staff, Board of Education members
MSU	Kentucky Lake Productions	M	12/3/07	Murray	Web design	2	KCSS Staff, web designer
MSU	Kentucky Retired Teachers	P	12/3/07	Murray	School Safety/KCSS website	70	KCSS Staff, retired educators
EKU/KSBA	Camargo Elementary	V	12/4/07	Montgomery Co.	Safe School Assessment	144	School staff, students, and parents, KCSS team, KDE and KSBA staff
EKU/KSBA	Mt. Sterling Elementary	V	12/4/07	Montgomery Co.	Safe School Assessment	131	School staff, students, and parents, KCSS team, KDE and KSBA staff
KSBA	KY Association of School Social Workers	M	12/4/07	Louisville	Planning Committee	3	KCSS staff, Board members
MSU	Crisis Manual Focus Group	M	12/4/07	Murray	Recovery section for Crisis Manual	2	KCSS Staff, Post-Secondary faculty member
EKU	Data Report Review Focus Group	M	12/4/07	Frankfort	School Safety Data Report	10	KCSS Staff, Focus group members
EKU	Cyril Wantland	M	12/5/07	Frankfort	Emergency Management Guide	2	KCSS Staff, KCSS consultant
EKU/KSBA/ MSU	Christian Co. Middle School	V	12/6/07	Christian Co.	Safe School Assessment	131	School staff, students, and parents, KCSS team, KDE and KSBA staff
EKU/KSBA	Christian Co. High School	V	12/6/07	Christian Co.	Safe School Assessment	115	School staff, students, and parents, KCSS team, KDE and KSBA staff
EKU	Madison Co. Dropout Prevention Council	M	12/6/07	Richmond	Dropout prevention issues	15	KCSS Staff, Council members
MSU	Murray Ledger & Times	V	12/7/07	Murray	KCSS services	2	KCSS Staff, Ledger staff
MSU	NCATE Focus Group	M	12/7/07	Murray	Accreditation visit	13	KCSS Staff, post secondary instructors
KSBA	KY Department of Education	M	12/10/07	Frankfort	SAMS Information	2	KCSS Staff, KDE Staff
EKU/KSBA	Anchorage Public Elementary	V	12/11/07	Anchorage	Safe School Assessment	140	School staff, students, and parents, KCSS team, KDE and KSBA staff
EKU	School Safety Endorsement Focus Group	M	12/11/07	Richmond	EKU School Safety Endorsement program	8	KCSS Staff, Focus Group members
EKU/KSBA	Cowan Elementary	V	12/13/07	Letcher Co.	Safe School Assessment	143	School staff, students, and parents, KCSS team, KDE and KSBA staff
EKU/KSBA	Martha Jane Potter Elementary	V	12/13/07	Letcher Co.	Safe School Assessment	71	School staff, students, and parents, KCSS team, KDE and KSBA staff
EKU/KSBA	A.D. Owens Elementary	V	12/18/07	Newport	Safe School Assessment	134	School staff, students, and parents, KCSS team, KDE and KSBA staff
EKU/KSBA	Fourth Street Elementary	V	12/18/07	Newport	Safe School Assessment	108	School staff, students, and parents, KCSS team, KDE and KSBA staff

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Italics – new or modified goal/activity; **Bold** – activity/notation for current period

EKU	Alternative Education Advisory Committee	M	12/19/07	Frankfort	Alternative Education programs	45	KCSS Staff, KDE staff, state educators
EKU	KY Center for Instructional Discipline	M	12/19/07	Frankfort	Quarterly update	5	KCSS staff, KyCID staff

110 meetings/visits/presentations were made, involving 8,561 individuals; and 4 exhibitions at conferences.

III. Summary of Training Activities Provided

Training Activities	Title of Workshop	Date of Workshop	Location	Participants Present
1	Bus Behavior Management	10/13/07	Ashland	Cancelled due to low attendance
2	Bus Behavior Management	10/20/07	Owensboro	Cancelled due to low attendance
3	Bus Behavior Management	11/3/07	Georgetown	44
4	Developing an Effective SRO Program	11/9/07	Richmond	52
5	i-Safe Training	12/7/07	Elizabethtown	18

There were 3 training events held during the quarter of involving 114 participants.

III. Upcoming Kentucky Center for School Safety Related Events/Activities

Date	Meeting	Event	City	KCSS Lead Coordinator
1/16/08	KCSS Board of Directors		Lexington	EKU

*Status Legend (✓) Completed; (I) In Progress; (D) Deleted; (R) Revised; (N) No Action to Date; (O) Other
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Financial Report
(July 1 - Dec. 31, 2007)

Kentucky Center for School Safety Financial Report

Description	Approved Budget Amount	Expenditures Through Dec. 31, 2007	Balance Encumbered Funds	Total	Contract Funds Expended (%)	Balance Available
A. Personnel/Fringe	292,985	143,385	0	143,385	49%	149,600
B. Operating and Training Expenses	52,383	35,577	0	35,577	68%	16,806
C. Travel	34,500	10,821	0	10,821	31%	23,679
D. Sub-Contracts	606,269	129,466	476,803	606,269	100%	0
E. Indirect Costs	51,693	15,898	0	15,898	31%	35,795
Total Funds	1,037,830	335,148	476,803	811,951	78%	225,879

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Italics – new or modified goal/activity; **Bold** – activity/notation for current period