

**Kentucky Center for School Safety**

**Quarterly Report  
January - March 2008**

**Submitted  
May, 2008**

The quarterly report is divided into 5 major categories:

**I. KCSS Work Plan (January - March 2008)**

The KCSS work plan outlines each of the goals and activities of the Center as approved by the Board of Directors. The work plan includes a status update and related notations.

**II. Summary of Meetings, Visits and Presentations**

Staff of the KCSS document a summary of meetings attended, site visits conducted and presentations provided by all partner agencies.

**III. Summary of Training Activities Provided**

All activities sponsored or supported by the Kentucky Center for School Safety will also be tracked.

**IV. Calendar of upcoming KCSS related events/activities**

The KCSS will maintain a calendar of upcoming events. This calendar is posted at the KCSS web site for public review.

**V. Financial Report**

The KCSS financial report includes a summary of funds expended and percentage of total budget expended. The information is summarized by the following sub-categories: A. Personnel and Fringe; B. Operating and Training Expenses; C. Travel; D. Sub-Contracts; and E. Indirect.



**Kentucky Center for School Safety Work Plan FY 2008  
Status Report for Period April - June 2008**

Goal/Activity	Status*	Notation
Center Operations		
<b>I. Goal: Carry out the central operations of the Center</b>		
A. Implement FY08 work plan and budget	✓	<ul style="list-style-type: none"> <li>• The FY08 work plan and budget were approved by the KCSS Board of Directors at the 6/20/07 Board meeting.</li> </ul>
B. Establish MOA with KDE	✓	<ul style="list-style-type: none"> <li>• An MOA was established with KDE at the beginning of FY08.</li> </ul>
C. Submit FY07 KCSS final fiscal report	✓	<ul style="list-style-type: none"> <li>• The final Fiscal Report for FY07 was included in the April – June 2007 Quarterly Report.</li> </ul>
D. Maintain toll-free school safety information line	✓	<ul style="list-style-type: none"> <li>• <b>The KCSS averaged 204 calls per month via the toll-free line during the quarter April - June 2008.</b></li> <li>• The KCSS averaged 211 calls per month via the toll-free line during the quarter January - March 2008.</li> <li>• The KCSS averaged 223 calls per month via the toll-free line during the quarter October - December 2007.</li> <li>• The KCSS averaged 226 calls per month via the toll-free line during the quarter July – September 2007.</li> </ul>
E. Conduct regular KCSS staff meetings	✓	<ul style="list-style-type: none"> <li>• The KCSS Executive Director meets regularly with all staff and partners via conference calls or monthly meetings.</li> </ul>
F. Establish sub-contracts with Center partners	✓	<ul style="list-style-type: none"> <li>• Subcontracts between EKU, KSBA, and MSU have been executed.</li> </ul>
G. Conduct KCSS staff evaluations including Executive Director	✓	<ul style="list-style-type: none"> <li>• <b>Staff evaluations were completed for the review period ending June 30, 2008.</b></li> <li>• This has been amended and staff evaluations will be conducted in the fourth quarter.</li> <li>• Staff evaluations will be conducted in the third quarter.</li> </ul>
H. Conduct annual evaluations of KCSS partners	✓	<ul style="list-style-type: none"> <li>• KCSS partners are evaluated through periodic meetings with the KCSS Executive Director.</li> </ul>
I. Pursue additional funding to supplement KCSS activities	✓	<ul style="list-style-type: none"> <li>• A grant was received from the Kentucky Department of Juvenile Justice to provide assistance with conducting the data analysis for the 2006 Juvenile Crime Analysis Report, analyzing data and writing reports for the Delinquency Prevention Councils in the state, and conducting a data analysis to examine Disproportionate Minority Contact in Kentucky.</li> </ul>
J. Coordinate the Safe School Assessment Program	✓	<ul style="list-style-type: none"> <li>• <b>Five assessments were coordinated and completed during the quarter April - June 2008.</b></li> <li>• Forty assessments were coordinated and completed during the quarter January – March 2008. There are five assessments scheduled for the next</li> </ul>

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		<p>quarter.</p> <ul style="list-style-type: none"> <li>• Thirty-seven assessments were coordinated and completed during the quarter October – December 2007. There are 44 assessments scheduled for the next quarter.</li> <li>• The Safe School Assessment Training for FY08 was held on June 7, 2007 at the Embassy Suites in Lexington, KY. There are 38 assessments scheduled for the next quarter.</li> </ul>
Goal/Activity	Status*	Notation
K. Provide In-Kind Services for the Safe School Assessment Program	✓	<ul style="list-style-type: none"> <li>• <b>Three educators/KCSS staff members participated in safe school assessments during the quarter April - June 2008 as an in-kind service to the KCSS.</b></li> <li>• Fifty-nine educators/KCSS staff members participated in safe school assessments during the quarter January – March 2008 as an in-kind service to the KCSS.</li> <li>• Fifty-eight educators/KCSS staff members participated in safe school assessments during the quarter October – December 2007 as an in-kind service to the KCSS.</li> </ul>
II. Goal: Produce summary reports of Center activities		
A. Submit quarterly reports to the Board of Directors	✓	<ul style="list-style-type: none"> <li>• <b>The quarterly reports for October - December 2007 and January – March 2008 were submitted to the KCSS Board of Directors at the 5/14/08 meeting.</b></li> <li>• The quarterly report for July-September 2007 will be submitted to the KCSS Board of Directors at the 1/16/08 meeting.</li> <li>• The quarterly report for April – June 2007 was submitted to the KCSS Board of Directors at the 10/24/07 meeting. The quarterly report for July – September 2007 will be submitted to the KCSS Board of Directors at the 1/16/08 meeting.</li> </ul>
B. Develop and submit FY 2007 annual KCSS report to the Governor, Kentucky Board of Education, and General Assembly	✓	<ul style="list-style-type: none"> <li>• The FY07 KCSS Annual Report has been completed and a copy was sent to Board Members in March 2008.</li> <li>• The FY07 Annual Report will be completed in the third quarter.</li> <li>• Work has begun on the KCSS Annual Report for FY07. The Annual Report will be submitted at the beginning of 2008.</li> </ul>
III. Goal: Promote Interagency Collaboration		
A. Conduct semi-annual meetings of School Safety Advisory Council (SSAC)	✓	<ul style="list-style-type: none"> <li>• <b>The role of the School Safety Advisory Council is being revised for FY09.</b></li> <li>• A School Safety Advisory Council meeting was held on November 2, 2007 in Lexington, KY.</li> <li>• A School Safety Advisory Council (SSAC) meeting is scheduled for</li> </ul>

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		November 2007.
B. Provide school safety speakers upon request	✓	<ul style="list-style-type: none"> <li>Section II of the quarterly report provides a detailed summary of presentations made by KCSS staff.</li> </ul>
C. Conduct school safety related presentations, guest lectures and workshops at conferences, university lectures, collaborative meetings, etc.	✓	<ul style="list-style-type: none"> <li>Presentations and collaborative meetings are listed in Section II of the quarterly report.</li> </ul>
D. Continue participation in collaborative technical assistance initiatives with KECSAC, DJJ, DMH, and other various service organizations	✓	<ul style="list-style-type: none"> <li>Section II of the quarterly report provides a detailed summary of collaborative meetings conducted in this quarter.</li> </ul>
<b>Goal/Activity</b>	<b>Status*</b>	<b>Notation</b>
<b>ADMINISTRATION OF FUNDS TO LOCAL SCHOOL DISTRICTS</b>		
<b>I. Goal: To facilitate the dissemination of funds to local school districts</b>		
A. Facilitate the distribution of FY08 funds based on an approved formula and established criteria	✓	<ul style="list-style-type: none"> <li>School Safety funds will be distributed to all districts in FY08 based on the approved formula of a base amount of \$20,000 with the remaining funds distributed on a "per pupil" basis based on 2006-2007 average daily attendance. Districts received funding notification in June 2007.</li> </ul>
B. Provide technical assistance to districts receiving school safety funds	✓	<ul style="list-style-type: none"> <li><b>Eight (8) technical assistance requests were received this quarter.</b></li> <li>Ten (10) technical assistance requests were received this quarter.</li> <li>Nine (9) technical assistance requests were received this quarter.</li> <li>Nineteen (19) technical assistance requests were received this quarter.</li> </ul>
C. Develop and disseminate FY08 KCSS District funding report	✓	<ul style="list-style-type: none"> <li>A summary of the distribution of safe schools funds in FY08 is available at the KCSS website. The summary includes the final allocation per district. The FY08 funding report was sent to districts in June 2007.</li> </ul>
D. Profile in the KCSS FY07 Annual Report programs that are funded with Safe Schools Funds including alternative education settings	✓	<ul style="list-style-type: none"> <li>The FY07 KCSS Annual Report has been completed and a copy was sent to Board Members in March 2008.</li> <li>The FY07 Annual Report will be completed in the third quarter.</li> <li>Work has begun on the KCSS Annual Report for FY07. The Annual Report will be submitted at the beginning of 2008.</li> </ul>
<b>DATA ANALYSIS</b>		
<b>I. Goal: To provide analysis of school safety data</b>		
A. Publish and disseminate 2006-2007 Kentucky Safe Schools Data Report(s)	✓	<ul style="list-style-type: none"> <li>The 2006-2007 Kentucky Safe Schools Data Report was published in December 2007.</li> <li>Data is being analyzed. Waiting on enrollment numbers to complete the report.</li> </ul>
B. Continue to provide input to KDE to improve school safety data collection process (including case by case data collection)	✓	<ul style="list-style-type: none"> <li><b>Discussions continued about how to improve efficiency of data sharing and collection.</b></li> </ul>
C. Collect data from principals and superintendents participating in Safe School Assessments during the 2006-2007 school year to determine	✓	<ul style="list-style-type: none"> <li>Report has been completed.</li> <li>Collection of data is complete. Data is being compiled and analyzed to</li> </ul>

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their perceptions of its effectiveness		be included in the report.
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Goal/Activity	Status*	Notation
D. Explore research and funding opportunities with partners and other interested parties utilizing extant KCSS data	✓	<ul style="list-style-type: none"> <li>A grant was received from the Kentucky Department of Juvenile Justice to provide assistance with examining disproportionate minority contact in Madison County.</li> <li>A grant was received from the Kentucky Department of Juvenile Justice to provide assistance with conducting the data analysis for the 2006 Juvenile Crime Analysis Report, analyzing data and writing reports for the Delinquency Prevention Councils in the state, and conducting a data analysis to examine Disproportionate Minority Contact in Kentucky.</li> </ul>
E. Collect data as part of a three year follow-up study from principals and superintendents participating in Safe School Assessments during the 04-05 school year to determine their perceptions of its effectiveness	✓	<ul style="list-style-type: none"> <li><b>Report is being finalized. Expected publication date of September 2008.</b></li> <li>Report has been drafted and is awaiting final changes.</li> <li>Collection of data is complete. Data is being compiled and analyzed to be included in the report.</li> </ul>
F. Collect data from superintendents regarding their perceptions of the effectiveness of the Kentucky Center for School Safety	✓	<ul style="list-style-type: none"> <li>Report has been completed.</li> <li>Collection of data is complete. Data is being compiled and analyzed to be included in the report.</li> </ul>
G. Collect data from school districts regarding their drug prevention programs	✓	<ul style="list-style-type: none"> <li>Report was completed and approved.</li> <li>Compilation of data is complete. Report has been completed and awaiting final approval.</li> <li>Collection of data is complete. Data is being compiled and analyzed to be included in the report.</li> </ul>
<b>SCHOOLS AND COMMUNITIES TRAINING AND TECHNICAL ASSISTANCE</b>		
<b>I. Goal: Identify priority needs for trainings for various education audiences</b>		
A. Evaluate each sponsored training to assess effectiveness and to identify current trends and issues	✓	<ul style="list-style-type: none"> <li>Each training, technical assistance and conference has been evaluated and future trainings will be developed upon those findings. The overwhelming majority of evaluations are positive. A copy of each training's evaluation is available upon request.</li> </ul>
B. Utilize Safe School Assessment and School Safety data to develop the 07-08 training calendar	✓	<ul style="list-style-type: none"> <li>Training needs were developed based upon the 06-07 Safe School Assessment Data. The data revealed a need in school districts for more training on bus driver behavior management skills, bullying, internet safety, effective school resource officer programs and emergency management planning.</li> </ul>
C. Collaborate with state agencies and organizations (i.e. KDE, DJJ,	✓	<ul style="list-style-type: none"> <li><b>Seventeen (17) meetings were conducted with various agencies</b></li> </ul>

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DMHMRS, FRYSC), local district administrators, and parents to obtain training needs		<p><b>regarding mutual areas of concern and collaborative efforts.</b></p> <ul style="list-style-type: none"> <li>• Twenty (20) meetings were conducted with various agencies regarding mutual areas of concern and collaborative efforts.</li> <li>• Eight (8) meetings were conducted with various agencies regarding mutual areas of concern.</li> </ul>
Goal/Activity	Status*	Notation
<b>II. Goal: To sponsor best practice training opportunities for administrators, teachers, students, parents and other community representatives</b>		
<p>A. Develop the 07-08 KCSS training calendar that will provide fifteen (15) regional trainings on school safety issues that are relevant and timely:</p> <ol style="list-style-type: none"> <li>1. Bus Driver Training – Ashland KEDC</li> <li>2. Bus Driver Training – Owensboro, Executive Inn</li> <li>3. Bus Driver Training – Georgetown, Cardome</li> <li>4. I-Safe – need location</li> <li>5. I-Safe – Elizabethtown</li> <li>6. I-Safe – Somerset, Center for Rural Development</li> <li>7. Bullying – Prestonsburg, Best Western</li> <li>8. Bullying – Florence, Ralph Rush Center</li> <li>9. Bullying – Bowling Green, Holiday Inn</li> <li>10. EMP – Morehead, Convention Center</li> <li>11. EMP – Florence, Drawbridge Inn</li> <li>12. EMP – North Lexington, Holiday Inn</li> <li>13. EMP – Hopkinsville, Holiday Inn</li> <li>14. SRO – Richmond, Perkins Center</li> <li>15. Law &amp; Order – Owensboro, Executive Inn</li> </ol>	✓	<ul style="list-style-type: none"> <li>• <b>The following regional trainings were completed this quarter:</b> <ol style="list-style-type: none"> <li>1. <b>May 7 -Morehead-KCSS Emergency Management Guide - 58 participants.</b></li> <li>2. <b>May 9 – Florence - KCSS Emergency Management Guide - 30 participants.</b></li> <li>3. <b>May 21 – Lexington – KCSS Emergency Management Guide – 114 participants.</b></li> <li>4. <b>May 23 – Hopkinsville - KCSS Emergency Management Guide – 32 participants.</b></li> <li>5. <b>June 13 – BowlingGreen – Bullying Training – 89 participants.</b></li> </ol> </li> <li>• There were no regional trainings completed this quarter.</li> <li>• The following regional trainings were completed this quarter: <ol style="list-style-type: none"> <li>1. October 13, Ashland-Bus Behavior Management Training- Cancelled due to very low attendance</li> <li>2. October 20, Owensboro – Bus Behavior Management Training- Cancelled due to very low attendance</li> <li>3. November 3,Georgetown - Bus Behavior Management Training – 44 participants</li> <li>4. November 9, Richmond- Developing an Effective SRO Program – 52 participants</li> <li>5. December 7, Elizabethtown- I-Safe Training - 18 participants</li> </ol> </li> <li>• One regional training was completed this quarter on Bullying. Thirty-five (35) school administrators participated.</li> </ul>
<p>B. Disseminate training calendar to targeted audiences that include partnering agencies such as KDE, DJJ, DMHMRS, and AOC</p>	✓	<ul style="list-style-type: none"> <li>• <u>All</u> Superintendents, Board Members, School Administrators and partnering agencies were e-mailed a copy of the 06-07 training calendar. The trainings were added to the KCSS website. In addition, a flyer for each training is sent to all Superintendents, Board Members, School Administrators and partnering agencies one month prior to each training.</li> </ul>
<p>C. Fund and coordinate on-site technical assistance requests to Kentucky’s elementary, middle, and high schools</p>	✓	<ul style="list-style-type: none"> <li>• <b>Eight (8) school districts requested training for: Casey County - Behavior Management for Bus Drivers - 37</b></li> </ul>

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		<p><b>participants.</b></p> <p><b>Clinton County - Emergency Management Planning - 5 participants.</b></p> <p><b>Ft. Thomas Ind. - Internet Safety - 11 participants</b></p> <p><b>Laurel County - Behavior Management for Bus Drivers - 80 participants.</b></p> <p><b>Lexington Catholic - Bullying Module 1 and 2 - 100 participants.</b></p> <p><b>Paducah Ind. - Bullying Module 1 and 2 - 12 participants.</b></p> <p><b>Taylor County - Bus Driver/Student Communication - 25 participants.</b></p> <ul style="list-style-type: none"> <li>• Ten (10) school districts requested training for: <ol style="list-style-type: none"> <li>1. Christian County – Bullying Prevention – Cancelled due to weather</li> <li>2. Nicholas County – Bullying Module 2 – Cancelled due to weather Franklin County – Bullying – 20 participants</li> <li>3. Carrollton County – Bus Behavior Management – Cancelled due to weather</li> <li>4. Lincoln County – Bullying Module 1 and 2 – 14 participants</li> <li>5. Jefferson County – Internet Safety – Referred to JCPS Tech Dept.</li> <li>6. Franklin County-Substance abuse recognition/prevention for after school students - 20 participants.</li> <li>7. Harlan County – Bullying Module 1 – 16 participants</li> <li>8. Greenup County – Internet Safety – 34 participants</li> <li>9. Ohio County – Bullying Module 1 – 30 participants</li> </ol> </li> <li>• Nine (9) school districts requested training for: <ol style="list-style-type: none"> <li>1. EKV Communication Education - Bullying Prevention /Intervention – 5 participants</li> <li>2. Wayne Co. – Emergency Management Planning – Referred to KDE</li> <li>3. Nicholas Co. – Bullying Module 1 – 20 participants</li> <li>4. Middlesboro Ind. – Leadership Training – 13 participants</li> <li>5. Hardin County – Referred to FRYSC for general assembly speaker</li> <li>6. KY Association of Educational Office Professionals – I-safe – 30 participants</li> <li>7. Mid-Cumberland Counseling Association that consisted of participants from Russell, Casey, Wayne, Clinton, Lincoln, McCreary and Pulaski – Internet Safety – 75 participants</li> <li>8. Gallatin Co. – Bullying Module 1 – 40 participants</li> <li>9. Fleming County-Requested Bullying training</li> </ol> </li> <li>• Nineteen (19) school district requests were received this quarter. They were: <ol style="list-style-type: none"> <li>1. Lewis Co. – Emergency Management Planning- 30 participants</li> <li>2. Greenup Co. -Bus Driver Training- 60 participants</li> </ol> </li> </ul>
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		<ol style="list-style-type: none"> <li>3. Breckinridge Co. -Behavior Management and Bullying for Bus Drivers-165</li> <li>4. Lincoln Co. -School Bus Discipline and Management-100 participants</li> <li>5. Fleming Co. -School Bus Discipline and Management-70 participants</li> <li>6. Washington Co. -School Bus Discipline and Management-42 participants</li> <li>7. Lake Cumberland Head Start -Internet Safety-160 participants</li> <li>8. Nelson Co. -School Bus Discipline and Management-100 participants</li> <li>9. Harlan Co.-Bullying Awareness Training – 35 participants</li> <li>10. Raceland Worthington Ind. - Classified Staff Emergency Management Training- 50 participants</li> <li>11. Boone Co. Middle School-Bullying Module 1 and 2- 45 participants</li> <li>12. Boone Co. High School=Bullying Module 1 and 2 – 100 participants</li> <li>13. Cumberland Co. -Bullying Module 2 – 25 participants</li> <li>14. Wayne Co. Middle and High School – I-Safe for students- 1168 participants</li> <li>15. Mercer Co. -I-Safe – 900 participants</li> <li>16. Boyle Co. -School Bus Discipline and Management – 50 participants</li> <li>17. Russell Ind. - Bullying Module 1 – 12 participants</li> <li>18. Elliott Co. -I-Safe – 150 participants</li> <li>19. Pike Co. – Bullying and physical plant management training – 50 participants</li> </ol>
Goal/Activity	Status*	Notation
<b>III. Goal: Provide quality training for alternative education programs</b>		
A. Fund and coordinate on-site technical assistance requests for alternative education programs	✓	<ul style="list-style-type: none"> <li>• <b>No requests were received for the fourth quarter.</b></li> <li>• No requests were received for the third quarter.</li> <li>• No requests were received for the second quarter.</li> <li>• Two (2) requests were received this quarter. They were: <ol style="list-style-type: none"> <li>1. McCreary Co.-Effective policies and procedures - Consultation with principal</li> <li>2. Madison County- Bullying Module, 1 – 20 participants</li> </ol> </li> </ul>
B. In collaboration with the Kentucky Educational Collaborative for State Agency Children, co-sponsor an annual conference on alternative	✓	<ul style="list-style-type: none"> <li>• Planning for the 2008 conference has begun.</li> <li>• The Alternative Education Conference was held July 16-18, 2007. Over</li> </ul>

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education		300 educators and mental health providers from across the state participated. Evaluation responses were positive on the conference.
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Goal/Activity	Status*	Notation
<b>IV. Collaborate with other agencies to provide training opportunities that relate to specific aspects of school safety</b>		
A. Co-sponsor Annual Safe Schools Conference in partnership with the Kentucky School Boards Association and the Kentucky Department of Education	<b>I</b>	<ul style="list-style-type: none"> <li>• <b>The Planning Committee met to review all the proposals. Final selections have been made. The brochure is being finalized for distribution.</b></li> <li>• A second request for proposals was sent on March 31, 2008.</li> <li>• The Call for Presentations went out all over the state on January 4, 2008. We will continue to collect the proposals until April 18, 2008.</li> <li>• Preliminary plans are being developed for the 14<sup>th</sup> annual conference that will be held October 6-7, 2008 at the Galt House East in Louisville.</li> </ul>
B. Co-sponsor Annual Behavior Institute in partnership with the Kentucky Department of Education and the Council on Children with Behavioral Disorders	✓	<ul style="list-style-type: none"> <li>• <b>The Behavior Institute was attended by over 1,000 participants.</b></li> <li>• The Behavior Institute is scheduled for June 23-25, 2008 at the Lexington Convention Center.</li> </ul>
C. Co-sponsor safety related presentations at the Kentucky Conference: Advances and Best Practices (sponsored by the Department of Mental Health/Mental Retardation)	✓	<ul style="list-style-type: none"> <li>• <b>Due to lack of funding and staff, this conference has been discontinued.</b></li> <li>• DMHMRS will inform KCSS of their intent to collaborate for this conference.</li> </ul>
D. Collaborate with organizations such as the PTA, school councils, and Parent Information Resource Centers to provide school safety related training to parents	✓	<ul style="list-style-type: none"> <li>• <b>Owensboro-Cliff Hagan Boys and Girls Club – Internet Safety 53 participants.</b></li> <li>• <b>Grayson County Girl Scouts – Internet safety – 44 participants</b></li> <li>• Franklin Co. PTA- Bullying Awareness – 50 participants</li> <li>• Ashland Ind. PTA – I-Safe Training – 6 participants</li> <li>• Hancock Co. PTA – I-Safe Training – 1300 high school student participants</li> <li>• Trigg County- Internet safety – 30 participants</li> <li>• Wayne County – Internet Safety – 50 participants</li> <li>• Kentucky PTA – Bullying Awareness – 11 participants</li> </ul>
E. Co-sponsor safety related presentations at the statewide Migrant Education conference in collaboration with Kentucky Department of Education and Eastern Kentucky University	✓	<ul style="list-style-type: none"> <li>• Over 150 educators attended the Sept. 15-16, 2007 event in Louisville. The event highlighted personal safety issues involving staff visits to homes and how to identify substance abuse issues in the home.</li> </ul>
F. Co-sponsor the Kentucky Middle School Principal Association annual conference	<b>D</b>	<ul style="list-style-type: none"> <li>• KMSPA did not request funding for their annual conference.</li> </ul>
G. Provide collaboration and financial support for school safety related information sponsored by other organizations/agencies	✓	<ul style="list-style-type: none"> <li>• South central Counseling Association – Internet Safety – 28 participants</li> </ul>

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		<ul style="list-style-type: none"> <li>Northern KY Counseling Association – Threat Assessment Training – 20 participants</li> <li>Life Skills/Northern KY – Internet Safety – 54 participants</li> <li>Co-sponsored the Service Providers– 60 participants</li> <li>Co-sponsored the Diversity Conference with EKV – 125 participants</li> <li>Co-sponsored the Great Kids Summit with Kentucky Child Now - 500 participants</li> <li>Co-sponsored the Kentucky Counselor Association Conference - 345 participants</li> <li>Co-sponsored the KY Attorney General Office’s Victims Assistance Conference – 330 participants</li> <li>Co-sponsored the Student Discipline Conference with KSBA – 115 school administrators</li> <li>Co-sponsored Student Leadership Training with KY Association of Student Councils – 350 students, parents and school administrators</li> <li>Co-sponsored National Dropout Prevention Network Conference – 700 school administrators</li> <li>Attended Federal Homeland Security Conference in collaboration with the KY Homeland Security Office.</li> <li>The Kentucky Association of Superintendent’s Administrative Assistants received training on dealing with difficult people – 56 participants.</li> <li>Co-sponsored the Kentucky School of Drugs and Alcohol to over 837 treatment providers.</li> </ul>
Goal/Activity	Status*	Notation
H. Co-Sponsor the Kentucky Association for School Social Work	✓	<ul style="list-style-type: none"> <li>One hundred (100) school social workers participated with this conference that focused on a variety of school culture and climate issues.</li> </ul>
I. Co-sponsor a conference for students and parents on substance abuse, mental health needs, medications, and transitional needs and services with the Kentucky Partnership for Families and Children	✓	<ul style="list-style-type: none"> <li>Plans are being developed for the KPFC annual parent and student conference.</li> </ul>
J. Sponsor the Kentucky Institute for Classified Staff	✓	<ul style="list-style-type: none"> <li><b>The 2008 Kentucky Institute for Classified Staff will be held July 25, 2008.</b></li> <li>The 2008 Kentucky Institute for Classified Staff is finalized. The brochure is completed and will be mailed in April.</li> <li>The 2008 Kentucky Institute for Classified Staff is scheduled for July 25, 2008. Keynote and presenters have been finalized. The brochure is being created will be mailed by the end of February.</li> <li>The 2008 Kentucky Institute for Classified Staff is in the planning</li> </ul>

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		stage.
Goal/Activity	Status*	Notation
K. Co-Sponsor FRYSC “Victory over Violence “ conference	✓	<ul style="list-style-type: none"> <li>The Victory over Violence conference was July 11-13, 2007. Over 400 FRYSC participated in this event.</li> </ul>
<b>V. To evaluate each state, regional and on-site training</b>		
A. Evaluate the annual Safe Schools Conference to stay on the cutting edge of issues that schools are addressing	✓	<ul style="list-style-type: none"> <li>The 13<sup>th</sup> annual Safe Schools Conference was held for over 700 participants. The overall summary of the evaluations were very positive.</li> <li>The evaluation summary was sent to all eight each co-sponsors.</li> <li>The 13<sup>th</sup> Annual Safe Schools Conference will be held October 1-2, 2007.</li> </ul>
B. Disseminate evaluation results to KCSS and partnering agencies in annual report	✓	<ul style="list-style-type: none"> <li><b>Evaluation results have been compiled and disseminated to partners and staff for the fourth quarter.</b></li> <li>Evaluation results have been compiled and disseminated to partners and staff for the third quarter.</li> <li>Evaluation results have been compiled and disseminated to partners and staff for the second quarter.</li> <li>Evaluation results have been compiled and disseminated to partners and staff for the first quarter.</li> </ul>
C. Evaluate the Kentucky Institute for Classified Staff	✓	<ul style="list-style-type: none"> <li>Evaluations for the 2007 Kentucky Institute for Classified Staff were positive and the intent is to make this an annual event.</li> </ul>
<b>VI. To administer the awarded Office of Drug Control Policy prevention grant for eastern Kentucky Schools</b>		
A. Provide quarterly reports to ODCP on status of grant	✓	<ul style="list-style-type: none"> <li><b>Fourth quarter summary and reimbursement has been sent to ODCP.</b></li> <li>Third quarter summary and reimbursement has been sent to ODCP.</li> <li>Second quarter summary and reimbursement has been sent to ODCP.</li> <li>First quarter summary and reimbursement has been sent to ODCP.</li> </ul>
B. Provide program administration for the grant that services over 10 school districts and 7 drug prevention specialists	✓	<ul style="list-style-type: none"> <li><b>The curriculum was taught in 99 schools involving over 5,300 students. Due to the grant being discontinued, this will be the last year for the ODCP “Too Good for Drugs” program.</b></li> <li>The 10-week curriculum is almost completed and the post-tests are being implemented.</li> <li>The 16 consultants are actively providing the 10 week drug prevention curriculum.</li> </ul>

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		<ul style="list-style-type: none"> <li>The twenty-two (22) participating school districts have completed the pre-tests and starting the curriculum.</li> </ul>
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Goal/Activity	Status*	Notation
<b>JUSTICE AND LAW ENFORCEMENT TRAINING</b>		
<b>I. Goal: Promote effective partnerships between law enforcement agencies and schools including the School Resource Officer (SRO) program in Kentucky</b>		
A. Write or post a minimum of two articles of interest on the Center's web site	✓	<ul style="list-style-type: none"> <li>Newsletter articles were posted to the KCSS website. Currently in the process of updating the JLET component of the website.</li> </ul>
B. Send out quarterly newsletter to KYASRO members	✓	<ul style="list-style-type: none"> <li>Second quarter newsletter was sent out in January 2008.</li> <li>First quarter newsletter was sent out in September 2007.</li> </ul>
C. Sponsor an annual SRO Conference	✓	<ul style="list-style-type: none"> <li><b>The Safe Schools and Communities Conference was held June 15-18, 2008 with 156 participants.</b></li> <li>Conference brochures went mailed in March 2008.</li> <li>EILA credit was approved for all conference sessions.</li> <li>Planning for 2008 conference started in September 2007. Planning meetings are occurring on an ongoing basis.</li> <li>Planning for 2008 conference started in September 2007.</li> </ul>
D. Provide technical assistance to law enforcement agencies and schools concerning SRO programs	✓	<ul style="list-style-type: none"> <li><b>There were four (4) requests for technical assistance this quarter.</b></li> <li>There were no requests for technical assistance this quarter.</li> <li>There were eight (8) requests for technical assistance this quarter.</li> <li>There were twelve (12) requests for technical assistance this quarter.</li> </ul>
E. Perform staff activities for the Kentucky Association of School Resource Officers and attend KYASRO Board Meetings	✓	<ul style="list-style-type: none"> <li><b>The fifth board meeting took place on June 16, 2008.</b></li> <li><b>Coordinated KYASRO state awards.</b></li> <li>The fourth board meeting took place on March 21, 2008.</li> <li>The third board meeting took place on January 18, 2008.</li> <li>Nomination requests for new board members were mailed in February 2008.</li> <li>Request for nominations for the SRO award sent out in March 2008.</li> <li>Second board meeting for 2007-08 took place on November 9, 2007.</li> <li>First board meeting for 2007-08 took place September 14, 2007 in Frankfort.</li> </ul>
F. Coordinate workshops or make presentations concerning the SRO program at least twice a year	✓	<ul style="list-style-type: none"> <li>Met with the Virginia Center for School Safety to discuss the Kentucky SRO program in August.</li> </ul>
G. Solicit information about School Resource Officers and their daily activities via survey	✓	<ul style="list-style-type: none"> <li>Began preparation for data collection from School Resource Officers.</li> <li>The SRO Survey is done on a biannual basis. The survey was completed in 2006. The next survey will be scheduled for 2008.</li> </ul>

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H. Assist in the coordination of two regional trainings for School Resource Officers, School Administrators and Law Enforcement Administrators	✓	<ul style="list-style-type: none"> <li>• Worked with National Safe Place Center to bring training to Kentucky SROs in June. Kentucky serves as a pilot training site.</li> <li>• Collaborated with KSBA for November SRO training. A regional training will take place in FY08.</li> <li>• Collaborating with KSBA for November SRO training.</li> </ul>
<b>Goal/Activity</b>	<b>Status*</b>	<b>Notation</b>
POST-SECONDARY EDUCATION		
<b>I. Goal: Maintain an active Post-Secondary Task Force</b>		
A. Update and renew commitments of task force members	✓	<ul style="list-style-type: none"> <li>• Renewed and replaced Task Force members for the year.</li> </ul>
B. Engage Task Force members in Center's activities (i.e. attending training sessions, coordinating training sessions, identifying resources, encouraging curriculum changes in higher education)	✓	<ul style="list-style-type: none"> <li>• <b>Gave an overview of the new EMRG manual to Task Force member.</b></li> <li>• <b>Sent email about the Emergency Guide Trainings to the Task Force, Proposals for Safe School Conference and Grant Opportunity to Task Force (About Abstinence Ed Program).</b></li> <li>• <b>Added Task Force member to distribution list of ask@kycss.</b></li> <li>• <b>Shared DJJ information with Task Force member with expectation of the use of this material in post-secondary courses.</b></li> <li>• Sent E-letters and emails to the task members on the following: <ol style="list-style-type: none"> <li>1. Anti-bullying resources</li> <li>2. Sage Publications - free resources</li> <li>3. Finnish school shooting</li> <li>4. Safe Schools Week</li> <li>5. Post Secondary Task Force meeting</li> </ol> </li> <li>• Post Secondary Task Force members attended/presented at the Safe Schools, Successful Students Conference. A luncheon was held for Task Force members where school safety topics were presented and discussed.</li> <li>• Bellarmine University and Murray State University are working with graduate students on disseminating Safe Schools Week materials.</li> <li>• Sent E-letters and emails to the task members on the following: <ol style="list-style-type: none"> <li>1. On-line PD course, "Sexual Assault, Domestic Violence &amp; Child Abuse Awareness Interventions."</li> <li>2. Post Secondary Task Force Luncheon Invitation.</li> <li>3. Safe Schools, Successful Students Conference Flyer.</li> <li>4. Scholarships for students to attend the Safe Schools, Successful Students Conference.</li> </ol> </li> </ul>

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Goal/Activity	Status*	Notation																						
<b>II. Goal: To conduct training sessions on current safety topics/issues in KY school systems and universities to better prepare pre-service teachers, practicing teachers and school administrators</b>																								
A. Research current training materials and safety initiatives by networking with state, national, and international school safety clinicians and share information that would be beneficial to higher education institutions through task force members	✓	<ul style="list-style-type: none"> <li>• <b>Presentation on School Violence-Current Statistics for MSU graduate level class.</b></li> <li>• <b>Trained with another KCSS staff member on Bus Driver Safety, Crisis Management.</b></li> <li>• <b>Researched bullying statistics, classroom management, parent communications, teacher burn out, and Crisis Management flip charts.</b></li> <li>• <b>Developed, designed and created a multi-media format of the Emergency Management Resource Guide (EMRG) using FrontPage software (CD format).</b></li> <li>• <b>Students in ADM 677 presented the District/School Safety Plans for next school year. These will be shared with the Post-Secondary institutions.</b></li> <li>• Reviewed statistics of hits to the website and analyzed the top 100 pages viewed – the top 10 are listed below:               <table style="margin-left: 20px; border: none;"> <tr> <td></td> <td style="text-align: right;">VIEWED</td> </tr> <tr> <td>1. Home Page – Announcements, News, Links</td> <td style="text-align: right;">- 9,498</td> </tr> <tr> <td>2. Calendar</td> <td style="text-align: right;">5,715</td> </tr> <tr> <td>3. Emergency Management Guide</td> <td style="text-align: right;">5,532</td> </tr> <tr> <td>4. Issues and Briefs</td> <td style="text-align: right;">1,839</td> </tr> <tr> <td>5. Emergency Procedures Page</td> <td style="text-align: right;">1,401</td> </tr> <tr> <td>6. Handouts Page</td> <td style="text-align: right;">1,249</td> </tr> <tr> <td>7. Bullying Page</td> <td style="text-align: right;">992</td> </tr> <tr> <td>8. Safe School Data 2007</td> <td style="text-align: right;">988</td> </tr> <tr> <td>9. Safe School Assessments</td> <td style="text-align: right;">822</td> </tr> <tr> <td>10. Technical Assistance Page</td> <td style="text-align: right;">813</td> </tr> </table> </li> <li>• Researched Emergency Procedures.</li> <li>• Researched NIMS Training Modules.</li> <li>• Researched Current Statistics in School Shootings.</li> <li>• Researched Current Cyber bullying Statistics.</li> <li>• Researched Phases of Emergency.</li> <li>• Researched Tornado Warning and Watch Information.</li> <li>• Researched Alternative Education.</li> <li>• Researched Weather Safety.</li> <li>• Researched Lockdown Procedures.</li> </ul>		VIEWED	1. Home Page – Announcements, News, Links	- 9,498	2. Calendar	5,715	3. Emergency Management Guide	5,532	4. Issues and Briefs	1,839	5. Emergency Procedures Page	1,401	6. Handouts Page	1,249	7. Bullying Page	992	8. Safe School Data 2007	988	9. Safe School Assessments	822	10. Technical Assistance Page	813
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		<ul style="list-style-type: none"> <li>• Researched Post Secondary Security.</li> <li>• Researched National Safe School Week websites.</li> <li>• Researched cyber-bullying issues.</li> <li>• Researched mobile “To Go” kits, emergency kits for schools.</li> <li>• Researched classroom management.</li> <li>• Researched behavior management.</li> <li>• Researched students and cell phone issues.</li> <li>• Researched cyber-bullying issues.</li> <li>• Researched grants available.</li> <li>• Researched college campus security in the aftermath of Virginia Tech.</li> </ul>
Goal/Activity	Status*	Notation
B. Conduct trainings for KY school systems servicing practicing teachers and administrators	✓	<ul style="list-style-type: none"> <li>• <b>Presented Internet Safety to a Paducah Community Group including parents, business leaders and teachers.</b></li> <li>• <b>Presented two sessions at the Behavior Institute in Louisville on Climate and Culture and Teacher Stress.</b></li> <li>• <b>Presented to Western Kentucky Pre-Principal Co-hart group on school safety, emergency management, website, and the Safe School Endorsement at Mayfield, Ky.</b></li> <li>• <b>Presented at McCracken County School District on Community Internet Safety. Twenty parents/teachers in attendance.</b></li> <li>• <b>Worked with Calloway County on the Healthy Schools grant.</b></li> <li>• <b>Worked with Livingston County on COPS grant.</b></li> <li>• <b>Presented EMRG information with another KCSS employee in Hopkinsville to SROs, school administrators, teachers and others interested.</b></li> <li>• Presented at Assistant Principal Conference in Lexington on Cyberbullying. Two sessions were presented with 85 in attendance.</li> <li>• Presented Internet Safety Presentation to Kentucky Association of Educational Office Professionals at Elizabethtown to approximately 40 in attendance.</li> <li>• Presented Internet Safety including the topics of cyber bullying, privacy, personal safety, predators and internet pledges for 120 teachers, parents and high and middle school students in Calloway County.</li> <li>• Attended Graves County mock drill shooter scenario with engaged first responders. Participated in debriefing and planning session.</li> <li>• Spoke at the KY Teacher Retirement luncheon on the KCSS website and KCSS services. Distributed inserts from the Lexington Herald</li> </ul>

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		<p>Leader on school safety issues.</p> <ul style="list-style-type: none"> <li>• I-Safe presentation at Trigg County middle and high school. Over 800 teachers, administrators, parents and community members in attendance.</li> <li>• I-Safe presentation at Crittenden County Middle School. Over 60 students, teachers and administrators in attendance.</li> <li>• Presentation to the Second Region preschool teachers on classroom and time management.</li> <li>• Cyber-bullying presentation for KY Association of School Social Workers Conference at Lexington, approximately 40 in attendance.</li> <li>• Observed and sat in on debriefing of Graves Co. Mock Drill to assist other school districts with the same type of exercise.</li> </ul>
Goal/Activity	Status*	Notation
C. Post Secondary Trainings for pre-service teachers, practicing teachers and administrators	✓	<ul style="list-style-type: none"> <li>• <b>Presentation to 35 MSU undergraduate students on the KCSS website.</b></li> <li>• <b>Presentation to 22 MSU graduate students on Crisis Management and Internet Safety.</b></li> <li>• <b>Presented at Madisonville Community College on Crisis Management for Schools and how the Emergency Management Resource Guide could be used at Madisonville Community College.</b></li> <li>• <b>Presented on how to develop a School Safety Plan using school specific data to ADM 677 Crisis Management Class at Paducah as well as an EMRG training in Hopkinsville.</b></li> <li>• <b>Presented to MSU's graduate school and Community Class on dealing with a school crisis.</b></li> <li>• <b>Previewed new EMRG for ADM 677 Behavior Institute and presented two sessions on classroom climate and teacher stress.</b></li> <li>• <b>Presented a workshop on Classroom Management to the Future Educators of America Camp held for the Teacher Quality Institute at MSU.</b></li> <li>• Conducted pre-principal training at Bellarmine University on Legal Issues in School Safety-15 graduate students participated.</li> <li>• Presented to 225 pre-service teachers at Murray State University on Classroom Management and Safe School Initiatives.</li> <li>• Distributed insert from Lexington Herald Leader on Safe Schools Week to College of Education Faculty &amp; Staff.</li> <li>• ADM 677, Crisis Management in Education Settings met five times during this period.</li> </ul>

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		<ul style="list-style-type: none"> <li>• Conducted pre-principal training at Bellarmine University - 10 participants.</li> <li>• Suicide Training at Murray State and Shawnee Community College - 20 participants.</li> <li>• QPR training at Murray State - 105 participants.</li> <li>• Woven Word presentation at Murray State - 26 participants.</li> <li>• Presentation to Schools &amp; Community graduate class - 27 participants.</li> <li>• Presentation to student teachers at Murray State on classroom management and school safety-140 in attendance.</li> <li>• Presentation to graduate students in Madisonville on school safety and the KY School Safety Educators Endorsement-30 students.</li> <li>• Two QPR trainings at Shawnee Community College-60 faculty and staff attended the training.</li> <li>• Presentation at the KY Association of Teacher Educator Conference in Georgetown on the KCSS website improvements and resources KCSS offers on the web.</li> </ul>
Goal/Activity	Status*	Notation
<b>III. Goal: To facilitate efforts to identify, develop, improve and implement school safety coursework and protocols in all KY post-secondary institutions</b>		
A. Continue to inform institutions of Education on school safety curriculum and encourage participation in the post-secondary standards established by the Kentucky Center for School Safety and the EPSB	✓	<ul style="list-style-type: none"> <li>• <b>Discussed online curriculum for ADM 675 for the Fall 2008 semester with MSU faculty committee. Plans finalized on offering online course in the spring.</b></li> <li>• <b>Summer course supplemented for student to complete endorsement.</b></li> <li>• <b>Reviewed requirements for Safe School Endorsement for Murray State's Graduate Bulletin.</b></li> <li>• <b>Disseminated Safe School Endorsement Brochures to area school safety personnel and others.</b></li> <li>• <b>Corresponded with five seeking endorsement but living in other parts of Kentucky.</b></li> <li>• Discussed safe school endorsement and safety standards with Bellarmine University. They interested in the Safe School Endorsement.</li> <li>• Discussed Eastern Kentucky University's progress on the School Safety Endorsement with Dr. David May. Some courses are currently being taught and the endorsement is moving forward.</li> <li>• Discussed safe school endorsement and safety standards with Debbie</li> </ul>

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		Schumacher of Georgetown University. Followed up with emails for inclusion in their programming.
<b>Goal/Activity</b>	<b>Status*</b>	<b>Notation</b>
B. Disseminate information and assist with development of the KY School Safety Educator Endorsement in KY institutions	✓	<ul style="list-style-type: none"> <li>• <b>Resubmission of the KY School Safety Educators Endorsement was approved by EPSB.</b></li> <li>• <b>Presented the endorsement to a MSU graduate course committee.</b></li> <li>• <b>Talked with EPSB about ADM 675 and having MSU faculty/KCSS staff coaching the online course to fulfill the endorsement requirements.</b></li> <li>• <b>Worked with students statewide on the endorsement.</b></li> <li>• Distributed flyers, endorsement information to approximately 7 graduate classes.</li> <li>• Sent endorsement information as requested-approximately 5 inquires this period.</li> <li>• Collaborated with Asst. Dean of College of Education at MSU on resubmission of School Safety Endorsement to Standards Board. Resubmission was approved.</li> <li>• Disseminated course flyers for ADM 677 - 15 students enrolled.</li> <li>• Sent endorsement information as requested. Approximately 100 brochures have been distributed through classes and exhibits.</li> <li>• Sent information to interested parties as requested-4 inquiries this semester.</li> <li>• Approximately 75 brochures were given to graduate students this quarter.</li> <li>• Spoke with 4 graduate classes about the endorsement at Murray.</li> <li>• Approximately 100 KY School Safety Educator Endorsement Brochures were taken at the KCSS Exhibit booth at various conferences.</li> </ul>
<b>IV. Goal: Continue to work with CPE, KDE, EPSB, KATE, KACTE, and other education entities (state, national &amp; international) on school safety issues</b>		
A. Partner with CPE, KDE, EPSB, KATE, KACTE and other education entities on school safety issues	✓	<ul style="list-style-type: none"> <li>• <b>Wrote and submitted a proposal for the KATE Conference.</b></li> <li>• <b>Developed a KCSS ad for the KASA conference booklet.</b></li> <li>• <b>Enlisted 15 educators to be trained for School Safety Assessments.</b></li> <li>• <b>Discussed KCSS website with nationwidechildren.org. Granted permission for them to use some of the materials on our website.</b></li> <li>• <b>Agreed to present Cyberbullying workshop for KASA in September per EKU's request.</b></li> <li>• <b>Shared a grant opportunity with Regional Training Center.</b></li> </ul>

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		<ul style="list-style-type: none"> <li>• <b>Worked with KDE on collaborating on postings for KCSS and KDE websites.</b></li> <li>• <b>Contacted KSBA about bullying policies for Ludlow school system .</b></li> <li>• <b>Worked with KDE on KRS 158.155 for Hopkins County Schools and their student handbook.</b></li> <li>• Coordinated with the I-Safe trainer for KY on the FRYSC proposals and discussed presentation at the summer conference.</li> <li>• Worked with I-Safe trainers on trainings for next year.</li> <li>• Emailed new website link to KCSS Board for review and critique</li> <li>• Collaborated with KDE on grant.</li> <li>• KCSS new website was shared with Dept. of Drug Free Schools, Washington, D.C.</li> <li>• Meet with Calloway County school system on Healthy School Grant.</li> <li>• Working with school system in Columbus, Ohio on School Safety information.</li> <li>• Worked with school systems on areas such as Environmental Safety, Safe School training ideas, Lockdown procedures, grant possibilities and truancy.</li> <li>• Wrote Cyber Bullying article for KDE, Virtual Chronicles to be published on-line for use in professional development course for KY teachers.</li> <li>• Continued work with Graves County on Emergency Crisis grant.</li> <li>• Working with Fayette County on REEL School public service announcement competition. KDE and STLP are also part of this “bullying” project.</li> <li>• Preparing for Principal Conference.</li> <li>• Began work with KSBA for i-Safe Training in Burkesville for the KAEOP.</li> <li>• Work with the Governor’s Office to set up Safe Schools Week proclamation signing and photo.</li> <li>• Provided i-Safe Training to the KY Association of Educational Office Professionals - 35 participants.</li> <li>• Collaborated with Hardin County and KYSPRA on Hand Washing campaign.</li> <li>• Contacted KSBA to conduct training for Crisis Management endorsement course held in Paducah.</li> <li>• Working with KSBA on presentation at the post secondary luncheon.</li> <li>• Presentation to KY First Responders in Owensboro, an overview of</li> </ul>
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		<p>KCSS was given. Approximately 300 in attendance.</p> <ul style="list-style-type: none"> <li>• Discussed future website update with EPSB at the KATE Conference.</li> <li>• Worked with the Governor’s office to secure a date and place for the signing of the Safe School Week Proclamation.</li> </ul>
Goal/Activity	Status*	Notation
B. Develop and update school safety training materials for use at the post secondary level	✓	<ul style="list-style-type: none"> <li>• <b>Completed the Emergency Management Resource Guide and accompanying CD’s.</b></li> <li>• <b>PowerPoint developed on The Four Phases of Emergency Management.</b></li> <li>• <b>Reviewed ADM 677 portfolios for NCATE display room.</b></li> <li>• <b>Developed and created brochure on Choking and webpage.</b></li> <li>• <b>Began development of Emergency Management Flip Chart.</b></li> <li>• <b>Revised, formatted and reprinted EMRG for use at the post-secondary level with pre-service and practicing teacher.</b></li> <li>• Developed and created the ADM 677 Crisis Management in Educational Settings web pages with PowerPoint, worksheets, rubric and various other links for use on-line in any post secondary institution who needs these resources.</li> <li>• Began development of the revised 2008 Emergency Management Resource Guide and CD that can be used in various courses.</li> <li>• Researched Post Traumatic Syndrome and Crisis Recovery for use with ADM 677 and the Emergency Management Resource Guide.</li> <li>• Developed a PowerPoint presentation on Woven Word.</li> <li>• Worked with post-secondary faculty member on the Recovery Section of the Crisis Manual.</li> <li>• Enhanced PowerPoint on Myths of School Shooters.</li> <li>• Updated school shooter PowerPoint that is used in presentations given to post secondary classes.</li> <li>• Developed a PowerPoint to use with the Woven Word curriculum that is an emerging literacy/social skills curriculum for pre-K. This is used in courses such as Teaching Kindergarten.</li> </ul>
Goal/Activity	Status*	Notation
<b>RESOURCE CENTER</b>		
<b>I. Goal: Maintain a public website</b>		
A. Redesign a user-friendly school safety resource website with focus on K-12	✓	<ul style="list-style-type: none"> <li>• <b>During this quarter the website has had 633, 112 hits/visits with an average of 6,957 hits/visits per day.</b></li> <li>• <b>A total of 264,509 pages were requested from the initial visit and 59, 159 items were downloaded.</b></li> </ul>

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		<ul style="list-style-type: none"> <li>• <b>Of the 40% of the users who could be identified 30% was from the U.S. and the other 10% usage was 34 various countries.</b></li> <li>• <b>The largest identified U.S. user groups were Kentucky schools and state government.</b></li> <li>• <b>The calendar, pledge, New Emergency Resource Guide and the handouts page were the top requested items.</b></li> <li>• <b>Redesigned calendar item entry system so homepage displays location of training or conference.</b></li> <li>• <b>Redesigned Emergency Procedures section of webpage to align with the Emergency Management Resource Guide.</b></li> <li>• Redesigned website for K-12 audience (post-secondary education majors) with 1,611 pages and PDF files.</li> <li>• Developed opportunities to feature digital photos (659) and graphics of Kentucky School Children, SROs, School Administrators, Board Members and KCSS staff for visual enhancement on website.</li> <li>• Our KCSS website has 4,480 hyperlinks. These links have been tested and broken links have been repaired as needed.</li> <li>• Continued to develop new design and concept for website building pages, cleaning up pages, checking links, monitoring usage.</li> <li>• Received training in Adobe Illustrator, Photoshop, InDesign for use on website, brochures, etc.</li> <li>• Researched articles/information for website.</li> <li>• Explored design of numerous websites for design and other elements for new website.</li> <li>• Used graduate level education students and school administrators/teachers as a focus group for new website.</li> <li>• Visited school districts for best practice highlights and pictures for website.</li> <li>• Met with web designer and assistant on new website.</li> <li>• Multiple meetings with web designer to discuss the possibility of changing website hosting site, format of website, design, and ease of accessing recourses. Also discussed databases-can they be supported (training calendar, etc.).</li> <li>• Researched volumes of websites for possible inclusion of features to improve our website.</li> <li>• Worked on appearance of website-size, color, format, graphic and illustration.</li> <li>• Took and edited picture for use on website.</li> <li>• Multiple consultations with future shareholders (Focus groups)</li> </ul>
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		<ul style="list-style-type: none"><li>• Evaluated and prioritized website components.</li></ul>
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Goal/Activity	Status*	Notation
B. Update and maintain website	✓	<ul style="list-style-type: none"> <li>• Updated or added 16 calendar items.</li> <li>• Added to website: appendix of annual reports, indicators of school crime, KIP Survey for the State of KY, Healthy Schools grant, KYCID information, Map on Violence in Schools, Technical Assistance pages, University Resources, KCSS Funding pages, REEL School Winners, China Earthquake and Virginia Tech update.</li> <li>• Reworked links on Dept. of Juvenile Justice page.</li> <li>• Reviewed School Safety News E-lerts weekly for inclusion on website.</li> <li>• Choking Brochure posted to the website.</li> <li>• Worked, designed and created emergency management page and hyperlink pages from the interactive CD to the web.</li> <li>• Checked grant e-lerts and forwarded appropriate grants.</li> <li>• The new website went live in February with a total of 393, 218 hits/visits for this quarter with an average of 5,881 hits/visits per day.</li> <li>• Added and reentered/revised 32 items on the calendar.</li> <li>• Obtained photo releases for KCSS website.</li> <li>• Updated and research current news articles on a regular basis.</li> <li>• Updated the Emergency Management page.</li> <li>• Made PDF from the new Data Analysis for 2007 and published it on the web.</li> <li>• Worked on design of articles from KASA for website.</li> <li>• Worked extensively on new website: <ol style="list-style-type: none"> <li>1. Posted Harry Wong Summary of concepts handout research</li> <li>2. Fixed broken links</li> <li>3. Added 49 new links this quarter</li> <li>4. Routinely updated website to keep it current.</li> <li>5. Posted pictures from the Safe Schools, Successful Students Conference.</li> <li>6. Added graphics to the right side of the web page.</li> <li>7. Added “Superbug” MRSA website and podcast.</li> <li>8. Added 15 items to the calendar.</li> </ol> </li> <li>• Added 41 news links during this quarter on topics such as security issues, SRO announcements, bullying, back to school safety, emergency drills, university safety, etc.</li> <li>• Researched, compiled and posted 11 articles added during this</li> </ul>

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		<p>quarter on topics such as the Safe Schools Conference, Resource Office Awards, Bullying, Playground safety, printable version of the Safe Schools Conference workshops, and Notes from the Director.</p> <ul style="list-style-type: none"> <li>• Two staff members were trained on how to maintain the current website while preparing for the new website.</li> <li>• Added, deleted and revised over two dozen buttons and pictures to the current website.</li> <li>• Updated pages as necessary (dropped links, email changes, etc.)</li> <li>• Answered ASK questions in a timely manner.</li> <li>• Updated calendar and marketed trainings through the website.</li> </ul>
Goal/Activity	Status*	Notation
C. Revise and develop instructional web-based resources	✓	<ul style="list-style-type: none"> <li>• <b>Developed PowerPoints on The Four Phases of Emergency Management and An Example of School Safety Plan.</b></li> <li>• <b>Created brochure on Choking Game.</b></li> <li>• Reviewed and revised principal resources on website.</li> <li>• Created new email accounts for Ask KCSS and List KCSS.</li> <li>• Developed sixteen (16) new pages for the website.</li> <li>• Updated all web-based brochures/handouts with new contact information.</li> <li>• Developed brochures and handouts for Safe Schools Week that were posted to the web for all to download.</li> <li>• Developed Internet safety resource and posted it on the web.</li> <li>• Standardized location of center and rebuilt publications with current information.</li> <li>• Check dropped links and corrected or removed them.</li> </ul>
II. Goal: Identify and disseminate school safety information		
A. Develop and revise promotional and informative materials on areas of interest for various audiences	✓	<ul style="list-style-type: none"> <li>• <b>Updated the Emergency Management Resource Guide and developed the accompanying CD.</b></li> <li>• <b>Printed for dissemination over 500 emergency guides and over 1,000 emergency management CDs.</b></li> <li>• <b>Created flyers for KCSS website.</b></li> <li>• <b>Created promotional materials for Non-Certified Staff Institution.</b></li> <li>• <b>Created Choking brochure for principals and parents.</b></li> <li>• <b>Judged REEL PSAs on Bullying by STLP students.</b></li> <li>• <b>Interviewed for article in Paducah Sun on Cyberbullying and by Louisville Channel 32 on Cyberbullying.</b></li> <li>• Updated the Emergency Management Resource Guide and arranged</li> </ul>

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		<p>it in a new format.</p> <ul style="list-style-type: none"> <li>• Created Gun Safety brochure.</li> <li>• Continued collaboration with Fayette Co. District Technology Coordinator on “The Reel School” public service announcement competition on bullying. Provided pertinent information and links for student access to develop their public service announcements. Judged 32 student made videos with an online rubric.</li> <li>• Developed and disseminated flyers for new website at various regional conferences.</li> <li>• Wrote Cyber Bullying article for Virtual Learning On-line Chronicle for KDE.</li> <li>• Revised school safety insert for Lexington Herald Leader that was published 11/6/07.</li> <li>• Developed promotional material for Safe Schools Week for website and exhibits.</li> <li>• Developing PowerPoint “Selected Schools and Youth Violence Statistics”.</li> <li>• Work article for Murray Ledger &amp; Times on Internet Safety.</li> <li>• Researched numerous websites on National Safe School Research.</li> <li>• Interviewed by Paducah Sun on the 10<sup>th</sup> Anniversary of the Heath incident.</li> <li>• Developed website update flyer and disseminated 100 at the Counselors’ Conference.</li> <li>• Developed Pledge brochure and disseminated over 1000 at the Safe Schools, Successful Students Conference.</li> <li>• Revised over 30 brochures/publications to disseminate at exhibits.</li> <li>• Created Cyber-bullying PowerPoint.</li> <li>• Created flyer on Safe Schools Conference.</li> <li>• Developed ad for KASA Conference.</li> <li>• Developed and raised support for newspaper insert for Lexington Herald Leader, Newspaper in Education Program (Stand Up and Sign Up for School Safety).</li> <li>• Developed a one hour assembly adapted from I-Safe for middle and high school students, teachers, administration, parents and community members.</li> <li>• Developed a one hour awareness presentation for Cyber-bullying.</li> <li>• Partnered with Fayette County District Technology Coordinator “The Reel School” public service announcement competition on bullying. Provided pertinent information and links for student access</li> </ul>
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		<ul style="list-style-type: none"> <li>to develop their public service announcements.</li> <li>Taking a class on Adobe CS3 Design, Photoshop and Illustrator to aide in the development of brochures and publications.</li> </ul>
Goal/Activity	Status*	Notation
B. Attend conferences which provide pertinent information for dissemination	✓	<ul style="list-style-type: none"> <li><b>Attended the following conferences:</b> <ol style="list-style-type: none"> <li><b>Preschool Behavior Institute</b></li> <li><b>KASS Conference</b></li> <li><b>Behavioral Institute</b></li> </ol> </li> <li>Attended the following conferences: <ol style="list-style-type: none"> <li>KY School Boards Association Conference in Louisville.</li> <li>KY Teaching &amp; Learning Conference in Louisville.</li> </ol> </li> <li>Attended the following conferences: <ol style="list-style-type: none"> <li>Safe Schools, Successful Students Conference</li> <li>KY Association of School Counselors</li> <li>KY Association of Elementary School Principals</li> <li>KY Association of Counselors</li> </ol> </li> <li>Attended First Responders state meeting in Owensboro and represented the Center.</li> <li>Presented and attended the KY Association of Teacher Educators.</li> <li>Attended the KY Assoc of School Administrators Conference.</li> <li>Presented at the KY Association of School Social Workers Conference on Cyber-bullying.</li> </ul>
C. Email correspondence to include E-lets as necessary	✓	<ul style="list-style-type: none"> <li><b>E-lets were sent on the following:</b> <ol style="list-style-type: none"> <li><b>KYCID summer training on professional development</b></li> <li><b>COPS Grant</b></li> <li><b>Proposals for Safe Schools Successful Students Conference</b></li> <li><b>Healthy Schools Grant</b></li> <li><b>KY Non-Certified Staff Institute</b></li> </ol> </li> <li>E-lets sent on the following: <ol style="list-style-type: none"> <li>New Website</li> <li>Call for Presenters at the Safe Schools, Successful Students Conference</li> <li>Symposium for Children of Incarcerated Parents</li> <li>Helpful Hints publications</li> <li>Disaster Grant</li> <li>Emergency Readiness Management Grant</li> <li>Statewide Tornado Drill</li> <li>Internet Safety</li> <li>Youth Empowerment Award</li> </ol> </li> </ul>

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		<ul style="list-style-type: none"> <li>• E-lets were sent on the following items: <ol style="list-style-type: none"> <li>1. CHHCS Anti-bullying resources</li> <li>2. Call for Presenters VOV Exhibit</li> <li>3. Safe Schools Week</li> <li>4. Governor Fletcher Proclaims 10/21-10/27/07 as KY Safe Schools Week</li> </ol> </li> <li>• E-lets sent on items such as Homeland Security Conference in Bowling Green, Safe Schools Conference, and various trainings around the Commonwealth.</li> <li>• Coordinated and responded to emails on school safety topics.</li> <li>• Created and maintained various distribution lists. New lists included KY Newspapers, magazine, TV and radio stations.</li> <li>• Created distribution lists of school safety focus groups.</li> <li>• Searched KDE MAX for possible additional distribution lists.</li> </ul>
Goal/Activity	Status*	Notation
D. Exhibit KCSS display at conferences and disseminate information	✓	<ul style="list-style-type: none"> <li>• <b>Exhibited at the following conferences:</b> <ol style="list-style-type: none"> <li>1. <b>KASS Conference</b></li> <li>2. <b>Behavior Institute</b></li> </ol> </li> <li>• Exhibited at the following conferences: <ol style="list-style-type: none"> <li>1. KY School Boards Association Conference</li> <li>2. KY Teaching &amp; Learning Conference</li> </ol> </li> <li>• Exhibited at the following conferences: <ol style="list-style-type: none"> <li>1. Safe Schools, Successful Students Conference</li> <li>2. KY Association of School Counselors</li> <li>3. KY Association of Elementary School Principals</li> </ol> </li> <li>• Disseminated over 800 publications, brochures, checklists, Crisis Management CDs, etc. to attendees at the KY Association of School Administrators Conference.</li> <li>• Revised and designed new panels for large display with current information at the KCSS booth.</li> </ul>
E. Present information on KCSS, successful practices and safe schools issues throughout the Commonwealth	✓	<ul style="list-style-type: none"> <li>• <b>Interviewed for Louisville's Channel 32 news on Cyberbullying Kentucky schools.</b></li> <li>• <b>Front page article in the Paducah Sun on Cyberbullying.</b></li> <li>• <b>Presented to faculty members of Madisonville Community College on Emergency Management Resource Guide and its implementation on a college campus.</b></li> <li>• <b>Presented Internet Safety to a Paducah Community Group.</b></li> <li>• <b>Presented on how to develop a School Safety Plan using school specific data to ADM 677 Crisis Management Class at Paducah.</b></li> </ul>

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		<ul style="list-style-type: none"> <li>• <b>Presented to MSU's graduate School and Community Class on Dealing with a School Crisis.</b></li> <li>• <b>Collaborated with Cyril Wantland to train on emergency management in Hopkinsville.</b></li> <li>• <b>Presented two sessions at the Behavior Institute in Louisville on Climate and Culture and Teacher Stress.</b></li> <li>• <b>Presented a workshop to Future Educators of America on Classroom Management.</b></li> <li>• <b>Presented to Western Kentucky Pre-Principal Co-hart group on school safety, emergency management, KCSS website, and the Safe School Endorsement at Mayfield, Ky.</b></li> <li>• Conducted pre-principal training at Bellarmine University on Legal Issues in School Safety-15 graduate students participated.</li> <li>• Presentation given to 225 pre-service teachers at Murray State University on Classroom Management and Safe School Initiatives.</li> <li>• Distributed insert from Lexington Herald Leader on Safe Schools Week to College of Education Faculty &amp; Staff.</li> <li>• ADM 677, Crisis Management in Education Settings met five times during this period.</li> <li>• Collaborated with Jefferson County Schools and the Governor to promote Safe Schools Week.</li> <li>• QPR training for student teachers/community members.</li> <li>• Presented at the KY Retired Teachers meeting.</li> <li>• Presented information on KCSS to Emergency Responders throughout KY in Owensboro.</li> <li>• Presented two (2) I-Safe sessions to middle school students, two (2) sessions to high school students and one session to parents and community members-over 800 in attendance.</li> <li>• Presented cyber-bullying to KY Association of School Social Workers in Lexington.</li> <li>• Presented I-Safe to two 8<sup>th</sup> grade classes in Crittenden County and collaborated with a trainer.</li> <li>• Presented classroom management to teachers in Madisonville.</li> <li>• Presented on the web resources and the future of KCSS website at the KY Association of Teacher Educators Annual Conference.</li> </ul>
Goal/Activity	Status*	Notation
F. Expand On-line Resources	✓	<ul style="list-style-type: none"> <li>• <b>Expanded online resources to include the following: appendix of annual reports, indicators of school crime, KIP Survey for the State of KY, Healthy Schools grant , KYCID information, Map</b></li> </ul>

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		<p><b>on Violence in Schools, Technical Assistance pages, University Resources, KCSS funding pages, REEL School Winners, China Earthquake, Virginia Tech update, Choking page, Recovery page, disaster page, emergency management pages.</b></p> <ul style="list-style-type: none"> <li>• Reviewed and revised principal resources on website.</li> <li>• Created new email accounts for Ask KCSS and List KCSS.</li> <li>• Developed sixteen (16) new pages for the website.</li> <li>• Researched classroom management, Internet Safety, behavior management, suicide, curriculum, bullying, cyber-bullying.</li> <li>• Added online links and formatted pages for website.</li> <li>• Researched various safe school topics for inclusion in new website.</li> </ul>
<b>Goal/Activity</b>	<b>Status*</b>	<b>Notation</b>
G. Coordinate 2007 Safe Schools Week	✓	<ul style="list-style-type: none"> <li>• <b>Checked website handouts for Safe School Week Resources.</b></li> <li>• <b>Check current links on website which cover Safe School Week items.</b></li> <li>• <b>Research Safety Curriculum in preparation for SSW 2008.</b></li> <li>• <b>Developed 10 possible logos or slogans preparation for SSW '08.</b></li> <li>• <b>Planning for Safe Schools Week 2008 has begun.</b></li> <li>• Updated Safe Schools Week pages on the website.</li> <li>• Disseminated Safe Schools Week publications at conferences and events through the Commonwealth.</li> <li>• Met with local middle schools to encourage participation in the Safe School Proclamation Week.</li> <li>• Local media coverage of Safe School Rally at local elementary school.</li> <li>• Sent out E-lets on Safe Schools Week.</li> <li>• Online pledge “Stand Up &amp; Sign Up” press release.</li> <li>• Distributed press release on Governor Fletcher’s Safe School Proclamation.</li> <li>• Sent information to schools on Safe Schools Week.</li> <li>• Proclamation signing by Governor Fletcher with Jefferson Co. school students.</li> <li>• Safe Schools Week proclamation signing by Murray judge with teachers, administrators, students and community members.</li> <li>• Featured KCSS on National Safe School website.</li> <li>• Kentucky schools took online pledge and linked KCSS website for Safe Schools Week activities.</li> <li>• Designed a flyer for Safe Schools Week.</li> </ul>

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		<ul style="list-style-type: none"> <li>• Picked a theme for Safe Schools Week: Stand Up and Sign Up for School Safety.</li> <li>• Researched topics and focus for Safe Schools Week curriculum.</li> <li>• Collaborated on insert in Lexington Herald-Leader focusing on Safe Schools Week.</li> </ul>
Goal/Activity	Status*	Notation
<b>III. Goal: Provide support for KCSS partners</b>		
A. Consult with partners as requested concerning current trends and best practice	✓	<ul style="list-style-type: none"> <li>• <b>Consulted with EKU on the choking issue in Kentucky schools.</b></li> <li>• <b>Research information and developed a webpage on choking.</b></li> <li>• <b>Created a brochure on choking for principals and parents.</b></li> <li>• Collaborated with KSBA and attended an I Safe training on Cyber bullying in Lexington for consistency across the state.</li> <li>• Collaborated through email on SRO page for website for easy use and updates.</li> <li>• Collaborated with KSBA regarding Conference, Safe Schools Week and the website.</li> </ul>
B. Create materials for dissemination concerning partner activities	✓	<ul style="list-style-type: none"> <li>• <b>Developed a KCSS ad for the KASA conference booklet.</b></li> <li>• <b>Updated the KCSS Emergency Management Resource Guide.</b></li> <li>• <b>Created a Choking Brochure.</b></li> <li>• <b>Created promotional material for the Non-Certified staff training.</b></li> <li>• Collaborated with KDE on grant announcements for the website.</li> <li>• Uploaded 2007 Annual Report and appendices for EKU.</li> <li>• Worked on 2007 Annual Report.</li> <li>• 700 Safe Schools Week brochures sent to KSBA for use at Safe Schools, Successful Students conference.</li> <li>• PowerPoint enhanced for EKU office on 10 Myths of School Shooters.</li> <li>• Worked with EKU to enhance PowerPoint's.</li> <li>• Compiled Safe School Conference Sessions Printable PDF.</li> </ul>
C. Provide support for partner initiatives	✓	<ul style="list-style-type: none"> <li>• <b>Met with KSBA to discuss the trainings on the Emergency Management Resource Guide.</b></li> <li>• <b>Planned with KSBA on idea about using REEL School winners for next safe school conference.</b></li> <li>• <b>Worked with EKU on presenting the awards for the winners for the REEL School competition at the STLP Competition.</b></li> <li>• <b>Trained fifteen educators on Safe School Assessments.</b></li> <li>• <b>Managed printing of the Emergency Management Resource</b></li> </ul>

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		<p><b>Guide and CDs for trainings and distribution.</b></p> <ul style="list-style-type: none"> <li>• <b>Updated website for EKU on funding and other issues.</b></li> <li>• Updated training calendar and changed format for ease of viewing through home page to include location and date of event (KBSA)</li> <li>• Presented at Lexington to Asst Principal at request of EKU on Cyber Bullying.</li> <li>• Published DDJ page with Videos, photos, word docs and pdfs for Board member and to be used across the state.</li> <li>• Participated in the Safe School Assessment at Daviess County in Owensboro on 1/17/08.</li> <li>• Sent I-Safety awards for KSBA.</li> <li>• Collaborated with KSBA on bully training at Livingston County.</li> <li>• Sent resource materials out as requested by partners.</li> <li>• Worked with EKU on impact of reduction of Safe School funds for FY09-FY10.</li> <li>• Started training i-Safe Training presenters.</li> <li>• Provided photos of KCSS staff at KY Counseling Association Conference.</li> <li>• Worked with EKU on questions for Governor’s Transition Team.</li> <li>• Worked on pictures for publications for partners and annual report.</li> <li>• Worked with EKU on 10 year anniversary of Heath incident.</li> <li>• Collaborated with KSBA on i-Safe Training in Elizabethtown.</li> <li>• Provided luncheon loop for Safe Schools Conference per request of KSBA.</li> <li>• Provided photographs at various events for partners to use for publications as necessary.</li> <li>• Enhanced school safety power point for Eastern.</li> </ul>
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**Kentucky Center for School Safety Work Plan FY 2008  
Status Report for Period April - June 2008**

Goal/Activity	Status*	Notation
Center Operations		
<b>I. Goal: Carry out the central operations of the Center</b>		
L. Implement FY08 work plan and budget	✓	<ul style="list-style-type: none"> <li>The FY08 work plan and budget were approved by the KCSS Board of Directors at the 6/20/07 Board meeting.</li> </ul>
M. Establish MOA with KDE	✓	<ul style="list-style-type: none"> <li>An MOA was established with KDE at the beginning of FY08.</li> </ul>
N. Submit FY07 KCSS final fiscal report	✓	<ul style="list-style-type: none"> <li>The final Fiscal Report for FY07 was included in the April – June 2007 Quarterly Report.</li> </ul>
O. Maintain toll-free school safety information line	✓	<ul style="list-style-type: none"> <li><b>The KCSS averaged 204 calls per month via the toll-free line during the quarter April - June 2008.</b></li> <li>The KCSS averaged 211 calls per month via the toll-free line during the quarter January - March 2008.</li> <li>The KCSS averaged 223 calls per month via the toll-free line during the quarter October - December 2007.</li> <li>The KCSS averaged 226 calls per month via the toll-free line during the quarter July – September 2007.</li> </ul>
P. Conduct regular KCSS staff meetings	✓	<ul style="list-style-type: none"> <li>The KCSS Executive Director meets regularly with all staff and partners via conference calls or monthly meetings.</li> </ul>
Q. Establish sub-contracts with Center partners	✓	<ul style="list-style-type: none"> <li>Subcontracts between EKU, KSBA, and MSU have been executed.</li> </ul>
R. Conduct KCSS staff evaluations including Executive Director	✓	<ul style="list-style-type: none"> <li><b>Staff evaluations were completed for the review period ending June 30, 2008.</b></li> <li>This has been amended and staff evaluations will be conducted in the fourth quarter.</li> <li>Staff evaluations will be conducted in the third quarter.</li> </ul>
S. Conduct annual evaluations of KCSS partners	✓	<ul style="list-style-type: none"> <li>KCSS partners are evaluated through periodic meetings with the KCSS Executive Director.</li> </ul>
T. Pursue additional funding to supplement KCSS activities	✓	<ul style="list-style-type: none"> <li>A grant was received from the Kentucky Department of Juvenile Justice to provide assistance with conducting the data analysis for the 2006 Juvenile Crime Analysis Report, analyzing data and writing reports for the Delinquency Prevention Councils in the state, and conducting a data analysis to examine Disproportionate Minority Contact in Kentucky.</li> </ul>
U. Coordinate the Safe School Assessment Program	✓	<ul style="list-style-type: none"> <li><b>Five assessments were coordinated and completed during the quarter April - June 2008.</b></li> <li>Forty assessments were coordinated and completed during the quarter January – March 2008. There are five assessments scheduled for the next</li> </ul>

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		<p>quarter.</p> <ul style="list-style-type: none"> <li>• Thirty-seven assessments were coordinated and completed during the quarter October – December 2007. There are 44 assessments scheduled for the next quarter.</li> <li>• The Safe School Assessment Training for FY08 was held on June 7, 2007 at the Embassy Suites in Lexington, KY. There are 38 assessments scheduled for the next quarter.</li> </ul>
Goal/Activity	Status*	Notation
V. Provide In-Kind Services for the Safe School Assessment Program	✓	<ul style="list-style-type: none"> <li>• <b>Three educators/KCSS staff members participated in safe school assessments during the quarter April - June 2008 as an in-kind service to the KCSS.</b></li> <li>• Fifty-nine educators/KCSS staff members participated in safe school assessments during the quarter January – March 2008 as an in-kind service to the KCSS.</li> <li>• Fifty-eight educators/KCSS staff members participated in safe school assessments during the quarter October – December 2007 as an in-kind service to the KCSS.</li> </ul>
II. Goal: Produce summary reports of Center activities		
H. Submit quarterly reports to the Board of Directors	✓	<ul style="list-style-type: none"> <li>• <b>The quarterly reports for October - December 2007 and January – March 2008 were submitted to the KCSS Board of Directors at the 5/14/08 meeting.</b></li> <li>• The quarterly report for July-September 2007 will be submitted to the KCSS Board of Directors at the 1/16/08 meeting.</li> <li>• The quarterly report for April – June 2007 was submitted to the KCSS Board of Directors at the 10/24/07 meeting. The quarterly report for July – September 2007 will be submitted to the KCSS Board of Directors at the 1/16/08 meeting.</li> </ul>
B. Develop and submit FY 2007 annual KCSS report to the Governor, Kentucky Board of Education, and General Assembly	✓	<ul style="list-style-type: none"> <li>• The FY07 KCSS Annual Report has been completed and a copy was sent to Board Members in March 2008.</li> <li>• The FY07 Annual Report will be completed in the third quarter.</li> <li>• Work has begun on the KCSS Annual Report for FY07. The Annual Report will be submitted at the beginning of 2008.</li> </ul>
III. Goal: Promote Interagency Collaboration		
D. Conduct semi-annual meetings of School Safety Advisory Council (SSAC)	✓	<ul style="list-style-type: none"> <li>• <b>The role of the School Safety Advisory Council is being revised for FY09.</b></li> <li>• A School Safety Advisory Council meeting was held on November 2, 2007 in Lexington, KY.</li> <li>• A School Safety Advisory Council (SSAC) meeting is scheduled for</li> </ul>

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		November 2007.
E. Provide school safety speakers upon request	✓	<ul style="list-style-type: none"> <li>Section II of the quarterly report provides a detailed summary of presentations made by KCSS staff.</li> </ul>
F. Conduct school safety related presentations, guest lectures and workshops at conferences, university lectures, collaborative meetings, etc.	✓	<ul style="list-style-type: none"> <li>Presentations and collaborative meetings are listed in Section II of the quarterly report.</li> </ul>
D. Continue participation in collaborative technical assistance initiatives with KECSAC, DJJ, DMH, and other various service organizations	✓	<ul style="list-style-type: none"> <li>Section II of the quarterly report provides a detailed summary of collaborative meetings conducted in this quarter.</li> </ul>
<b>Goal/Activity</b>	<b>Status*</b>	<b>Notation</b>
<b>ADMINISTRATION OF FUNDS TO LOCAL SCHOOL DISTRICTS</b>		
<b>I. Goal: To facilitate the dissemination of funds to local school districts</b>		
E. Facilitate the distribution of FY08 funds based on an approved formula and established criteria	✓	<ul style="list-style-type: none"> <li>School Safety funds will be distributed to all districts in FY08 based on the approved formula of a base amount of \$20,000 with the remaining funds distributed on a “per pupil” basis based on 2006-2007 average daily attendance. Districts received funding notification in June 2007.</li> </ul>
F. Provide technical assistance to districts receiving school safety funds	✓	<ul style="list-style-type: none"> <li><b>Eight (8) technical assistance requests were received this quarter.</b></li> <li>Ten (10) technical assistance requests were received this quarter.</li> <li>Nine (9) technical assistance requests were received this quarter.</li> <li>Nineteen (19) technical assistance requests were received this quarter.</li> </ul>
G. Develop and disseminate FY08 KCSS District funding report	✓	<ul style="list-style-type: none"> <li>A summary of the distribution of safe schools funds in FY08 is available at the KCSS website. The summary includes the final allocation per district. The FY08 funding report was sent to districts in June 2007.</li> </ul>
H. Profile in the KCSS FY07 Annual Report programs that are funded with Safe Schools Funds including alternative education settings	✓	<ul style="list-style-type: none"> <li>The FY07 KCSS Annual Report has been completed and a copy was sent to Board Members in March 2008.</li> <li>The FY07 Annual Report will be completed in the third quarter.</li> <li>Work has begun on the KCSS Annual Report for FY07. The Annual Report will be submitted at the beginning of 2008.</li> </ul>
<b>DATA ANALYSIS</b>		
<b>I. Goal: To provide analysis of school safety data</b>		
A. Publish and disseminate 2006-2007 Kentucky Safe Schools Data Report(s)	✓	<ul style="list-style-type: none"> <li>The 2006-2007 Kentucky Safe Schools Data Report was published in December 2007.</li> <li>Data is being analyzed. Waiting on enrollment numbers to complete the report.</li> </ul>
I. Continue to provide input to KDE to improve school safety data collection process (including case by case data collection)	✓	<ul style="list-style-type: none"> <li><b>Discussions continued about how to improve efficiency of data sharing and collection.</b></li> </ul>
J. Collect data from principals and superintendents participating in Safe School Assessments during the 2006-2007 school year to determine	✓	<ul style="list-style-type: none"> <li>Report has been completed.</li> <li>Collection of data is complete. Data is being compiled and analyzed to</li> </ul>

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their perceptions of its effectiveness		be included in the report.
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Goal/Activity	Status*	Notation
K. Explore research and funding opportunities with partners and other interested parties utilizing extant KCSS data	✓	<ul style="list-style-type: none"> <li>A grant was received from the Kentucky Department of Juvenile Justice to provide assistance with examining disproportionate minority contact in Madison County.</li> <li>A grant was received from the Kentucky Department of Juvenile Justice to provide assistance with conducting the data analysis for the 2006 Juvenile Crime Analysis Report, analyzing data and writing reports for the Delinquency Prevention Councils in the state, and conducting a data analysis to examine Disproportionate Minority Contact in Kentucky.</li> </ul>
L. Collect data as part of a three year follow-up study from principals and superintendents participating in Safe School Assessments during the 04-05 school year to determine their perceptions of its effectiveness	✓	<ul style="list-style-type: none"> <li><b>Report is being finalized. Expected publication date of September 2008.</b></li> <li>Report has been drafted and is awaiting final changes.</li> <li>Collection of data is complete. Data is being compiled and analyzed to be included in the report.</li> </ul>
M. Collect data from superintendents regarding their perceptions of the effectiveness of the Kentucky Center for School Safety	✓	<ul style="list-style-type: none"> <li>Report has been completed.</li> <li>Collection of data is complete. Data is being compiled and analyzed to be included in the report.</li> </ul>
N. Collect data from school districts regarding their drug prevention programs	✓	<ul style="list-style-type: none"> <li>Report was completed and approved.</li> <li>Compilation of data is complete. Report has been completed and awaiting final approval.</li> <li>Collection of data is complete. Data is being compiled and analyzed to be included in the report.</li> </ul>
<b>SCHOOLS AND COMMUNITIES TRAINING AND TECHNICAL ASSISTANCE</b>		
<b>I. Goal: Identify priority needs for trainings for various education audiences</b>		
D. Evaluate each sponsored training to assess effectiveness and to identify current trends and issues	✓	<ul style="list-style-type: none"> <li>Each training, technical assistance and conference has been evaluated and future trainings will be developed upon those findings. The overwhelming majority of evaluations are positive. A copy of each training's evaluation is available upon request.</li> </ul>
E. Utilize Safe School Assessment and School Safety data to develop the 07-08 training calendar	✓	<ul style="list-style-type: none"> <li>Training needs were developed based upon the 06-07 Safe School Assessment Data. The data revealed a need in school districts for more training on bus driver behavior management skills, bullying, internet safety, effective school resource officer programs and emergency management planning.</li> </ul>
F. Collaborate with state agencies and organizations (i.e. KDE, DJJ,	✓	<ul style="list-style-type: none"> <li><b>Seventeen (17) meetings were conducted with various agencies</b></li> </ul>

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DMHMRS, FRYSC), local district administrators, and parents to obtain training needs		<p><b>regarding mutual areas of concern and collaborative efforts.</b></p> <ul style="list-style-type: none"> <li>• Twenty (20) meetings were conducted with various agencies regarding mutual areas of concern and collaborative efforts.</li> <li>• Eight (8) meetings were conducted with various agencies regarding mutual areas of concern.</li> </ul>
Goal/Activity	Status*	Notation
<b>II. Goal: To sponsor best practice training opportunities for administrators, teachers, students, parents and other community representatives</b>		
<p>D. Develop the 07-08 KCSS training calendar that will provide fifteen (15) regional trainings on school safety issues that are relevant and timely:</p> <ol style="list-style-type: none"> <li>1. Bus Driver Training – Ashland KEDC</li> <li>2. Bus Driver Training – Owensboro, Executive Inn</li> <li>3. Bus Driver Training – Georgetown, Cardome</li> <li>4. I-Safe – need location</li> <li>5. I-Safe – Elizabethtown</li> <li>6. I-Safe – Somerset, Center for Rural Development</li> <li>7. Bullying – Prestonsburg, Best Western</li> <li>8. Bullying – Florence, Ralph Rush Center</li> <li>9. Bullying – Bowling Green, Holiday Inn</li> <li>10. EMP – Morehead, Convention Center</li> <li>11. EMP – Florence, Drawbridge Inn</li> <li>12. EMP – North Lexington, Holiday Inn</li> <li>13. EMP – Hopkinsville, Holiday Inn</li> <li>14. SRO – Richmond, Perkins Center</li> <li>15. Law &amp; Order – Owensboro, Executive Inn</li> </ol>	✓	<ul style="list-style-type: none"> <li>• <b>The following regional trainings were completed this quarter:</b></li> <li><b>6. May 7 -Morehead-KCSS Emergency Management Guide - 58 participants.</b></li> <li><b>7. May 9 – Florence - KCSS Emergency Management Guide - 30 participants.</b></li> <li><b>8. May 21 – Lexington – KCSS Emergency Management Guide – 114 participants.</b></li> <li><b>9. May 23 – Hopkinsville - KCSS Emergency Management Guide – 32 participants.</b></li> <li><b>10. June 13 – BowlingGreen – Bullying Training – 89 participants.</b></li> <li>• There were no regional trainings completed this quarter.</li> <li>• The following regional trainings were completed this quarter: <ol style="list-style-type: none"> <li>1. October 13, Ashland-Bus Behavior Management Training- Cancelled due to very low attendance</li> <li>2. October 20, Owensboro – Bus Behavior Management Training- Cancelled due to very low attendance</li> <li>3. November 3,Georgetown - Bus Behavior Management Training – 44 participants</li> <li>4. November 9, Richmond- Developing an Effective SRO Program – 52 participants</li> <li>5. December 7, Elizabethtown- I-Safe Training - 18 participants</li> </ol> </li> <li>• One regional training was completed this quarter on Bullying. Thirty-five (35) school administrators participated.</li> </ul>
<p>E. Disseminate training calendar to targeted audiences that include partnering agencies such as KDE, DJJ, DMHMRS, and AOC</p>	✓	<ul style="list-style-type: none"> <li>• <u>All</u> Superintendents, Board Members, School Administrators and partnering agencies were e-mailed a copy of the 06-07 training calendar. The trainings were added to the KCSS website. In addition, a flyer for each training is sent to all Superintendents, Board Members, School Administrators and partnering agencies one month prior to each training.</li> </ul>
<p>F. Fund and coordinate on-site technical assistance requests to Kentucky’s elementary, middle, and high schools</p>	✓	<ul style="list-style-type: none"> <li>• <b>Eight (8) school districts requested training for: Casey County - Behavior Management for Bus Drivers - 37</b></li> </ul>

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		<p><b>participants.</b></p> <p><b>Clinton County - Emergency Management Planning - 5 participants.</b></p> <p><b>Ft. Thomas Ind. - Internet Safety - 11 participants</b></p> <p><b>Laurel County - Behavior Management for Bus Drivers - 80 participants.</b></p> <p><b>Lexington Catholic - Bullying Module 1 and 2 - 100 participants.</b></p> <p><b>Paducah Ind. - Bullying Module 1 and 2 - 12 participants.</b></p> <p><b>Taylor County - Bus Driver/Student Communication - 25 participants.</b></p> <ul style="list-style-type: none"> <li>• Ten (10) school districts requested training for:       <ol style="list-style-type: none"> <li>10.Christian County – Bullying Prevention – Cancelled due to weather</li> <li>11.Nicholas County – Bullying Module 2 – Cancelled due to weather</li> <li>Franklin County – Bullying – 20 participants</li> <li>12.Carrollton County – Bus Behavior Management – Cancelled due to weather</li> <li>13.Lincoln County – Bullying Module 1 and 2 – 14 participants</li> <li>14.Jefferson County – Internet Safety – Referred to JCPS Tech Dept.</li> <li>15.Franklin County-Substance abuse recognition/prevention for after school students - 20 participants.</li> <li>16.Harlan County – Bullying Module 1 – 16 participants</li> <li>17.Greenup County – Internet Safety – 34 participants</li> <li>18.Ohio County – Bullying Module 1 – 30 participants</li> </ol> </li> <li>• Nine (9) school districts requested training for:       <ol style="list-style-type: none"> <li>1. EKV Communication Education - Bullying Prevention /Intervention – 5 participants</li> <li>2. Wayne Co. – Emergency Management Planning – Referred to KDE</li> <li>3. Nicholas Co. – Bullying Module 1 – 20 participants</li> <li>4. Middlesboro Ind. – Leadership Training – 13 participants</li> <li>5. Hardin County – Referred to FRYSC for general assembly speaker</li> <li>6. KY Association of Educational Office Professionals – I-safe – 30 participants</li> <li>7. Mid-Cumberland Counseling Association that consisted of participants from Russell, Casey, Wayne, Clinton, Lincoln, McCreary and Pulaski – Internet Safety – 75 participants</li> <li>8. Gallatin Co. – Bullying Module 1 – 40 participants</li> <li>9. Fleming County-Requested Bullying training</li> </ol> </li> <li>• Nineteen (19) school district requests were received this quarter. They were:       <ol style="list-style-type: none"> <li>20. Lewis Co. – Emergency Management Planning- 30 participants</li> <li>21. Greenup Co. -Bus Driver Training- 60 participants</li> </ol> </li> </ul>
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		<p>22. Breckinridge Co. -Behavior Management and Bullying for Bus Drivers-165</p> <p>23. Lincoln Co. -School Bus Discipline and Management-100 participants</p> <p>24. Fleming Co. -School Bus Discipline and Management-70 participants</p> <p>25. Washington Co. -School Bus Discipline and Management-42 participants</p> <p>26. Lake Cumberland Head Start -Internet Safety-160 participants</p> <p>27. Nelson Co. -School Bus Discipline and Management-100 participants</p> <p>28. Harlan Co.-Bullying Awareness Training – 35 participants</p> <p>29. Raceland Worthington Ind. - Classified Staff Emergency Management Training- 50 participants</p> <p>30. Boone Co. Middle School-Bullying Module 1 and 2- 45 participants</p> <p>31. Boone Co. High School=Bullying Module 1 and 2 – 100 participants</p> <p>32. Cumberland Co. -Bullying Module 2 – 25 participants</p> <p>33. Wayne Co. Middle and High School – I-Safe for students- 1168 participants</p> <p>34. Mercer Co. -I-Safe – 900 participants</p> <p>35. Boyle Co. -School Bus Discipline and Management – 50 participants</p> <p>36. Russell Ind. - Bullying Module 1 – 12 participants</p> <p>37. Elliott Co. -I-Safe – 150 participants</p> <p>38. Pike Co. – Bullying and physical plant management training – 50 participants</p>
Goal/Activity	Status*	Notation
<b>III. Goal: Provide quality training for alternative education programs</b>		
C. Fund and coordinate on-site technical assistance requests for alternative education programs	✓	<ul style="list-style-type: none"> <li>• <b>No requests were received for the fourth quarter.</b></li> <li>• No requests were received for the third quarter.</li> <li>• No requests were received for the second quarter.</li> <li>• Two (2) requests were received this quarter. They were: <ol style="list-style-type: none"> <li>1. McCreary Co.-Effective policies and procedures - Consultation with principal</li> <li>2. Madison County- Bullying Module, 1 – 20 participants</li> </ol> </li> </ul>
D. In collaboration with the Kentucky Educational Collaborative for State Agency Children, co-sponsor an annual conference on alternative	✓	<ul style="list-style-type: none"> <li>• Planning for the 2008 conference has begun.</li> <li>• The Alternative Education Conference was held July 16-18, 2007. Over</li> </ul>

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education		300 educators and mental health providers from across the state participated. Evaluation responses were positive on the conference.
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Goal/Activity	Status*	Notation
<b>IV. Collaborate with other agencies to provide training opportunities that relate to specific aspects of school safety</b>		
L. Co-sponsor Annual Safe Schools Conference in partnership with the Kentucky School Boards Association and the Kentucky Department of Education	<b>I</b>	<ul style="list-style-type: none"> <li>• <b>The Planning Committee met to review all the proposals. Final selections have been made. The brochure is being finalized for distribution.</b></li> <li>• A second request for proposals was sent on March 31, 2008.</li> <li>• The Call for Presentations went out all over the state on January 4, 2008. We will continue to collect the proposals until April 18, 2008.</li> <li>• Preliminary plans are being developed for the 14<sup>th</sup> annual conference that will be held October 6-7, 2008 at the Galt House East in Louisville.</li> </ul>
M. Co-sponsor Annual Behavior Institute in partnership with the Kentucky Department of Education and the Council on Children with Behavioral Disorders	✓	<ul style="list-style-type: none"> <li>• <b>The Behavior Institute was attended by over 1,000 participants.</b></li> <li>• The Behavior Institute is scheduled for June 23-25, 2008 at the Lexington Convention Center.</li> </ul>
N. Co-sponsor safety related presentations at the Kentucky Conference: Advances and Best Practices (sponsored by the Department of Mental Health/Mental Retardation)	✓	<ul style="list-style-type: none"> <li>• <b>Due to lack of funding and staff, this conference has been discontinued.</b></li> <li>• DMHMRS will inform KCSS of their intent to collaborate for this conference.</li> </ul>
O. Collaborate with organizations such as the PTA, school councils, and Parent Information Resource Centers to provide school safety related training to parents	✓	<ul style="list-style-type: none"> <li>• <b>Owensboro-Cliff Hagan Boys and Girls Club – Internet Safety 53 participants.</b></li> <li>• <b>Grayson County Girl Scouts – Internet safety – 44 participants</b></li> <li>• Franklin Co. PTA- Bullying Awareness – 50 participants</li> <li>• Ashland Ind. PTA – I-Safe Training – 6 participants</li> <li>• Hancock Co. PTA – I-Safe Training – 1300 high school student participants</li> <li>• Trigg County- Internet safety – 30 participants</li> <li>• Wayne County – Internet Safety – 50 participants</li> <li>• Kentucky PTA – Bullying Awareness – 11 participants</li> </ul>
P. Co-sponsor safety related presentations at the statewide Migrant Education conference in collaboration with Kentucky Department of Education and Eastern Kentucky University	✓	<ul style="list-style-type: none"> <li>• Over 150 educators attended the Sept. 15-16, 2007 event in Louisville. The event highlighted personal safety issues involving staff visits to homes and how to identify substance abuse issues in the home.</li> </ul>
Q. Co-sponsor the Kentucky Middle School Principal Association annual conference	<b>D</b>	<ul style="list-style-type: none"> <li>• KMSPA did not request funding for their annual conference.</li> </ul>
R. Provide collaboration and financial support for school safety related information sponsored by other organizations/agencies	✓	<ul style="list-style-type: none"> <li>• South central Counseling Association – Internet Safety – 28 participants</li> </ul>

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		<ul style="list-style-type: none"> <li>• Northern KY Counseling Association – Threat Assessment Training – 20 participants</li> <li>• Life Skills/Northern KY – Internet Safety – 54 participants</li> <li>• Co-sponsored the Service Providers– 60 participants</li> <li>• Co-sponsored the Diversity Conference with EKV – 125 participants</li> <li>• Co-sponsored the Great Kids Summit with Kentucky Child Now - 500 participants</li> <li>• Co-sponsored the Kentucky Counselor Association Conference - 345 participants</li> <li>• Co-sponsored the KY Attorney General Office’s Victims Assistance Conference – 330 participants</li> <li>• Co-sponsored the Student Discipline Conference with KSBA – 115 school administrators</li> <li>• Co-sponsored Student Leadership Training with KY Association of Student Councils – 350 students, parents and school administrators</li> <li>• Co-sponsored National Dropout Prevention Network Conference – 700 school administrators</li> <li>• Attended Federal Homeland Security Conference in collaboration with the KY Homeland Security Office.</li> <li>• The Kentucky Association of Superintendent’s Administrative Assistants received training on dealing with difficult people – 56 participants.</li> <li>• Co-sponsored the Kentucky School of Drugs and Alcohol to over 837 treatment providers.</li> </ul>
Goal/Activity	Status*	Notation
S. Co-Sponsor the Kentucky Association for School Social Work	✓	<ul style="list-style-type: none"> <li>• One hundred (100) school social workers participated with this conference that focused on a variety of school culture and climate issues.</li> </ul>
T. Co-sponsor a conference for students and parents on substance abuse, mental health needs, medications, and transitional needs and services with the Kentucky Partnership for Families and Children	✓	<ul style="list-style-type: none"> <li>• Plans are being developed for the KPFC annual parent and student conference.</li> </ul>
U. Sponsor the Kentucky Institute for Classified Staff	✓	<ul style="list-style-type: none"> <li>• <b>The 2008 Kentucky Institute for Classified Staff will be held July 25, 2008.</b></li> <li>• The 2008 Kentucky Institute for Classified Staff is finalized. The brochure is completed and will be mailed in April.</li> <li>• The 2008 Kentucky Institute for Classified Staff is scheduled for July 25, 2008. Keynote and presenters have been finalized. The brochure is being created will be mailed by the end of February.</li> <li>• The 2008 Kentucky Institute for Classified Staff is in the planning</li> </ul>

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		stage.
Goal/Activity	Status*	Notation
V. Co-Sponsor FRYSC “Victory over Violence “ conference	✓	<ul style="list-style-type: none"> <li>The Victory over Violence conference was July 11-13, 2007. Over 400 FRYSC participated in this event.</li> </ul>
<b>V. To evaluate each state, regional and on-site training</b>		
D. Evaluate the annual Safe Schools Conference to stay on the cutting edge of issues that schools are addressing	✓	<ul style="list-style-type: none"> <li>The 13<sup>th</sup> annual Safe Schools Conference was held for over 700 participants. The overall summary of the evaluations were very positive.</li> <li>The evaluation summary was sent to all eight each co-sponsors.</li> <li>The 13<sup>th</sup> Annual Safe Schools Conference will be held October 1-2, 2007.</li> </ul>
E. Disseminate evaluation results to KCSS and partnering agencies in annual report	✓	<ul style="list-style-type: none"> <li><b>Evaluation results have been compiled and disseminated to partners and staff for the fourth quarter.</b></li> <li>Evaluation results have been compiled and disseminated to partners and staff for the third quarter.</li> <li>Evaluation results have been compiled and disseminated to partners and staff for the second quarter.</li> <li>Evaluation results have been compiled and disseminated to partners and staff for the first quarter.</li> </ul>
F. Evaluate the Kentucky Institute for Classified Staff	✓	<ul style="list-style-type: none"> <li>Evaluations for the 2007 Kentucky Institute for Classified Staff were positive and the intent is to make this an annual event.</li> </ul>
<b>VI. To administer the awarded Office of Drug Control Policy prevention grant for eastern Kentucky Schools</b>		
A. Provide quarterly reports to ODCP on status of grant	✓	<ul style="list-style-type: none"> <li><b>Fourth quarter summary and reimbursement has been sent to ODCP.</b></li> <li>Third quarter summary and reimbursement has been sent to ODCP.</li> <li>Second quarter summary and reimbursement has been sent to ODCP.</li> <li>First quarter summary and reimbursement has been sent to ODCP.</li> </ul>
B. Provide program administration for the grant that services over 10 school districts and 7 drug prevention specialists	✓	<ul style="list-style-type: none"> <li><b>The curriculum was taught in 99 schools involving over 5,300 students. Due to the grant being discontinued, this will be the last year for the ODCP “Too Good for Drugs” program.</b></li> <li>The 10-week curriculum is almost completed and the post-tests are being implemented.</li> <li>The 16 consultants are actively providing the 10 week drug prevention curriculum.</li> </ul>

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		<ul style="list-style-type: none"> <li>The twenty-two (22) participating school districts have completed the pre-tests and starting the curriculum.</li> </ul>
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Goal/Activity	Status*	Notation
<b>JUSTICE AND LAW ENFORCEMENT TRAINING</b>		
<b>I. Goal: Promote effective partnerships between law enforcement agencies and schools including the School Resource Officer (SRO) program in Kentucky</b>		
I. Write or post a minimum of two articles of interest on the Center's web site	✓	<ul style="list-style-type: none"> <li>Newsletter articles were posted to the KCSS website. Currently in the process of updating the JLET component of the website.</li> </ul>
J. Send out quarterly newsletter to KYASRO members	✓	<ul style="list-style-type: none"> <li>Second quarter newsletter was sent out in January 2008.</li> <li>First quarter newsletter was sent out in September 2007.</li> </ul>
K. Sponsor an annual SRO Conference	✓	<ul style="list-style-type: none"> <li><b>The Safe Schools and Communities Conference was held June 15-18, 2008 with 156 participants.</b></li> <li>Conference brochures went mailed in March 2008.</li> <li>EILA credit was approved for all conference sessions.</li> <li>Planning for 2008 conference started in September 2007. Planning meetings are occurring on an ongoing basis.</li> <li>Planning for 2008 conference started in September 2007.</li> </ul>
L. Provide technical assistance to law enforcement agencies and schools concerning SRO programs	✓	<ul style="list-style-type: none"> <li><b>There were four (4) requests for technical assistance this quarter.</b></li> <li>There were no requests for technical assistance this quarter.</li> <li>There were eight (8) requests for technical assistance this quarter.</li> <li>There were twelve (12) requests for technical assistance this quarter.</li> </ul>
M. Perform staff activities for the Kentucky Association of School Resource Officers and attend KYASRO Board Meetings	✓	<ul style="list-style-type: none"> <li><b>The fifth board meeting took place on June 16, 2008.</b></li> <li><b>Coordinated KYASRO state awards.</b></li> <li>The fourth board meeting took place on March 21, 2008.</li> <li>The third board meeting took place on January 18, 2008.</li> <li>Nomination requests for new board members were mailed in February 2008.</li> <li>Request for nominations for the SRO award sent out in March 2008.</li> <li>Second board meeting for 2007-08 took place on November 9, 2007.</li> <li>First board meeting for 2007-08 took place September 14, 2007 in Frankfort.</li> </ul>
N. Coordinate workshops or make presentations concerning the SRO program at least twice a year	✓	<ul style="list-style-type: none"> <li>Met with the Virginia Center for School Safety to discuss the Kentucky SRO program in August.</li> </ul>
O. Solicit information about School Resource Officers and their daily activities via survey	✓	<ul style="list-style-type: none"> <li>Began preparation for data collection from School Resource Officers.</li> <li>The SRO Survey is done on a biannual basis. The survey was completed in 2006. The next survey will be scheduled for 2008.</li> </ul>

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P. Assist in the coordination of two regional trainings for School Resource Officers, School Administrators and Law Enforcement Administrators	✓	<ul style="list-style-type: none"> <li>• Worked with National Safe Place Center to bring training to Kentucky SROs in June. Kentucky serves as a pilot training site.</li> <li>• Collaborated with KSBA for November SRO training. A regional training will take place in FY08.</li> <li>• Collaborating with KSBA for November SRO training.</li> </ul>
<b>Goal/Activity</b>	<b>Status*</b>	<b>Notation</b>
POST-SECONDARY EDUCATION		
<b>I. Goal: Maintain an active Post-Secondary Task Force</b>		
C. Update and renew commitments of task force members	✓	<ul style="list-style-type: none"> <li>• Renewed and replaced Task Force members for the year.</li> </ul>
D. Engage Task Force members in Center's activities (i.e. attending training sessions, coordinating training sessions, identifying resources, encouraging curriculum changes in higher education)	✓	<ul style="list-style-type: none"> <li>• <b>Gave an overview of the new EMRG manual to Task Force member.</b></li> <li>• <b>Sent email about the Emergency Guide Trainings to the Task Force, Proposals for Safe School Conference and Grant Opportunity to Task Force (About Abstinence Ed Program).</b></li> <li>• <b>Added Task Force member to distribution list of ask@kycss.</b></li> <li>• <b>Shared DJJ information with Task Force member with expectation of the use of this material in post-secondary courses.</b></li> <li>• Sent E-letters and emails to the task members on the following: <ul style="list-style-type: none"> <li>6. Anti-bullying resources</li> <li>7. Sage Publications - free resources</li> <li>8. Finnish school shooting</li> <li>9. Safe Schools Week</li> <li>10. Post Secondary Task Force meeting</li> </ul> </li> <li>• Post Secondary Task Force members attended/presented at the Safe Schools, Successful Students Conference. A luncheon was held for Task Force members where school safety topics were presented and discussed.</li> <li>• Bellarmine University and Murray State University are working with graduate students on disseminating Safe Schools Week materials.</li> <li>• Sent E-letters and emails to the task members on the following: <ul style="list-style-type: none"> <li>5. On-line PD course, "Sexual Assault, Domestic Violence &amp; Child Abuse Awareness Interventions."</li> <li>6. Post Secondary Task Force Luncheon Invitation.</li> <li>7. Safe Schools, Successful Students Conference Flyer.</li> <li>8. Scholarships for students to attend the Safe Schools, Successful Students Conference.</li> </ul> </li> </ul>

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Goal/Activity	Status*	Notation																						
<b>II. Goal: To conduct training sessions on current safety topics/issues in KY school systems and universities to better prepare pre-service teachers, practicing teachers and school administrators</b>																								
D. Research current training materials and safety initiatives by networking with state, national, and international school safety clinicians and share information that would be beneficial to higher education institutions through task force members	✓	<ul style="list-style-type: none"> <li>• <b>Presentation on School Violence-Current Statistics for MSU graduate level class.</b></li> <li>• <b>Trained with another KCSS staff member on Bus Driver Safety, Crisis Management.</b></li> <li>• <b>Researched bullying statistics, classroom management, parent communications, teacher burn out, and Crisis Management flip charts.</b></li> <li>• <b>Developed, designed and created a multi-media format of the Emergency Management Resource Guide (EMRG) using FrontPage software (CD format).</b></li> <li>• <b>Students in ADM 677 presented the District/School Safety Plans for next school year. These will be shared with the Post-Secondary institutions.</b></li> <li>• Reviewed statistics of hits to the website and analyzed the top 100 pages viewed – the top 10 are listed below:             <table style="margin-left: 20px; border: none;"> <tr> <td></td> <td style="text-align: right;">VIEWED</td> </tr> <tr> <td>11. Home Page – Announcements, News, Links</td> <td style="text-align: right;">- 9,498</td> </tr> <tr> <td>12. Calendar</td> <td style="text-align: right;">5,715</td> </tr> <tr> <td>13. Emergency Management Guide</td> <td style="text-align: right;">5,532</td> </tr> <tr> <td>14. Issues and Briefs</td> <td style="text-align: right;">1,839</td> </tr> <tr> <td>15. Emergency Procedures Page</td> <td style="text-align: right;">1,401</td> </tr> <tr> <td>16. Handouts Page</td> <td style="text-align: right;">1,249</td> </tr> <tr> <td>17. Bullying Page</td> <td style="text-align: right;">992</td> </tr> <tr> <td>18. Safe School Data 2007</td> <td style="text-align: right;">988</td> </tr> <tr> <td>19. Safe School Assessments</td> <td style="text-align: right;">822</td> </tr> <tr> <td>20. Technical Assistance Page</td> <td style="text-align: right;">813</td> </tr> </table> </li> <li>• Researched Emergency Procedures.</li> <li>• Researched NIMS Training Modules.</li> <li>• Researched Current Statistics in School Shootings.</li> <li>• Researched Current Cyber bullying Statistics.</li> <li>• Researched Phases of Emergency.</li> <li>• Researched Tornado Warning and Watch Information.</li> <li>• Researched Alternative Education.</li> <li>• Researched Weather Safety.</li> <li>• Researched Lockdown Procedures.</li> </ul>		VIEWED	11. Home Page – Announcements, News, Links	- 9,498	12. Calendar	5,715	13. Emergency Management Guide	5,532	14. Issues and Briefs	1,839	15. Emergency Procedures Page	1,401	16. Handouts Page	1,249	17. Bullying Page	992	18. Safe School Data 2007	988	19. Safe School Assessments	822	20. Technical Assistance Page	813
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		<ul style="list-style-type: none"> <li>• Researched Post Secondary Security.</li> <li>• Researched National Safe School Week websites.</li> <li>• Researched cyber-bullying issues.</li> <li>• Researched mobile “To Go” kits, emergency kits for schools.</li> <li>• Researched classroom management.</li> <li>• Researched behavior management.</li> <li>• Researched students and cell phone issues.</li> <li>• Researched cyber-bullying issues.</li> <li>• Researched grants available.</li> <li>• Researched college campus security in the aftermath of Virginia Tech.</li> </ul>
Goal/Activity	Status*	Notation
E. Conduct trainings for KY school systems servicing practicing teachers and administrators	✓	<ul style="list-style-type: none"> <li>• <b>Presented Internet Safety to a Paducah Community Group including parents, business leaders and teachers.</b></li> <li>• <b>Presented two sessions at the Behavior Institute in Louisville on Climate and Culture and Teacher Stress.</b></li> <li>• <b>Presented to Western Kentucky Pre-Principal Co-hart group on school safety, emergency management, website, and the Safe School Endorsement at Mayfield, Ky.</b></li> <li>• <b>Presented at McCracken County School District on Community Internet Safety. Twenty parents/teachers in attendance.</b></li> <li>• <b>Worked with Calloway County on the Healthy Schools grant.</b></li> <li>• <b>Worked with Livingston County on COPS grant.</b></li> <li>• <b>Presented EMRG information with another KCSS employee in Hopkinsville to SROs, school administrators, teachers and others interested.</b></li> <li>• Presented at Assistant Principal Conference in Lexington on Cyberbullying. Two sessions were presented with 85 in attendance.</li> <li>• Presented Internet Safety Presentation to Kentucky Association of Educational Office Professionals at Elizabethtown to approximately 40 in attendance.</li> <li>• Presented Internet Safety including the topics of cyber bullying, privacy, personal safety, predators and internet pledges for 120 teachers, parents and high and middle school students in Calloway County.</li> <li>• Attended Graves County mock drill shooter scenario with engaged first responders. Participated in debriefing and planning session.</li> <li>• Spoke at the KY Teacher Retirement luncheon on the KCSS website and KCSS services. Distributed inserts from the Lexington Herald</li> </ul>

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		<p>Leader on school safety issues.</p> <ul style="list-style-type: none"> <li>• I-Safe presentation at Trigg County middle and high school. Over 800 teachers, administrators, parents and community members in attendance.</li> <li>• I-Safe presentation at Crittenden County Middle School. Over 60 students, teachers and administrators in attendance.</li> <li>• Presentation to the Second Region preschool teachers on classroom and time management.</li> <li>• Cyber-bullying presentation for KY Association of School Social Workers Conference at Lexington, approximately 40 in attendance.</li> <li>• Observed and sat in on debriefing of Graves Co. Mock Drill to assist other school districts with the same type of exercise.</li> </ul>
Goal/Activity	Status*	Notation
<p>F. Post Secondary Trainings for pre-service teachers, practicing teachers and administrators</p>	<p>✓</p>	<ul style="list-style-type: none"> <li>• <b>Presentation to 35 MSU undergraduate students on the KCSS website.</b></li> <li>• <b>Presentation to 22 MSU graduate students on Crisis Management and Internet Safety.</b></li> <li>• <b>Presented at Madisonville Community College on Crisis Management for Schools and how the Emergency Management Resource Guide could be used at Madisonville Community College.</b></li> <li>• <b>Presented on how to develop a School Safety Plan using school specific data to ADM 677 Crisis Management Class at Paducah as well as an EMRG training in Hopkinsville.</b></li> <li>• <b>Presented to MSU's graduate school and Community Class on dealing with a school crisis.</b></li> <li>• <b>Previewed new EMRG for ADM 677 Behavior Institute and presented two sessions on classroom climate and teacher stress.</b></li> <li>• <b>Presented a workshop on Classroom Management to the Future Educators of America Camp held for the Teacher Quality Institute at MSU.</b></li> <li>• Conducted pre-principal training at Bellarmine University on Legal Issues in School Safety-15 graduate students participated.</li> <li>• Presented to 225 pre-service teachers at Murray State University on Classroom Management and Safe School Initiatives.</li> <li>• Distributed insert from Lexington Herald Leader on Safe Schools Week to College of Education Faculty &amp; Staff.</li> <li>• ADM 677, Crisis Management in Education Settings met five times during this period.</li> </ul>

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		<ul style="list-style-type: none"> <li>• Conducted pre-principal training at Bellarmine University - 10 participants.</li> <li>• Suicide Training at Murray State and Shawnee Community College - 20 participants.</li> <li>• QPR training at Murray State - 105 participants.</li> <li>• Woven Word presentation at Murray State - 26 participants.</li> <li>• Presentation to Schools &amp; Community graduate class - 27 participants.</li> <li>• Presentation to student teachers at Murray State on classroom management and school safety-140 in attendance.</li> <li>• Presentation to graduate students in Madisonville on school safety and the KY School Safety Educators Endorsement-30 students.</li> <li>• Two QPR trainings at Shawnee Community College-60 faculty and staff attended the training.</li> <li>• Presentation at the KY Association of Teacher Educator Conference in Georgetown on the KCSS website improvements and resources KCSS offers on the web.</li> </ul>
Goal/Activity	Status*	Notation
<b>III. Goal: To facilitate efforts to identify, develop, improve and implement school safety coursework and protocols in all KY post-secondary institutions</b>		
C. Continue to inform institutions of Education on school safety curriculum and encourage participation in the post-secondary standards established by the Kentucky Center for School Safety and the EPSB	✓	<ul style="list-style-type: none"> <li>• <b>Discussed online curriculum for ADM 675 for the Fall 2008 semester with MSU faculty committee. Plans finalized on offering online course in the spring.</b></li> <li>• <b>Summer course supplemented for student to complete endorsement.</b></li> <li>• <b>Reviewed requirements for Safe School Endorsement for Murray State's Graduate Bulletin.</b></li> <li>• <b>Disseminated Safe School Endorsement Brochures to area school safety personnel and others.</b></li> <li>• <b>Corresponded with five seeking endorsement but living in other parts of Kentucky.</b></li> <li>• Discussed safe school endorsement and safety standards with Bellarmine University. They interested in the Safe School Endorsement.</li> <li>• Discussed Eastern Kentucky University's progress on the School Safety Endorsement with Dr. David May. Some courses are currently being taught and the endorsement is moving forward.</li> <li>• Discussed safe school endorsement and safety standards with Debbie</li> </ul>

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		Schumacher of Georgetown University. Followed up with emails for inclusion in their programming.
<b>Goal/Activity</b>	<b>Status*</b>	<b>Notation</b>
D. Disseminate information and assist with development of the KY School Safety Educator Endorsement in KY institutions	✓	<ul style="list-style-type: none"> <li>• <b>Resubmission of the KY School Safety Educators Endorsement was approved by EPSB.</b></li> <li>• <b>Presented the endorsement to a MSU graduate course committee.</b></li> <li>• <b>Talked with EPSB about ADM 675 and having MSU faculty/KCSS staff coaching the online course to fulfill the endorsement requirements.</b></li> <li>• <b>Worked with students statewide on the endorsement.</b></li> <li>• Distributed flyers, endorsement information to approximately 7 graduate classes.</li> <li>• Sent endorsement information as requested-approximately 5 inquires this period.</li> <li>• Collaborated with Asst. Dean of College of Education at MSU on resubmission of School Safety Endorsement to Standards Board. Resubmission was approved.</li> <li>• Disseminated course flyers for ADM 677 - 15 students enrolled.</li> <li>• Sent endorsement information as requested. Approximately 100 brochures have been distributed through classes and exhibits.</li> <li>• Sent information to interested parties as requested-4 inquiries this semester.</li> <li>• Approximately 75 brochures were given to graduate students this quarter.</li> <li>• Spoke with 4 graduate classes about the endorsement at Murray.</li> <li>• Approximately 100 KY School Safety Educator Endorsement Brochures were taken at the KCSS Exhibit booth at various conferences.</li> </ul>
<b>IV. Goal: Continue to work with CPE, KDE, EPSB, KATE, KACTE, and other education entities (state, national &amp; international) on school safety issues</b>		
C. Partner with CPE, KDE, EPSB, KATE, KACTE and other education entities on school safety issues	✓	<ul style="list-style-type: none"> <li>• <b>Wrote and submitted a proposal for the KATE Conference.</b></li> <li>• <b>Developed a KCSS ad for the KASA conference booklet.</b></li> <li>• <b>Enlisted 15 educators to be trained for School Safety Assessments.</b></li> <li>• <b>Discussed KCSS website with nationwidechildren.org. Granted permission for them to use some of the materials on our website.</b></li> <li>• <b>Agreed to present Cyberbullying workshop for KASA in September per EKU's request.</b></li> <li>• <b>Shared a grant opportunity with Regional Training Center.</b></li> </ul>

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		<ul style="list-style-type: none"> <li>• <b>Worked with KDE on collaborating on postings for KCSS and KDE websites.</b></li> <li>• <b>Contacted KSBA about bullying policies for Ludlow school system .</b></li> <li>• <b>Worked with KDE on KRS 158.155 for Hopkins County Schools and their student handbook.</b></li> <li>• Coordinated with the I-Safe trainer for KY on the FRYSC proposals and discussed presentation at the summer conference.</li> <li>• Worked with I-Safe trainers on trainings for next year.</li> <li>• Emailed new website link to KCSS Board for review and critique</li> <li>• Collaborated with KDE on grant.</li> <li>• KCSS new website was shared with Dept. of Drug Free Schools, Washington, D.C.</li> <li>• Meet with Calloway County school system on Healthy School Grant.</li> <li>• Working with school system in Columbus, Ohio on School Safety information.</li> <li>• Worked with school systems on areas such as Environmental Safety, Safe School training ideas, Lockdown procedures, grant possibilities and truancy.</li> <li>• Wrote Cyber Bullying article for KDE, Virtual Chronicles to be published on-line for use in professional development course for KY teachers.</li> <li>• Continued work with Graves County on Emergency Crisis grant.</li> <li>• Working with Fayette County on REEL School public service announcement competition. KDE and STLP are also part of this “bullying” project.</li> <li>• Preparing for Principal Conference.</li> <li>• Began work with KSBA for i-Safe Training in Burkesville for the KAEOP.</li> <li>• Work with the Governor’s Office to set up Safe Schools Week proclamation signing and photo.</li> <li>• Provided i-Safe Training to the KY Association of Educational Office Professionals - 35 participants.</li> <li>• Collaborated with Hardin County and KYSPRA on Hand Washing campaign.</li> <li>• Contacted KSBA to conduct training for Crisis Management endorsement course held in Paducah.</li> <li>• Working with KSBA on presentation at the post secondary luncheon.</li> <li>• Presentation to KY First Responders in Owensboro, an overview of</li> </ul>
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		<p>KCSS was given. Approximately 300 in attendance.</p> <ul style="list-style-type: none"> <li>• Discussed future website update with EPSB at the KATE Conference.</li> <li>• Worked with the Governor's office to secure a date and place for the signing of the Safe School Week Proclamation.</li> </ul>
Goal/Activity	Status*	Notation
D. Develop and update school safety training materials for use at the post secondary level	✓	<ul style="list-style-type: none"> <li>• <b>Completed the Emergency Management Resource Guide and accompanying CD's.</b></li> <li>• <b>PowerPoint developed on The Four Phases of Emergency Management.</b></li> <li>• <b>Reviewed ADM 677 portfolios for NCATE display room.</b></li> <li>• <b>Developed and created brochure on Choking and webpage.</b></li> <li>• <b>Began development of Emergency Management Flip Chart.</b></li> <li>• <b>Revised, formatted and reprinted EMRG for use at the post-secondary level with pre-service and practicing teacher.</b></li> <li>• Developed and created the ADM 677 Crisis Management in Educational Settings web pages with PowerPoint, worksheets, rubric and various other links for use on-line in any post secondary institution who needs these resources.</li> <li>• Began development of the revised 2008 Emergency Management Resource Guide and CD that can be used in various courses.</li> <li>• Researched Post Traumatic Syndrome and Crisis Recovery for use with ADM 677 and the Emergency Management Resource Guide.</li> <li>• Developed a PowerPoint presentation on Woven Word.</li> <li>• Worked with post-secondary faculty member on the Recovery Section of the Crisis Manual.</li> <li>• Enhanced PowerPoint on Myths of School Shooters.</li> <li>• Updated school shooter PowerPoint that is used in presentations given to post secondary classes.</li> <li>• Developed a PowerPoint to use with the Woven Word curriculum that is an emerging literacy/social skills curriculum for pre-K. This is used in courses such as Teaching Kindergarten.</li> </ul>
Goal/Activity	Status*	Notation
<b>RESOURCE CENTER</b>		
<b>I. Goal: Maintain a public website</b>		
D. Redesign a user-friendly school safety resource website with focus on K-12	✓	<ul style="list-style-type: none"> <li>• <b>During this quarter the website has had 633, 112 hits/visits with an average of 6,957 hits/visits per day.</b></li> <li>• <b>A total of 264,509 pages were requested from the initial visit and 59, 159 items were downloaded.</b></li> </ul>

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		<ul style="list-style-type: none"> <li>• <b>Of the 40% of the users who could be identified 30% was from the U.S. and the other 10% usage was 34 various countries.</b></li> <li>• <b>The largest identified U.S. user groups were Kentucky schools and state government.</b></li> <li>• <b>The calendar, pledge, New Emergency Resource Guide and the handouts page were the top requested items.</b></li> <li>• <b>Redesigned calendar item entry system so homepage displays location of training or conference.</b></li> <li>• <b>Redesigned Emergency Procedures section of webpage to align with the Emergency Management Resource Guide.</b></li> <li>• Redesigned website for K-12 audience (post-secondary education majors) with 1,611 pages and PDF files.</li> <li>• Developed opportunities to feature digital photos (659) and graphics of Kentucky School Children, SROs, School Administrators, Board Members and KCSS staff for visual enhancement on website.</li> <li>• Our KCSS website has 4,480 hyperlinks. These links have been tested and broken links have been repaired as needed.</li> <li>• Continued to develop new design and concept for website building pages, cleaning up pages, checking links, monitoring usage.</li> <li>• Received training in Adobe Illustrator, Photoshop, InDesign for use on website, brochures, etc.</li> <li>• Researched articles/information for website.</li> <li>• Explored design of numerous websites for design and other elements for new website.</li> <li>• Used graduate level education students and school administrators/teachers as a focus group for new website.</li> <li>• Visited school districts for best practice highlights and pictures for website.</li> <li>• Met with web designer and assistant on new website.</li> <li>• Multiple meetings with web designer to discuss the possibility of changing website hosting site, format of website, design, and ease of accessing recourses. Also discussed databases-can they be supported (training calendar, etc.).</li> <li>• Researched volumes of websites for possible inclusion of features to improve our website.</li> <li>• Worked on appearance of website-size, color, format, graphic and illustration.</li> <li>• Took and edited picture for use on website.</li> <li>• Multiple consultations with future shareholders (Focus groups)</li> </ul>
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		<ul style="list-style-type: none"><li>• Evaluated and prioritized website components.</li></ul>
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Goal/Activity	Status*	Notation
E. Update and maintain website	✓	<ul style="list-style-type: none"> <li>• Updated or added 16 calendar items.</li> <li>• Added to website: appendix of annual reports, indicators of school crime, KIP Survey for the State of KY, Healthy Schools grant, KYCID information, Map on Violence in Schools, Technical Assistance pages, University Resources, KCSS Funding pages, REEL School Winners, China Earthquake and Virginia Tech update.</li> <li>• Reworked links on Dept. of Juvenile Justice page.</li> <li>• Reviewed School Safety News E-lets weekly for inclusion on website.</li> <li>• Choking Brochure posted to the website.</li> <li>• Worked, designed and created emergency management page and hyperlink pages from the interactive CD to the web.</li> <li>• Checked grant e-lets and forwarded appropriate grants.</li> <li>• The new website went live in February with a total of 393, 218 hits/visits for this quarter with an average of 5,881 hits/visits per day.</li> <li>• Added and reentered/revised 32 items on the calendar.</li> <li>• Obtained photo releases for KCSS website.</li> <li>• Updated and research current news articles on a regular basis.</li> <li>• Updated the Emergency Management page.</li> <li>• Made PDF from the new Data Analysis for 2007 and published it on the web.</li> <li>• Worked on design of articles from KASA for website.</li> <li>• Worked extensively on new website: <ol style="list-style-type: none"> <li>1. Posted Harry Wong Summary of concepts handout research</li> <li>2. Fixed broken links</li> <li>3. Added 49 new links this quarter</li> <li>4. Routinely updated website to keep it current.</li> <li>5. Posted pictures from the Safe Schools, Successful Students Conference.</li> <li>6. Added graphics to the right side of the web page.</li> <li>7. Added “Superbug” MRSA website and podcast.</li> <li>8. Added 15 items to the calendar.</li> </ol> </li> <li>• Added 41 news links during this quarter on topics such as security issues, SRO announcements, bullying, back to school safety, emergency drills, university safety, etc.</li> <li>• Researched, compiled and posted 11 articles added during this</li> </ul>

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		<p>quarter on topics such as the Safe Schools Conference, Resource Office Awards, Bullying, Playground safety, printable version of the Safe Schools Conference workshops, and Notes from the Director.</p> <ul style="list-style-type: none"> <li>• Two staff members were trained on how to maintain the current website while preparing for the new website.</li> <li>• Added, deleted and revised over two dozen buttons and pictures to the current website.</li> <li>• Updated pages as necessary (dropped links, email changes, etc.)</li> <li>• Answered ASK questions in a timely manner.</li> <li>• Updated calendar and marketed trainings through the website.</li> </ul>
Goal/Activity	Status*	Notation
F. Revise and develop instructional web-based resources	✓	<ul style="list-style-type: none"> <li>• <b>Developed PowerPoints on The Four Phases of Emergency Management and An Example of School Safety Plan.</b></li> <li>• <b>Created brochure on Choking Game.</b></li> <li>• Reviewed and revised principal resources on website.</li> <li>• Created new email accounts for Ask KCSS and List KCSS.</li> <li>• Developed sixteen (16) new pages for the website.</li> <li>• Updated all web-based brochures/handouts with new contact information.</li> <li>• Developed brochures and handouts for Safe Schools Week that were posted to the web for all to download.</li> <li>• Developed Internet safety resource and posted it on the web.</li> <li>• Standardized location of center and rebuilt publications with current information.</li> <li>• Check dropped links and corrected or removed them.</li> </ul>
II. Goal: Identify and disseminate school safety information		
H. Develop and revise promotional and informative materials on areas of interest for various audiences	✓	<ul style="list-style-type: none"> <li>• <b>Updated the Emergency Management Resource Guide and developed the accompanying CD.</b></li> <li>• <b>Printed for dissemination over 500 emergency guides and over 1,000 emergency management CDs.</b></li> <li>• <b>Created flyers for KCSS website.</b></li> <li>• <b>Created promotional materials for Non-Certified Staff Institution.</b></li> <li>• <b>Created Choking brochure for principals and parents.</b></li> <li>• <b>Judged REEL PSAs on Bullying by STLP students.</b></li> <li>• <b>Interviewed for article in Paducah Sun on Cyberbullying and by Louisville Channel 32 on Cyberbullying.</b></li> <li>• Updated the Emergency Management Resource Guide and arranged</li> </ul>

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		<p>it in a new format.</p> <ul style="list-style-type: none"> <li>• Created Gun Safety brochure.</li> <li>• Continued collaboration with Fayette Co. District Technology Coordinator on “The Reel School” public service announcement competition on bullying. Provided pertinent information and links for student access to develop their public service announcements. Judged 32 student made videos with an online rubric.</li> <li>• Developed and disseminated flyers for new website at various regional conferences.</li> <li>• Wrote Cyber Bullying article for Virtual Learning On-line Chronicle for KDE.</li> <li>• Revised school safety insert for Lexington Herald Leader that was published 11/6/07.</li> <li>• Developed promotional material for Safe Schools Week for website and exhibits.</li> <li>• Developing PowerPoint “Selected Schools and Youth Violence Statistics”.</li> <li>• Work article for Murray Ledger &amp; Times on Internet Safety.</li> <li>• Researched numerous websites on National Safe School Research.</li> <li>• Interviewed by Paducah Sun on the 10<sup>th</sup> Anniversary of the Heath incident.</li> <li>• Developed website update flyer and disseminated 100 at the Counselors’ Conference.</li> <li>• Developed Pledge brochure and disseminated over 1000 at the Safe Schools, Successful Students Conference.</li> <li>• Revised over 30 brochures/publications to disseminate at exhibits.</li> <li>• Created Cyber-bullying PowerPoint.</li> <li>• Created flyer on Safe Schools Conference.</li> <li>• Developed ad for KASA Conference.</li> <li>• Developed and raised support for newspaper insert for Lexington Herald Leader, Newspaper in Education Program (Stand Up and Sign Up for School Safety).</li> <li>• Developed a one hour assembly adapted from I-Safe for middle and high school students, teachers, administration, parents and community members.</li> <li>• Developed a one hour awareness presentation for Cyber-bullying.</li> <li>• Partnered with Fayette County District Technology Coordinator “The Reel School” public service announcement competition on bullying. Provided pertinent information and links for student access</li> </ul>
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		<ul style="list-style-type: none"> <li>to develop their public service announcements.</li> <li>Taking a class on Adobe CS3 Design, Photoshop and Illustrator to aide in the development of brochures and publications.</li> </ul>
Goal/Activity	Status*	Notation
I. Attend conferences which provide pertinent information for dissemination	✓	<ul style="list-style-type: none"> <li><b>Attended the following conferences:</b> <ol style="list-style-type: none"> <li><b>Preschool Behavior Institute</b></li> <li><b>KASS Conference</b></li> <li><b>Behavioral Institute</b></li> </ol> </li> <li>Attended the following conferences: <ol style="list-style-type: none"> <li>KY School Boards Association Conference in Louisville.</li> <li>KY Teaching &amp; Learning Conference in Louisville.</li> </ol> </li> <li>Attended the following conferences: <ol style="list-style-type: none"> <li>Safe Schools, Successful Students Conference</li> <li>KY Association of School Counselors</li> <li>KY Association of Elementary School Principals</li> <li>KY Association of Counselors</li> </ol> </li> <li>Attended First Responders state meeting in Owensboro and represented the Center.</li> <li>Presented and attended the KY Association of Teacher Educators.</li> <li>Attended the KY Assoc of School Administrators Conference.</li> <li>Presented at the KY Association of School Social Workers Conference on Cyber-bullying.</li> </ul>
J. Email correspondence to include E-lets as necessary	✓	<ul style="list-style-type: none"> <li><b>E-lets were sent on the following:</b> <ol style="list-style-type: none"> <li><b>KYCID summer training on professional development</b></li> <li><b>COPS Grant</b></li> <li><b>Proposals for Safe Schools Successful Students Conference</b></li> <li><b>Healthy Schools Grant</b></li> <li><b>KY Non-Certified Staff Institute</b></li> </ol> </li> <li>E-lets sent on the following: <ol style="list-style-type: none"> <li>New Website</li> <li>Call for Presenters at the Safe Schools, Successful Students Conference</li> <li>Symposium for Children of Incarcerated Parents</li> <li>Helpful Hints publications</li> <li>Disaster Grant</li> <li>Emergency Readiness Management Grant</li> <li>Statewide Tornado Drill</li> <li>Internet Safety</li> <li>Youth Empowerment Award</li> </ol> </li> </ul>

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		<ul style="list-style-type: none"> <li>• E-lets were sent on the following items: <ol style="list-style-type: none"> <li>1. CHHCS Anti-bullying resources</li> <li>2. Call for Presenters VOV Exhibit</li> <li>3. Safe Schools Week</li> <li>4. Governor Fletcher Proclaims 10/21-10/27/07 as KY Safe Schools Week</li> </ol> </li> <li>• E-lets sent on items such as Homeland Security Conference in Bowling Green, Safe Schools Conference, and various trainings around the Commonwealth.</li> <li>• Coordinated and responded to emails on school safety topics.</li> <li>• Created and maintained various distribution lists. New lists included KY Newspapers, magazine, TV and radio stations.</li> <li>• Created distribution lists of school safety focus groups.</li> <li>• Searched KDE MAX for possible additional distribution lists.</li> </ul>
Goal/Activity	Status*	Notation
K. Exhibit KCSS display at conferences and disseminate information	✓	<ul style="list-style-type: none"> <li>• <b>Exhibited at the following conferences:</b> <ol style="list-style-type: none"> <li>1. <b>KASS Conference</b></li> <li>2. <b>Behavior Institute</b></li> </ol> </li> <li>• Exhibited at the following conferences: <ol style="list-style-type: none"> <li>3. KY School Boards Association Conference</li> <li>4. KY Teaching &amp; Learning Conference</li> </ol> </li> <li>• Exhibited at the following conferences: <ol style="list-style-type: none"> <li>1. Safe Schools, Successful Students Conference</li> <li>2. KY Association of School Counselors</li> <li>3. KY Association of Elementary School Principals</li> </ol> </li> <li>• Disseminated over 800 publications, brochures, checklists, Crisis Management CDs, etc. to attendees at the KY Association of School Administrators Conference.</li> <li>• Revised and designed new panels for large display with current information at the KCSS booth.</li> </ul>
L. Present information on KCSS, successful practices and safe schools issues throughout the Commonwealth	✓	<ul style="list-style-type: none"> <li>• <b>Interviewed for Louisville's Channel 32 news on Cyberbullying Kentucky schools.</b></li> <li>• <b>Front page article in the Paducah Sun on Cyberbullying.</b></li> <li>• <b>Presented to faculty members of Madisonville Community College on Emergency Management Resource Guide and its implementation on a college campus.</b></li> <li>• <b>Presented Internet Safety to a Paducah Community Group.</b></li> <li>• <b>Presented on how to develop a School Safety Plan using school specific data to ADM 677 Crisis Management Class at Paducah.</b></li> </ul>

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		<ul style="list-style-type: none"> <li>• <b>Presented to MSU's graduate School and Community Class on Dealing with a School Crisis.</b></li> <li>• <b>Collaborated with Cyril Wantland to train on emergency management in Hopkinsville.</b></li> <li>• <b>Presented two sessions at the Behavior Institute in Louisville on Climate and Culture and Teacher Stress.</b></li> <li>• <b>Presented a workshop to Future Educators of America on Classroom Management.</b></li> <li>• <b>Presented to Western Kentucky Pre-Principal Co-hart group on school safety, emergency management, KCSS website, and the Safe School Endorsement at Mayfield, Ky.</b></li> <li>• Conducted pre-principal training at Bellarmine University on Legal Issues in School Safety-15 graduate students participated.</li> <li>• Presentation given to 225 pre-service teachers at Murray State University on Classroom Management and Safe School Initiatives.</li> <li>• Distributed insert from Lexington Herald Leader on Safe Schools Week to College of Education Faculty &amp; Staff.</li> <li>• ADM 677, Crisis Management in Education Settings met five times during this period.</li> <li>• Collaborated with Jefferson County Schools and the Governor to promote Safe Schools Week.</li> <li>• QPR training for student teachers/community members.</li> <li>• Presented at the KY Retired Teachers meeting.</li> <li>• Presented information on KCSS to Emergency Responders throughout KY in Owensboro.</li> <li>• Presented two (2) I-Safe sessions to middle school students, two (2) sessions to high school students and one session to parents and community members-over 800 in attendance.</li> <li>• Presented cyber-bullying to KY Association of School Social Workers in Lexington.</li> <li>• Presented I-Safe to two 8<sup>th</sup> grade classes in Crittenden County and collaborated with a trainer.</li> <li>• Presented classroom management to teachers in Madisonville.</li> <li>• Presented on the web resources and the future of KCSS website at the KY Association of Teacher Educators Annual Conference.</li> </ul>
Goal/Activity	Status*	Notation
M. Expand On-line Resources	✓	<ul style="list-style-type: none"> <li>• <b>Expanded online resources to include the following: appendix of annual reports, indicators of school crime, KIP Survey for the State of KY, Healthy Schools grant , KYCID information, Map</b></li> </ul>

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		<p><b>on Violence in Schools, Technical Assistance pages, University Resources, KCSS funding pages, REEL School Winners, China Earthquake, Virginia Tech update, Choking page, Recovery page, disaster page, emergency management pages.</b></p> <ul style="list-style-type: none"> <li>• Reviewed and revised principal resources on website.</li> <li>• Created new email accounts for Ask KCSS and List KCSS.</li> <li>• Developed sixteen (16) new pages for the website.</li> <li>• Researched classroom management, Internet Safety, behavior management, suicide, curriculum, bullying, cyber-bullying.</li> <li>• Added online links and formatted pages for website.</li> <li>• Researched various safe school topics for inclusion in new website.</li> </ul>
<b>Goal/Activity</b>	<b>Status*</b>	<b>Notation</b>
N. Coordinate 2007 Safe Schools Week	✓	<ul style="list-style-type: none"> <li>• <b>Checked website handouts for Safe School Week Resources.</b></li> <li>• <b>Check current links on website which cover Safe School Week items.</b></li> <li>• <b>Research Safety Curriculum in preparation for SSW 2008.</b></li> <li>• <b>Developed 10 possible logos or slogans preparation for SSW '08.</b></li> <li>• <b>Planning for Safe Schools Week 2008 has begun.</b></li> <li>• Updated Safe Schools Week pages on the website.</li> <li>• Disseminated Safe Schools Week publications at conferences and events through the Commonwealth.</li> <li>• Met with local middle schools to encourage participation in the Safe School Proclamation Week.</li> <li>• Local media coverage of Safe School Rally at local elementary school.</li> <li>• Sent out E-lets on Safe Schools Week.</li> <li>• Online pledge “Stand Up &amp; Sign Up” press release.</li> <li>• Distributed press release on Governor Fletcher’s Safe School Proclamation.</li> <li>• Sent information to schools on Safe Schools Week.</li> <li>• Proclamation signing by Governor Fletcher with Jefferson Co. school students.</li> <li>• Safe Schools Week proclamation signing by Murray judge with teachers, administrators, students and community members.</li> <li>• Featured KCSS on National Safe School website.</li> <li>• Kentucky schools took online pledge and linked KCSS website for Safe Schools Week activities.</li> <li>• Designed a flyer for Safe Schools Week.</li> </ul>

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		<ul style="list-style-type: none"> <li>• Picked a theme for Safe Schools Week: Stand Up and Sign Up for School Safety.</li> <li>• Researched topics and focus for Safe Schools Week curriculum.</li> <li>• Collaborated on insert in Lexington Herald-Leader focusing on Safe Schools Week.</li> </ul>
Goal/Activity	Status*	Notation
<b>III. Goal: Provide support for KCSS partners</b>		
B. Consult with partners as requested concerning current trends and best practice	✓	<ul style="list-style-type: none"> <li>• <b>Consulted with EKU on the choking issue in Kentucky schools.</b></li> <li>• <b>Research information and developed a webpage on choking.</b></li> <li>• <b>Created a brochure on choking for principals and parents.</b></li> <li>• Collaborated with KSBA and attended an I Safe training on Cyber bullying in Lexington for consistency across the state.</li> <li>• Collaborated through email on SRO page for website for easy use and updates.</li> <li>• Collaborated with KSBA regarding Conference, Safe Schools Week and the website.</li> </ul>
B. Create materials for dissemination concerning partner activities	✓	<ul style="list-style-type: none"> <li>• <b>Developed a KCSS ad for the KASA conference booklet.</b></li> <li>• <b>Updated the KCSS Emergency Management Resource Guide.</b></li> <li>• <b>Created a Choking Brochure.</b></li> <li>• <b>Created promotional material for the Non-Certified staff training.</b></li> <li>• Collaborated with KDE on grant announcements for the website.</li> <li>• Uploaded 2007 Annual Report and appendices for EKU.</li> <li>• Worked on 2007 Annual Report.</li> <li>• 700 Safe Schools Week brochures sent to KSBA for use at Safe Schools, Successful Students conference.</li> <li>• PowerPoint enhanced for EKU office on 10 Myths of School Shooters.</li> <li>• Worked with EKU to enhance PowerPoint's.</li> <li>• Compiled Safe School Conference Sessions Printable PDF.</li> </ul>
C. Provide support for partner initiatives	✓	<ul style="list-style-type: none"> <li>• <b>Met with KSBA to discuss the trainings on the Emergency Management Resource Guide.</b></li> <li>• <b>Planned with KSBA on idea about using REEL School winners for next safe school conference.</b></li> <li>• <b>Worked with EKU on presenting the awards for the winners for the REEL School competition at the STLP Competition.</b></li> <li>• <b>Trained fifteen educators on Safe School Assessments.</b></li> <li>• <b>Managed printing of the Emergency Management Resource</b></li> </ul>

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		<p><b>Guide and CDs for trainings and distribution.</b></p> <ul style="list-style-type: none"> <li>• <b>Updated website for EKU on funding and other issues.</b></li> <li>• Updated training calendar and changed format for ease of viewing through home page to include location and date of event (KBSA)</li> <li>• Presented at Lexington to Asst Principal at request of EKU on Cyber Bullying.</li> <li>• Published DDJ page with Videos, photos, word docs and pdfs for Board member and to be used across the state.</li> <li>• Participated in the Safe School Assessment at Daviess County in Owensboro on 1/17/08.</li> <li>• Sent I-Safety awards for KSBA.</li> <li>• Collaborated with KSBA on bully training at Livingston County.</li> <li>• Sent resource materials out as requested by partners.</li> <li>• Worked with EKU on impact of reduction of Safe School funds for FY09-FY10.</li> <li>• Started training i-Safe Training presenters.</li> <li>• Provided photos of KCSS staff at KY Counseling Association Conference.</li> <li>• Worked with EKU on questions for Governor’s Transition Team.</li> <li>• Worked on pictures for publications for partners and annual report.</li> <li>• Worked with EKU on 10 year anniversary of Heath incident.</li> <li>• Collaborated with KSBA on i-Safe Training in Elizabethtown.</li> <li>• Provided luncheon loop for Safe Schools Conference per request of KSBA.</li> <li>• Provided photographs at various events for partners to use for publications as necessary.</li> <li>• Enhanced school safety power point for Eastern.</li> </ul>
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